

**SAMPLE FORM U**

**REQUEST FOR DISMISSAL OF APPEAL  
(CIVIL CASE)**

## **REQUEST FOR DISMISSAL OF APPEAL (CIVIL CASE) INSTRUCTIONS**

If you wish to abandon your civil appeal **AFTER** the record is filed, you should file a written Request for Dismissal of Appeal (Civil Case) form in the **Court of Appeal**. Dismissal of the appeal is discretionary with the Court of Appeal.

This form is available online in Adobe Acrobat PDF format and may be filled out electronically for free at <http://www.courtinfo.ca.gov/forms.htm> Select "Appellate" forms, then click on Form APP-007.

### **Filling out the Request for Dismissal of Appeal (Civil Case) form:**

#### **Caption**

- (1) If you are appealing a case from San Diego or Imperial County, fill out the top box of the form as follows: "Court of Appeal, Fourth Appellate District, Division One." Indicate the Court of Appeal case number and the Superior Court case number in the boxes to the right.
- (2) In the "Attorney or Party Without Attorney" area at the top of the form, fill out your name, mailing address, and telephone number where you can be reached during the day.
- (3) In the next box down, indicate your name next to "APPELLANT" and the responding party's name next to "RESPONDENT."

#### **Dismissal Request**

Write in the date your Notice of Appeal was filed. At the bottom of the form, write the current date, type or print your name legibly, and sign the form.

#### **Page Two (Proof of Service)**

Have someone over the age of 18 who is not a party to the action serve the Request for Dismissal and fill out the Proof of Service on page 4 of the form. See instructions accompanying [Sample Form C](#).

#### **Instructions for Paper Filing:**

Original plus 1 copy with  
Court of Appeal

Provide an extra copy to be file-stamped  
for your file.

**Serve:** All counsel  
All self-represented parties