

**SAN BENITO CONSOLIDATED INDEPENDENT SCHOOL DISTRICT**

**INVITATION TO BID  
BV-0513-PPS**

**BID ITEM:** Paint Supplies

**BID DESCRIPTION:** Paint Products and Supplies

**BID DEADLINE:** Tuesday, June 11th, 2013  
2:00 p.m.

San Benito Consolidated Independent School District (SBCISD) is interested in purchasing the above item. Competitive sealed bids will be received at the office of **Ms. Emma McCall, Business Manager, 240 North Crockett Street, San Benito, Texas 78586**, where they will be opened and read aloud.

Interested bidder(s) may obtain specifications and information for bidding by contacting **Mr. Adrian Garcia, Purchasing Agent, SBCISD, 240 North Crockett Street, San Benito, Texas 78586, telephone number (956) 361-6390 or at [www.sbcisd.net](http://www.sbcisd.net)**

Ms. Emma McCall  
Business Manager  
San Benito CISD

**SAN BENITO CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
GENERAL REQUIREMENTS AND CONDITIONS**

**BID ITEM: Paint Products and Supplies**

**BID NO.:BV-0513-PPS**

**A. OPENING SEALED BIDS:**

- (1) All sealed bids shall be received in the office of the Business Department, 240 N. Crockett, San Benito, Texas, 78586, where they will be opened publicly on the date and at the time as advertised (Refer to Invitation to Bid). Bids shall be opened by the administrators of the Purchasing and Business Office; at least two administrators shall be present at the bid opening.
- (2) The closing time for sealed bids is final. Bids received after the closing time will not be opened or considered. (See Invitation to Bid).
- (3) Submitted bids are final and may not be altered. Vendors may, however, submit sealed alternative bids before the closing time to substitute prices on their formal bid, in which case only the substitute prices on their formal bid will be considered.
- (4) No bid can be withdrawn after opening without approval of the administrator of the Business Department based upon a written acceptable reason.

**B. BID QUOTATION FORM:**

- (1) Bids should be submitted on the form provided. Each bid shall be placed in a separate envelope, sealed and properly identified with the bid title, number and the time and date to be opened.
- (2) Bids must show the full name and address of the bidder if different than name and address shown on the bid request. Failure to manually sign bid will disqualify it. Person signing bid should show title of authority to bind their firm to a contract.
- (3) Bid cannot be altered or amended after opening time. Any alternations made before opening time must be signed by the bidder or his agent. Withdrawal of a bid, or failure to honor a bid, may result in the deletion of the company from future bid requests.
- (4) Prices should be F.O.B. Destination, inside delivery. If otherwise, they must show the exact or estimated cost to deliver.
- (5) **Delivery:** Bid must show the number of days required to deliver the articles to the specified location under normal conditions after receipt of an order. Failure to state the delivery time obligates the bidder to make delivery in 14 calendar days. Tailgate delivery to school locations are not acceptable. Delivery shall be made during normal working hours unless prior approval has been obtained from the District.
- (6) **Installation:** The successful bidder shall provide the following services and requirements at no additional cost above the initial bid price on machinery or furniture: provide transportation of the items to the building, locating the items in the proper location within the building, uncrating, completing assembly and adjustment by a trained installation mechanic and removing all debris. Machinery is to be complete and made ready for electrical and/or fluid service connection by the School District. After connection, the machine is ready, started, checked and malfunction for the equipment is corrected. All materials, equipment and labor to place machinery in top operating condition or to fully assemble furniture must be provided.
- (7) Unit price on quantity specified must be bid, extended and total shown. In case of errors in extension, unit price shall govern.
- (8) Bid prices must be firm for acceptance 60 days from bid opening date.
- (9) The District is exempt from Federal Excise Tax, State Tax and Local Tax. Tax is not included in bid. If it is determined that tax was included in the bid, it will not be included in the tabulation or any awards. Tax exemption certificated will be furnished upon request.

**C. ITEMS BID INSTRUCTION:**

- (1) Any catalog, brand name or manufacturer's reference or specifications used in the bid request is descriptive not restrictive. It is intended to indicate type and quality desired. Bids on brands of like nature and quality will be considered. If bidding on other than reference specifications, bids must show manufacturer, brand, model, etc. of article offered. If other than brand(s) specified is offered, complete descriptive information of each article being bid should be included with the bid. If bidder takes no exception to specifications of reference data, he will be required to furnish brand names, models, etc. as specified.
- (2) Samples, when requested, must be furnished at no cost to the District. If not destroyed in examination, they will be returned to the bidder upon request at his expense. Each sample, when requested, should be marked with bidders name and item number on the bid. Bid must not be enclosed in or attached to sample.
- (3) All items bid must be new, in excellent condition, including containers suitable for shipment and storage, unless, otherwise indicated on the bid.

**D. BID PROPOSALS/APPROVAL:**

- (1) All accepted bids will be tabulated and awarded as provided under Approval/Awarding of Bids.
- (2) All contracts of personal property in excess of \$25,000.00 shall require Board approval.
- (3) After the bids have been opened and tabulated they will be available for those interested to copy or study; they shall not, however, be removed from the Purchasing Department.
- (4) If no acceptable bids are received, the proposed acquisition will be re-advertised seeking an acceptable bid.
- (5) The District reserves the right to accept or reject all or any bid, waive minor technicalities and award the bid to best serve the interest of the District.
- (6) The District reserves the right to purchase additional articles as listed on this bid subject to verification of the same or lower prices and conditions as bid.
- (7) All items quoted must conform to appropriate Local, State and Federal ordinances, statutes and regulations governing the sale and utilization of the items.
- (8) After the awards have been approved by the Board of Trustees/Administration, they will be posted on the SBCISD website.

**E. ON ALL BUILDING OR CONSTRUCTION CONTRACTS:**

The district shall require the contractor to certify in writing that he provides workers' compensation insurance coverage for each employee of the contractor employed on the public project. And the district shall require from the general contractor a certificate of workers compensation coverage of his subcontractors, if any, relating to coverage of his subcontractor's employees

**SPECIFIC INSTRUCTIONS IN THE SPECIFICATION SECTION OF THIS BID INVITATION WILL TAKE PRECEDENCE OVER THESE GENERAL REQUIREMENTS AND CONDITIONS.**

Revised 05/02/13

# SAN BENITO CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

## BV-0513-PPS PAINT PRODUCT AND SUPPLIES

### SPECIFICATIONS

#### I. SCOPE AND INTENT

This specification covers the Paint Supplies that will be needed by the Maintenance Department and other departments district-wide. It is the intention of the School District to obtain prices that will be fixed for a period of one year and purchase from one successful bidder(s). The contract will commence on or about September 1, 2013

#### II. REQUIREMENTS

A. **Description:** The list and description of the paint supplies requested will be in the attached Bid Quotation Form. All items should be self-explanatory.

B. **Quantities:** Quantities anticipated to be needed for these paint supply items are indicated in the Quotation Form. It is the intention of the District to estimate the quantities of the items as accurate as possible. The District will be ordering from this list on an "**as needed**" basis.

C. **Orders:** The district will order from the successful bidder(s) as the need arises or on an "as needed" basis. All orders will be for more than \$25.00 per order.

D. **Delivery:** The successful bidder(s) must be able to deliver to the Maintenance Department or to the location as designated by Purchase Order within 24 hours after receiving order, if not then arrangements must be made.

#### III. BID QUOTATION AND QUESTIONNAIRE FORM

Please use the attached Bid Quotation Form and Questionnaire Form as your proposal, as failure to use these forms will withdraw your proposal from consideration.

#### IV. METHOD OF AWARD

It is the intention of the SBCISD to buy from one supplier, but the SBCISD reserves the right to award to multiple vendors as might be required to better serve the interest of the SBCISD. The SBCISD will rank the vendors/companies in a first choice basis descending to the last vendor choice. The first vendor choice will be the best value bid to the SBCISD. The SBCISD will purchase from these successful bidders from September 1, 2013 or from the date of the award if it's later, until August 31<sup>st</sup>, 2014.

Selection of the successful bidder(s) will be on the evaluation results of the Bid Quotation and Questionnaire Forms. **You must bid on each and every item on the Bid Quotation Form. This is necessary to compare Grand Totals of every bidder equally. Failure to bid on every item will decrease the value of bid, thus reducing the total points of the evaluation process.**

SBCISD will have the right to request samples of the paint items. Bidder(s) must be able to make the samples available within three days after request.

In determining to whom to award the contract, the district shall consider the following criteria and their appropriate weighted points:

<b>Criteria</b>	<b>Points</b>
1. Purchase Price	60
2. The reputation of the vendor and of the vendor's goods and services.	10
3. The quality of the vendor's goods or service.	10
4. The extent to which the goods or services meet the districts needs.	10
5. The vendors past relationship with the district.	3
6. The impact on the ability of the district to comply with laws and rules relating to historically underutilized business.	1
7. The total long-term cost to the district to acquire the vendor's goods or services.	6

**SAN BENITO CONSOLIDATED INDEPENDENT SCHOOL DISTRICT**

**BV-0513-PPS  
PAINT PRODUCT AND SUPPLIES**

**QUESTIONNAIRE FORM  
(Must submit with Bid Quotation Form)**

**I. BID QUOTATION FORM**

Please use attached Bid Quotation Form. You must fully complete this form, you must bid the brand name indicated and submit it as part of your proposal as failure to do so will reduce your bid proposal value.

**II. COMPANY REFERENCE AND OTHER DATA**

1. How long have you been in business? \_\_\_\_\_  
\_\_\_\_\_

2. Can you deliver to all other locations district-wide?

\_\_\_\_\_ yes \_\_\_\_\_ no

3. Can you deliver within twenty-four (24) hours after receiving order?

\_\_\_\_\_ yes \_\_\_\_\_ no

If other, please state: \_\_\_\_\_

4. Do you have a toll-free or local number?

\_\_\_\_\_ yes \_\_\_\_\_ no

5. Partial shipment of purchase orders **are not accepted** by SBCISD. Only complete shipment orders are preferred. Can you comply with this?

\_\_\_\_\_ yes \_\_\_\_\_ no

6. Where is the closest location to San Benito CISD?

\_\_\_\_\_

How many miles are you from San Benito CISD? \_\_\_\_\_ miles

7. Have you ever done business with San Benito CISD?

\_\_\_\_\_ yes \_\_\_\_\_ no

If yes, when? \_\_\_\_\_

\_\_\_\_\_

8. Please list at least two references which you are currently doing business with.

A. Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Telephone \_\_\_\_\_

Contact Person \_\_\_\_\_

B. Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Telephone \_\_\_\_\_

Contact Person \_\_\_\_\_

C. Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Telephone \_\_\_\_\_

Contact Person \_\_\_\_\_

Bidder's Name \_\_\_\_\_

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**WE THE UNDERSIGNED SUBMIT THE ABOVE QUESTIONNAIRE FORM.**

I/We have read the bid requirements, conditions, and specifications, which are an integral part of the terms of this contract.

My signature also certifies that the accompanying proposal is not the result of, or affected by any unlawful act of collusion with another person or company engaged in the same line of business or commerce or any act of fraud punishable under current Texas codes. Furthermore, I understand that fraud and unlawful collusion are crimes under the Statue Law, and can result in fines, prison sentences, and civil awards.

I hereby certify that I am authorized to sign as a Representative for the Firm:

Name of Firm: \_\_\_\_\_ Signature: \_\_\_\_\_

Address: \_\_\_\_\_ Name(Type/Print): \_\_\_\_\_

\_\_\_\_\_ Title: \_\_\_\_\_

Telephone: \_\_\_\_\_ Date: \_\_\_\_\_

Fax No: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Website: \_\_\_\_\_

Bidder's Name \_\_\_\_\_

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**BV-0513-PPS  
PAINT PRODUCTS AND SUPPLIES**

**BID QUOTATION FORM**

<u>ITEM NO.</u>	<u>QTY. MIN.</u>	<u>UNIT TYPE</u>	<u>COLOR/DESCRIPTION, ETC.</u>	<u>UNIT COST</u>	<u>TOTAL COST</u>
1.	30	1 gal/can	Oil base, Interior/Exterior Color: Bate Bar (BM 6 23) Brand: Sherwin-Williams Model No.: Industrial Enamel Or Owner Approved Equal  _____	\$ _____	\$ _____
2.	300	1 gal/can	Oil Base, Interior Brand: Sherwin-Williams Model No.: Pro Mar 400 Oil Base Semi-gloss or Owner Approved Equal  _____	\$ _____	\$ _____
3.	1000	1 gal/can	Interior Latex Semi-Gloss Meets Federal Specifications TTP 29 K Color: Pure White (SW-1004) Brand: Sherwin-Williams Model No. Pro Mar 400 s/g Latex Enamel Or Owner Approved Equal  _____	\$ _____	\$ _____
4.	200	1 gal/can	A-100 Gloss Acrylic Latex House Paint Meets Federal Specifications TTP 19 D Type I, II, III Brand: Sherwin-Williams No. A-8NA-4 or Owner Approved Equal  _____	\$ _____	\$ _____
5.	40	1 gal/can	Metal Latex Exterior Semi-Gloss Coating Meets Federal Specifications Brand: Sherwin-Williams or Owner Approved Equal  _____	\$ _____	\$ _____



<u>ITEM NO.</u>	<u>QTY. MIN.</u>	<u>UNIT TYPE</u>	<u>COLOR/DESCRIPTION, ETC.</u>	<u>UNIT COST</u>	<u>TOTAL CO</u>
6.	400	1 gal/can	Industrial Enamel Meets Federal Specifications TTE 505 A Color: Ultra Deep Brand: Sherwin-Williams No. B54-W101 or Owner Approved Equal	\$ _____	\$ _____
7.	15	1 gal/can	Industrial Enamel Meets Federal Specifications TTE 505 A Color: Green Brand: Sherwin-Williams No. F 65 G43 or Owner Approved Equal	\$ _____	\$ _____
8.	15	1 gal/can	Industrial Enamel Meets Federal Specifications TTE 505 A Color: Safety Red Brand: Sherwin-Williams No. B54 R18 or Owner Approved Equal	\$ _____	\$ _____
9.	15	1 gal/can	Industrial Enamel Meets Federal Specifications TTE 505 A Color: Blue Brand: Sherwin-Williams No. F 65 L10 or Owner Approved Equal	\$ _____	\$ _____
10.	60	1 gal/can	Latex Semi-Gloss Meets Federal Specifications TTP 29K Color: Egg-Shell Brand: Sherwin-Williams Pro Mar 400 No. B31-400 or Owner Approved Equal	\$ _____	\$ _____

<u>ITEM NO.</u>	<u>QTY. MIN.</u>	<u>UNIT TYPE</u>	<u>COLOR/DESCRIPTION, ETC.</u>	<u>UNIT COST</u>	<u>TOTAL COST</u>
11.	300	1 gal/can	Paint Thinner "Mineral Spirits" or Owner Approved Equal _____	\$ _____	\$ _____
12a.	150	1 gal/can	Kilz Primer, Oil Exterior/Interior Meets Federal Specifications TTP 25 E. Must be this brand _____	\$ _____	\$ _____
12b.	100	1 gal/can	DTM Bonding Primer Latex _____	\$ _____	\$ _____
13.	40	1 gal/can	Metal Primer, Red Oxide with rust inhibitor Meets Federal Specifications or Owner Approved Equal _____	\$ _____	\$ _____
14.	100	1 gal/can	Traffic Paint-Yellow No. TTP-115 Oil Base _____	\$ _____	\$ _____
15.	100	1 gal/can	Traffic Paint-White No. TTP-115 Oil Base _____	\$ _____	\$ _____
16.	400	rolls	Masking Tape 3/4" _____	\$ _____	\$ _____
17.	250	rolls	Masking Tape 1" _____	\$ _____	\$ _____
18.	250	rolls	Masking Tape 1 1/2" _____	\$ _____	\$ _____
19.	250	rolls	Masking Tape 2" _____	\$ _____	\$ _____
20.	100	rolls	Masking Tape 3" _____	\$ _____	\$ _____
21.	30	cases	Siliconized Acrylic Latex Caluk Color: White, 12 11.5 oz tubes/case _____	\$ _____	\$ _____
22.	15	boxes	3M 8210 Respiratory Dust Mask 20/box _____	\$ _____	\$ _____

<u>ITEM NO.</u>	<u>QTY. MIN.</u>	<u>UNIT TYPE</u>	<u>COLOR/DESCRIPTION, ETC.</u>	<u>UNIT COST</u>	<u>TOTAL COST</u>
23.	6	rolls	3M Abrasive Floor Sand Paper 100grip 50 yds/roll	\$ _____	\$ _____
24.	12	pkgs.	3M Abrasive Garnet Sand Paper 150 grip 100 sheets/pkg	\$ _____	\$ _____
25.	12	pkgs.	3M Abrasive Garnet San Paper 120 grip, 100 sheets/pkg	\$ _____	\$ _____
26.	50	gals.	Oil Stain Fruitwood	\$ _____	\$ _____
27.	50	gals.	Oil Stain Provincial Oak	\$ _____	\$ _____
28.	3	pkg.	3M Abrasive Garnet Sand Paper 180 grip, 100 sheets/pkg.	\$ _____	\$ _____
29.	50	gals.	Oil Stain Maple	\$ _____	\$ _____
30.	50	gals.	Sanding Sealer Varnish	\$ _____	\$ _____
31.	50	gals.	Oil High Gloss Varnish	\$ _____	\$ _____
32.	250	box	Ready Mix Joint Compound 48lb/box	\$ _____	\$ _____
33.	150	each	4" Mini Rollers 1/2	\$ _____	\$ _____
34.	250	each	Roller Covers 4" - 3/4	\$ _____	\$ _____
35.	250	each	Roller Cover 9" - 3/4	\$ _____	\$ _____
36.	20	each	Putty Knives 1 1/2"	\$ _____	\$ _____
37.	20	each	Putty Knives 2"	\$ _____	\$ _____
38.	20	each	Putty Knives 3"	\$ _____	\$ _____

<u>ITEM NO.</u>	<u>QTY. MIN.</u>	<u>UNIT TYPE</u>	<u>COLOR/DESCRIPTION, ETC.</u>	<u>UNIT COST</u>	<u>TOTAL COST</u>
39.	15	each	Tape & Float Knife 6"	\$ _____	\$ _____
40.	250	gals.	A100 Flat Acrylic Latex House Paint or Owner Approved Equal _____	\$ _____	\$ _____
41.	100	each	Roller 4" Frame	\$ _____	\$ _____
42.	100	each	Roller 9" Frame	\$ _____	\$ _____
43.	250	gals.	Lacquer Thinner	\$ _____	\$ _____
44.	25	bxes.	Sock Mask 12/box	\$ _____	\$ _____
45.	250	gals.	Kilz Ultra Low Odor or Owner Approved Equal _____	\$ _____	\$ _____
46.	50	bxes.	White Cotton Rags, 5#/box	\$ _____	\$ _____
47.	25	bxes.	Control Rust Black 6 spray cans/per box	\$ _____	\$ _____
48.	25	bxes.	Control Rust White 6 spray cans/per box	\$ _____	\$ _____
49.	50	ea.	Oil base Paint Brushes 1 1/2" Pure Bristle, Angled Sample: Sherwin Williams 171-3601 or owner approved equal _____	\$ _____	\$ _____
50.	50	ea.	Latex Paint Brushes 1 1/2" Nylon 100% Sample: Sherwin-Williams 171-4484 or owner approved equal _____	\$ _____	\$ _____

<u>ITEM NO.</u>	<u>QTY. MIN.</u>	<u>UNIT TYPE</u>	<u>COLOR/DESCRIPTION, ETC</u>	<u>UNIT COST</u>	<u>TOTAL COST</u>
51.	50	ea.	Oil Base Paint Brushes 2" 100% Pure Bristol, Angled Sample: Sherwin-Williams 180-3303 or owner approved equal	\$ _____	\$ _____
52.	25	ea.	Latex Paint Brushes 2" Nylon 100%, Angled Sample: Sherwin-Williams 171-7024 or owner approved equal	\$ _____	\$ _____
53.	25	ea.	Oil Base Paint Brushes 2 1/2" 100% Pure Bristle, Angled Sample: Sherwin Williams 180-5321 or owner approved equal	\$ _____	\$ _____
54.	25	ea.	Latex Paint Brushes 2" Nylon 100%, Angled Sample: Sherwin Williams 171-7024 or owner approved equal	\$ _____	\$ _____
55.	50	ea.	Oil Base Paint Brushes 3" 100% Pure Bristle, Angled Sample: Sherwin Williams 180-3311 or owner approved equal	\$ _____	\$ _____
56.	50	ea.	Latex Paint Brushes 3" Nylon 100%, Angled Sample: Sherwin Williams 171-7057 or owner approved equal	\$ _____	\$ _____
57.	10	ea.	Triple Coated Butyl-Back Drop Cloth 4 x 12	\$ _____	\$ _____
58.	10	ea.	Triple Coated Butyl-Back Drop Cloth 9 x 12	\$ _____	\$ _____

<u>ITEM NO.</u>	<u>QTY. MIN.</u>	<u>UNIT TYPE</u>	<u>COLOR/DESCRIPTION, ETC</u>	<u>UNIT COST</u>	<u>TOTAL COST</u>
59.	10	ea.	Triple Coated Butyl-Back Drop Cloth 12 x 15	\$ _____	\$ _____
60.	40	ea.	ProMart 200 zero Voc—Semi Gloss	\$ _____	\$ _____
61.	100	ea.	Metalatex B42T104 Semi Gloss Ultra Deep Base 8841-99993	\$ _____	\$ _____

**GRAND TOTAL (ADD ALL ITEMS 1-61) \$ \_\_\_\_\_**

**WE, THE UNDERSIGNED SUBMIT THE BIDS FOR THE ABOVE ITEMS. I HAVE READ THE FOLLOWING CONDITIONS AS TO BE PART OF THE BID.**

General Conditions

A. The above represents quantities that will be needed by the District for a 12-month period commencing on or about September 1, 2013. This will not be a one-shipment order. Purchase orders on the above will be issued throughout this period.

B. Successful bidder(s) must be able to deliver to SBCISD on minimum of \$25.00 orders within 24 hours. If cannot meet time limit, an arrangement will be made. The SBCISD shall have the option to do walk-in purchases.

My signature also certifies that the accompanying proposal is not the result of, or affected by any unlawful act of collusion with another person or company engaged in the same line of business or commerce or any act of fraud punishable under the current Texas codes. Furthermore, I understand that fraud and unlawful collusion are crimes under the Statue Law, and can result in fines, prison sentences and civil damage awards.

Submitted By:

Company Name \_\_\_\_\_ Signed By: \_\_\_\_\_

Address: \_\_\_\_\_ Name & Title: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax No. \_\_\_\_\_

E-Mail: \_\_\_\_\_ Website: \_\_\_\_\_