



613 21st Street, Virginia Beach, VA 23451
 757-428-0432(p), 757-428-2996 (f)
admin@anchorvirginia.com
www.anchorvirginia.com

RENTAL APPLICATION

Non refundable rental application fee: \$40 per person to cover the cost of credit check and other misc. costs

RENTAL ADDRESS	RENT	MOVE DATE
Name _____ <div style="display: flex; justify-content: space-between; width: 100%; font-size: small;"> Last First Middle </div>	Name _____ <div style="display: flex; justify-content: space-between; width: 100%; font-size: small;"> Last First Middle </div>	
Soc. Sec. # _____ Birth Date: _____	Soc. Sec. # _____ Birth Date: _____	
Current Phone Number: _____	Current Phone Number: _____	
Current Address*: _____	Current Address*: _____	
City/State/Zip: _____	City/State/Zip: _____	
Email Address: _____	Email Address: _____	
Current Landlord: _____	Current Landlord: _____	
Landlord Phone: _____	Landlord Phone: _____	
How Long At Above Address? _____	How Long At Above Address? _____	
Monthly Rent? _____ Do You Have a Lease? _____	Monthly Rent? _____ Do You Have a Lease? _____	
Expiration Date? _____ Notice Given? _____	Expiration Date? _____ Notice Given? _____	
Reason for Moving? _____	Reason for Moving? _____	
Former Address: _____	Former Address: _____	
City/State/Zip: _____	City/State/Zip: _____	
Former Landlord: _____	Former Landlord: _____	
Former Landlord Phone: _____	Former Landlord Phone: _____	
Do You Own Real Estate Anywhere? _____	Do You Own Real Estate Anywhere? _____	
If Yes, Where? _____	If Yes, Where? _____	
EMPLOYMENT INFORMATION	EMPLOYMENT INFORMATION	
Employer: _____	Employer: _____	
Address: _____	Address: _____	
Occupation: _____	Occupation: _____	
How Long Employed: _____	How Long Employed: _____	
Supervisor: _____ Phone: _____	Supervisor: _____ Phone: _____	
Salary: _____ <input type="checkbox"/> Wk <input type="checkbox"/> Mo <input type="checkbox"/> Yr	Salary: _____ <input type="checkbox"/> Wk <input type="checkbox"/> Mo <input type="checkbox"/> Yr	
Add'l Income/Misc. Allowances _____	Add'l Income/Misc. Allowances _____	
Source: _____	Source: _____	
If Military, Complete Following: (Attach copy of orders and LES)	If Military, Complete Following: (Attach copy of orders and LES)	
Duty Station: _____	Duty Station: _____	
Rank/Rate: _____ End Current Enlist: _____	Rank/Rate: _____ End Current Enlist: _____	
Commanding Officer: _____	Commanding Officer: _____	
Phone: _____	Phone: _____	
Next Rotation Date: _____	Next Rotation Date: _____	



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**Current Address Means The Most Recent Address You Owned or Rented. Do Not Include Temporary Housing or Hotels. You Must Provide at Least Two Years of Rental and Employment History. Attach a Separate Sheet if Necessary. Applicant(s) need not disclose alimony, child support or separate maintenance income or its source, unless applicant wishes it to be considered for the purpose of this application for tenancy.*

CREDIT INFORMATION

Do you have any judgments/collection accounts? Yes No Have you filed bankruptcy within the past 2 years? Yes No

If yes, Explain:

Have you paid any bill more than 30 days late within the past year? Yes No Have you ever been late on rent? Yes No

If yes, Explain:

Creditor	Monthly Pmt	Creditor	Monthly Pmt
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Total Monthly Payments: _____

Bank Name: _____ Account #: _____

Do you have a waterbed? Yes No If yes, do you have waterbed insurance? Yes No

Do you have pets? Yes No How many? _____ Type/Weight

Do you have Renter's Insurance? Yes No If yes, who is your provider?

IN CASE OF EMERGENCY, Notify: _____ Relationship: _____

Phone: _____ Address: _____

LIST EVERYONE WHO WILL OCCUPY THE PROPERTY (Everyone over age 18 must also complete an application):

_____ Relationship _____

_____ Relationship _____

_____ Relationship _____

_____ Relationship _____

Vehicle Make/Model _____ Year _____ License # _____

Vehicle Make/Model _____ Year _____ License # _____

Vehicle Make/Model _____ Year _____ License # _____



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The owner of the unit you are applying for carries insurance on the building only. You will be required to obtain insurance on your personal belongings as well as loss of use coverage. The agent and the owner of the property are Not responsible for damage to your personal property.

By signing below, you certify the foregoing information is true and accurate to the best of my/our knowledge. The agent or the owner has my/our consent to investigate my/our credit record and verify credit, employment and rental or income references. In the event applicant(s) withholds information or gives false information, this application and the lease agreement may be terminated by the Agent/Owner.

You understand that your application fee and deposit, if any, will be non-refundable if you are approved for the rental unit but decide not to rent the property. You further agree that neither Owner or Agent have made any promises or agreed to any conditions which are not in writing, and acknowledge that no special conditions or repairs will be made to the property unless they are contained in the lease agreement.

You will be required to sign a lease and pay your deposit in certified funds at time of application or within 24 hours after your application is accepted. If you fail to do so, the unit may be placed back on the rental market.

AGENCY DISCLOSURE

In compliance with Section 6.3 of the Virginia Real Estate Board Regulations, parties to transactions should understand the unique and valuable role that real estate brokers and their agents play in marketing real estate. That role has been defined over the years by both law and custom. The following is intended to give you a brief description of that role. If you have questions after reading this material, please ask the broker or seek legal counsel.

1. Brokers and their agents may be employed to represent any party to a real estate transaction.
2. Customarily, unless a buyer or tenant has an agreement with a broker that the broker and broker's agent will represent the buyer/tenant's interests, the broker and the broker's agent will represent the listing broker and the seller/landlord.
3. The person the broker and the broker's agents represent is usually referred to as the "client" and the other party is usually referred to as the "customer."
4. The broker and the broker's agents owe the client duties of disclosure, loyalty and faithfulness. At the same time, brokers and their agents are required to treat all parties to a transaction fairly.
5. If a broker represents the seller/landlord, the broker and broker's agents may still provide buyer/tenants, as customers, with information about properties and available financing, may show them properties, and may assist them in preparing an offer to purchase, option or lease a particular property.
6. Brokers and their agents have a duty to respond accurately to customers' questions, to disclose to customers material information about a particular property of which they have knowledge, and to submit all written offers to purchase, sell, option, or lease a property promptly to both customers and clients without discrimination.

I/We acknowledge that I/we have been provided with a copy of this form at or prior to the time when specific real estate assistance was first provided, and that Anchor Realty of Virginia d/b/a Anchor Realty Group represents the Landlord.

**THIS FORM MUST BE READ AND SIGNED BEFORE YOUR APPLICATION IS PROCESSED.
TO AVOID PROCESSING DELAYS, BE SURE ALL INFORMATION IS COMPLETE.**

Please charge the application fee of \$_____ to the credit card listed below. I agree to pay card issue in accordance with my cardholder agreement. MC/Visa/Discover/AMEX Card # _____ Expires ___/___ Verification # _____

Signature _____ Print Name _____ Date _____

Signature _____ Print Name _____ Date _____

Property Shown By: _____ Date Shown: _____

ANCHOR REALTY GROUP
613 21st Street, Virginia Beach, VA 23451 • Toll Free: (800) 639-0432 • Phone: (757) 428-0432 • Fax (757) 428-2996

If paying by credit card, you can fax your application to the number above.