



Pu‘u Kukui Elementary School
 Hō‘ike ‘Ike ‘Ohana Early Release Form
 May 16, 2014



Dear Parent/Guardian,

Friday, May 16th, the day of our Hō‘ike ‘Ike ‘Ohana is a full day of school (2:00PM dismissal) however, if you plan to take your child home with you after the program or will be having lunch with your child, you are encouraged to submit an Early Release Form to your child’s teacher **by Friday, May 9th**.

- Complete and return the bottom portion of this form to your child’s teacher.
- A Permission to Leave Campus (PLC) will be prepared for your child in advance, and distributed by your child’s teacher **AFTER** the completion of the program. Teachers will **NOT** release prior to completion of the program.
- If you would like to release more than one child, please note that an early release form must be completed for each student.
- AFTER the Hō‘ike program, proceed to your child’s class to pick him/her up. The person picking up your child will need to provide **photo ID** and sign out with the teacher. Teachers will only release child to the person listed below.

Parents who complete this form will avoid long lines at the office on Friday, May 16th.

Parents who do not complete a form will need to wait until the completion of the program to get a PLC from the office.

Child’s Full Name: _____

Teacher: _____ Room #: _____

Child will be released to:

Full Name	Relationship

My child will be going home immediately **after** the Hō‘ike ‘Ike ‘Ohana Program on May 16, 2014.

Parent’s/Guardian’s Signature: _____

Date: _____