



The Citrus College Financial Aid Office is Here to Help You!

(626) 914-8592 • Fax (626) 335-3159 • Located in ED 102
www.citruscollege.edu/stdntsrvc/finaid

Did you know that there are financial aid programs that can help you with your fees, books, supplies, transportation, housing, and other related educational expenses?

The Financial Aid staff is ready to help you complete your 2009-2010 Free Application for Federal Student Aid (FAFSA); Citrus College Federal School Code: 001166

Take advantage of the many programs that the Citrus College Financial Aid Office has to offer. Start by completing your online Admissions and Records Application at:

<https://wingspan.citruscollege.edu>

Financial Aid Application Process

Students must reapply for each academic year.

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| <p><input type="checkbox"/> #1 Student submits FAFSA (Free Application for Federal Student Aid) online at www.fafsa.ed.gov. Students can apply as early as January 1 of each year.</p> | <p><input type="checkbox"/> #5 Student may download the requested forms from the Citrus College Financial Aid Office website at www.citruscollege.edu/stdntsrvc/finaid</p> |
| <p><input type="checkbox"/> #2 Federal processor will process application (800) 433-3243 then mail a paper Student Aid Report (SAR) to student, or e-mail the SAR if an e-mail address is provided on FAFSA. Citrus College is sent the same information electronically.</p> | <p><input type="checkbox"/> #6 Student completes file by submitting requested items to the Citrus College Financial Aid Office in person, by mail or fax.</p> |
| <p><input type="checkbox"/> #3 To expediate the financial aid process students are encouraged to make sure their correct legal name, address and social security number is on file with the Admissions and Records Office. This information should also correspond with your FAFSA.</p> | <p><input type="checkbox"/> #7 The Citrus College Financial Aid Office mails Award Letter. Awards are estimated based on full-time enrollment and are adjusted each semester based on actual enrollment.</p> |
| <p><input type="checkbox"/> #4 Citrus College Financial Aid Office sends a Document Request Letter to students listing the items required to complete the financial aid file.</p> | <p><input type="checkbox"/> #8 Eligible students must check financial aid Award Letter for disbursement dates. Students must verify legal name, mailing address and social security number with admissions and records.</p> |
| | <p><input type="checkbox"/> #9 Financial aid checks are mailed for books and other educational expenses.</p> |

2009-2010 Financial Aid Disbursement Information

Financial aid awards are subject to the following:

1. You must maintain satisfactory academic progress.
2. Financial aid disbursement dates are contingent upon the scheduled start date(s) of your classes.
3. You must be enrolled in at least 6 units to receive FSEOG, FWS and Cal Grants.
4. If you have a Pell Grant, the amount is based on being enrolled in 12 or more units.
 - a. The award will be reduced to 75% if enrolled in 9-11.5 units.
 - b. The award will be reduced to 50% if enrolled in 6-8.5 units.
 - c. If you are enrolled in less than 6 units you may or may not be eligible to receive an award.
 - d. If your award is less than \$500 you may need to be enrolled in 12 units to receive the full amount.
 - e. Pell Grants are disbursed once a semester for fall and spring (depending on when your file is processed and the number of units you are in at the time of disbursement).

5. The Board of Governors Fee Waiver (BOGW) waives your enrollment fees. You will not receive this in cash.

Check Distribution Information will appear on your Award Letter once the Financial Aid Office determines your eligibility (see "Financial Aid Application Process").

- Your check(s) will be mailed directly to your mailing address. Make sure your mailing address in WingSpan is correct. Address changes are processed in Admissions and Records.
- Allow 1-2 weeks from your disbursement dates for your check to arrive.
- All disbursement inquiries must be made in person. Please do not call our office concerning your checks.
- **Financial aid disbursement dates are contingent upon the scheduled start date(s) of your classes. Disbursement dates are subject to change based on the specific start dates of your classes.**

Board of Governors Fee Waiver (BOGW)

You are eligible for a Board of Governors' Fee Waiver if you are a California resident and meet any one of these three criteria:

#1 Government Benefits and Entitlements

You and your dependents receive support from a government program such as:

- Public assistance from Temporary Assistance for Needy Families (TANF/AFDC)
- Supplemental Security Income (SSI)
- General Assistance/General Relief

You and your dependents qualify for government benefits under the following:

- California Department of Veterans Affairs certification
- Congressional Medal of Honor recipient or their children
- A dependent of a victim of the September 11, 2001 terrorist attack
- A dependent of a deceased law enforcement or fire suppression employee killed in the line of duty

NOTE: Documentation will be required for any of the above.

OR

- #2 You meet the 2009-2010 Board of Governor Fee Waiver's income standards. (Check with the Financial Aid Office for the income standards.)

OR

- #3 You have completed the Free Application for Federal Student Aid (FAFSA) and are determined to have "financial need" by the Financial Aid Office.

California Community Colleges 2009-2010 Board of Governors Fee Waiver Application

This is an application to have your **ENROLLMENT FEES WAIVED**. This **FREE WAIVER** is for California residents only. If you need money to help with books, supplies, food, rent, transportation and other costs, please complete a **FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA)** immediately. Contact the Financial Aid Office for more information. **The FAFSA is available at www.fafsa.ed.gov or at the Financial Aid Office.**

Note: Students who are exempt from paying nonresident tuition under **Education Code Section 68130.5 (AB 540)** are NOT California residents. If you are NOT a California resident, you are not eligible for a fee waiver. Do not complete this application. You may apply for financial aid by completing the FAFSA.

Name: _____	Student ID # _____
Last First Middle Initial	Social Security # _____
Email (if available): _____	Telephone Number: (____) _____
Home Address: _____	Date of Birth: ____/____/____
Street City Zip Code	
Has the Admissions or Registrar's Office determined that you are a California resident? <input type="checkbox"/> Yes <input type="checkbox"/> No	

IMPLEMENTATION OF THE CALIFORNIA DOMESTIC PARTNER RIGHTS AND RESPONSIBILITIES ACT

The California Domestic Partner Rights and Responsibilities Act extends new rights, benefits, responsibilities and obligations to individuals in domestic partnerships registered with the California Secretary of State under Section 297 of the Family Code. If **you** are in a Registered Domestic Partnership (RDP), you will be treated as an Independent married student to determine eligibility for this Enrollment Fee Waiver and will need to provide income and household information for your domestic partner. If you are a dependent student and your parent is in a Registered Domestic Partnership, you will be treated the same as a student with married parents and income and household information will be required for the parent's domestic partner.

Note: These provisions apply to state student financial aid ONLY, and not to federal student financial aid.

Are you or your parent in a Registered Domestic Partnership with the California Secretary of State under Section 297 of the Family Code? (Answer "Yes" if you or your parent are separated from a Registered Domestic Partner but have **NOT FILED** a Notice of Termination of Domestic Partnership with the California Secretary of State's Office.) ☐ Yes ☐ No

If you answered "Yes" to the question above treat the Registered Domestic Partner as a spouse. You are required to include your domestic partner's income and household information or your parent's domestic partner's income and household information in Questions 4, 11, 12, 13, 14, 15, 16, 17.

Student Marital Status: ☐ Single ☐ Married ☐ Divorced ☐ Separated ☐ Widowed ☐ Registered Domestic Partnership

DEPENDENCY STATUS

The questions below will determine whether you are considered a Dependent student or Independent student for fee waiver eligibility and whether parental information is needed. If you answer "Yes" to **ANY** of the questions 1-10 below, you will be considered an **INDEPENDENT** student. If you answer "No" to all questions, you will be considered a Dependent student thereby reporting parental information and should continue with Question 11.

- Were you born before January 1, 1986? (If "Yes," skip to question 13) ☐ Yes ☐ No
- As of today, are you married or in a Registered Domestic Partnership (RDP)?
(Answer "Yes" if you are separated but not divorced or have not filed a termination notice to dissolve partnership. Also, if you answer "Yes," skip to question 13.) ☐ Yes ☐ No
- Are you a veteran of the U.S. Armed Forces or currently serving on active duty for purposes other than training? (If "Yes," skip to question 13) ☐ Yes ☐ No
- Do you have children who receive more than half of their support from you, or other dependents who live with you (other than your children and spouse/RDP) who receive more than half of their support from you, now and through June 30, 2010? (If "Yes," skip to question 13) ☐ Yes ☐ No
- When you were age 13 or older, were both your parents deceased, were you in foster care or were you a dependent/ward of the court? (If "Yes," skip to question 13) ☐ Yes ☐ No
- As of today, are you an emancipated minor as determined by a court in your state of legal residence? (If "Yes," skip to question 13) ☐ Yes ☐ No

Board of Governors' Fee Waiver

DEPENDENCY STATUS (Continued)

7. As of today, are you in legal guardianship as determined by a court in your state of legal residence?
(If "Yes," skip to question 13) ☐ Yes ☐ No
8. At any time on or after July 1, 2008, did your high school or school district homeless liaison determine that you were an unaccompanied youth who was homeless? (If "Yes," skip to question 13) ☐ Yes ☐ No
9. At any time on or after July 1, 2008, did the director of an emergency shelter program funded by the U.S. Department of Housing and Urban Development determine that you were an unaccompanied youth who was homeless?
(If "Yes," skip to question 13) ☐ Yes ☐ No
10. At any time on or after July 1, 2008, did the director of a runaway or homeless youth basic center or transitional living program determine that you were an unaccompanied youth who was homeless or were self-supporting and at risk of being homeless?
(If "Yes," skip to question 13) ☐ Yes ☐ No

• If you answered "Yes" to any of the questions 1 - 10, you are considered an **INDEPENDENT** student for enrollment fee waiver purposes and must provide income and household information about yourself (and your spouse or RDP if applicable). Skip to Question #13.

• If you answered "No" to all questions 1 - 10, complete the following questions:

11. If your parent(s) or his/her RDP filed or will file a 2008 U.S. Income Tax Return, were you, or will you be claimed on their tax return as an exemption by either or both of your parents? ☐ Will Not File ☐ Yes ☐ No
12. Do you live with one or both of your parent(s) and/or his/her RDP? ☐ Yes ☐ No

• If you answered "No" to questions 1 - 10 and "Yes" to either question 11 or 12, you must provide income and household information about your PARENT(S)/RDP. Please answer questions for a **DEPENDENT** student in the sections that follow.

• If you answered "No" or "Parent(s) will not file" to question 11, and "No" to question 12, you are a dependent student for all student aid except this enrollment fee waiver. You may answer questions as an **INDEPENDENT** student on the rest of this application, but please try to get your PARENT information and file a FAFSA so you may be considered for other student aid. You cannot get other student aid without your parent(s') information.

METHOD A ENROLLMENT FEE WAIVER

13. Are you (the student **ONLY**) currently receiving monthly cash assistance for yourself or any dependents from:
- TANF/CalWORKs? ☐ Yes ☐ No
- SSI/SSP (Supplemental Security Income/State Supplemental Program)? ☐ Yes ☐ No
- General Assistance? ☐ Yes ☐ No
14. If you are a dependent student, are your parent(s)/RDP receiving monthly cash assistance from TANF/CalWORKs or SSI/SSP as a primary source of income? ☐ Yes ☐ No

• If you answered "Yes" to question 13 or 14 you are eligible for an **ENROLLMENT FEE WAIVER**. Sign the Certification at the end of this form. You are required to show current proof of benefits. Complete a FAFSA to be eligible for other financial aid opportunities.

METHOD B ENROLLMENT FEE WAIVER

15. **DEPENDENT STUDENT:** How many persons are in your parent(s)/RDP household? (Include yourself, your parent(s)/RDP, and anyone who lives with your parent(s)/RDP and receives more than 50% of their support from your parents/RDP, now and through June 30, 2010.) _____

16. **INDEPENDENT STUDENT:** How many persons are in your household? (Include yourself, your spouse/RDP, and anyone who lives with you and receives more than 50% of their support from you, now and through June 30, 2010.) _____

17. **2008 Income Information**

(Dependent students should not include their income information for Q 17 a and b below.)

a. Adjusted Gross Income (If 2008 U.S. Income Tax Return was filed, enter the amount from Form 1040, line 37; 1040A, line 21; 1040EZ, line 4).

**DEPENDENT STUDENT:
PARENT(S)/ RDP
INCOME ONLY**

**INDEPENDENT STUDENT:
STUDENT (& SPOUSE'S/
RDP) INCOME**

\$ _____

\$ _____

b. All other income (Include **ALL money** received in 2008 that is not included in line (a) above (such as disability, child support, military living allowance, Workman's Compensation, untaxed pensions).

\$ _____

\$ _____

TOTAL Income for 2008 (Sum of a + b)

\$ _____

\$ _____

The Financial Aid Office will review your income and let you know if you qualify for an ENROLLMENT FEE WAIVER under Method B. If you do not qualify using this simple method, you should file a FAFSA.

SPECIAL CLASSIFICATIONS ENROLLMENT FEE WAIVERS

18. Do you have certification from the CA Department of Veterans Affairs that you are eligible for a dependent's fee waiver?
Submit certification. ☐ Yes ☐ No

19. Do you have certification from the National Guard Adjutant General that you are eligible for a dependent's fee waiver?
Submit certification. ☐ Yes ☐ No

20. Are you eligible as a recipient of the Congressional Medal of Honor or as a child of a recipient?
Submit documentation from the Department of Veterans Affairs. ☐ Yes ☐ No

21. Are you eligible as a dependent of a victim of the September 11, 2001, terrorist attack?
Submit documentation from the CA Victim Compensation and Government Claims Board. ☐ Yes ☐ No

22. Are you eligible as a dependent of a deceased law enforcement/fire suppression personnel killed in the line of duty?
Submit documentation from the public agency employer of record. ☐ Yes ☐ No

■ If you answered "Yes" to any of the questions from 18-22, you are eligible for an ENROLLMENT FEE WAIVER and perhaps other fee waivers or adjustments. Sign the Certification below. Contact the Financial Aid Office if you have questions.

Board of Governors' Fee Waiver

CERTIFICATION FOR ALL APPLICANTS: READ THIS STATEMENT AND SIGN BELOW

I hereby swear or affirm, under penalty of perjury, that all information on this form is true and complete to the best of my knowledge. **If asked by an authorized official, I agree to provide proof of this information, which may include a copy of my and my spouse/registered domestic partner and/or my parent's/registered domestic partner's 2008 U.S. Income Tax Return(s).** I also realize that any false statement or failure to give proof when asked may be cause for the denial, reduction, withdrawal, and/or repayment of my waiver. I authorize release of information regarding this application between the college, the college district, and the Chancellor's Office of the California Community Colleges.

I understand the following information (please check each box):

- ☐ Federal and state financial aid programs are available to help with college costs (including enrollment fees, books & supplies, transportation and room and board expenses). By completing the FAFSA, additional financial assistance may be available in the form of Pell and other grants, work study and other aid.
- ☐ I may apply for and receive financial assistance if I am enrolled, either full time or part time, in an eligible program of study (certificate, associate degree or transfer).
- ☐ Financial aid program information and application assistance is available in the college financial aid office.

Applicant's Signature _____

Date _____

Parent Signature (Dependent Students Only) _____

Date _____

CALIFORNIA INFORMATION PRIVACY ACT

State and federal laws protect an individual's right to privacy regarding information pertaining to oneself. The California Information Practices Act of 1977 requires the following information be provided to financial aid applicants who are asked to supply information about themselves. The principal purpose for requesting information on this form is to determine your eligibility for financial aid. The Chancellor's Office policy and the policy of the community college to which you are applying for aid authorize maintenance of this information. Failure to provide such information will delay and may even prevent your receipt of financial assistance. This form's information may be transmitted to other state agencies and the federal government if required by law. Individuals have the right of access to records established from information furnished on this form as it pertains to them.

The officials responsible for maintaining the information contained on this form are the financial aid administrators at the institutions to which you are applying for financial aid. The SSN may be used to verify your identity under record keeping systems established prior to January 1, 1975. If your college requires you to provide an SSN and you have questions, you should ask the financial aid officer at your college for further information. The Chancellor's Office and the California community colleges, in compliance with federal and state laws, do not discriminate on the basis of race, religion, color, national origin, gender, age, disability, medical condition, sexual orientation, domestic partnership or any other legally protected basis. Inquiries regarding these policies may be directed to the financial aid office of the college to which you are applying.

FOR OFFICE USE ONLY

<input type="checkbox"/> BOGFW-A <input type="checkbox"/> TANF/CalWORKs <input type="checkbox"/> GA <input type="checkbox"/> SSI/SSP	<input type="checkbox"/> BOGFW-B _____ <input type="checkbox"/> BOGFW-C	<input type="checkbox"/> Special Classification <input type="checkbox"/> Veteran <input type="checkbox"/> National Guard <input type="checkbox"/> Dependent <input type="checkbox"/> Medal of Honor <input type="checkbox"/> 9/11 Dependent <input type="checkbox"/> Dep. of deceased law enforcement/fire personnel	RDP <input type="checkbox"/> Student <input type="checkbox"/> Parent	<input type="checkbox"/> Student is not eligible
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Comments: _____

Certified by: _____ Date: _____