



PROOF OF TEACHING EXPERIENCE OUT-OF-STATE OR OKLAHOMA NONPUBLIC SCHOOLS



01-103POT

**Professional Standards Section, Room 212
2500 North Lincoln Boulevard
Oklahoma City, OK 73105-4599**

(Type or use a ball-point pen and press hard to make a clear copy.)

FOR OFFICIAL USE ONLY
TEACHER NUMBER: _____
CREDENTIALS VERIFIED: _____

Teacher's Name: _____ Social Security Number: _____
Last First Middle Maiden

Oklahoma school where currently employed: _____
(If applicable) County District

This record is for the Oklahoma State Board of Education to evaluate the experience of the person indicated above. In order to evaluate this experience ALL information must be completed. This information will be used for determining salary increments, retirement credit, and/or for teacher certification.

<p>ACCREDITATION STATUS: <input type="checkbox"/> Yes, the school was accredited for the years listed below. Name of Accrediting Agency: _____</p> <p><input type="checkbox"/> No, the school was NOT accredited for the years listed below.</p> <p>CERTIFICATION STATUS: <input type="checkbox"/> Yes, the teacher held a valid state teaching credential during the years listed below.* State: _____ Validity Dates: _____ through _____ <small style="margin-left: 20px;">(Two Letter Code) (MM/DD/YY) (MM/DD/YY)</small></p> <p><input type="checkbox"/> No, the teacher did NOT hold a valid teaching credential during the years listed below.</p>	<p style="text-align: center;">NAME AND ADDRESS OF THE OUT-OF-STATE OR NONPUBLIC SCHOOL</p> <hr/> <p>Name of School</p> <hr/> <p>Street Address City State Zip Code</p> <hr/> <p>Print Name and Title of Certifying Official Telephone Number</p>
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USE A SEPARATE LINE FOR EACH SCHOOL YEAR AND COMPLETE ALL COLUMNS

State	County	School District or Institution	Dates of Service		Position/Grade	Full Day or Fraction of Day Employed	Actual Number of Days Employed	Number of Days in Full Year	Signature of Certifying Official SIGN EACH LINE
			From (Mo Day Yr)	To (Mo Day Yr)					

***PLEASE INCLUDE A COPY OF YOUR OUT-OF-STATE TEACHING CERTIFICATE THAT WAS VALID DURING THE ABOVE DATES.**

Per Oklahoma State Statute Title 70 § 18-114.7, teaching credit can be granted only for out-of-state teaching experience obtained in an accredited school system while the teacher was certified to teach or who received special approval to teach by the state's licensing authority. For the purpose of state salary increments and retirement, no teacher shall be granted credit for more than five years of out-of-state teaching experience as a certified teacher.