

Project:

Date:

Room	Fan Coil Check List
Pipe Fitters	
	Unit set and stable.
	Flex connectors and valve sets installed.
	Risers connected and tested.
	Condensate drain completed.
	Hot water valve open for flushing.
	Hot water strainer cleaned after flushing.
	Chilled water valve open for flushing.
	Chilled water strainer cleaned after flushing.
	Insulation complete.
	Fire stopping complete.
	Quarter turn screws installed.
	New filters installed.
Sheet Metal	
	Ductwork complete.
	Ductwork cleaned.
	Grills installed with dampers fully open and all the blades set for a straight throw.
Electrician	
	Power connected.
	Thermostat installed.
	Fan rotation and amperage.
	Low Med High
	Heating valve opens and closes with Thermostat.
	Cooling valve opens and closes with Thermostat.

***Fill out all form fields before signing!**

Name	Organization	Title	Signature

University of Missouri Commissioning Authority



(Place Digital Locking Stamp Here)

Construction Management signature signifies items on list checked and validated only. Not to be construed as acceptance of equipment or waiver of plans and specifications. Contractor still responsible to meet plans and specifications.