

**Tumwater School District
School Board Meeting Minutes**
District Office Board Room
June 23, 2011

Board Members Present: Jay Wood, Rita Luce, Bob Barclift, Janine Ward. Chris Reykdal was excused.

Staff Members Present: Mike Kirby, Laurie Wiedenmeyer, Kim Howard, Bob Kuehl, Allen Jones, Tammie Jensen-Tabor, Jon Wilcox, Suzanne Hall, Sue Anderson, Dave Wegener, Regon Unsoeld

Student Present: Jacob Northrop

Members of the Public Present: Steve George, Mary Studebaker, Kim Reykdal, Dave Brastow

President Jay Wood called the meeting to order at 7:00 p.m.

Agenda Discussion

- There are no changes to the agenda.

Jay Wood introduced two candidates for the school board: Dave Brastow and Kim Reykdal. He thanked them both for attending.

Approval of Minutes

- **Rita Luce/Bob Barclift, Moved/Seconded, (M.S.), to approve the minutes from the May 26, 2011 board meeting as presented. The motion passed unanimously.**

Special Recognition

- Jacob Northrop: BHHS Art Teacher Dave Wegener introduced Jacob Northrop, BHHS student. He shared that Jacob is one of 31 sophomores in his Visual Arts classes. The sophomores were asked to participate in the 2011 Washington State Classroom-Based Performance Assessment (CBPA) in Visual Arts. There were two sections to the assessment – writing and drawing. Jacob's work was evaluated and he was given a perfect score on both portions of the assessment. On behalf of the board of directors, Janine Ward presented Jacob with a Certificate of Achievement.

Program Reports

- TOGETHER Report: TOGETHER's Executive Director, Jim Cooper, was present to update the board on the social norms campaigns in TSD - two years at THS and one year at BHHS. The Social Norms Campaign is a program about students' perceptions with information gathered from the Healthy Use Survey, Survey Monkey

surveys, etc. The campaigns in Tumwater SD are the first of this kind in Thurston County. After THS' first two years, they have seen some significant shifts in the data they are gathering. They expect similar results with BHHS after next year – which will be their 2nd year. The campaign has been funded in the past by grants and they are now looking for ways to fund the approximately \$2-3,000 per year per school campaign.

- Discussion of City of Tumwater Public Safety Levy Lid Lift Ballot Measure: City Administrator John Doan and Police Chief John Stines were present to give information regarding the upcoming August 16th election. They presented facts regarding the levy lid lift ballot measure.

Action Items

- Outdoor Education: Suzanne Hall presented information on two possible options for outdoor education – a two-day one night camp or two day-only events. **Janine Ward/Bob Barclift, M.S., to approve the two days/one night camp experience. The motion passed unanimously.**
- 2011-12 Middle/High School Participation Fees: Bob Kuehl presented the proposed change in the middle/high school participation fee which recommends a \$5 middle school increase and \$15 increase at the high school level. **Rita Luce/Janine Ward, M.S., to approve the proposed fee change as presented. The motion passed unanimously.**
- 2nd Reading – Policy 4213, Student Learning Goals: Sue Anderson presented the proposed changes to this policy. **Bob Barclift/Rita Luce, M.S., to approve the revisions to Policy 4213 as presented. The motion passed unanimously.**
- 2nd Reading – Policy 4600, Selection and Adoption of Instructional Materials: Sue Anderson presented the proposed revisions to this policy. **Janine Ward/Rita Luce, M.S., to approve policy 4600 as presented. The motion passed unanimously.**
- 2nd Reading – Middle School Science Adoption, Catastrophic Events: Sue Anderson reviewed the catastrophic events kit. **Rita Luce/Bob Barclift, M.S., to approve the Middle School Science Adoption, Catastrophic Events Kit, as presented. The motion passed unanimously.**
- Clover Park Technical College Interlocal Cooperative Agreement: Allen Jones presented this annual agreement for board approval. **Rita Luce/Janine Ward, M.S., to approve the interlocal agreement with Clover Park Technical College as presented. The motion passed unanimously.**
- NMSC Interdistrict Cooperative Agreement: Allen Jones presented this annual agreement. **Bob Barclift/Janine Ward, M.S., to approve the NMSC Interdistrict Cooperative Agreement as presented. The motion passed unanimously.**
- 2011-12 School Board Meeting Schedule and Superintendent's Roundtable Schedule: Mike shared the proposed changes to the Superintendent's Roundtable to "District Community Roundtable" and incorporating four evening meetings into the

schedule to try to get better community participation. By consensus of the board this change was approved.

Board members reviewed the board meeting schedule for 2011-12 and agreed to change one of the meetings in July 2011 and July 2012 to a workshop rather than a regular public meeting. **Janine Ward/Rita Luce, M.S., to approve the 2011-12 school board meeting schedule for 2011-12 as presented. The motion passed unanimously.**

Consent Agenda

➤ **Bob Barclift/Janine Ward, M.S., to approve the Consent Agenda as presented. The Consent Agenda was approved as follows:**

- **Employment:** Andra Kelley-Batstone, Counselor, BMS; Karen Brown, .2 SLP added, Special Svcs; Rebecka Morse, Occupational Therapist, Special Svcs; Laura Jordan, SLP, Special Svcs; Suzanne Stottlemire, .4 LA/SS Teacher added, TMS; Linda Barry, Bus Driver, Transportation; Leigh Gilbertson, 1st Grade Teacher, one year only, MTS; Julie Carson, Elementary Teacher, location TBD; Joelle Powers, Visual Arts, THS; Gayle Swartz, Education Specialist, SS; Jonathan Fox, LA/SS Block Teacher, BMS; David Myers, Asst. Principal, BHHS; Angela Spriggs, TOPA Admin Asst, Business; Joshua Henderson, Skilled Mechanic, SS; Crystal Davis, Math Teacher, TMS
- **Leaves:** Kathie Mayer, OT, SS, leave of .40 of the assignment for the 2011/12 school year; Robert Garrett, Math Teacher, BMS, personal/medical leave starting May 26, 2011 returning June 6, 2011; Susan Holman, Parapro, THE, personal leave from 3 of her 6.5 hours per day for the 2011-12 school year; Gail Stuart, Bus Driver, Transportation, medical leave starting May 18, 2011 returning May 31, 2011 per doctor's statement; Karen Kelly, Parapro, Transportation, FMLA leave starting May 16, 2011 returning May 24, 2011 per doctor's statement; Roxanne Roberts-Encheff, Secretary, FMLA starting May 24, 2011 returning June 6, 2011 per doctor's statement; Deborah Smith, Parapro, THS, medical leave starting May 2, 2011 returning May 23, 2011 per doctor's statement; Cindy Partlow, ELL Teacher, Student Learning, FMLA starting March 29, 2011 returning April 19, 2011 pending doctor's statement; Estive Soriano, Custodian, THS, FMLA starting May 31, 2011 returning June 13, 2011 per doctor's statement; Jim Pierson, Enrichment Teacher, MTS/THE, personal/unpaid leave for the 2011/12 school year
- **Resignation:** Amy Ulen, Business Education Teacher, THS, effective end of 2010/11 school year; Stephanie Konopaski, Office Assistant, BLE, effective August 31, 2011; Brenda Banning, Asst. Cook, TMS, effective August 31, 2011; Mary Szumlanski, Parapro, BLE, effective May 25, 2011; Krystal Hoskins, Instructional Facilitator, LRE/THE, effective June 22, 2011; Brenda Marler, TOSA, PGS/MTS, effective June 22, 2011
- **Retirement:** Christopher Mondau, Math Specialist, NMSC, effective June 22, 2011; Denny Womac, Band Teacher, TMS/MTS/THE, effective June 22, 2011; Susanna Mould, Elementary Teacher, BLE, effective end of the 2010/11 school year
- **Co-Curricular:** Sara Glass, Elementary Stipend – Technology, PGS; Julie Carson, Elementary Split Stipend, MTS; Brenda Knowlton, Secondary Prep-2nd semester, BHHS; Rachele Brady, Head Cheer Advisor, BHHS; Laura Hawthorne, Elementary Split Class Stipend, LRE

- Salary Schedules & Contracts: Approval of the 2011-12 Salary Schedules; approval to issue all contracts for the 2011-12 school year; approval of all summer school contracts;
- Clock Hours: Approval of Best Practices in Mathematics Teaching Institute, session #38475, taught by Janis Heigl on August 8-12, 2011.
- Donations: Acceptance of a donation in the amount of \$1,000 from Tumwater United Music Society to THS Band; acceptance of a donation in the amount of \$1,510 from Intel to TMS ASB fund; acceptance of a donation in the amount of \$1,222.75 from Tumwater Boys BB Booster Club to the THS Boys Basketball Team.
- Payroll & Voucher Totals: The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expenses reimbursement claims certified, as required by RCW 42.24.090, are approved for payment as follows: Payroll voucher numbers 72801261-72801308 in the amount of \$2,768,571.14; General Fund voucher numbers 72184361-72184847 in the amount of \$2,061,021.11; Capital Projects Fund voucher numbers 72009616-72009643 in the amount of \$253,220.70; ASB Fund voucher numbers 72433923-72434097 in the amount of \$219,697.60; and Private Purpose Trust fund voucher numbers 72700318-72700321 in the amount of \$1,639.14.

Business/Financial

- Financial Update: Allen Jones reviewed the May fund summaries.

Other Business

- Draft of the 2011-12 School Year Budget: Allen Jones presented a preliminary 2011-12 budget summary.

Action Items (continued...)

- Property Purchase: Mel Murray presented the proposed property purchase of the duplex next to Tumwater Middle School. This will allow for any future parking expansion needs at TMS. The district will rent the duplex units out through a property management company. **Janine Ward/Rita Luce, M.S., to purchase the property at 6207/6209 Littlerock Road as presented. The motion passed unanimously.**
- Property Purchase: Mel Murray presented the proposed property at 3205 70th Avenue SW. **Rita Luce/Janine Ward, M.S., move that Tumwater School District purchase the real property known as 3205 70th Avenue SW for the purchase price of \$250,000. The motion passed unanimously.**

Business/Financial (continued...)

- Capital Projects Report: Mel Murray outlined the status of capital projects throughout the district.

Other Business (continued...)

- Informational – Revisions to Procedure 4852, Graduation Requirements: Suzanne Hall reviewed the changes in procedure 4852 to align with the policy that was updated last fall.
- 1st Reading – Middle School Science Adoption, Chemical Interactions: Sue presented this portion of the science adoption. She explained that the middle school science adoption is going to come through in several sections to satisfy certain areas of the curriculum needs.
- Strategic Plan Update: Mike Kirby stated that earlier this evening the school board held a special meeting at 6:30 p.m. in which our consultant presented a draft of our proposed Strategic Plan. It will be on the agenda for the workshop on July 14th and the board will provide individual input by next week. We plan to have the board approve the formal document on July 28th.

Board Member Comments

- Rita Luce: Rita felt the graduation ceremonies were wonderful this year. Everything went smooth and they were great.
- Jay Wood: Jay also commented on the graduations and on student behavior. He felt that everything went very well. He attended the NMSC Recognition Night and was impressed with the caliber of the students and their accomplishments. He attended the Chamber network breakfast last week and Mike attended last Tuesday's meeting with him.
- Bob Barclift: Bob felt all the senior activities were outstanding this year and the behavior displayed by the students was excellent. He was very impressed by the awards at the high schools.
- Mike Kirby: Mike shared that the Port of Olympia reported that their revenue was \$1.1 billion and \$890 million of that is in the City of Tumwater. Of the 7,200 jobs they have – 5,300 are in Tumwater.

With no further business coming before the board, the meeting adjourned at 8:55 p.m.

Recorded by:
Laurie C. Wiedenmeyer

Signed this 28th day of July, 2011.

Board Member

Board Secretary