

National Treasury Pensions Administration WITHDRAWAL FROM FUND SEE INSTRUCTIONS OVERLEAF



Z102 (May 2005) G.P.-S 81/99870

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TYPE OF TRANSACT	10	N : A	. R	esi	gna	tior	n/A	bsc	ond	ed		3.Tr	an	sfer	be	twe	en	fur	nds		C.	Ret	irer	nen	t	D.	De	ath		E. [Divo	rce	;
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6. Firstname	L																														\perp		
7. Middle names																																	
8. Maiden name																																	
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11. ID No.													(0	r) 1 :	2 . F	Pass	spo	rt l	۷o.														Ī
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status: Married				Wio	dow	ı/er	Ē		17		cont Date				. to	rmi	nat	ion							С	С	Υ	Υ	M	M	D	D	╡
Life Partr	ner										Pens									ervi	ce d	onc	litio	ns)	Υ	Y	Ye	ars					٦
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22. Reason for termin	ail(0 ווע	ı SE	ŧrVI	ice 			<u> </u>		<u> </u>	+		<u> </u>	+	+	$\frac{\perp}{\uparrow}$	+						<u> </u>		<u> </u>	<u> </u>	<u> </u>	\vdash	<u> </u>	\vdash	\vdash	<u> </u>	$\frac{1}{2}$
23. Exit rule/s	-		. .	T I. :	[<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u>., , , , , , , , , , , , , , , , , , , </u>	<u> </u>										<u> </u>	L	1	- 1))	<u> </u>	<u></u>		<u></u>	<u></u>		
PAYMENT PARTICULARS (This section is compulsory if type of transaction is A, B, C, D (E is optional)) Payment must be forwarded directly to: A. Bank B. Trust Fund C. Pension Fund D. Unclaimed																																	
2. Trust Fund registra						•	Γ					T]											_					
3. Name of account ho	olde	er			Τ	Τ	<u> </u>	$\overline{}$	$\frac{1}{1}$			T					_	1		T	T	T	Т	T	T	T	Т	$\overline{\top}$	T	$\overline{\top}$	$\overline{}$		_
1. Type of account: Cheque Transmission Savings																																	
5. Bank name		Jqu		Ť		T	T	<u> </u>	1						.90		I		Т		Т		T	Т		T		\exists	1	\exists	Т		
6. Branch name			<u> </u>	<u> </u>	1	$\frac{1}{1}$	$\frac{\perp}{1}$	$\frac{1}{1}$		_		+	<u> </u>				1	$\frac{\perp}{1}$	$\frac{+}{1}$	1	+		$\frac{1}{1}$	$\frac{1}{1}$		$\frac{1}{1}$	+	\pm	+	\pm	\dashv		_
7. Branch code			<u> </u>	T	1	$^{+}$	\dashv	 8	<u></u>		nt N	寸	_				<u> </u>	+	+	$\frac{1}{1}$	<u> </u>		$^+$	$\frac{\perp}{\parallel}$	1	+	$\overline{}$	\pm	$\frac{1}{1}$	\pm	\pm		
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10. SARS registration	nu	mbe	er o	f fu	und			18	20	4		Ļ					<u> </u>	<u> </u>		<u> </u>	_	_	<u> </u>		<u> </u>		<u> </u>	ᆗ					
11. Policy No.	• •						o / -	Th:-				L		.1	:		<u> </u>				.:					/ F :-		<u></u>	- 1\ \				
C) MEMBER'S CONT.	AC	I PA	AK	T	JUL	AK	<u>S(</u>	Inis	sec	T	n is	con	1pu	IISO	ry II	Ιty	pe i	O1 1	ran	sac	Tior	1 15 /	4, 6	i, C	, D ((E 18	s op	TION	iai))	_	$\overline{}$		
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2. Residential address						\perp																						$\underline{\perp}$		$\underline{\perp}$			
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	ARS (Compulsory for debt to be deducted fro state/employer/fund, including arrear contribu	om benefits payable) utions (specify salary overpayment separately)).
1.a Debt description		
1.b Debt amount	RRRRCC	
2.a Debt description		
2.b Debt amount	RRRRCC	
3.a Debt description		
3.b Debt amount RRRR	RRRRCC	4. Debt total R R R R R R R C C
	compulsory for all types of transactions (A, B	
1.Annual salary (basic pension Period From	nable salary) reflecting the increase periods Period To Annual Salar y	during the last five years (or whole period if shorter y for Period
C C Y Y M M D D	C C Y Y M M D D R R R R	R R C C 2. Last date i.r.o. which Bought
C C Y Y M M D D	C C Y Y M M D D R R R R	R R C Service Installment was deducted
C C Y Y M M D D	C C Y Y M M D D R R R R	
C C Y Y M M D D		R R C C
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C C Y Y M M D D		RRCC
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3. Periods of bought service	To C C Y Y M M D D C C Y Y	M M D D
		M M D D
		M M D D
4. Any periods of breaks in service to be	From To	и и в в
disregarded.		
		M M D D
F) DEPENDANT'S PARTICULA	ARS(Compulsory for transaction types A (10 ye	
(If no dependants state NO		
1.a) Surname		1.b) Date of birth C C Y Y M M D D
1.c) Firstname Spouse	Adopted child Stepchild Natur	al child 1.f) Divorce date
1.e) Relationship Spouse to member: 1.g) Child's status: Under 18		d Older
1.h) Spouse's status: Married	Divorced Widowed	1.i) Registered dependant of
T.II) Spouse's status. Married		medical aid scheme: No Yes
2.a) Surname		2.b) Date of birth C C Y Y M M D D
2.c) Firstname		2.d) Other initials
2.e) Relationship Spouse to member:	Adopted child Stepchild Natur	ral child 2.f) Divorce date
2.g) Child's status: Under 18	Full time student Disabled 18 ar	nd Older
2.h) Spouse's status: Married	Divorced Widowed	2.i) Registered dependant of medical aid scheme: No Yes
3.a) Surname		3.b) Date of birth
3.c) Firstname		3.d) Other initials
3.e) Relationship to member:	Adopted child Stepchild Natu	ral child 3.f) Divorce date
3.g) Child's status: Under 18	Full time student Disabled 18 an	d Older Begintered dependent of
3.h) Spouse's status: Married	Divorced Widowed	Registered dependant of medical aid scheme: No Yes
Employer I nitial 1	Employer Initial 2	61412
	RM MUST BE COMPLETED IN ORDER FOR THE RELEVANT PARTIES MUST INITIAL TH	

	Z102											
4.a) Surname	4.b) Date of birth C C Y Y M M D D											
4.c) Firstname	4.d) Other initials											
4.e) Relationship Spouse Adopted child Stepchild Natural child 4.f) Divorce date												
4.g) Child's status: Under 18 Full time student Disabled 18 and Older												
4.h) Spouse's status: Married	medical aid scheme: No Yes											
5.a) Surname	5.b) Date of birth C C Y Y M M D D											
5.c) Firstname	5.d) Other initials											
5.e) Relationship Spouse to member:	Adopted child Stepchild Natural child 5.f) Divorce date											
5.g) Child's status: Under 18	Full time student Disabled 18 and Older											
5.h) Spouse's status: Married Divorced Widowed S.i) Registered dependant of medical aid scheme: No Yes												
6.a) Surname	6.b) Date of birth C C Y Y M M D D											
6.c) Firstname	6.d) Other initials											
6.e) Relationship Spouse Adopted child Stepchild Natural child 6.f) Divorce date												
to member: 6.g) Child's status: Under 18 Full time student Disabled 18 and Older												
6.h) Spouse's status: Married Divorced Widowed Medical aid scheme: No Yes												
G) DEPENDANT'S AND OTHER ((If no dependants state NON)	CONTACT PARTICULARS (Compulsory for transaction types A (10 years service), C and D) E in the surname field)											
1.a) Surname												
1.b) Initials	1.b) Initials 1.c) Relationship to member: Guardian of child Spouse Next of kin											
1.d) Telephone No. CODE												
1.e) Postal												
Address												
	C O D E											
2.a) Surname												
2.b) Initials	2.c) Relationship to member: Guardian of child Spouse Next of kin											
2.d) Telephone No. CODE												
2.e) Postal	 											
Address												
	JLARS (Compulsory if transaction type is C or D) sh to continue with membership? Yes No No											
2. Name of medical scheme at ret	irement											
3. Scheme membership number												
4. Scheme/Package option name												
5. Total number of years in Gover	rnment Service to be recognised Y Y M M											
6. Did the State contribute to the member's medical subsidy? Yes No If Yes:												
7. What was the State's contributi	ion to the member's medical aid scheme:											
Employer I nitial 1	Employer I nitial 2 61412											
	ALL PAGES OF THIS FORM MUST BE COMPLETED IN ORDER FOR THIS FORM TO BE VALID AND THE RELEVANT PARTIES MUST INITIAL THIS PAGE Page 3 of 4											

I) CERTIFICATI	ON PAR	TIC	ULA	ARS	ву	EMF	PLC	ΟYΕ	R (Cor	npu	lsor	y fo	or a	ll ty	pes	of	tran	sac	tion	s)									
For official use I certify that	e by the							l in	this	for	m a	ıre 1	true	an	d co	orre	ct.													
	(b) All pension contributions payable by the member have been recovered and paid over in full.(c) The member is fully aware of the contents of this form and any liabilities that he /she may have.																													
	(c) T	The r	nem	ber	is f	ully	aw	are	of t	he	cont	tent	s o	fth	s fo	rm	and	d an	y lia	abili	ties	tha	it he	e/sh	ne n	nay h	ıave			
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National Treasury Pensions Administration

Instructions for Completing Form Z102: Withdrawal of a Member from a Pension Fund Administrated by Pensions Administration

- 1. Refer to checklists for attachments required for this form.
- 2. Where particulars are incorrect, outdated or changed after the original submission, the relevant Personnel Office should make the necessary corrections directly on the Payroll Administration System and re-submit the required document and attachments. The new set of documents must clearly be marked as "Revised Version" on top of the main document:
 - In this case the personal particulars changed, an Updating Personal Particulars of Member Form (Z864).
 - In this case the bank particulars changed, an ACB Bank Particulars Form (Z894).
 - In case the withdrawal particulars changed, a Withdrawal from Fund Form (Z102).
- 3. A letter will be issued to the member and/or employer upon receipt of the application. This letter contains the member's unique Pension Number that should be used as a reference when interacting with the Pensions Administration.
- 4. If the data received is insufficient to withdrawal the person to the Pension Fund, the Pension Administration System will generate a system error. The Employer and/or Member will be notified of the error via Pensions Administration Service Centre.
- 5. It is strongly advised that Withdrawal from Pension Fund Transactions must be submitted to the Pensions Administration at least 6 to 8 weeks before the last day of service of the member. Exceptions to the rule are resignations and cases of unpredictable death in service.
- 6. Withdrawal Transaction Types:
 - Compulsory to select a transaction.
 - Mark with an "X" as applicable:
 - [A] RESIGNATION / ABSCONDED: If the member has resigned, absconded, been dismissed for misconduct or been discharged due to ill-health caused by own fault. Refer to the following: Withdrawal of a Member from a Pension Fund due to Resignation/Absconding.
 - [B] TRANSFERS BETWEEN FUNDS: For a transfer of a member's pension value between valid Pensions Administration Funds mentioned on Page 16, refer to the following: Transferring Between Funds Administrated by the Pensions Administration.
 - [C] RETIREMENT/DISCHARGE: Only for retirements all types of retirements, including "external transfers", but not cases mentioned in [A] and [D], refer to the following: Withdrawal of a Member from a Pension Fund due to Retirement/Discharge and Payment to an Approved External Pension Fund.
 - [D] DEATH: Only in cases of death in service, refer to the following: Withdrawal of a Member from a Pension Fund due to Death.
 - [E] DIVORCE: Where an order is made for the payment of a pension value in a divorce action, refer to the following: Notification by Member of Divorce Settlement.
- 7. COMMENCEMENT DATE (PERIOD COVERED BY CONTRIBUTIONS): Fill in the earliest date from which the member started financially contributing to a Pension Fund.
- 8. EXIT RULE(s): The relevant pension benefit rule(s) according to the applicable Pension Fund Act and Regulations must be quoted in full.
- 9. New Payment Requests via the Post Office, Cheque or Warrant Vouchers are no longer allowed.
- 10. FUND REGISTRATION NUMBER and SARS REGISTRATION NUMBER: Only applicable if transferring the benefit value to an approved external Pension Fund.
- 11. The member must be made fully aware of the total financial liabilities and debt before employer representative submits the form to the Pensions Administration.

 Overleaf for Form Z102
 May 2005
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National Treasury Pensions Administration

12. Dependant: The particulars of the spouse, children and any other person who, according to the provisions of the rules concerned, qualify as dependants, must be stated in full.

- 13. A Spouse can be defined as a lawful husband(s) or wife (wives) or life partner(s) (including same sex life partner).
- 14. A withdrawal of a member can only be done from the following Pension Funds Codes:
 - o Government Employees Pension Fund (GEPF) (Code 96)
 - o Temporary Employees Pension Fund (TEPF) (Code 04)
 - Associated Institutions Pension Fund (AIPF) (Code 06)
- 15. The following Occupation Codes are applicable:

Occupation Code	Occupation Description
1	Public Services
2	Provincial Services
3	Permanent Force
4	S.A. Police Service
5	National Intelligence Services (NIA)/South African Secret Service (SASS)
6	Department of Correctional Services
7	Associated Institutions (AIPF Fund)
8	Authorities Services
9	Head of Department (Director General)
А	Magistrates