

IMPORTANT NOTICE - INSPECTION CHECKLIST

TO APPLICANT:

ALWAYS REFER TO PERMIT NO. _____ LOT _____ WHEN REQUESTING AN INSPECTION. INSPECTIONS CALLED IN BY 3:30 WILL BE INSPECTED THE NEXT BUSINESS DAY. ANY REQUEST MADE WITHOUT A PERMIT NUMBER WILL NOT BE SETUP FOR INSPECTION.

This checklist will inform you as to when it is necessary to have an inspection on your project. If an inspection is NOT ACCEPTED, please correct the items noted on the inspection ticket, pay any reinspection fees that may have been imposed and call for a reinspection BEFORE PROCEEDING TO THE NEXT PHASE. This checklist is only designed to be a guide. Other inspections may be required dependent upon type of structure or work.

Post your BUILDING PERMIT so it is visible from the public road and protected from the weather. Do NOT post your permit by nailing it to a tree. No inspections will be made until a minimum 20'x 50'x 6" (1.5" to 3.5" stone) construction exit is installed from the street edge into the lot or a permanent driveway is in place. The driveway must be installed according to City regulations.

Any land disturbing activities must comply with the Peachtree City Soil Erosion and Sedimentation Control Ordinance. Best Management Practices (BMPs) are required on all exterior construction. All required erosion control measures must be properly installed and maintained until a Certificate of Occupancy/Completion is issued for the structure.

The codes used in Peachtree City and the State of Georgia are as follows:

2006 International Building Code	2005 National Electrical Code
2006 International Fuel Code	2006 International Mechanical Code
2006 International Plumbing Code	2006 International Fire Code
2000 International Energy Conservation Code	2006 International Residential Code

Local amendments are as follows:

Local Ordinances prohibit the use of wood shingles/shakes on roofs, the use of polybutylene pipe and/or fittings and the protection of non-masonry chimneys that require a one hour protection rating to the top of the chimney. (See applicable City Ordinances)

CALL FOR INSPECTION -- (WHEN) (AFTER)

1. Foundation:

- (a) **Footing:** When footing is dug, grade stakes set, bulkheads in place, and before concrete is ordered to pour the footing.
- (b) **Pre-Slab Plumbing:** All plumbing under a slab must be visible and inspected prior to placing base course and vapor barrier. A 10' (foot) head of water is required to test drainage system for leaks or pressurize to 10 pounds.
- (c) **Slab:** This is inspected after base course, termite treatment, and vapor barrier are in place.

After the foundation is completed, a foundation "as-built" survey shall be submitted and approved if required by the permit. FACSIMILES WILL NOT BE ACCEPTED.

2. **Rough Trades:** When all below is complete (Permit number must be called in for each trade to receive inspection).

(a) **Electrical Rough:** All electrical wiring run with outlet boxes set and grounded. DO NOT INSTALL ANY INSULATION PRIOR TO ACCEPTANCE OF ROUGH TRADES INSPECTION OR CONCEAL ANY WORK.

Electrical Permit # _____

(b) **Plumbing Rough:** All drain lines run with vent stacks through the roof. If two story building, head test is required for second story in order to check lines for leaks. ALL supply lines in place and pressurized with the gauge accessible to the inspector.

Plumbing Permit # _____.

(c) **Mechanical Rough:** Heating and air conditioning equipment, ducts, flues, vents, drain pans and lines must be installed. Gas lines must have a constant 10 pounds of air pressure on line with the gauge accessible to the inspector in order to check for leaks.

Mechanical (HVAC) Permit # _____

To obtain electrical or gas meter releases prior to final inspection a request can be made at the permit office by filling out an affidavit and paying a \$50.00 fee.

3. **Rough Framing:** When framing is completed. This includes attic ventilation, fireplaces, chimneys, flashing, brick ties, and sealing of top and bottom plates that have been drilled or notched. Fire stopping must be VISIBLE TO INSPECTORS. Cut trusses must have a letter from an Engineer.

Master Permit # _____

4. **Insulation:** When all insulation is in place.

Master Permit # _____

5. **Final Trades:**

a) Final Plumbing Permit Number: _____

b) Final Mechanical Permit Number: _____

c) Final Electric Permit Number: _____

8. **Final Frame:** You must call for a final inspection after all above items are completed and prior to occupancy. This inspection must be completed and approved by a Building Inspector before permanent electrical service can be obtained to the structure.

Master Permit # _____

All Contractors shall be listed on required forms prior to issuance of a Certificate of Occupancy/Completion.

Occupancy prior to an approved final inspection is a misdemeanor and subject to citation into Peachtree City Municipal Court.

Trade permits are required to be picked up prior to the commencement of trade work by a licensed electrician, plumber, or HVAC contractor. All electricians, plumbers, and HVAC contractors must show State License upon requesting a permit or have a current license on file with this office.

All litter and scrap building materials must be cleaned up by 5 p.m. each Friday per Peachtree City Ordinance.

This inspection checklist will be kept with the approved plans on the construction site. Any changes in construction must have prior written approval.

Agents of the City of Peachtree City Building Department shall have access to subject permit location for the purpose of making inspections at reasonable hours until a Certificate of Occupancy/Completion is issued or until work under said permit is completed and/or approved.

CITY OF PEACHTREE CITY FAXED INSPECTION REQUEST FORM

(Must be faxed in office no later than 3:15 p.m. to receive next day inspection)

FAX #: 770-631-2552

Subdivision/Project: _____ Lot # _____

Street Address: _____

Master Permit #: _____

Re-inspection ? Y ___ N ___

Trades #:

Inspection #: 2, 3, 4, 5
(Circle one)

Electrical Permit: _____

Plumbing Permit: _____

Mechanical Permit: _____

Time Requested
Occupied homes only:
AM ___ between 8 am & 12 pm
PM ___ between 1 pm & 4 pm

REQUESTED INSPECTIONS

(CHECK ALL THAT APPLY)

(1) Foundation: Slab___ Basement___ Garage___ Footing___
Other: _____

(2) Plumbing: Slab___ Rough___ Final___ Water Line___ Sewer___
Irrigation ___ Other: _____

(3) Electrical: Foundation___ Rough___ Final___ T-Pole___
*Other: _____

(4) Mechanical: Rough___ Final:___ Other: _____

(5) Rough Frame: _____ (9) Ceiling Cover: _____

(6) Insulation: _____ (10) Wall Cover: _____

(7) Final Frame: _____ (11) Fire Stopping (commercial) _____

(8) Final Other: _____ * Temporary Power (Affidavit): _____

Affidavit permit #: _____

Requested By: _____

Phone Number: _____