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Student Status Letter

(Only for use by international students.)

The fee for a **Student Status Letter** is **\$10.00**. All areas of this form must be completed. Please allow approximately five working days for processing.

This document will include your name, student number, date of birth, current program information (including Full- or Part-Time status and number of credit hours as at the date of your request). Student #: Faculty/School: Name: **Given Names** Last Name(s) Date of birth: _____ Daytime phone number: _____ Number of copies requested: _ Are you in a Co-op work term? ☐ Yes ☐ No Are you currently taking course(s) at another institution? ☐ Yes ☐ No If yes, please provide a letter to show how many credit hours you are currently taking at that institution. Indicate the purpose of the letter (If required for another reason, please request a Certificate of Enrolment) ☐ To extend a **Re-entry Visa to Canada**, **Study Permit** or **Work Permit** To apply for **Permanent Resident** status or **Canadian Citizenship** (Are you a PhD student? Yes No) To apply for a **US visa** or **other visa** If you are re-sending this form to ensure it was received, please check here so that your request is not duplicated: \Box **Delivery Method (check one):** Courier** (cannot courier to a PO BOX) □ Pick up myself* Pick up by a person I authorize*: Additional courier fees will apply: • \$20.00 Anywhere in Canada • \$50.00 Anywhere in U.S.A (first and last name of person authorizes to collect the document) Mail or Fax** • \$100.00 International/Overseas *Letters not collected will be shredded three months after the original request date. Photo ID will be required upon pick up. **Please complete the Delivery Information section, below. Delivery problems arising from incorrect information being provided below are not the responsibility of the Registrar's Office. **Delivery information:** Recipient Name: Address or Fax: **Note:** Items cannot be couriered to a PO BOX number. City and Province/State: Postal/Zip Code: Cash (Cash payments are made in the Cashier's Office, 138 University Centre, 8:30am to 4:00pm) Pavment: Interac/Debit Cheque/Money Order (Made out to 'The University of Manitoba') MasterCard or Visa (No other credit cards accepted) using the credit card and number noted below. I hereby authorize payment of \$ Applicant: Date: (Sign if different from applicant) __ __ Expiry Date: _ (for fax and mail-in only)

Notice Regarding Collection, Use, and Disclosure of Personal Information by the University

Your personal information is being collected under the authority of The University of Manitoba Act. The information you provide will be used by the University for the purpose of producing your Student Status Letter document. Your personal information will not be used or disclosed for other purposes, unless permitted by The Freedom of Information and Protection of Privacy Act (FIPPA). If you have any questions about the collection of your personal information, contact the Access & Privacy Office (tel. 204-474-9462), 233 Elizabeth Dafoe Library, University of Manitoba, Winnipeg, MB, R3T 2N2.