

## BUILDINGS AND SAFETY ENGINEERING (13)

### AGENCY PLAN: STATEMENT OF PURPOSE, GOALS AND BUDGET SUMMARY

#### STATEMENT OF PURPOSE:

The Buildings and Safety Engineering Department provides for the safety, health and welfare of the general public as it pertains to buildings and their environs in an efficient, cost-effective, user-friendly and professional manner.

#### AGENCY GOALS:

1. Ensure administration and enforcement of applicable building and zoning codes, and related federal, state, and local laws and ordinances, including meeting state mandates to assure all structures within the City of Detroit meet or exceed minimum standards.
2. Maintain the stability and safety of neighborhoods by enforcing the property maintenance code, Special Land Use Conditions and other related ordinances.
3. Promote peace and safety of the general public by enforcing zoning codes, conditions and other relevant regulations.
4. Continue to increase the level of customer service to best meet the needs of residents, businesses, and visitors of the City of Detroit.
5. Operate the department in a fiscally responsible manner to provide for a lower cost of government.
6. Reduce the number of vacant and dangerous structures within the City of Detroit.

#### AGENCY FINANCIAL SUMMARY:

2009-10 <u>Requested</u>		2008-09 <u>Budget</u>	2009-10 <u>Recommended</u>	Increase <u>(Decrease)</u>
\$ 31,459,420	B & SE Appropriations	\$ 30,598,138	\$ 29,412,366	\$ (1,185,772)
<u>5,487,651</u>	Grant Appropriations	<u>5,163,017</u>	<u>4,689,408</u>	<u>(473,609)</u>
\$ 36,947,071	Total Appropriations	\$ 35,761,155	\$ 34,101,774	\$ (1,659,381)
\$ 31,459,420	Departmental Revenues	\$ 30,598,138	\$ 29,412,366	\$ (1,185,772)
<u>5,487,651</u>	Grant Revenues	<u>5,163,017</u>	<u>4,689,408</u>	<u>(473,609)</u>
\$ 36,947,071	Total Revenues	\$ 35,761,155	\$ 34,101,774	\$ (1,659,381)
\$ -	NET TAX COST:	\$ -	<u>\$ -</u>	\$ -

#### AGENCY EMPLOYEE STATISTICS:

2009-10 <u>Requested</u>		2008-09 <u>Budget</u>	04-02-09 <u>Actual</u>	2009-10 <u>Recommended</u>	Increase <u>(Decrease)</u>
303	City Positions	303	246	290	(13)
<u>31</u>	Block Grant Positions	<u>31</u>	<u>29</u>	<u>31</u>	<u>0</u>
334	Total Positions	334	275	321	(13)

#### ACTIVITIES IN THIS AGENCY:

	2008-09 <u>Budget</u>	2009-10 <u>Recommended</u>	Increase <u>(Decrease)</u>
Administration and Licenses	\$ 12,311,933	\$ 10,940,367	\$ (1,371,566)
Inspection Services	18,286,205	18,471,999	185,794
Demolition Administration	<u>5,163,017</u>	<u>4,689,408</u>	<u>(473,609)</u>
Total Appropriations	\$ 35,761,155	\$ 34,101,774	\$ (1,659,381)

## **BUILDINGS AND SAFETY ENGINEERING (13)**

### ACTIVITY DESCRIPTIONS: ADMINISTRATION, LICENSES AND PERMITS AND PLAN REVIEW

The **Administration Division** is responsible for the administration and enforcement of federal, state, and local laws and ordinances as they relate to the construction, use, and occupancy of every structure in the City. Activities include the management of the department, planning, program development, customer relations, accounting, information technology functions and conducting of administrative hearings for code variances. The Accounting group provides financial oversight, including DRMS, budget, insurance and utility escrow, accounts payable and receivable, additionally, the administration division is involved with development and implementation of ordinances, resolutions, policies and code adoptions.

The **Licenses and Permits Division** is responsible for management of the insurance escrow and utility escrow payments; issuance of professional licenses and renewal notices; permits and acceptance of payment for licenses including those issued by Inspection Services. This division is responsible for all accounts receivable functions for the department, which comprises billing, collection and accounting for funds associated with department operations. Additional responsibilities consist of issuance of new and renewal applications for occupational and business licenses, collection of delinquent license fees.

The **Plan Review Division** is responsible for ensuring that developments or building projects comply with the City of Detroit adopted Ordinances and Codes. The staff performs review of the permit application and plans for the proposed projects. This involves the verification of compliance to City of Detroit Zoning Ordinance, Michigan Building Code, Michigan Residential Code, Michigan Rehabilitation Code, Michigan Electrical Code, Michigan Mechanical Code, Michigan Plumbing Code, International Fuel Gas Code, City Elevator Code and Boiler Code. The division also coordinates the plan reviews by various other City Departments and Agencies such as Health, Water & Sewerage, City Engineering, Traffic Engineering, Planning & Development, City Planning Commission and Fire Marshall for their reviews and approvals, thus making sure that other pertinent codes and ordinances are followed in the design and execution of the project. The division reviews and approves Building Permits, Demolition Permits, Sign Permits, Awning Permits, Canopy Permits, Home Owner Electrical, Home Owner Mechanical, and Home Owner Plumbing Permits. They also perform Site Plan Reviews, Compatibility Studies, Zoning Verifications and process Zoning Variance requests.

### GOALS:

1. Build and maintain a high-performance organization gaining the department national, state and local respect and appreciation for the skills and expertise of our employees.
2. Raise collection rates to a minimum of 85%.
3. Ensure administration and enforcement of applicable building and zoning codes, and related federal, state, and local adopted laws and ordinances, including meeting state mandates to assure all structures within the city meet or exceed minimum standards.
4. Continue to develop customer service initiatives to best meet the needs of residents, businesses, and visitors of the City of Detroit.
5. Perform Plan Review that meets or exceeds industry standards.
6. Continue to implement and streamline business processes that will maximize department and employee efficiency.

### MAJOR INITIATIVES FOR FY 2008-09:

Will initiate and play a vital role in the newly implemented *Show-Cause Hearing Process* via the issuance of "Letter for Immediate Action" and/or "Letter of Intent to Suspend/Revoke Business License"

Implement a system that will permit the collection of funds in the field for outstanding fees by our license investigators, which shall prove to generate more revenue for the division.

Implement a new, more proactive business license renewal process in which all interested parties including the licensee, shall be notified 120 days prior to renewal that their license will be expiring. This shall provide ample time

## **BUILDINGS AND SAFETY ENGINEERING (13)**

for the respective divisions and the licensee to coordinate requisite inspections so that at the time payment is accepted by the Business License Unit, an actual *license* will be issued as opposed to a *receipt* as in the past.

Will work coherently with various departments including, Police, Health, Crimes Against Property, Vice, in an effort to bring clarity to the business licensing process for various business types where the process remains unclear at the present time. (i.e. – how a gold party shall be licensed, what constitutes flea market vs. a secondhand store, what a Police clearance requested by The Business License Division is actually asking of DPD?)

Based upon the above initiatives for the new fiscal year, the Business License Division shall prove its due diligence to both generate more revenue for the City and promote a quality of life that encourages the selection of Detroit as the preferred place to reside and conduct business.

### PLANNING FOR THE FUTURE FOR FY 2009-10, FY 2010-11 and BEYOND:

As collections of delinquent accounts become a major challenge, we will continue to aggressively pursue all the avenues that are necessary to insure that the 36<sup>th</sup> District Court hears more cases relating to our judgments.

## BUILDINGS AND SAFETY ENGINEERING (13)

### ADMINISTRATION, LICENSES AND PERMITS MEASURES AND TARGETS

Type of Performance Measure: List of Measures	2006-07 Actual	2007-08 Actual	2008-09 Projection	2009-10 Target
<b>Inputs: Resources Allocated or Service Demands Made</b>				
Number of inspection fees billed	48,000	48,500	48,000	48,000
Inspection fees rendered	12,000,000	12,000,000	12,000,000	12,000,000
<b>Outputs: Units of Activity directed towards Goals</b>				
Total Permits issued	19,311	18,120	22,500	20,500
Business licenses	18,128	17,750	18,500	19,800
Occupational licenses	5,368	5,330	5,500	5,000
Average number of weeks for decision from hearing date	3-4 wks	3-4 wks	3-4 wks	3-4 wks
Petitions processed	23	20	25	21
<b>Building Permits Issued</b>				
New Construction Projects	400	500	600	300
Number of Construction Permits issued	24,552	26,000	26,000	
Alterations, Additions and Change of Use	5,200	5,500	5,600	5000
Private Demolition	1,056	1,200	1,200	2000
Total Building Permits Issued	6,659	6,800	7,400	7300
<b>Efficiency: Program Costs related to Units of Activity</b>				
Percentage of fees collected	75%	80%	85%	85%
<b>Activity Costs</b>	<b>\$10,978,997</b>	<b>\$11,960,727</b>	<b>\$12,311,933</b>	<b>\$10,940,367</b>

**CITY OF DETROIT**  
**Buildings Safety Engineering Department**  
**Financial Detail by Appropriation and Organization**

<b>Administration</b>	<b>2008-09</b>		<b>2009-10</b>		<b>2009-10</b>	
	<b>Redbook</b>		<b>Dept Final</b>		<b>Mayor's</b>	
<b>Administration and Licenses</b>	<b>FTE</b>	<b>AMOUNT</b>	<b>FTE</b>	<b>AMOUNT</b>	<b>FTE</b>	<b>AMOUNT</b>
<b>Request</b>					<b>Budget Rec</b>	
<i>APPROPRIATION</i>						
<i>ORGANIZATION</i>						
10814 - Administration and Licenses						
130310 - Administration	17	\$8,539,527	17	\$7,544,943	17	\$7,503,763
130312 - Licenses and Permits	49	\$2,547,219	49	\$2,690,812	42	\$2,216,687
130314 - Plan Review	14	\$1,225,187	14	\$1,283,682	14	\$1,219,917
<b>APPROPRIATION TOTAL</b>	<b>80</b>	<b>\$12,311,933</b>	<b>80</b>	<b>\$11,519,437</b>	<b>73</b>	<b>\$10,940,367</b>
<b>ACTIVITY TOTAL</b>	<b>80</b>	<b>\$12,311,933</b>	<b>80</b>	<b>\$11,519,437</b>	<b>73</b>	<b>\$10,940,367</b>

**CITY OF DETROIT**  
**Budget Development for FY 2009-2010**  
**Appropriations - Summary Objects**

	<b>2008-09 Redbook</b>	<b>2009-10 Dept Final Request</b>	<b>2009-10 Mayor's Budget Rec</b>
<b>AC0513 - Administration &amp; Licenses</b>			
<i>A13000 - Buildings and Safety Engineering Dep:</i>			
SALWAGESL - Salary & Wages	3,483,652	3,502,098	3,299,014
EMPBENESL - Employee Benef	1,795,298	2,159,847	1,771,675
PROFSVCSL - Professional/Cor	968,923	0	0
OPERSUPSL - Operating Suppli	148,250	215,750	151,250
OPERSVCSL - Operating Servic	5,809,281	5,399,713	5,572,962
CAPEQUPSL - Capital Equipme	4,500	5,000	5,000
OTHEXPSSL - Other Expenses	92,000	227,000	140,466
FIXEDCHGSL - Fixed Charges	10,029	10,029	0
<i>A13000 - Buildings and Safety Engine</i>	<i>12,311,933</i>	<i>11,519,437</i>	<i>10,940,367</i>
<b>AC0513 - Administration &amp; Licenses</b>	<b>12,311,933</b>	<b>11,519,437</b>	<b>10,940,367</b>
<b>Grand Total</b>	<b>12,311,933</b>	<b>11,519,437</b>	<b>10,940,367</b>

## **BUILDINGS AND SAFETY ENGINEERING (13)**

### ***INSPECTION SERVICES ACTIVITY INFORMATION***

#### ACTIVITY DESCRIPTION: INSPECTION SERVICES

Inspection Services are primarily responsible for protection of the public health, safety and welfare in new and existing buildings. Several Divisions associated with code enforcement are in this Activity.

The **Mechanical/Electrical Division** includes four inspection sections (elevators, boiler, electrical and mechanical) responsible for the regulation of the design, installation, and maintenance of mechanical/electrical equipment. In addition, the Examination Section is responsible for all testing of business and occupational licenses relating to the operation of mechanical/electrical equipment. The Court Enforcement Section is responsible for ensuring compliance of mechanical/electrical violations and abatement of consumer fraud through court activities

The **Housing/Plumbing Division** conducts pre-sale inspections of one- and two-family dwellings for housing ordinance compliance. The Plumbing Section inspects and reviews plans for new construction, alterations and renovations. This unit performs cross-connection inspections of water systems to ensure the prevention/elimination of contamination in the potable water system.

The **Buildings Division** performs inspections of construction activities to ensure that structures meet approved plans, and are in compliance with building codes and standards. In addition, the Buildings Division inspects wrecking, sign and awning, and inspects processes insurance escrow accounts for fire repair and complaints related to construction activities; and issues certificates of occupancy.

The **Zoning Unit** is responsible for the processing, scheduling and hearing all Special Land Use requests including Conditional Land Uses (Permitted with Approval uses), Regulated uses, and Controlled uses to ensure compatibility with applicable zoning requirements. Activities include processing and verifying all required neighborhood petitions, coordinating Site Plan Review with Planning and Development, and reviewing proposals involving Industrial, Solid Waste, and Hazardous Materials with several City Departments. This unit works in partnership with the City Planning Commission (CPC), the Planning and Development Department (P&DD), and the Board of Zoning Appeals (BZA) on day-to-day zoning matters as well as updates and amendments to the Detroit Zoning Ordinance. Additional responsibilities include preparation of formal zoning letters to approve or deny requested uses, defending such decisions upon appeal and serving on Committees created to resolve zoning related issues of major events such as the NCAA Final Four.

The **Property Maintenance Division** will continue to provide periodic inspections of all existing rental residential and commercial structures to encourage property maintenance and the stabilization of neighborhoods by fighting blight. Property owners found not in compliance with the current Property Maintenance and Zoning Codes are subject to tickets that may result in litigation and possible fines levied by the Department of Administrative Hearings. In FY 2009-10 the department will continue its neighborhood stabilization efforts through citywide property maintenance code enforcement.

#### GOALS:

1. Maintain the stability and safety of neighborhoods by enforcing the applicable codes and other related ordinances.
2. Ensure peace and safety of the public by enforcing the official zoning ordinances of the City of Detroit, conditions and other relevant regulations.

## **BUILDINGS AND SAFETY ENGINEERING (13)**

### MAJOR INITIATIVES FOR FY 2008-09:

The Property Maintenance Division will continue to protect the health, safety, and welfare of Detroit's citizens and guests by inspecting the City's built environment and requiring the elimination of physical hazards and blighting conditions. Neighborhood stabilization in these tough economic times is more essential and challenging than ever. Enforcement for those unwilling to comply, will be through the City of Detroit's Department of Administrative Hearings. To maximize the Division's effectiveness it will focus on complaints, and then the annual inspection of commercial and large residential rental properties as a priority. The Division will continue to build its data base of commercial and rental properties, including the scanning of all Special Land Use and Board of Zoning Appeals Land Use Grants into the Department's software for reference and retrieval.

The Property Maintenance Division will work closely with the Dangerous Buildings and Demolition Divisions to hold the owners of abandoned and derelict buildings accountable. Inspectors from the Property Maintenance Division will require vacant and open properties to be secured and maintained in a safe, secure, non-blighting condition. Tickets will be issued to owners for non-compliance.

### PLANNING FOR THE FUTURE FOR FY 2009-10, FY 2010-11 and BEYOND:

The Property Maintenance Division will re-organize to achieve a more efficient horizontal organizational plan. Each supervisor will be assigned a specific geographic area (two of the ten Census Clusters, each). They will supervise inspectors representing a cross-section of inspection specialties. The new inspection teams will inspect each structure within their geographic area, enabling each member to become more intimately knowledgeable of the structures and environs within that area. Inspection teams will be enabled to be more responsive to property owners and the public, with communication within the team greatly improved and accountability increased.

Enforcement of the Detroit Property Maintenance Code will be enhanced with new procedures. A geographically organized and time based process of issuing first, second and third offense tickets will make the cause and effect relationship between non-compliance and the issuance of tickets clear to the public.

The inspection of B&SED and BZA land use grant conditions and signs will be coordinated with annual maintenance inspections for efficiency and clarity for property owners.

Benchmark the "best practices" of agencies that perform pre-sale and plumbing inspections, and obtain customer's feed back to make improvements. Consolidate this information into a new standard operating procedure, which will support better quality inspections, and efficient customer service while limiting our inspection cost.

## BUILDINGS AND SAFETY ENGINEERING (13)

### INSPECTION SERVICES FOR MECHANICAL/ELECTRICAL DIVISION/ MEASURES AND TARGETS

Type of Performance Measure:	2006-07	2007-08	2008-09	2009-10
List of Measures	Actual	Actual	Projection	Target
<b>Outputs: Units of Activity directed toward Goals:</b>				
Number of mechanical permits issued	6,269	5878	6,000	5300
Number of Boiler permits issued	142	106	140	117
Number of Elevator permits issued	325	264	325	270
Number of Electrical permits issued	5,479	8092	4,324	7283
Boiler safety inspections	4,000	160	2,200	144
Elevator safety inspections	5,800	3395	5,280	3056
Heating equipment safety inspections	1,700	1847	7,920	1692
Electrical inspections	300	247	300	223
<b>Efficiency: Program Costs related to Units of Activity</b>	<b>\$5,569,596</b>	<b>\$5,781,725</b>	<b>\$5,025,421</b>	<b>\$5,209,313</b>

### INSPECTION SERVICES FOR HOUSING/PLUMBING /MEASURES AND TARGETS

Type of Performance Measure:	2006-07	2007-08	2008-09	2009-10
List of Measures	Actual	Actual	Projection	Target
<b>Outputs: Units of Activity directed toward Goals:</b>				
Plumbing Cross Connections Inspection Hours Billed	1,489	2,603	5,280	3,630
Plumbing Permits Issued	3,653	2,785	3,490	2,729
Pre-Sale Applications Processed	12,430	15,481	11,440	13,860
<b>Efficiency: Program Costs related to Units of Activity</b>				
% Plumbing cross connection inspections billed	100%	100%	100%	100%
% Plumbing cross connection inspections paid	100%	100%	100%	100%

### INSPECTION SERVICES FOR PROPERTY MAINTENANCE ENFORCEMENT DIVISION/ MEASURES AND TARGETS

Type of Performance Measure:	2006-07	2007-08	2008-09	2009-10
List of Measures	Actual	Actual	Projection	Target
<b>Outputs: Units of Activity directed toward Goals</b>				
Number of Multiple Dwelling Inspections	7,050	6,596	6,600	7,200
Number of 1 and 2 Family Rental Inspections	31,725	29,279	26,400	18,000
Number of Commercial Property Maintenance Inspections	22,560	21,526	22,440	2,600
Zoning Special Land Use Grant Inspections	4,230	1,561	1,980	3,600
DAH Tickets Issued	40,000	35,681	64,600	32,300
<b>Efficiency: Program Costs related to Units of Activity</b>	<b>\$861,908</b>	<b>\$6,242,423</b>	<b>\$7,026,878</b>	<b>\$6,842,091</b>

## BUILDINGS AND SAFETY ENGINEERING (13)

### *INSPECTION SERVICES FOR BUILDINGS DIVISION/ MEASURES AND TARGETS*

<b>Types of Performance Measure:</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2008-09</b>	<b>2009-10</b>
List of Measures	Actual	Actual	Projection	Target
<b>Outputs: Units of Activity directed toward Goals</b>				
Number of building inspections	45,000	45,000	45,000	45,000
<b>Outcomes: Results or Impacts of Program Activities</b>				
Citations being litigated	450	450	450	450
% of violation citations issued	1%	1%	1%	1%
<b>Activity Costs Total</b>	<b>\$14,917,133</b>	<b>\$17,657,521</b>	<b>\$18,286,205</b>	<b>\$18,471,999</b>

**CITY OF DETROIT**  
**Buildings Safety Engineering Department**  
**Financial Detail by Appropriation and Organization**

<b>Show Cause Hearings</b>	<b>2008-09</b>		<b>2009-10</b>		<b>2009-10</b>	
	<b>Redbook</b>		<b>Dept Final Request</b>		<b>Mayor's Budget Rec</b>	
<b>Inspections</b>	<b>FTE</b>	<b>AMOUNT</b>	<b>FTE</b>	<b>AMOUNT</b>	<b>FTE</b>	<b>AMOUNT</b>
<i>APPROPRIATION</i>						
<i>ORGANIZATION</i>						
10815 - Inspections						
130013 - Show Cause Hearings	4	\$427,564	4	\$489,237	4	\$361,840
130340 - Mechanical	59	\$5,025,421	59	\$5,579,375	59	\$5,209,313
130345 - Housing\Inspections	35	\$2,843,102	35	\$3,071,357	35	\$2,891,933
130346 - Buildings	34	\$2,674,205	34	\$3,010,505	34	\$2,865,428
130347 - Zoning	4	\$289,035	4	\$293,457	4	\$301,394
<b>APPROPRIATION TOTAL</b>	<b>136</b>	<b>\$11,259,327</b>	<b>136</b>	<b>\$12,443,931</b>	<b>136</b>	<b>\$11,629,908</b>
11110 - Property Maintenance Enforcement						
130320 - Property Maintenance Enforcement	87	\$7,026,878	87	\$7,496,052	81	\$6,842,091
<b>APPROPRIATION TOTAL</b>	<b>87</b>	<b>\$7,026,878</b>	<b>87</b>	<b>\$7,496,052</b>	<b>81</b>	<b>\$6,842,091</b>
<b>ACTIVITY TOTAL</b>	<b>223</b>	<b>\$18,286,205</b>	<b>223</b>	<b>\$19,939,983</b>	<b>217</b>	<b>\$18,471,999</b>

**CITY OF DETROIT**  
**Budget Development for FY 2009-2010**  
**Appropriations - Summary Objects**

	<b>2008-09 Redbook</b>	<b>2009-10 Dept Final Request</b>	<b>2009-10 Mayor's Budget Rec</b>
<b>AC1013 - Inspection Services</b>			
<i>A13000 - Buildings and Safety Engineering Dep:</i>			
SALWAGESL - Salary & Wages	11,649,999	11,832,049	11,657,839
EMPBENESL - Employee Benef	6,017,813	7,303,637	6,283,860
PROFSVCSL - Professional/Cor	221,393	221,393	107,300
OPERSVCSL - Operating Servic	352,000	552,904	393,000
OTHEXPSSL - Other Expenses	45,000	30,000	30,000
<i>A13000 - Buildings and Safety Engine</i>	<i>18,286,205</i>	<i>19,939,983</i>	<i>18,471,999</i>
<b>AC1013 - Inspection Services</b>	<b>18,286,205</b>	<b>19,939,983</b>	<b>18,471,999</b>
<b>Grand Total</b>	<b>18,286,205</b>	<b>19,939,983</b>	<b>18,471,999</b>

## **BUILDINGS AND SAFETY ENGINEERING (13)**

### ***DEMOLITION PROGRAM ACTIVITY INFORMATION***

#### **ACTIVITY DESCRIPTION: VACANT HOUSING RESCUE/DEMOLITION ACTIVITY**

This activity includes staff assigned to administrative and operational functions. State licensed building inspectors investigate, identify, process and recommend action to be taken to abate dangerous conditions. Private contractors are used to demolish residential and commercial structures. Private contractors are also used to board-up and secure those structures, which may be candidates for housing rehabilitation programs. Administrative staff let and monitors contracts to demolish buildings that are not viable for rehabilitation.

The City of Detroit ordinance requires the City to take action to remedy vacant and dangerous structures. We must provide for the safety, health and welfare of the general public as it pertains to these vacant and dangerous structures.

#### **GOALS:**

1. Reduce the number of vacant, abandoned and dangerous structures within the City and contribute overall to the elimination of blight.
2. Monitor all asbestos removal and demolition contracts for compliance with federal (NESHAP) regulations, state laws and municipal ordinances.
3. Board-up/secure 300 structures which are not an imminent danger to surrounding area and may be considered for housing rehabilitation programs.

#### **MAJOR INITIATIVES FOR FY 2008-09:**

Fiscal 08-09, the department will routinely perform evaluations on all vacant, abandoned and dangerous structures to eliminate blight through their rehabilitation or demolition. We will continue our work to increase the number of structures recommended for rehabilitation by identifying vacant structures earlier in the process before they deteriorate to a point where demolition is the only remedy. We will maintain better relationships with banks, mortgage lenders, and property preservation organizations to reduce the time properties remain vacant and vulnerable to distress prior to second party reclamation.

#### **PLANNING FOR THE FUTURE FOR FY 2009-10, FY 2010-11 and BEYOND:**

Work in collaboration with the Planning and Development Department to implement the Housing and Economic Recovery (Neighborhood Stabilization Program) for distressed and foreclosed properties in the low-mod areas of Detroit by aggressively boarding up and issuing tickets on foreclosed properties or demolishing where necessary.

## BUILDINGS AND SAFETY ENGINEERING (13)

### DEMOLITION PROGRAM MEASURES AND TARGETS

<b>Type of Performance Measure:</b> List of Measures	<b>2006-07</b> Actual	<b>2007-08</b> Actual	<b>2008-09</b> Projection	<b>2009-10</b> Target
<b>Outputs: Units of Activity directed toward Goals:</b>				
Number of commercial/apartments surveyed	40	100	100	100
Number of inspections on dangerous buildings	13,412	13,863	13,900	13,900
Number of inspections for City Council Hearings	1,213	1,920	2,496	2,496
Number of wrecking inspections	4,159	2,800	2,800	2,800
Number of residential structures boarded-up	340	300	450	450
Number of commercial structures boarded-up	13	75	80	80
Number of DAH tickets issued	40,000	35,681	64,600	64,600
<b>Outcomes: Results or Impacts of Program Activities</b>				
Number of commercial/apartments abated	10	50	50	50
Number of residential structures removed	441	650	480	480
Number of commercial structures removed	72	50	42	42
Number of buildings Demolished	513	700	522	389
<b>Activity Costs</b>	<b>\$6,615,818</b>	<b>\$5,127,969</b>	<b>\$5,163,017</b>	<b>\$4,689,408</b>

**CITY OF DETROIT**  
**Buildings Safety Engineering Department**  
**Financial Detail by Appropriation and Organization**

<b>Demolition - Administration - B&amp;SE</b>	<b>2008-09</b>		<b>2009-10</b>		<b>2009-10</b>	
	<b>Redbook</b>		<b>Dept Final</b>		<b>Mayor's</b>	
<b>Demolition - B&amp;SE</b>	<b>FTE</b>	<b>AMOUNT</b>	<b>FTE</b>	<b>AMOUNT</b>	<b>FTE</b>	<b>AMOUNT</b>
<i>APPROPRIATION</i>						
<i>ORGANIZATION</i>						
10829 - Demolition - B&SE						
130071 - Demolition - Administration - B&SE	31	\$5,163,017	31	\$5,487,651	31	\$4,689,408
<b>APPROPRIATION TOTAL</b>	<b>31</b>	<b>\$5,163,017</b>	<b>31</b>	<b>\$5,487,651</b>	<b>31</b>	<b>\$4,689,408</b>
<b>ACTIVITY TOTAL</b>	<b>31</b>	<b>\$5,163,017</b>	<b>31</b>	<b>\$5,487,651</b>	<b>31</b>	<b>\$4,689,408</b>

**CITY OF DETROIT**  
**Budget Development for FY 2009-2010**  
**Appropriations - Summary Objects**

	<b>2008-09</b>	<b>2009-10</b>	<b>2009-10</b>
	<b>Redbook</b>	<b>Dept Final</b>	<b>Mayor's</b>
		<b>Request</b>	<b>Budget Rec</b>
<b>AC2013 - Demolition Administration</b>			
<i>A13000 - Buildings and Safety Engineering Dep:</i>			
SALWAGESL - Salary & Wages	1,427,035	1,412,038	1,412,038
EMPBENESL - Employee Benef	735,982	874,394	760,818
PROFSVCSL - Professional/Cor	2,691,285	2,691,285	2,006,618
OPERSUPSL - Operating Suppli	40,368	40,000	40,000
OPERSVCSL - Operating Servic	262,092	264,434	264,434
OTHEXPSSL - Other Expenses	6,255	205,500	205,500
<i>A13000 - Buildings and Safety Engine</i>	<i>5,163,017</i>	<i>5,487,651</i>	<i>4,689,408</i>
<b>AC2013 - Demolition Administration</b>	<b>5,163,017</b>	<b>5,487,651</b>	<b>4,689,408</b>
<b>Grand Total</b>	<b>5,163,017</b>	<b>5,487,651</b>	<b>4,689,408</b>

**CITY OF DETROIT**  
**Budget Development for FY 2009-2010**  
**Appropriation Summary - Revenues**

	2007-08 Actuals	2008-09 Redbook	2009-10 Dept Final Request	2009-10 Mayor's Budget Rec	Variance
<b>A13000 - Buildings and Safety Engineering D</b>					
<i>10814 - Administration and Licenses</i>					
411100 - Business Licenses	2,184,004	2,618,000	3,126,000	2,230,000	(388,000)
413100 - Safety Inspection Char	415	0	0	0	0
413125 - Construction Insp Chgs	(529)	0	0	0	0
414110 - Other Profess-Occup L	72	12,000	12,000	12,000	0
414125 - Other Licenses,Permits	4,847,094	8,197,000	7,505,000	8,106,000	(91,000)
447370 - Sale-Mfrd & Reproduce	850	2,000	2,000	2,000	0
448115 - Other Fees	0	272,746	272,746	273,000	254
474100 - Miscellaneous Receipts	280	0	0	0	0
<i>10814 - Administration and Licenses</i>	<i>7,032,186</i>	<i>11,101,746</i>	<i>10,917,746</i>	<i>10,623,000</i>	<i>(478,746)</i>
<i>10817 - Administration and Operations</i>					
411100 - Business Licenses	13,601	0	0	0	0
413100 - Safety Inspection Char	1,602,247	0	0	0	0
413110 - Construction Inspector	13,892	0	0	0	0
413125 - Construction Insp Chgs	(416)	0	0	0	0
414110 - Other Profess-Occup L	50,016	0	0	0	0
414125 - Other Licenses,Permits	788,129	0	0	0	0
447370 - Sale-Mfrd & Reproduce	1,570	0	0	0	0
455155 - Civil Infraction Fines	717,851	0	0	0	0
474100 - Miscellaneous Receipts	(559)	0	0	0	0
<i>10817 - Administration and Operation:</i>	<i>3,186,331</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
<i>00231 - Inspections</i>					
413100 - Safety Inspection Char	(2,050)	0	0	0	0
<i>00231 - Inspections</i>	<i>(2,050)</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
<i>10815 - Inspections</i>					
411100 - Business Licenses	33,923	82,000	237,564	170,000	88,000
413100 - Safety Inspection Char	3,940,754	4,496,000	5,892,055	5,428,000	932,000
413110 - Construction Inspector	146,888	180,000	180,000	180,000	0
413125 - Construction Insp Chgs	(1,088)	0	0	0	0
414110 - Other Profess-Occup L	306,496	478,000	399,681	388,000	(90,000)
414125 - Other Licenses,Permits	4,218,148	4,303,000	3,396,123	3,894,000	(409,000)
447370 - Sale-Mfrd & Reproduce	8,027	0	0	0	0
448115 - Other Fees	1,000	0	0	0	0
474100 - Miscellaneous Receipts	2,142	0	0	0	0
<i>10815 - Inspections</i>	<i>8,656,290</i>	<i>9,539,000</i>	<i>10,105,423</i>	<i>10,060,000</i>	<i>521,000</i>
<i>11110 - Property Maintenance Enforcement</i>					
413100 - Safety Inspection Char	7,534,369	8,504,000	8,436,251	7,772,000	(732,000)
413110 - Construction Inspector	(150)	0	0	0	0
414125 - Other Licenses,Permits	(2,447)	0	0	0	0

**CITY OF DETROIT**  
**Budget Development for FY 2009-2010**  
**Appropriation Summary - Revenues**

	2007-08 Actuals	2008-09 Redbook	2009-10 Dept Final Request	2009-10 Mayor's Budget Rec	Variance
<b>A13000 - Buildings and Safety Engineering D</b>					
<i>11110 - Property Maintenance Enforcement</i>					
448115 - Other Fees	50	0	0	0	0
455155 - Civil Infraction Fines	0	1,453,392	2,000,000	957,366	(496,026)
11110 - Property Maintenance Enforc	7,531,822	9,957,392	10,436,251	8,729,366	(1,228,026)
<i>04356 - Nuisance Abatement BG</i>					
432200 - Gts-Comm Dev Block (	132,544	0	0	0	0
04356 - Nuisance Abatement BG	132,544	0	0	0	0
<i>10829 - Demolition - B&amp;SE</i>					
432200 - Gts-Comm Dev Block (	12,438,886	5,163,017	5,487,651	4,689,408	(473,609)
10829 - Demolition - B&SE	12,438,886	5,163,017	5,487,651	4,689,408	(473,609)
<i>12442 - MSHDA Cities of Promise Blight Elim. P.</i>					
432210 - Grants-Comm Program	1,735,962	0	0	0	0
12442 - MSHDA Cities of Promise Bliç	1,735,962	0	0	0	0
<b>A13000 - Buildings and Safety Engineerin</b>	<b>40,711,971</b>	<b>35,761,155</b>	<b>36,947,071</b>	<b>34,101,774</b>	<b>(1,659,381)</b>
<b>Grand Total</b>	<b>40,711,971</b>	<b>35,761,155</b>	<b>36,947,071</b>	<b>34,101,774</b>	<b>(1,659,381)</b>

**CITY OF DETROIT  
MAYOR'S 2009-2010 RECOMMENDED BUDGET**

**Buildings and Safety Engineering Department**

Appropriation	REDBOOK FY		DEPT REQUEST		MAYORS FY	
Organization	2008	2009 FTE	FY 2009	2010 FTE	2009	2010 FTE
Classification						
<b>10814 - Administration and Licenses</b>						
<b>130310 - Administration</b>						
Director - Bldg & Safety Eng	1		1		1	
Deputy Director - B&SE	1		1		1	
Mgr of Administrative Hearings	1		1		1	
General Manager-Bldg & Safety	2		2		2	
Code and Zoning Coord-B&SE	1		1		1	
Admin Asst GD II - B & SE	2		2		2	
Sr Governmental Analyst	1		1		1	
Administrative Specialist I	1		1		1	
Office Management Assistant	1		1		1	
Senior Clerk	1		1		1	
Office Assistant III	3		3		3	
Executive Secretary III	1		1		1	
Executive Secretary II	1		1		1	
<b>Total Administration</b>	<b>17</b>		<b>17</b>		<b>17</b>	
<b>130312 - Licenses and Permits</b>						
Manager I - Bldgs & Safety Eng	2		2		2	
Principal Accountant	1		1		1	
Admin Sprv - License & Permit	2		2		2	
Principal Clerk	2		2		2	
Head Clerk	1		1		1	
Senior Clerk	12		12		10	
Senior Teller	4		4		4	
Office Assistant III	3		3		3	
Office Assistant II	9		9		7	
Clerk	4		4		4	
Sr Comm and Res License Invest	1		1		1	
Revenue Collector	2		2		2	
Teller	3		3		3	
Senior Clerk/Teller	3		3		0	
<b>Total Licenses and Permits</b>	<b>49</b>		<b>49</b>		<b>42</b>	

**CITY OF DETROIT  
MAYOR'S 2009-2010 RECOMMENDED BUDGET**

**Buildings and Safety Engineering Department**

Appropriation	REDBOOK FY		DEPT REQUEST		MAYORS FY	
Organization	2008	2009	FTE	FY 2009	2010	FTE
Classification						
<b>10814 - Administration and Licenses</b>						
<b>130314 - Plan Review</b>						
Head Engineer - B &SE	1			1		1
Sr Asst Arch Eng - Design	1			1		1
Associate Civil Eng - Design	2			1		1
Mechanical Inspector	1			1		1
Plumbing Inspector	1			1		1
Electrical Inspector	1			1		1
Building Inspector	4			4		4
Sr Information Technician	1			1		1
Information Technician	1			1		1
Sr Assoc Civil Eng - Design	1			2		2
<b>    Total Plan Review</b>	<b>14</b>			<b>14</b>		<b>14</b>
<b>Total Administration and Licenses</b>	<b>80</b>			<b>80</b>		<b>73</b>
<b>10815 - Inspections</b>						
<b>130013 - Show Cause Hearings</b>						
Mgr of Administrative Hearings	1			1		1
Comm & Res Lic Investigator	1			1		1
Clerk	2			2		2
<b>    Total Show Cause Hearings</b>	<b>4</b>			<b>4</b>		<b>4</b>
<b>130340 - Mechanical</b>						
Chief of Mech & Elec Inspect	1			1		1
Asst Chief of Mech & Elect Ins	1			1		1
Supervising Boiler Inspector	1			1		1
Supervising Elevator Inspector	1			1		1
Sprv Mechanical Inspector	2			2		2
Supervising Electric Inspector	2			2		2
Electrical Inspector	16			16		16
Boiler Inspector	4			4		4
Mechanical Inspector	10			10		10
Elevator Inspector	6			6		6
Office Management Assistant	1			1		1

**CITY OF DETROIT  
MAYOR'S 2009-2010 RECOMMENDED BUDGET**

**Buildings and Safety Engineering Department**

Appropriation	REDBOOK FY		DEPT REQUEST		MAYORS FY	
Organization	2008	2009 FTE	FY 2009	2010 FTE	2009	2010 FTE
Classification						
<b>10815 - Inspections</b>						
<b>130340 - Mechanical</b>						
Licenses Examiner - Mechanical	1		1		1	
Head Clerk	1		0		0	
Principal Clerk	1		1		1	
Senior Clerk	2		2		2	
Office Assistant III	3		3		3	
Office Assistant II	4		4		4	
Clerk	2		2		2	
Admin Sprv - License & Permit	0		1		1	
<b>Total Mechanical</b>	<b>59</b>		<b>59</b>		<b>59</b>	
<b>130345 - Housing\Inspections</b>						
Chief Housing & Plumbing Insp	1		1		1	
Sprv Plumbing Inspector	1		1		1	
Supervising Bldg Inspector	1		1		1	
Plumbing Inspector	11		11		11	
Building Inspector	11		11		11	
Principal Clerk	1		1		1	
Office Assistant III	1		1		1	
Senior Clerk	2		2		2	
Office Assistant II	3		3		3	
Clerk	3		3		3	
<b>Total Housing\Inspections</b>	<b>35</b>		<b>35</b>		<b>35</b>	
<b>130346 - Buildings</b>						
Chief of Building Inspections	1		1		1	
Supervising Bldg Inspector	2		2		2	
Building Inspector	19		19		19	
Office Management Assistant	1		1		1	
Sr Information Technician	1		1		1	
Information Technician	1		1		1	
Senior Clerk	2		2		2	
Office Assistant III	2		2		2	
Office Assistant II	3		3		3	

**CITY OF DETROIT  
MAYOR'S 2009-2010 RECOMMENDED BUDGET**

**Buildings and Safety Engineering Department**

Appropriation	REDBOOK FY		DEPT REQUEST		MAYORS FY	
Organization	2008	2009 FTE	FY 2009	2010 FTE	2009	2010 FTE
Classification						
<b>10815 - Inspections</b>						
<b>130346 - Buildings</b>						
Clerk	2		2		2	
<b>Total Buildings</b>	<b>34</b>		<b>34</b>		<b>34</b>	
<b>130347 - Zoning</b>						
Manager I - Bldgs & Safety Eng	1		1		1	
Building Inspector	1		1		1	
Inter City Planner - Design	1		1		1	
Office Assistant III	1		1		1	
<b>Total Zoning</b>	<b>4</b>		<b>4</b>		<b>4</b>	
<b>Total Inspections</b>	<b>136</b>		<b>136</b>		<b>136</b>	
<b>10829 - Demolition - B&amp;SE</b>						
<b>130071 - Demolition - Administration - B&amp;SE</b>						
General Manager-Bldg & Safety	1		1		1	
Supervising Bldg Inspector	2		2		2	
Building Inspector	8		8		8	
Admin Asst GD III	1		1		1	
Supervising Title Searcher	1		1		1	
Asst Chief - Bldg Inspections	1		1		1	
Principal Clerk	1		1		1	
Office Assistant III	3		3		3	
Title Searcher	4		4		4	
Office Assistant II	8		8		8	
Clerk	1		1		1	
<b>Total Demolition - Administration - B&amp;SE</b>	<b>31</b>		<b>31</b>		<b>31</b>	
<b>Total Demolition - B&amp;SE</b>	<b>31</b>		<b>31</b>		<b>31</b>	
<b>11110 - Property Maintenance Enforcement</b>						
<b>130320 - Property Maintenance Enforcemen</b>						
Chief of Prop Maint & Municipa	1		1		1	
Asst Chief-Housing & Plum Insp	1		1		1	
Supervising Bldg Inspector	5		5		5	
Building Inspector	47		47		47	

**CITY OF DETROIT  
MAYOR'S 2009-2010 RECOMMENDED BUDGET**

**Buildings and Safety Engineering Department**

Appropriation	REDBOOK FY		DEPT REQUEST		MAYORS FY	
Organization	2008	2009 FTE	FY 2009	2010 FTE	2009	2010 FTE
Classification						
<b>11110 - Property Maintenance Enforcement</b>						
<b>    130320 - Property Maintenance Enforcemen</b>						
Mechanical Inspector	8		8		8	
Office Management Assistant	1		1		1	
Head Clerk	1		0		0	
Principal Clerk	3		3		1	
Senior Clerk	6		6		4	
Clerk	6		6		4	
Office Assistant II	8		8		8	
Head Clerk	0		0		0	
Admin Sprv - License & Permit	0		1		1	
<b>Total Property Maintenance Enforcement</b>	<b>87</b>		<b>87</b>		<b>81</b>	
<b>Total Property Maintenance Enforcement</b>	<b>87</b>		<b>87</b>		<b>81</b>	
<b>Agency Total</b>	<b>334</b>		<b>334</b>		<b>321</b>	