

VENTURA COUNTY TRANSPORTATION COMMISSION (VCTC) EMPLOYMENT APPLICATION

PERSONAL INFORMATION	Last Name		First Name		Middle Initial	Today's Date
	Mailing Address		City	State	Zip Code	Telephone No. ()
	Personal Email Address (be sure to check for message from VCTC there)				Cell Phone No. ()	
	Position Applying For				Are you legally authorized to work in the United States? <i>Proof of legal authority to work in the United States will be required upon employment.</i> Yes <input type="checkbox"/> No <input type="checkbox"/>	

EMPLOYMENT HISTORY

Do not use "see resume" in lieu of completing application form. Please complete all sections thoroughly.

Start with most recent or present employer. Include part time and self-employment for a minimum of 10 years. Explain periods of non-employment below.

1	Employer	Employed		Earnings		# Employees Supervised
		From	To	Beginning	Ending	
Address		Your responsibilities				
Job Title						
Name of Supervisor		Reason for leaving				
Title of Supervisor		May we contact this employer? Yes <input type="checkbox"/> No <input type="checkbox"/>				Telephone No. ()
2	Employer	Employed		Earnings		# Employees Supervised
		From	To	Beginning	Ending	
Address		Your responsibilities				
Job Title						
Name of Supervisor		Reason for leaving				
Title of Supervisor		May we contact this employer? Yes <input type="checkbox"/> No <input type="checkbox"/>				Telephone No. ()
3	Employer	Employed		Earnings		# Employees Supervised
		From	To	Beginning	Ending	
Address		Your responsibilities				
Job Title						
Name of Supervisor		Reason for leaving				
Title of Supervisor		May we contact this employer? Yes <input type="checkbox"/> No <input type="checkbox"/>				Telephone No. ()

Please explain periods of non-employment

EDUCATION / TRAINING		Name and Location of School	Number of Years Completed	Major Course of Study	Degree/Certificate	Did You Graduate?
	High School					
	Business/Technical					
	College/University					
	Graduate/Professional					
Special Training, Certificates, Licenses, Registrations applicable to this position:						

CRIMINAL HISTORY (A CONVICTION MAY BE RELEVANT IF JOB-RELATED BUT DOES NOT NECESSARILY BAR YOU FROM EMPLOYMENT)

Have you ever been convicted of a felony or misdemeanor? Yes No

If yes, please explain:

Note: You do not need to identify convictions that have been sealed, expunged, dismissed, or otherwise eradicated by statute or court order, any conviction for a marijuana offense if the conviction is more than two years old, or any information pertaining to any offense which did not result in conviction as a result of, referral to, and participation in any pre-trial or post trial diversion program.

Americans with Disabilities Act: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this recruitment, contact VCTC at (805) 642-1591. Notification in advance will enable VCTC to evaluate arrangements to reasonably accommodate your needs. VCTC is an Equal Opportunity Employer.

All persons shall have equal employment opportunities with VCTC regardless of race, color, creed, religion, national origin, ancestry, sex, marital status, sexual orientation, disability, age and any other legally protected class and within the framework of state and federal law regarding age discrimination, employment of the handicapped and Vietnam era veterans. Employment shall be based solely on the Commission's need and the individual's qualifications.

I certify that I have completed this application and the statements I have made in this application are true and complete. I authorize investigation of all statements contained in this application which VCTC may deem relevant to my employment and authorize my previous employers or other persons having information concerning my records or me to report such information to VCTC. I hereby release VCTC, my former employer or other persons who may provide information from any liability as a result of providing such information.

I understand and agree that if it is subsequently discovered that the information is untrue or that I have failed to disclose a material fact, any offer of employment made to me by VCTC may be immediately withdrawn or if I am already employed by VCTC, I may be subject to immediate dismissal at VCTC's option. In such event, the withdrawal of any offer of employment made to me or the termination of employment shall be without any obligation or liability to me by VCTC, other than for wages at the rate agreed upon for work I have actually performed for VCTC.

If I become employed, in consideration of my employment, I understand that I must comply with the rules, regulations, policies and procedures of the Commission. I am aware of and understand the physical requirements of the job and certify that I can and will perform these requirements in a safe manner, with or without accommodation.

In accordance with the Immigration and Control Act of 1986 VCTC will only hire United States citizens and aliens lawfully authorized to work in the United States. I understand that I will be required to complete the designated employment eligibility verification I-9 Form as a condition of employment.

I understand that I may be required to undergo drug testing, medical examination, and/or a background check and that my employment is contingent upon these results. I will be advised if this is required and complete the necessary authorizations. I understand that I am not obligated to disclose sealed or expunged records of conviction or arrest, nor may VCTC ask me if I have had records sealed or expunged.

Signature: _____

Date: _____