



<b>REQUEST AND AUTHORIZATION FOR TDY TRAVEL OF DOD PERSONNEL</b> <i>(REFERENCE: Joint Travel Regulations)</i> <b>Travel Authorized as Indicated in Items 2 through 21.</b>					1. DATE OF REQUEST (MM/DD/YY)	
2. NAME (Last, First, MI)				3. POSITION TITLE AND GRADE OR RATING		
4. OFFICIAL STATION				5. ORGANIZATION ELEMENT		6. PHONE NO.
7. TYPES OF ORDERS		8. SECURITY CLEARANCE		9. PURPOSE OF TDY		
10a. APPROX NO. OF DAYS OF TDY (Including Travel Time)		10b. PROCEED O/A (Date)				
11. ITINERARY <span style="float: right;"><input type="checkbox"/> VARIATION AUTHORIZED</span>						
<b>12. MODE OF TRANSPORTATION</b>						
COMMERCIAL		GOVERNMENT			PRIVATELY OWNED CONVEYANCE	
RAIL <input type="checkbox"/>	AIR <input type="checkbox"/>	BUS <input type="checkbox"/>	SHIP <input type="checkbox"/>	AIR <input type="checkbox"/>	VEHICLE <input type="checkbox"/>	SHIP <input type="checkbox"/>
<input type="checkbox"/> AS DETERMINED BY APPROPRIATE TRANSPORTATION OFFICER ( <i>Overseas Travel only</i> )				RATE PER MILE:		
				<input type="checkbox"/> MORE ADVANTAGEOUS TO GOVERNMENT <input type="checkbox"/> MILEAGE REIMBURSEMENT AND PER DIEM LIMITED TO CONSTRUCTIVE COST OF COMMON CARRIER TRANSPORTATION AND RELATED PER DIEM AS DETERMINED IN JTR. TRAVEL TIME LIMITED AS INDICATED IN JTR		
13. <input type="checkbox"/> PER DIEM AUTHORIZED IN ACCORDANCE WITH JTR. <input type="checkbox"/> OTHER RATE OF PER DIEM ( <i>Specify</i> )						
<b>14. ESTIMATED COST</b>						
PER DIEM	TRAVEL	OTHER		TOTAL	15. ADVANCE AUTHORIZED	
\$	\$	\$		\$	\$	
16. REMARKS (Use this space for special requirements, leave, superior, of 1- class accommodations, excess baggage, registration fees, etc.)						
17. REQUESTING OFFICIAL (TITLE AND SIGNATURE)				18. APPROVING OFFICIAL (TITLE AND SIGNATURE)		
<b>AUTHORIZATION</b>						
19. ACCOUNTING CITATION						
AA17            1804.70FA 210 68553 0 068688 2D            68553						
20. ORDER AUTHORIZING OFFICIAL (Title and Signature) OR AUTHENTICATION					21. DATE ISSUED (MM/DD/YY)	
					22. TRAVEL ORDER NUMBER	