

Sultan School District No. 311
Class Overload Request

Month	Enrollment on Count Day**	Grade	Class Period	Check one of these boxes		District Office Use Total
				Material Allotment	Compensation	

Important: Form to be submitted to Bldg Secretary by 5th of the month; to Personnel by 8th of each month.

Teacher Full Name _____ School _____

Teacher Signature _____ Date _____

Principal's Verifying
Signature _____ Date _____

Received by Personnel _____ Date _____

Material Allotment _____ Account Number: _____

Compensation _____ Account Number: 0198-27-2081

Approved _____ Date _____

Copy:
File _____ Teacher: _____

****OSPI enrollment count day is the first student day of the month.**