

Ace Property Management

30 Day Notice To Vacate

Current Date: _____ Address: _____

Reason for moving: _____

I (we), _____,
do hereby give notice to vacate the property stated above. I (we) do acknowledge that I (we) **are responsible for giving a 30 day notice. I (we) understand that I (we) are responsible until the end of my (our) lease period. If the term of the lease is not fulfilled I (we) understand that a Termination Fee may apply.**

I (we) will be completely moved out and will turn in the keys to **Ace Property Management** no later than _____.

If keys are not surrendered by this day I (we) understand I (we) will be charged the rent for each day until keys are returned to Ace Property Management.

Any changes to the move out date must be submitted in writing.

If you use Paylease to pay your rent it is your responsibility to notify Paylease to cancel your services. If you fail to do so Ace Property Management will not be held responsible for any funds withdrawn.

It is not our objective to keep your Security Deposit. Following our Move Out Inspection, any cleaning or repairs, Tenant will receive an accounting of any charges against the security deposit. The refund will be mailed to you in approximately 3 weeks or earlier.

PLEASE MAIL DEPOSIT RETURN STATEMENT TO:

Street Address

Resident's Signature

City, State, & Zip Code

Resident's Signature

New Phone Numbers

Resident's Signature

Move-out instructions can also be found on our webpage under the 'Tenant Services' tab:
Move-out Instructions.

