Graduate Teaching Certificate Program

Assignment Form

The assignments that you include in your ePortfolio should capture the central tenets of your teaching philosophy and should present concrete examples of good practice. Your primary audience for this document is students—in other words, this assignment should approximate what you would give to students in a specific course.   Feel free to create visual representations—such as a map, chart, or power point—of your assignment. Ensure that you have clearly addressed each of the following:

1. **The purpose and/or learning objective of the assignment:**
   Let students know not only the "what" of the assignment, but the "why"—how it relates to your learning goals, what you want them to gain from the assignment, etc.

2. **Concrete information about successfully completing the assignment:**
   Due dates, when appropriate.
   Formatting instructions and preferences: Required number of pages? Single or double spaced? Headers or footers? Page numbers? Genre requirements (e.g. Lab Report format, essay format, memo format, etc.)?

3. **Clearly stated criteria for evaluation, including a grading rubric or critera:**
   The requirements for successful completion of the assignment, what constitutes "excellent" performance on this assignment, what constitutes "poor" performance on this assignment, etc.

If you would like to offer an explanation of any or all features of your assignment, please include that explanation in a document attached to the assignment.