

IN-TRAINING EVALUATION REPORT DEPARTMENT OF OTOLARYNGOLOGY

Resident:	Residency Program: OTOLARYNGOLOGY	
Rotation:		
Rotation Dates:	Period:	PGY Level:

Scale:

Example: The resident gathers essential and accurate information using appropriate history.

1 Fail	2 Needs to Improve	3 Satisfactory	4 Above Expectations	5 Excellent	6 N/A
Poorly Organized History	Misses important details in history poorly organized history	Covers essential details to construct differential diagnosis	Covers essential details for diagnosis; explores psycho-social issues	Covers essential details for diagnosis; history-taking well focused; explores psychosocial issues; well paced	

A rationale must be provided to support ratings with asterisks in "Comment" section.	EXPECTATIONS (Check One)					
	Rarely Meets *	Inconsistently Meets *	Sometimes Meets	Generally Meets	Consistently Exceeds *	Not Assessed

MEDICAL EXPERT

Basic science and clinical knowledge appropriately applied to patient care						
Data Gathering: Interviewing skills and taking relevant history						
Use of appropriate diagnostic tests						
Therapeutic planning						
Intraoperative decision-making						
Emergency Care: Functions effectively in emergency situations						
Functions effectively in outpatient setting						
Knowledge of procedures						
Knowledge of surgical anatomy						
Ability to surgically plan						

COMMENTS: Please give examples and elaborate on strength and weakness identified

PROCEDURES & TECHNICAL SKILLS
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a)						
b)						
c)						
d)						
e)						
f)						

COMMENTS: Please give examples and elaborate on strengths and weaknesses

A rationale must be provided to support ratings with asterisks.	EXPECTATIONS (Check One)					
	Rarely Meets *	Inconsistently Meets *	Sometimes Meets	Generally Meets	Consistently Exceeds *	Not Assessed
COMMUNICATOR						
Communicates well with patients and families using a patient/family centered approach						
Provides clear and thorough explanation of diagnosis, investigation and management						
Establishes good relationships with peers and colleagues and other health professionals						
Oral Presentation Skills with the Health Care Team: clear and succinct presentation of patient assessments and management plans						
Records and Reports: including written records, consultations and dictation of operative reports completed accurately, clearly and timely.						
COMMENTS: Please give examples and elaborate on strength and weakness identified						
COLLABORATOR						
Team Relationships: ability to work harmoniously with colleagues and delegates appropriately, able to manage conflict effectively						
Consultations: consults effectively with other physicians and healthcare professionals						
COMMENTS: Please give examples and elaborate on strengths and weaknesses						
MANAGER						
Resource Allocation: allocates resources in a rational manner						
Organization of Workload: demonstrates effective time management						
Attention to Details: good follow-up on delegated tasks						
Understanding and utilization of information technology such as methods of search medical databases						
COMMENTS: Please give examples and elaborate on strengths and weaknesses identified						

A rationale must be provided to support ratings with asterisks.	EXPECTATIONS (Check One)					
	Rarely Meets *	Inconsistently Meets *	Sometimes Meets	Generally Meets	Consistently Exceeds *	Not Assessed
HEALTH ADVOCATE						
Patient Intervention: intervenes on behalf of patients with respect to their care						
Patient Safety: recognizes and responds appropriately in advocacy situation particularly with regard to patient safety						
Guidelines: demonstrates knowledge of the guidelines / standards concerning health care issues in Canada						
Health Promotion: provides guidance to patients and families related to disease prevention and health promotion						
COMMENTS: Please give examples and elaborate on strength and weakness identified						
SCHOLAR						
Learning: demonstrates a commitment to continuing professional development						
Critical Appraisal: ability to critically appraise sources of medical information and uses evidence in clinical decision-making						
Teaching: provides education to patients and other health care professionals including presentation of rounds						
Involvement in Research Activity: demonstrates appropriate research skills						
Presentation During Rotation: uses effective presentation skills						
COMMENTS:						
PROFESSIONAL						
Patient-Physician Relationships: ability to establish effective relationships with patients and families						
Sense of Responsibility: care with integrity and honesty						
Sense of Compassion: demonstrates compassion in providing care to patients and their families						
Ethics: demonstrates an understanding of principles of bioethics and applies them in clinical situations and clinical decision making						
Insight: demonstrates awareness of own limitations, seeks advice when necessary, refers patients when appropriate						
Work ethic / dependability, punctual, completes tasks assigned						
COMMENTS:						

OVERALL COMMENTS: Please give examples and elaborate on strengths and weaknesses identified

STRENGTHS:

WEAKNESSES:

A rationale must be provided to support ratings with asterisks.	EXPECTATIONS (Check One)					
	Rarely Meets *	Inconsistently Meets *	Sometimes Meets	Generally Meets	Consistently Exceeds *	Not Assessed

This evaluation was completed by:

_____ A Committee _____ Individual (Please Name) _____

_____ Other: _____

Discussed with resident: _____ Yes _____ No (If no, please provide reason)

Name of Supervisor (please print): _____

Signature of Supervisor: _____ Date _____

Resident's Comments:

Signature of Resident: _____ Date _____

Reviewed by Program Director:

Signature: _____ Date _____