

Please note the following dates on your calendar.

- April 8 Senior Parent Meeting at 7:00pm (Ertzman Theater)
- April 12-16 HSAs (for Seniors only)
- April 14 Mr. Sherwood Contest (Ertzman Theater)
- April 19 Deadline for Second Semester SSL hours (Ms. Coutts room K280)
- April 23 Senior Teach Day, last day to purchase a senior banquet ticket (\$35)
- April 26-27 "Every 15 Minutes"
- April 30 Senior Banquet at Dave & Buster's at White Flint in Rockville DEADLINE for accepting checks for class dues or financial obligations
- May 10–14 Spring Spirit Week
- May 14 Car & Truck Show / Yearbook Distribution
- May 19 Senior Exam Review Day
- May 22 Junior/Senior Prom at Hyatt Regency in Bethesda (\$50) Tickets go on sale May 11th during lunch
- May 23 After Prom Party Longwood Recreation Center (12am-5am)
- May 25 Awards Night 7 PM (Ertzman Theater)
- May 21–26 Senior Exams:
 - May 21 Periods 6 & 7 (last day of HSA week) 11:30am-2:10pm
 - May 24 Periods 4 & 5 (regular schedule day)
 - May 25 Periods 2 & 3 (regular schedule day)
 - May 26 Period 1 & make up exams
- May 27 Senior make up exams
- May 28 Graduation Rehearsal 9:15 AM Sherwood HS Distribution of cap & gown / graduation tickets / extra tickets – at rehearsal
- June 9 GRADUATION!! **2:30PM** DAR CONSTITUTION HALL (Washington,DC) Graduates must arrive no later than 1:30pm.

General Information: <u>Doors to the public close at 2:15pm, and the lobby</u> <u>cleared</u> to permit graduates to move into the entry way for the processional. (Please remind parents/guests that they <u>must</u> be out of the lobby and seated at this time or they will miss the processional).

Handicapped Information: See section 6C of this packet Do you need a language interpreter? See section 6D of this packet

TO BE PERMITTED TO PARTICIPATE IN GRADUATION, ALL SENIORS MUST CONTINUE TO ABIDE BY ALL SCHOOL POLICIES FOR THE REMAINDER OF THE SCHOOL YEAR. STUDENTS WHO VIOLATE THE SCHOOL VANDALISM AND DRUG AND ALCOHOL POLICIES WILL NOT BE PERMITTED TO PARTICIPATE IN GRADUATION ACTIVITIES.

AS A REMINDER, THE SENIOR BANQUET, PROM AND AFTER PROM ARE SCHOOL ACTIVITIES AND ALL SCHOOL RULES APPLY AT THESE EVENTS AS WELL

GRADUATION REHEARSAL:

Rehearsal will be held May 28, 2010 promptly at 9:15 AM at Sherwood HS. ALL students must attend graduation rehearsal. **Students who do not attend graduation rehearsal WILL NOT be permitted to participate in the graduation ceremony.**

- Seniors will get their caps & gowns at the end of rehearsal.
- Seniors will be allowed <u>5</u> tickets each. They will receive the tickets at the end of rehearsal

GRADUATION DETAILS:

- 1. Graduation will be held at DAR Constitution Hall. DAR is located at 16th Street between C and D Streets in Northwest D.C.
- 2. Graduates Time of Arrival: No later than 1:30pm. Seniors do not need a ticket. They are admitted by their cap & gown. Seniors must be in processional line in order to participate in ceremony. <u>No</u> purses or any type of handbag will be carried during the processional, please leave these items with a family member.
- 3. Parents/Guests Time of Arrival: Doors will open at 1:30pm.
- 4. Directions: Suggested driving routes (see attached handout for details). Metro directions can be obtained by calling 202-637-7000 or going to ww.metroopensdoors.com
- 5. Parking: Daytime parking on the street during the week is somewhat difficult. Parking is metered. Arrangements have been made with George Washington University to permit us to use their parking facilities (on space-available basis). The visitor locations are the same as in previous years; that is; the Marvin Center Garage on H St. N.W., between 21st and 22nd Streets; and the University Parking Garage, entrance on Eye Street between 22nd and 23rd streets (PARKING IS NOT FREE) Marvin Center Garage & University Parking Garage = \$17 per day Elliott School Garage (19th St. between E and F) = \$18 per day For more information: 202-994-7275 or George Washington University Website

6. Facility:

- A. <u>Graduates</u>: Proceed from the parking facility to the C street entrance (**for females**) and D street entrance (**for males**). No parents will be permitted in these locations prior to the ceremony. Graduates will not join their families again until diplomas have been distributed following graduation. Therefore, please set a meeting place for your family following the ceremony. Please refrain from congregating outside the immediate exits so that everyone may depart from the building in a timely manner.
- B. <u>Parents/Guests</u>: **Doors open at 1:30pm and close at 2:15pm**. Doors will reopen <u>after</u> the processional. Everyone entering graduation at DAR Constitution Hall must have a ticket. Admittance at the 18th St. Entrance only, unless handicapped access required (D street entrance)

C. <u>Handicapped Info</u>: Individuals who need sign language interpretation or any other special assistance to participate in the graduation exercises should contact the Office of Interpreter Requesting Services at 301-517-5539. Please give as much advance notice as possible to enable staff to provide accommodation requested. Deadline provided by this program for requests is April 15th. During all events a doorman/ticket taker and security officer will be stationed at the <u>D street entrance</u> for the convenience of all patrons with disabilities who arrive by vehicle or use the drive to avoid the front steps.

Students requiring <u>handicapped seating</u> for parents/guests should contact PAMELA JOHNSON, CLASS SPONSOR (301) 924-3247 by April 30th in order to guarantee seating in the reserved area for that person + 1 guest. No wheelchairs are permitted in the aisles. Seeing Eye dogs are permitted to accompany the owner and will be permitted under the seat or at the owner's feet. You can also send an email to: Pamela_A_Johnson@mcpsmd.org.

D. *Interpretation Services*: The Language Assistance Services Unit (LASU) is providing language interpretation headsets for use during the ceremony free of charge. You MUST bring ID in order to receive/use the headset while at DAR.

Please contact Ms. Laura Bernard-Sanchez (ESOL resource teacher) to reserve a headset. You can call the ESOL office at: 301-924-3221 or email her at: Laura_R_Bernard-Sanchez@mcpsmd.org **no later than April 7, 2010**.

- 7. Videotaping/photography: Parents may take pictures at home before the ceremony or after the ceremony. To accommodate parents/friends who desire to film the graduation ceremony, all seats are removed from Boxes 1 through 12, and standing is permitted in this location for video/film photography. No tripods will be permitted. No filming will be permitted from the aisles, in front of the stage, or on the stage. Segall-Majestic Studios will take a picture of each graduate shaking hands with the principal. The photographer will contact you directly by mail after graduation. Cost of these pictures depends on the package you choose.
- 8. General Information: Doors to the public will be <u>closed by 2:15pm</u>, and lobby cleared to permit graduates to move into entry way for processional. (Please remind parents/guests that they <u>must</u> be out of the lobby and seated at this time or they will miss the processional). The ceremony should end by 4:30. We will need to vacate the premises to accommodate another graduation. Please try not to congregate immediately outside the exit doors as everyone will need to vacate the building. Designate a meeting place for graduate and family.
- 9. Building restrictions:
 - Smoking is not permitted
 - NO book bags or back packs will be allowed in the building
 - · All bags/purses will be subject to search
 - · Security personnel may use a wand to screen visitors
 - Heightened security throughout the entire area:

- NO parking on the ellipse Parking around the Dept. of Interior is very limited
- Everyone is subject to being stopped by uniformed officers. Bring some form of ID
- All restrictions in the area are subject to change at any time

Security personnel have the authority to remove individuals who are not in compliance with established ceremonial guidelines. Remember: this is an orderly and solemn occasion. **All individuals should conduct themselves with** <u>dignity and decorum</u>.

ATTIRE FOR GRADUATES:

BOYS:

- A wrinkle-free royal blue academic robe
- Mortarboard (use bobby pins for secure attachment) with tassel on left
- Long dress pants
- Dress shoes with socks
- White shirt with collar and tie
- · Jewelry should not be worn on outside of academic robe
- Please refrain from wearing "flip-flops".

GIRLS:

- A wrinkle-free white academic robe
- Mortarboard (use bobby pins for secure attachment) with tassel on left
- Dress or skirt/blouse (dressy pants are ok too) in white or light color that will not show through robe
- Dress shoes and hosiery
- Clothing, jewelry, and accessories should <u>not</u> be visible on outside of robes
- Avoid large drop earrings
- No purses, cosmetics, hairbrushes, etc., can be taken into the graduation ceremony. Wear clothing with a pocket if necessary or <u>leave</u> these items with family / friends.
- Please refrain from wearing "flip-flops".

BOYS AND GIRLS

Chewing gum, sunglasses, signs, decorations, beach balls, etc. are not permitted.

Graduation Video Order Form: Checks payable to Sherwood High School Please order by 6/11/10
Name:
Shipping Address:
Phone Number:
How many DVD's do you want?
Total Amount Enclosed: \$30 x Number of DVD's = \$
Send this order form and check to Sherwood High School: Jason Daigle, 300 Olney-Sandy Spring Rd, Sandy Spring, MD 20860 DVD's will ship approximately three weeks after graduation.
Call 301-924-3229 if you have any questions or email Jason_P_Daigle@mcpsmd.org