



Northeastern University

College of Professional Studies

The *Working Professionals Education Advancement Scholarship* is a scholarship opportunity for professionals who have been in the workforce for ten or more years and are seeking to complete their bachelor's degree at the College of Professional Studies at Northeastern University.

Who can apply?

New, incoming students applying to the College of Professional Studies who have been in the professional workforce for ten or more years and are seeking to complete their bachelor's degree while maintaining their career are eligible to apply.

Eligibility criteria

- U.S. citizen or U.S. permanent resident
- Illustrate financial need

Application instructions

Complete the **scholarship application**

Provide two letters of **recommendation** from individuals that can attest to and highlight your commitment to your current and future profession, and your dedication to go back to school to complete your bachelor's degree. Each recommender should be one of the following:

- Employer, direct manager, or supervisor
- Faculty member or advisor

Scholarship essay should be two pages, double spaced (approximately 500 words) and addresses the following:

- Describe your professional work history over the course of the last ten years.
- Discuss how completing your bachelor's degree at the College of Professional Studies and receiving the *Working Professionals Education Advancement Scholarship* support your educational goals as well as your current and future career aspirations?
- Explain the personal or financial circumstance on which the need for scholarship funding is based.

Professional resume

Complete the [CPS admissions application](#) and submit all necessary documentation

Complete the [Free Application for Federal Student Aid \(FAFSA\)](#) form and additional documentation required by Student Financial Services to determine your financial need

Scholarship deadlines

The *Working Professionals Education Advancement Scholarship* will be awarded several times a year. The application submission deadlines are **November 1, 2013 and March 1, 2013**. The application materials listed above must be submitted by the stated deadline in order to be considered for the scholarship.

Review process

The *Working Professionals Education Advancement Scholarship* committee will review all applications and make award selections. Candidates will be informed of award decisions approximately three weeks after the deadline by letter. The scholarship applies to tuition charges only and will be disbursed to the recipient's student account over the course of his or her degree program.

For questions about the College of Professional Studies' flexible course options, undergraduate programs, or transfer process, please visit www.northeastern.edu/cps, call 877.668.7727 or email cpsadmissions@neu.edu.



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Scholarship application:

First/Given: _____ Last/Family: _____ Middle: _____

Address 1: _____

Address 2: _____

Telephone: _____ Cellphone: _____

E-Mail Address: _____

Gender: Male Female

Marital status: Single Married Divorced/Widowed

Number of dependent children: _____ Number of other dependents: _____

Financial Aid Information:

Do you receive veteran's benefits? Yes / No What is the extent of such assistance? _____

Do you receive any outside scholarships? Yes / No
Please provide the name and amount of the scholarship(s):

Does your employer provide tuition reimbursement? Yes / No

If yes, please provide percentage or amount (if known): _____

Institutions attended:

Please indicate the institutions you've attended and years of attendance:

Did you graduate? Yes/ No If so, when: _____ Degree: _____

Program:

What College of Professional Studies degree program are you applying to?

Intended start term: Winter 2014 Spring 2014 Summer 2014 Fall 2014



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Employment information:

Title: _____ Employer: _____

Address: _____

City/Town: _____ State: _____ Zip/ Postal code: _____

Recommendation:

Two letters of **recommendation** from an individual that can attest to and highlight your commitment to your current and future profession, and your dedication to go back to school to complete your bachelor's degree. Recommender should be one of the following:

- a. Employer, direct manager, or supervisor
- b. Faculty member or advisor

Scholarship essay should be two pages, double spaced (approximately 500 words) and addresses the following:

- a. Describe your professional work history over the course of the last ten years.
- b. Discuss how completing your bachelor's degree at the College of Professional Studies and receiving the *Working Professionals Education Advancement Scholarship* support your educational goals as well as your current and future career aspirations?
- c. Explain the personal or financial circumstance on which the need for scholarship funding is based.

Professional resume

Certification: I hereby certify that all statements that I have made in this application are true, and I understand that falsification of information may result in denial of further consideration for scholarship assistance.

Signature: _____ **Date:** _____

Please send the scholarship application form and supporting materials to:

Northeastern University
College of Professional Studies- Scholarship Review Committee
Office of Admissions
50 Nightingale Hall
360 Huntington Avenue
Boston, MA 02115-9959

Fax: 617.373.8574

Email: cpsscholarships@neu.edu

Phone: 1.877.668.7727

*Please be sure to include **College of Professional Studies- Scholarship Review Committee** when e-mailing, mailing or faxing documentation.*