



Thomas J. Long School of  
Pharmacy & Health Sciences

**SUPPLEMENTAL APPLICATION FOR  
PHYSICAL THERAPY ADMISSION  
FALL 2015**

Office of Graduate Studies  
Attn: DPT Admissions  
University of the Pacific  
3601 Pacific Avenue  
Stockton, California 95211  
(209) 946-3929

<http://www.pacific.edu/dpt>

# INSTRUCTIONS FOR COMPLETING THE SUPPLEMENTAL APPLICATION FOR ADMISSION TO THE DOCTOR OF PHYSICAL THERAPY (DPT) PROGRAM

The attached supplemental forms are for admission to the Doctor of Physical Therapy (DPT) program. Pacific is participating in the Physical Therapy Centralized Application Service (PTCAS). PTCAS is an information clearinghouse which transmits to a physical therapy school the biographical and academic data required by admissions committees, thereby relieving the applicant of the burden of completing multiple and repetitious individual applications. Students applying to Pacific's DPT program must submit the application to PTCAS and submit the supplemental application to Pacific.

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## Your PTCAS application should include:

1. PTCAS Web-based Application form ([www.ptcas.org](http://www.ptcas.org)), comprised of biographical data, post secondary institutions attended, academic course history, work experience, extracurricular activities, and essays.
2. PTCAS Application Fee.
3. Official transcripts with grades from all U.S. postsecondary institutions attended.
4. Foreign Transcript Evaluation report for all courses taken at foreign institutions, which are not Study Abroad courses (if applicable).
5. Documentation of completed PT observation/experience hours on PTCAS forms. (If observation/experience hours are completed after the application deadline, send verification of hours on official facility letterhead -signed by the supervising physical therapist - directly to University of the Pacific, Department of Physical Therapy, 3601 Pacific Ave, Stockton, CA 95211 by July 15, 2015.)
6. Three recommendations: one must be from an academic instructor from a school you have attended and one must be from a physical therapist. **Recommendations must be on PTCAS forms.**
7. Official Graduate Record Examination (GRE) scores are sent directly from the testing board to PTCAS: Code 0211.
8. TOEFL scores (if applicable).

## Your supplemental application to Pacific should include:

1. The supplemental application is comprised of additional biographical data, prerequisite coursework, and work experience. Please download and complete the fillable PDF form, print, and mail to the address on the cover sheet.
2. Pacific's Supplemental Application Fee (\$50.00 payable by check or money order).
3. Foreign Transcripts Evaluation report and original foreign transcripts for undergraduate and graduate courses which are not Study Abroad courses. See "Special Instructions for International Students" for details.
4. International applicants: See "Special instructions for International Students" for additional information which must be supplied.

## APPLICATION DEADLINE

PTCAS and supplemental applications are available online on July 1. The deadline for both applications and all supplemental materials is November 3, 2014.

**IMPORTANT!! All supporting documents for PTCAS and the Pacific Supplemental Application must be received by November 3 to be considered complete.** Please note in order to meet the deadline, PTCAS must receive all documents by 11:59 pm Eastern Standard Time (that's 8:59 pm Pacific time). Pacific must receive all documents by 11:59 pm Pacific Standard Time.

Applicants are reminded that transcripts and recommendations frequently take weeks, or even months to obtain. Pacific regrets that we cannot extend the deadline for students whose documents are delayed due to backlog or mishandling by the recommenders or schools. Applications submitted after the deadline will not be reviewed. Please note the non-refundable \$50.00 application fee is a processing fee and does not guarantee the review of your application if your documents are received after the deadline.

## INTERVIEWS

Applicants will be notified by phone if they qualify for an interview. On-site interviews are required. Interviews are normally conducted on Fridays in late January and February. Travel arrangements for on-campus interviews are the responsibility of the student. Admissions offers are made within two to four weeks of the interview.

## FINANCIAL ASSISTANCE

Applicants who are applying for financial aid must complete, by March 2, the Free Application for Federal Student Aid (FAFSA).

## HONOR CODE

Established in 1958, the Honor Code is intended to maintain and preserve the high standards of personal character and ethical behavior vital in academic pursuits. The success of the Honor Code is made possible only with the acceptance and cooperation of every student. We fully expect that every University student will join with us in maintaining the principle and the tradition of the Code in all aspects of college life.

Applicants for admission to the University are asked to recognize the responsibilities of the Code and to accept its principles. Submitting an application to the University indicates that you agree to uphold the principles of the Code. For more information, please see Tiger Lore and the Physical Therapy Student Handbook.

### **SPECIAL INSTRUCTIONS FOR INTERNATIONAL STUDENTS**

International Students; If you are an international applicant, that is, neither a citizen nor a permanent resident of the United States, you must meet the regular physical therapy admission requirements of the Graduate School as well as the requirements listed below.

1. Certification of Finances: The Certificate of Finances form must be completely filled out and submitted with an official bank document verifying you have enough funding to cover the total cost of attendance for at least one year. Your file is not complete and an admission decision will not be made without this information.
2. You must request an official transcript of academic work from each college or university you have attended as either an undergraduate or a graduate student and official verification of degree awarded. These must be submitted in an envelope sealed by the institution. Unofficial copies of academic records are not acceptable. True copies of academic records from other countries will be accepted only if, after the copies have been made, they have been personally signed, stamped, and sealed in an official envelope by a governmental or educational official who certifies that they are exact copies of original documents. A translation should accompany documents in languages other than English. Please note that no action will be taken on an application unless all academic records are certified or official. **Also, please note that a credential evaluation from World Education Services must be sent to the Graduate School (not to PTCAS).**
3. Test of English as a Foreign Language (TOEFL) is required of all international applicants whose native language is not English. TOEFL is not required of applicants who have received a bachelor's degree from a US college or university.
4. Awards, scholastic honors, scholarship and other recognition should be listed in the PTCAS application. Do not send originals or copies.
5. Please use your family name and your given name in all correspondence.

The University of the Pacific accepts applications from international students, including those residing outside of the United States. Travel arrangements for on-campus interviews are the responsibility of the student.

### **STUDENTS WITH PREVIOUS STUDY OUTSIDE THE U.S.**

Candidates who have completed postsecondary study outside of the United States (whether or not they are U.S. citizens or permanent residents) must send a foreign transcript evaluation to PTCAS **and** original foreign transcripts to the University of the Pacific. See Point #2, "Special Instructions for International Students" for details regarding original foreign transcripts. At any time during the review process, University of the Pacific reserves the right to request original documents, course descriptions, and any other information pertinent to verifying the accuracy of your educational background. Pacific reserves the right to reject an evaluation completed by an external evaluation agency and to evaluate international documents in our office. Students will not pay an evaluation fee to Pacific if this situation occurs.

### **GRE AND TOEFL TESTS**

Graduate Record Exam (GRE) and Test of English as a Foreign Language (TOEFL) tests are administered by the Educational Testing Services (ETS). For information bulletins, test preparation material, test dates, test places, and applications, contact ETS directly.

GRE, general: GRE/ETS, P.O. Box 6000, Princeton, NJ 08541-6000; 1-609-771-7670; [www.gre.org](http://www.gre.org)

TOEFL: TOEFL/TSE Services, P.O. Box 6154, Princeton, NJ 08541-6154; 1-609-771-7100; [www.toefl.org](http://www.toefl.org)

### **NON-DISCRIMINATION**

University of the Pacific does not discriminate in the administration of any of its educational programs, admissions, scholarships, loans, athletics or other University activities or programs on the basis of race, color, national and ethnic origin, handicap, sexual orientation or preference, sex or age. This notice is given pursuant to the requirements of Title IX of the Educational Amendments of 1971, Title VII of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973 and amendments and other laws, orders, and regulations governing discrimination. University of the Pacific has designated the Director of Human Resources to coordinate the University's efforts to comply with laws, orders, and regulations governing discrimination. Any person having a complaint should contact, in writing, the Director of Human Resources, University of the Pacific, 3601 Pacific Avenue, Stockton, CA 95211.

### **SPECIAL NOTE**

Please be sure to check the box at the end of the application to certify that all the information you have given is complete and accurate.

All applications become the property of the University of the Pacific and will not be returned or forwarded to another institution. Only the Dean of Graduate Studies, or the Graduate Recruitment and Admission Director has the authority to admit or deny admission. Statements about admission, either expressed or implied (verbal or written) from any other sources, are not official and will not be honored.

### **QUESTIONS**

If you have any questions regarding the application process or about other aspects of graduate study at Pacific, please contact the Graduate School by phone at (209) 946-3929, by email at [gradschool@pacific.edu](mailto:gradschool@pacific.edu) or refer to [www.pacific.edu/graduate](http://www.pacific.edu/graduate). If you have questions regarding the Physical Therapy academic program or prerequisites for the program, contact the Office of Physical Therapy at (209) 946-2886 or via email at [PTAdmissions@pacific.edu](mailto:PTAdmissions@pacific.edu).

# UNIVERSITY OF THE PACIFIC

## SUPPLEMENTAL APPLICATION FOR DOCTOR OF PHYSICAL THERAPY ADMISSION: FALL 2015

PTCAS ID Number (required) \_\_\_\_\_

### I. PERSONAL INFORMATION

Full Legal Name \_\_\_\_\_  
Last (Family) First Middle

List other name(s) that may appear on academic records \_\_\_\_\_

Social Security # \_\_\_\_\_ Male ☐ Female ☐ Date of Birth \_\_\_\_\_  
(month/day/year)

(Please indicate your student ID# if you are a past or present University of the Pacific student or employee)

Pacific Student I.D. # \_\_\_\_\_ E-Mail Address \_\_\_\_\_

Permanent address \_\_\_\_\_  
Number and Street (Apt. #)

City State/Country Zip/Postal Code Telephone \_\_\_\_\_  
(include Area Code)

Mailing Address (if applicable) (until \_\_\_\_/\_\_\_\_/\_\_\_\_) \_\_\_\_\_  
(month/day/year) Number and Street (Apt. #)

City State/Country Zip/Postal Code Telephone \_\_\_\_\_

If you have previously sought admission to the University of the Pacific, indicate the semester, program, and degree/credential for which you applied

Please list any other family members who have attended the University of the Pacific (name, relationship, and dates of attendance):

**Standardized Tests:** Indicate when you have taken or plan to take any of the following tests, indicate the month and year:

☐ GRE (General) \_\_\_\_\_ ☐ (*International Students Only*) TOEFL \_\_\_\_\_

Date you requested scores to be sent to the University of the Pacific \_\_\_\_\_

Where/how did you hear about the University of the Pacific? (Check all that apply.)

☐ Current Student ☐ Graduate Fair Where? \_\_\_\_\_

☐ Alumni ☐ Professional Meeting Where? \_\_\_\_\_

☐ Graduate Guide ☐ Faculty (Name/Institution) \_\_\_\_\_

☐ Gradschools.com ☐ Counselor (Name/Institution) \_\_\_\_\_

☐ University of the Pacific website ☐ Other (Please specify) \_\_\_\_\_

Name \_\_\_\_\_ Pacific ID (if known) or Date of Birth: \_\_\_\_\_

1. Include **every** time that a prerequisite course was taken, **even if the grade was less than a “C” or the course was retaken and the original grade was replaced.**
2. All prerequisites must be completed with a grade of “C” or higher. Courses are to be taken on a graded basis; pass/fail courses are not acceptable.
3. Correspondence, on-line or extension coursework is not acceptable without approval from the admissions committee or department chair.
4. Biological science, chemistry and physics courses must include significant laboratory experiences, and should be those designed for science majors and pre-health professional students.
5. It is *recommended* that prerequisite courses in Biology, Exercise Physiology, Anatomy, and Physiology be taken within 10 years of applying to the program.
6. On this form, it is not necessary to list courses taken in these areas other than those necessary to meet the admission prerequisites.
7. It is recommended that you make a photocopy of the supplemental application including this worksheet for your own reference.

12 semester /15-18 quarter credits minimum. (MUST include general biology, complete human or vertebrate anatomy and complete human or animal physiology courses. A single semester course combining anatomy and physiology will not meet this requirement. However, a one-year sequential course combining human anatomy and physiology will meet this requirement. All courses must include laboratory.) **Do not include courses taken in a Physical Education [or comparable] Department.**

[illegible]

8 semester/12 quarter credits (a standard two-semester or the quarter-system equivalent course sequence in general chemistry. All courses must include laboratory.)

[illegible]

**General Physics**

8 semester/12 quarter credits minimum (A standard two-semester course sequence or the quarter system equivalent. All courses must include laboratory.)

Course	No. of Credits	Grade	Date	Date	Institution

**Psychology**

6 semester/9 quarter credits. (Must include a course in abnormal psychology.)

Dept & No.	Title	Sem.	Qtr.	Completed	To be Completed

**Statistics**

3 semester/4-5 quarter credits.


**Exercise Physiology**

3 semester/4-5 quarter credits minimum. (Introduction to the study of human physiological responses and adaptations resulting from muscular activity, including demonstration and measurement of basic physiological responses that occur with exercise.)


**Medical Terminology**

1-2 semester/2-3 quarter credits minimum. (A basic course in bio-scientific terminology, analyzing the Latin and Greek elements in scientific English.)


If you would like to include a description of a significant hardship that was pertinent to your academic performance, please do so in 100 words or less.

# UNIVERSITY OF THE PACIFIC

## Prerequisite Worksheet for the Doctor of Physical Therapy Program

Name \_\_\_\_\_ Pacific ID (if known) or Date of Birth: \_\_\_\_\_

### Prerequisite Courses

1. Include **every** time that a prerequisite course was taken, **even if the grade was less than a "C"** or the course was retaken and the original grade was replaced.
2. All prerequisites must be completed with a grade of "C" or higher. Coursework taken on a graded basis; pass/fail courses are not acceptable.
3. Correspondence, on-line or extension coursework is not acceptable without approval from the admissions committee or department chair.
4. Biological science, chemistry and physics courses must include significant laboratory experiences, and should be those designed for science majors and pre-health professions students.
5. It is *recommended* that prerequisite courses in Biology, Exercise Physiology, Anatomy, and Physiology be taken within 10 years of applying to the program.
6. On this form, it is not necessary to list courses taken in these areas other than those necessary to meet the admission prerequisites.
7. It is recommended that you make a photocopy of the supplemental application including this worksheet for your own reference.

### Biological Sciences

12 semester /15-18 quarter credits minimum. (MUST include general biology, complete human or vertebrate anatomy and complete human or animal physiology courses. A single semester course combining anatomy and physiology will not meet this requirement. However, a one-year sequential course combining human anatomy and physiology will meet this requirement. All courses must include laboratory. **Do not include courses taken in a Physical Education [or comparable] Department.**

Course		No. of Credits		Grade	Date	Date	Institution
Dept & No.	Title	Sem.	Qtr.		Completed	To be Completed	
BSC 101	Principles of Biology		6	A-	05-2006		Sample Community College
Bio 201	Human Anatomy	4		A	12-2006		University of Sample
Bio 220	Human Physiology	4				12-2008	University of Sample

### Chemistry

8 semester/12 quarter credits (a standard two-semester or the quarter-system equivalent course sequence in general chemistry. All courses must include laboratory.)

Chem 110	General Chemistry I	5		D+	12-2006		University of Sample
Chem 112	General Chemistry II	5		B+	05-2007		University of Sample
Chm 051	General Chemistry I	4		A	12-2007		College of Sample



**Prerequisite experience in physical therapy practice setting(s):**

Please list previous experience working, volunteering or observing in the field of physical therapy.<sup>1</sup> Minimum requirement is 50 hours, including at least 25 hours in acute care, in-hospital setting. (NOTE: sub-acute and any other non-acute care settings do not satisfy this requirement). The Department encourages you to visit the APTA website for the definition of acute care and descriptions of that setting: <http://www.apta.org/PTCareers/Overview/>

Name/Organization	Location	Position	From/To	Total hours to date	Hours pending

**Final Instructions:**

Please check the following to verify that the supplemental application is complete and all required materials are being submitted.

☐ I have submitted a request to the Educational Testing Service (ETS) to send my official test GRE scores(s) to the University of the Pacific PTCAS Code 0211.

☐ I am sending documentation of physical therapy experience to the PTCAS (or after November 1, to the University of the Pacific Department of Physical Therapy.) NOTE: applications can be considered complete before this documentation has been received.

☐ I am sending original foreign transcripts and evaluation to the Office of Graduate Studies (if applicable).

☐ I am sending the official Certification of Finances form and all supporting documents to the Office of Graduate Studies. (international applicants only)

☐ I have read all instructions and understand what must be submitted to the Office of Graduate Studies.

☐ I am submitting the \$50 non-refundable Pacific Supplemental Application Fee via check or money order made out to the University of the Pacific with this supplemental application form, and mailing them to: Office of Graduate Studies, ATTN: DPT Admissions, University of the Pacific, 3601 Pacific Avenue, Stockton, CA 95211.

**By submitting this application, I certify that the information given in this application is complete and accurate, and that I have not received academic units from any institutions other than those listed. Furthermore, I have included all attempted prerequisite coursework on the Prerequisite Worksheet, even if the grade received was below a "C" or the course was retaken and the original grade was replaced. I understand that making false and fraudulent statements within this application could result in denial or revocation of admission, disciplinary action, and invalidation of units or degrees earned. Should there be any change in the substance of the information I have given here, I will immediately notify the Graduate School of the University of the Pacific.**

☐ I have read the above paragraph and certify that it is true. (Check the box)

Name of applicant \_\_\_\_\_

Date \_\_\_\_\_

<sup>1</sup> Observation/Experience in a PT setting must be documented using PTCAS forms or in a letter from the facility on official letterhead signed by the supervising physical therapist. Documentation is required but does not need to be received before the application deadline for the application to be considered complete.