

## SIGN UP TODAY!

### How Does Direct Deposit Work?

- A checking or savings account at bank or credit union is required
- Wisconsin Support Collections Trust Fund (WI SCTF) deposits money into your personal account
- You can obtain account information at the Wisconsin Child Support website at [www.childsupport.wisconsin.gov](http://www.childsupport.wisconsin.gov), from your financial institution, or by calling the WI SCTF at the phone numbers listed below.
- Direct Deposit funds generally are available two business days from the date the WI SCTF processed the payment.

Call the WI SCTF phone number listed below if you have any questions or problems:



**Wisconsin CARES About KIDS**  
**WI Support Collections Trust Fund**

For more information contact WI SCTF:

Metro Milwaukee (414) 615-2400

Outside Metro Milw (800) 991-5530

TDD (877) 209-5209

Please fill out the required **Authorization Form** on the reverse side of this brochure and mail to:

**WI SCTF**

**P.O. BOX 07914**

**Milwaukee, WI 53207-0914**

Once your authorized form is received, Direct Deposit will be implemented immediately. Deposit will continue until you stop or change your service.

A Service for People Who Receive Support Payments

Brought to you by:

**The Wisconsin Support Collections Trust Fund**

**The Department of Workforce Development**

**Division of Workforce Solutions**

**Bureau of Child Support**

## Child Support Direct Deposit



### DIRECT DEPOSIT

- **SAVES YOU TIME** -  
No waiting in line at your financial institution
- **IS CONFIDENTIAL** -  
A check passes through many more hands
- **IS CONVENIENT** -  
Don't have to be there for money to be deposited
- **OFFERS GREATER SECURITY** -  
No lost or stolen checks



WI SCTF  
PO Box 07914  
Milwaukee WI 53207-0914

TEL: 800-991-5530  
414-615-2400  
TDD: 877-209-5209

**AUTHORIZATION FORM: DIRECT DEPOSIT**

Please PRINT and complete all lines.

**PERSONAL INFORMATION:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/ZIP: \_\_\_\_\_

Daytime Telephone: (\_\_\_\_) \_\_\_\_\_

Home Telephone: (\_\_\_\_) \_\_\_\_\_

KIDS PIN Number: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

**ACCOUNT INFORMATION: ROUTING AND ACCOUNT INFORMATION MAY BE OBTAINED BY CONTACTING YOUR BANK.**

Bank Routing Number: \_\_\_\_\_

Bank Account Number: \_\_\_\_\_

Account Type (Check One):      Checking \_\_\_\_\_      Savings \_\_\_\_\_

Bank Name: \_\_\_\_\_

Bank City/State: \_\_\_\_\_

BE SURE TO  
INCLUDE A **VOIDED**  
**CHECK** SHOWING  
THE ACCOUNT  
NUMBER AND  
ROUTING NUMBER.

**CHECK ONE:**    \_\_\_\_\_ NEW REQUEST    \_\_\_\_\_ CHANGE ACCOUNT    \_\_\_\_\_ CANCEL DIRECT DEPOSIT

**Note:** This form authorizes the WI Support Collections Trust Fund (WI SCTF) to initiate credits to the above account. It will generally take 2 business days to process a direct deposit transaction from the date your payment was processed by the WI SCTF.

It is very rare, but there can be delays in the Direct Deposit of support payments. We recommend that you confirm the Direct Deposit at [www.childsupport.wisconsin.gov](http://www.childsupport.wisconsin.gov), with your financial institution, or by calling the WI Support Collections Trust Fund at the phone numbers listed above.

You are responsible for ensuring that there are adequate funds in your account before withdrawing funds. The Department of Workforce Development and its vendors are not liable for overdraft fees and charges.

PLEASE SIGN AND DATE. RETURN THIS FORM TO THE ADDRESS AT THE TOP OF THE FORM.

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

**Office Use Only:** Sent By: \_\_\_\_\_ Date Received \_\_\_\_/\_\_\_\_/\_\_\_\_ Entered By: \_\_\_\_\_