INSTRUCTIONS FOR APPLYING TO THE USC FOOD INDUSTRY MANAGEMENT PROGRAM

It is very important that you fill out the both application forms carefully and include the necessary supporting documents. The check list below will assist you in this process. If you need additional assistance or have any questions please feel free to contact our office.

- **1.** Fill out the *Application for Admissions and Scholarship Grant for the Food Industry Management Program*
 - a. Print clearly using black or blue ink
 - b. Include Self Evaluation Essay Section 5
 - c. Have your employer fill out Sections 6-7
 - d. Include Official, unopened, academic transcripts

2. Fill out the USC Undergraduate Application

- a. Print clearly using blue or black ink
- b. Please use the notes below to help with the application:

#1 Answer: YES
#2 Major: FIM CODE: 0727
#3 Do Not Answer
#4 through #20: Answer
#22 through #27: Optional
#28 through #29: Do not answer, N/A
#30 through #34: Answer
Sign & Date
Application Fee – check in the amount of \$70

- 3. Submit
 - a. Place all of the above items in an envelope
 - b. Mail to:

JENNIFER FISHER USC FOOD INDUSTRY MANAGEMENT PROGRAM 3660 TROUSDALE PARKWAY, ACC 216 LOS ANGELES, CA 90089-0442

If you have any questions or need assistance please contact: Jennifer Fisher Assistant Director

> (213) 740-0416 Jennifer.Fisher@marshall.usc.edu

Fight On!

Application for Admission and Scholarship Grant for the Food Industry Management Program

Social Security Number _____-__-

(Print Last name)

(Print First name)

(M.I.)

Company Name ______

Eligibility For Admission Into The Food Industry Management Program

To be eligible for admission into the Food Industry Management Program (and receive a scholarship grant), applicants must:

- 1. Be employed full-time in the food industry *or* employed with a company in which a substantial portion of its business is concentrated in the food industry;
- 2. Have earned at least a Bachelor's Degree *or* completed at least 60 units of college credit that are transferable to the University of Southern California;
- 3. Have attained at least a 2.75 GPA for all transferable units; and
- 4. Receive a written recommendation for entry into the Program from his or her employer.

Applicant: Please complete the following (sections 1-5)

SECTION 1 – GENERAL INFORMATION

Full Legal Name			
	(Last name)	(First name)	(M.I.)
Social Security Nu	mber	Country of Citizenship	
Date of Birth		Gender: M	
	(MM/DD/YYYY)	(check one)	
Marital Status		Spouse's Name	

Current Home Information

Address					
	(Street)	(City)	(State)	(Zip)	(Country)
Telephone		Fax			
Cellular		Email			

Current Work Information

Address	(Street)	(City)	(State)	(Zip)	(Country)
	(Sireer)		(Sille)	$(\Sigma i p)$	(Country)
Telephone		Fax			
Email					
SECTION 2 – WORK	EXPERIENCE				
Present Employer					
Length of Present Emplo	byment (in years)				
	Curr	ent Position			
Title		Number of People Rep	orting to Y	ou	
Length of Time – From	(MM/YYYY) (MM/YYYY)	Key Responsibilities:			
	Previous Position	t - (with current emplo			
Title		Number of People Rep	orting to Y	ou	
Length of Time From	to (MM/YYYY) (MM/YYYY)	Key Responsibilities:			

Previous Employment - (beginning with the most recent)

			Dat	es
Company	Industry	Job Title	Dat From	· To
	· · · · · · · · · · · · · · · · · · ·	_		

SECTION 3 – EDUCATION

List all universities/colleges attended and dates attended (beginning with the most recent).

<u>University</u>	<u>City/State</u>	<u>Major</u>	Dates <u>From - To</u>	Degree <u>Earned</u>
•	$(C \cap N) - $ If yes (a) (b) Expected (c) Expected	d Graduation Date		aduate (Check one)

SECTION 4 – SELF EVALUATION

List what you consider to be your three strongest managerial attributes.

2.	
3.	

List what you want to learn / improve by attending the Food Industry Management Program.

1.		
2.		
3.		

SECTION 5 – SELF EVALUATION ESSAY

On a separate sheet(s) of paper, describe the most significant operation you have managed in your company. (Include objectives, obstacles, organization chart, number of people involved, length of time and accomplishments.) *Attach your completed essay to this application*.

I certify that all of the information submitted by me in this application is complete and accurate to the best of my knowledge, and the attached essay is my own work. I understand that any misrepresentation or omission of facts may justify a denial or cancellation of admission.

SECTION 6 – EVALUATION BY EMPLOYER

Applicant's Employer: Please complete following (sections 6-7)

In a separate memorandum or letter, evaluate and describe the applicant's career to date, and his or her potential for increased management responsibility in the future. <u>Attach the completed memorandum/letter to this</u> <u>application*</u>.

*All information is confidential

SECTION 7 - COMPANY SUPPORT

Please indicate in the space below what financial support you will provide to your applicant if he or she is admitted into the Program.

Signature					Date		
Name							
Title							
Company							
Address							
		(Street)		(City)	(State)	(Zip)	(Country)
Telephone ()		Fax ()			
Email							

Send Completed Application Materials to:

Jennifer Fisher, Assistant Director Food Industry Management Program Accounting Building 216 University of Southern California Los Angeles, California 90089-0442 Telephone (213)740-5585 or (213) 740-0416 Fax (213)740-8949 Email: fim@usc.edu Website: http://www.marshall.usc.edu/fim/

Checklist of Application Materials

- □ Complete This Application
- □ USC Undergrad Application
- □ Applicant Essay (section 5)
- \Box Employer Evaluation (section 6)
- □ Remember to send official, sealed transcripts of <u>all</u> completed college courses to the program office.

Undergraduate Application

Write your USC ID number here, if available

1a

from any educational institution? Yes No If you responded "yes", please explain on a separate sheet.	1	Have you enrolled at any college or university since high school graduation? (U2) /es (U1) No					
Second choice majoe: Code number: 1 Pre-professional emphasis (optional, see page 2): Code letters: 2 Last liamsly name: Middle name: 3 Middle name: Niddle name: 4 Last liamsly name: Niddle name: 5 Middle name: 7 6 Social Security number: 7 7 Bithode (minit/viduy/set): Country: 6 Country: Country: 6 Country: Country: 6 Country: Country: 7 Bithode (minit/viduy/set): Country: 6 Country: Country: 7 Belgishone number: 1 12 Keng out Hispanic Latino Latino, or of Spanish oright? Yes () 13 Keng out Hispanic Latino Latino, or of Spanish oright? Yes () 14 Middle industry: 10 Genet: Divide () 15 Bithic Coligin In the boors to the right, please enter as many letters as apply from the lation of the United States on a Coligin In the lotter of the United States on a Coligin In the Interd States on a Coligin In the Interd States on a Coligin In the United States on a Coligin In the Interd States on	2	Enter your intended major. (Refer to page 2 for the numerical code of each major; see pages 11–14 Applying to US for requirements for certain majors.)					
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Ib Ethnic Origin in the boxes to the right, please enter as many letters as apply from the list on the reverse of this form. Enter only one letter per box. Ib Ethnic Origin in the boxes to the right, please enter as many letters as apply from the list on the reverse of this form. Enter only one letter per box. Ib Check the box that best describes your citizenship/residency. (D)(LIS) I am a citizen of the United States. IP I am a permanent resident of the United States and a citizen of: Country code (from page 3): I ID I am an international student is one currently in the United States on a non-immigrant visa, or who needs a student visa to enter the United States. If you are currently in the United States on a visa, please specify the type: Explication date: Will you be sponsored by a government, agency or other entity? I ves No Sponsor name: I-20 SEVIS number (if applicable): IF pour are current resident of the U.S., but were not born here, in what year did you first enter the country? I you are a current resident of the U.S., but were not born here, in what year did you first enter the country? IP Permanent or foreign mailing address: (City (for foreign addresses, please include postal code): U.S. state: 9 - digit U.S. ZIP/Postal code: Country name: Country code (from page 3): I 20 Muhat language(s) is/are spoken in your home other than English? 20a What is your native language? <	12	E-mail address: 13 Gender: Male Female 14 Marital status: Single Married					
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24 Did either of your parents attend USC? (S) Yes No List name(s):	22						
	23	Did any of your grandparents attend USC?(S) Yes No List name(s):					
25 Did/do any of your siblings attend USC? (S) Yes No List name(s):	24	Did either of your parents attend USC? (S) Yes No List name(s):					
	25	Did/do any of your siblings attend USC? (S) Yes No List name(s):					

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26	Are any of your siblings also applying for undergraduate admission to USC? 🚺 Yes 🚺 No List name(s):				
27	Are you the first generation in your family to attend college in the U.S. or abroad? (I) Yes No 27 Are you, your parents, or your spouse currently employed by USC? (E) Yes No				
28	Test Score Inform	ation: Use a separate sheet if necessary. (Not required for students planning to enter USC with more than 30 transferable college units.)			
	SAT	Date (m/y): Critical Reading: Math: Writing: Date (m/y): Critical Reading: Math: Writing:			
		Date (m/y): Critical Reading: Math: Writing: Date (m/y): Critical Reading: Math: Writing:			
	SAT Subjects	Date (m/y): Subject: Score: Date (m/y): Subject: Score:			
		Date (m/y): Subject: Score: Date (m/y): Subject: Score:			
	Advanced Placeme	Date (m/y): Subject: Score: Date (m/y): Subject: Score:			
		Date (m/y): Subject: Score: Date (m/y): Subject: Score:			
	ACT	Date (m/y): Composite: Date (m/y): Composite: Date (m/y): Composite:			
	TOEFL (Internatio	Date (m/y): Composite: Date (m/y): Composite:			
29	From the informat	ion given above, please list your best: SAT Critical Reading score: SAT Math score: SAT Writing score: ACT Composite score:			
30	Do you intend to ap	pply for financial aid? (Answering "Yes" here will in no way affect your admission to USC, but will help ensure timely processing of your financial aid and admission applications.)			
31	Your School Histor	y List all high schools, colleges or universities attended, full- or part-time. Use a separate sheet if necessary. If you are a home-schooled applicant, check here.			
	High School The school at which	Your school's CEEB code: Name of school:			
	you will earn or have earned your high	City, state or province, and country, if not U.S.:			
	school diploma.	Dates of attendance (month/year) From: To: Date of conferred or expected diploma (month/year):			
	High School List any previous	Your school's CEEB code: Name of school:			
	if applicable.	City, state or province, and country, if not U.S.:			
		Dates of attendance (month/year) From: To: Reason for leaving:			
	College List <u>all</u> colleges or	Your college's CEEB code: Name of school:			
	universities attended, full- or part-time.	City, state or province, and country, if not U.S.:			
	Use a separate sheet if necessary.	Dates of attendance (month/year) From: To: Title and date of conferred or expected degree, or "none": Reason for leaving:			
	College	Your college's CEEB code: Name of school:			
		City, state or province, and country, if not U.S.:			
		Dates of attendance (month/year) From: To: Title and date of conferred or expected degree, or "none": Reason for leaving:			
32	Father's or guardia	n's (or your spouse's, if married) last (family) name: First (given) name:			
	Occupation/title:	Company/organization:			
	Colleges or universi	ties attended: Can your father or guardian be reached at your permanent address?			
33	Mother's or guardia	an's last (family) name: First (given) name:			
	Occupation/title:	Company/organization:			
	Colleges or universi	ties attended: Can your mother or guardian be reached at your permanent address? Yes No			
34	I paid the application	n fee by:check (check #: check amount:)acceptable fee waiver (see front cover). If you wish to pay by credit card, please apply online.			
35	acknowledge that if I am Furthermore, I agree tha	it tion I have provided throughout this application is complete and correct; that the written materials I have submitted are my original work; and that I have attended no academic institution other than those listed. I also admitted to USC, my admission is contingent upon verification of official records from the institutions I have attended, satisfactory completion of all course work, and avoidance of academic and behavioral misconduct. it is my responsibility to inform the USC Office of Admission immediately if there are any changes in my academic or conduct record, understanding that negative changes may impact my admission and ability to enroll and that all documents and materials sent to USC become the university's property and will not be returned to me or duplicated for me for any reason.			
	Signature:	Date:			