

TOWN OF GRAND CHUTE
PARK COMMISSION

MINUTES

July 2, 2012

Present: Petersen, Feest, Pennings, Haag, Ward, VanBuecken

Absent: Hagen

Also Present: Thyssen (TB Liaison), Brian Olesen (Citizen Volunteer), Thomas Marquardt (DPW), Kevin Vonck (Grants/Special Projects)

Chairperson Petersen called the meeting to order at 5:00 p.m. at the Town Hall.

Feest/Haag moved the minutes of June 11 be approved as written. MOTION CARRIED

There was no citizen input.

REPORTS

Park Maintenance: The tennis backboard will be installed at Arrowhead Park after July 4. More damage was reported at Carter Woods Park. Cameras did record the acts and those responsible are being sought. VanBuecken reported that sweet clover on the berms at Prairie Hill and other parks needs to be cut.

Greenways: No new information was reported.

Parks/DPW: The *Summer Park Program* made \$353 on their brat fry June 23. This will help pay for the bus to the Milwaukee Zoo. The proposal for lighting for the *Whitehawk III Trail* is deferred until the final route is confirmed. *Westfest* planners hope to donate a portion of earnings to the parks for use purchasing equipment for the Patriot Park playground. It has been suggested that *drinking fountains* be placed in all town parks. Mr. Marquardt suggested a *grass walking trail* be mowed and maintained around the perimeter of the new land partial adjacent to the Town Hall.

OLD BUSINESS

Lecker Park: Mr. Vonck presented a protocol for the development of the park. This included restrictions due to wetlands and landfill caps, DNR approvals needed and recommendations regarding possible activities. The activities were presented in categories of most feasible, possible, and least feasible. Examples were shown of others facilities and activities developed at the site of closed landfills.

VanBuecken/Haag moved to make the Town Board aware of the Park Commission's desire to move ahead with the development of Lecker Park for a bicycle and other compatible activity location, utilizing the remainder of funds previously approved by the Town Board for obtaining conceptual plans and drawings. MOTION CARRIED. *VanBuecken/Haag* moved to direct Mr. Vonck to obtain a cost quote for conceptual plans and drawings from IMBA for bike park and other compatible activities from the list of most feasible and possible activities listed in the staff developmental presentation discussed earlier in the meeting. MOTION CARRIED

Five Year Plan: This plan will be addressed later in the summer.

Urban Forestry Plan: Mr. Vonck presented the plan, citing four main goals and strategies to learn what is present in the town, care for the forestry here, add and plant new trees, remove hazardous trees. The plan, after approval of the Town Board, will allow for grant application to assist with budget management for town forestry in the four goal and strategy areas. *VanBuecken/Feest* moved to approve the Urban Forestry Plan as presented and forward it to the Plan Commission and Town Board. MOTION CARRIED.

Bike and Pedestrian Plan: Those present discussed current trail plans including those in the complete street plan for the Highway AA-Bluemound Road area such as a 10 foot wide trail with limited amenities.

Whitehawk III Lighting: This proposal will be submitted to the commission at the August meeting.

NEW BUSINESS

Coca-Cola Proposal: The proposal from the company for placing soda machines in each town park was presented by Mr. Marquardt. Following discussion, *VanBuecken/Pennings* moved to direct Mr. Marquardt to research soda machine placement from two companies and to proceed with park placement using the most cost effective plan. MOTION CARRIED.

TOWN BOARD LIAISON REPORT

Mr. Thyssen discussed electronic information being available from the town. He reported that Joy Hagen has been appointed to Greenways from the County Board and he stated that the legal opinion given to the town that the 30% limit of funds from the room tax for other activities is firm. He also discussed possibilities regarding lands and easements in areas near the town hall.

CHAIRPERSON'S REPORT

Ms. Petersen stated she had no additions to what the commission had already discussed.

CORRESPONDENCE

The commission discussed a letter received from a resident of the Patriot Park neighborhood stating the need for improved playground equipment. Secretary Ward was directed to respond to the letter. Mr. Marquardt discussed an e-mail regarding a citizen requesting the town participate in the City of Appleton's park and recreation programs.

SCHEDULE NEXT MEETING/AGENDA

The next meeting of the Park Commission will be held Monday, August 6 at the Town Hall. The agenda will include the usual reports, Lecker Park Update, Urban Forestry Update, Bike and Pedestrian Update, the Whitehawk III lighting proposal, report on soda machine placement in parks, Five Year Plan Update. Additional agenda items should be submitted to Secretary Ward no later than Friday, July 27.

At 6:44 p.m., *Pennings/Feest* moved adjournment.

Respectfully submitted,
Martha Ward, Secretary
Town of Grand Chute Park Commission