



Chino Valley Unified School District – *International Student Program*
STUDENT ADMISSIONS PROCESS

Welcome to the Chino Valley Unified School District International Student program admission process. Please see the steps below to proceed with the requirements of the program. Questions can be directed to Colleen Alton, Principal Designated School Officer at (909) 628-1201 ext 1322, email: colleen_alton@chino.k12.ca.us, or by mail to 5130 Riverside Drive, Chino, CA 91710. Applications will not be processed until all items listed below are completed. Specific instructions for these forms and for other aspects of the admission process are outlined below.

1. **Application Documents.** Complete all forms and provide required documents to apply to the Chino Valley Unified School District International Student Program.
 - **Application.** Complete all forms to apply to the Chino Valley Unified School District International Student Program.
 - **Declaration and Certification of Finances.** Documentation showing proof of financial means of supporting the international student for one academic school year.
 - **California Caregiver Information.** Chino Valley Unified School District relies on the California Caregiver to support the educational welfare as well as in-kind support (ie: room and board, meals, transportation, daily necessities, etc.) for the international student for one academic year.
 - **Student Emergency Information.** Vital contact information about student applicant's family and California Caregiver, signed by parent/guardian.
 - **Immunization Requirements.** A copy of the student's immunization record must be on file and must show proof of TB Mantoux test and Pertusis vaccination.
 - **Form I-20 Delivery Form.** Information required for delivery of Form I-20.
 - **Passport.** Copy of current passport.
 - **Grades/Transcript.** High school or junior high school transcripts translated into English.
2. **Submit Application.** Once completed, all forms must be submitted to the Chino Valley Unified School District at 5130 Riverside Drive, Chino, CA 91710 attention: Colleen Alton, Principal Designated School Official (PDSO). Please ensure that the application fee of \$350.00 accompanies the application. Applications will not be reviewed until payment is received.
3. **Letter of Acceptance.** You will be notified that your application for enrollment has been accepted.
4. **Tuition.** The tuition must be paid to the Chino Valley Unified School District before the issuance of Form I-20. The tuition is \$14,500.00 for one academic school year.
5. **Form I-20.** Once confirmation of tuition payment has been received, the Chino Valley Unified School District will promptly send your Form I-20 via delivery instructions indicated in the application packet.

It should be understood that continued enrollment is contingent upon maintenance of a satisfactory academic, behavior, and attendance record.

STUDENT ENGLISH PROFICIENCY

Have you ever lived in the United States? Yes No If yes, for how long? _____ Where? _____

Current Status: I require an I-20 I require a transfer I-20 I have an _____ VISA

Have you even taken an English proficiency test? Yes No If yes, what test and when? _____

Please check the appropriate boxes to indicate your opinion of your English skills:

English Speaking Ability: None Beginning Good Very Good Excellent

English Reading Ability: None Beginning Good Very Good Excellent

English Writing Ability: None Beginning Good Very Good Excellent

STUDENT CONDUCT

The Chino Valley Unified School District Board of Education believes all students have the right to be educated in a positive learning environment free from disruptions. Students shall be expected to exhibit appropriate conduct that does not infringe upon the rights of others or interfere with the school program while on school grounds, while going to or coming from school, while at school activities, and while on district transportation.

Conduct is considered appropriate when students are diligent in study; careful with school property; and courteous and respectful towards their teachers, staff, students, and volunteers.

We agree to support the Chino Valley Unified School District goals, procedures and discipline policies. We understand Chino Valley Unified School District reserves the right to terminate enrollment of any student who does not abide by and maintain F-1 status standards and requirements.

Student Applicant Signature: _____ Date: __/__/__

Parent/Guardian Signature: _____ Date: __/__/__

Submit all required documents to the PDSO to obtain a Form I-20:
Chino Valley Unified School District PDSO
Colleen Alton, Coordinator, Child Welfare and Attendance
5130 Riverside Drive, Chino, CA 91710
909-628-1201 ext. 1322 colleen_alton@chino.k12.ca.us



Chino Valley Unified School District - *International Student Program*
STUDENT TUITION AND FEES

A student shall be admitted to the Chino Valley Unified School District International Student Program for a maximum of one year. In addition, a student granted admission under this program shall pay the district the full, unsubsidized per-student cost of attendance at the secondary school. (8 USC 1184)

Payment options:

- Check
- Cashier's Check
- Money Order
- Online Payment via PayPal (link on district website)
- Wire Transfer (request instructions)

| TUITION AND FEES | | |
|------------------------------------------------|----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Application Fee | US \$350.00 | Nonrefundable one time fee (due upon submission of application) |
| Tuition | US \$14,500.00 | I-20 will be issued after tuition received. |
| Health Insurance (coverage for school year) | \$\$ | Provided by parent/guardian and/or U.S. Caregiver |
| Additional student expenses | \$\$ | Financial support covering room/board, meals, extra and co-curricular school activities, school supplies, and any other school related expense. Provided by parent/guardian and/or U.S. Caregiver |

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NOTICES

1. This declaration does not affect the rights of the minor's parents or legal guardian regarding the care, custody, and control of the minor, and does not mean that the caregiver has legal custody of the minor.
2. A person who relies on this affidavit has no obligation to make any further inquiry or investigation.

TO CAREGIVERS

1. "Qualified family member," for purposes of item 5, means a spouse, parent, stepparent, brother, sister, stepbrother, stepsister, half brother, half sister, uncle, aunt, niece, nephew, first cousin, or any person denoted by the prefix "grand" or "great," or the spouse of any of the persons specified in this definition, even after the marriage has been terminated by death or dissolution.
2. The law may require you, if you are not a relative or a currently licensed foster parent, to obtain a foster home license in order to care for a minor. If you have any questions, please contact your local department of social services.
3. If the minor stops living with you, you are required to notify the Chino Valley Unified School District PDSO and school site DSO IMMEDIATELY (California Family Code 6550(f))
4. If you do not have the information requested in item 8 (California driver's license or I.D.), provide another form of identification such as your social security number or Medi-Cal number.

TO SCHOOL OFFICIALS

1. Section 48204 of the California Education Code provides that this affidavit constitutes a sufficient basis for a determination of residency of the minor, without the requirement of a guardianship or other custody order, unless the school district determines from actual facts that the minor is not living with the caregiver.
2. The school district may require additional reasonable evidence that the caregiver lives at the address provided in item 4.

TO HEALTH CARE PROVIDERS AND HEALTH CARE SERVICE PLANS

1. A person who acts in good faith reliance upon a caregiver's authorization affidavit to provide medical or dental care, without actual knowledge of facts contrary to those stated on the affidavit, is not subject to criminal liability or to civil liability to any person, and is not subject to professional disciplinary action, for that reliance if the applicable portions of the form are completed.
2. This affidavit does not confer dependency for health care coverage purposes.

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Chino Valley Unified School District – *International Student Program*
STUDENT EMERGENCY INFORMATION



School Year: _____ - _____ Grade: _____

STUDENT INFORMATION

Student's Name: _____ Date of Birth: ____/____/____
(month / day / year)

Address: _____ City: _____ Zip: _____

Phone: _____ Cell Phone: _____ E-mail: _____

CALIFORNIA CAREGIVER

Name: _____ Relationship: _____ E-mail: _____

Home Address: _____

City, State: _____ Cell Phone: _____ Phone: _____

NEIGHBOR OR RELATIVE WHO MAY BE CALLED IN CASE OF EMERGENCY

Name: _____ Address: _____ Phone: _____

Name: _____ Address: _____ Phone: _____

STUDENT HEALTH INSURANCE INFORMATION

Insurance Company: _____ Policy Number: _____

Financial Responsibility: _____

Primary Care Physician in U.S.: _____

Address: _____ Phone: _____

PARENT INFORMATION

Name of Father: _____ Cell Phone: _____ E-mail: _____

Employer's Name: _____

Employer's Address: _____ Phone: _____

Name of Mother: _____ Cell Phone: _____ E-mail: _____

Employer's name: _____

Employer's Address: _____ Phone: _____

If parents are divorced or separated, who has legal custody of the student: _____

Parent/Guardian Signature: _____ Date: _____

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Chino Valley Unified School District – *International Student Program*
IMMUNIZATION REQUIREMENTS



The Chino Valley Unified School District shall not admit any student to a district elementary or secondary school, preschool, or child care and development program nor advance a student to specified grade levels unless that student has presented documentation of full immunization, in accordance with the age/grade and dose required by the California Department of Public Health (CDPH). (Health and Safety Code 120335; 17 CCR 6020)

IMMUNIZATIONS FOR GRADES K-12

Students entering the District in grades kindergarten through 12 shall have received the following immunizations: (Health and Safety Code 120335; 17 CCR 6020)

| | |
|--------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Measles, mumps and rubella (MMR) vaccine | <ul style="list-style-type: none"> a. Students entering at the kindergarten level shall have received two doses on or after the first birthday, except one dose may be a measles-only vaccine. b. Mumps vaccine shall not be required for students age seven or older. c. Students entering or advancing to seventh grade shall be required to have a second dose of measles-containing vaccine if they have not previously obtained a second dose. |
| Diphtheria, tetanus and pertussis (whooping cough) vaccine (DTP or Dtap) | <ul style="list-style-type: none"> a. Five doses shall be required for students ages four through six. However, four doses shall meet the requirement if at least one dose was given on or after the fourth birthday. b. Four doses shall be required for students age seven or older. However, three doses shall meet the requirement if at least one dose was given on or after the second birthday. c. Pertussis immunization shall not be required for students age seven or older. d. A tetanus and diphtheria (Td) shot is recommended but not required for seventh-grade students who have not had a booster within the past five years. e. A pertussis booster will be required of all students admitted or advancing to grades 7-12 in the 2011/2012 school year and, in subsequent years, students admitted or advancing to grade 7 only. |
| Poliomyelitis (polio) vaccine | Four doses shall be required at any age. However, three doses shall meet the requirement for ages four through six if at least one dose was given on or after the fourth birthday and three doses shall meet the requirement for ages seven to seventeen if at least one dose was given on or after the second birthday. |
| Hepatitis B vaccine | Three doses shall be required for entry into kindergarten. Students admitted at the kindergarten level or below before August 1, 1997, shall be exempt from this requirement. |
| Varicella (chickenpox) vaccine | Any student admitted at the kindergarten level or above before July 1, 2001, shall be exempt from this requirement for school entry. |

Submit written record of all required immunizations with application.

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Chino Valley Unified School District – *International Student Program*
FORM I-20 DELIVERY

FORM I-20 MAIL/SHIPPING SERVICE DELIVERY

The Chino Valley Unified School District International Student Program will ship your Form I-20 through a bona fide shipping service (example: FedEx, DHL, UPS) to the name and address you indicate below.

Print LEGIBLY name and address, exactly as it should appear on the envelope.

FORM I-20 PICK UP AND RELEASE TO AUTHORIZED DESIGNEE

By signing this document below, I hereby grant permission to the Chino Valley Unified School District to authorize the release of Form I-20 to the California Caregiver who will be responsible for delivery of said Form I-20 to signatory below.

Parent/Guardian Signature: _____ Date: _____

California Caregiver Name: _____

Student's Name: _____

FOR DISTRICT USE ONLY (to be signed by California Caregiver at pick up)

California Caregiver name

California Caregiver signature and date

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Chino Valley Unified School District – *International Student Program*
HIGH SCHOOL GRADUATION REQUIREMENTS (Board Policy 6146.1)

The Board of Education desires to prepare all students to obtain a high school diploma to enable them to take advantage of opportunities for postsecondary education and/or employment.

All students receiving a high school diploma from the District shall:

1. Achieve a cumulative G.P.A. of 2.0.
2. Pass both sections of the California High School Exit Examination (CAHSEE).
3. Complete the course requirements as follows:

| Subjects | Units of Credit |
|---------------------------------------------|------------------------|
| English/Reading | 40 units |
| Mathematics | 30 units |
| Algebra I | 10 units |
| Other HIGHER level math | 20 units |
| Physical Education | 20 units |
| Visual and Performing Arts/Foreign Language | 20 units |
| Science | 20 units |
| Biological Science | 10 units |
| Earth/Physical Science | 10 units |
| Social Science | 30 units |
| World History or European History AP | 10 units |
| U.S. History and Geography | 10 units |
| Principles of American Democracy | 5 units |
| Economics or Consumer Economics | 5 units |
| Health Education | 5 units |
| Electives | 60 units |
| Total Units of Credit | 225 units |

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