

## APPENDIX- II

## Proforma

Please affix your recent passport size photograph here

**Affidavit to be filed by the candidate along with nomination paper before the Returning Officer for election to Ward Councillor from ward No. ....of Municipal Council / Chairman of .....Municipal Council**

**PART - A**

I .....\*\*son/daughter/wife of .....  
 .....aged.....years, resident of .....  
 ..... (mention full postal address), a candidate at the above election, do hereby solemnly affirm and state on oath as under:-

(1) I am a candidate set up by.....(\*\*name of the political party)\*\* am contesting as an Independent Candidate. (\*\* Strike out whichever is not applicable)

(2) My name is enrolled in .....Municipality (in Ward No ..... ) at Serial No..... in Part No.....

(3) My contact telephone number(s) is/are..... and my e-mail id (if any) is .....

(4) Details of Permanent Account Number (PAN) and status of filing of Income Tax return:-

Sl. No.	Names	PAN	The financial year for which the last Income Tax return has been filed	Total income shown in Income Tax Return (in Rupees)
1	Self			
2	Spouse			
3	Dependent-1			
4	Dependent-2			
5	Dependent-3			

(5) I am/am not accused of any offence(s) punishable with imprisonment for two years or more in a pending case(s) in which a charge(s) has/have been framed by the court(s) of competent jurisdiction.

If the deponent is accused of any such offence(s) he shall furnish the following information:-

(i) The following case(s) is/are pending against me in which charges have been framed by the court for an offence punishable with imprisonment for two years or more:-

(a)	Case/First Information Report No./Nos. together with complete details of concerned Police Station/ District/State.	
(b)	Section(s) of the concerned Act(s) and short description of the offence(s) for which charged.	
(c)	Name of the Court, Case No. and date of order taking cognizance:	
(d)	Court(s) which framed the charge(s)	
(e)	Date(s) on which the charge(s) was/were framed	
(f)	Whether all or any of the proceeding(s) have been stayed by any Court(s) of competent jurisdiction.	

(ii) The following case(s) is/are pending against me in which cognizance has been taken by the Court (other than the cases mentioned in item(i) above):-

(a)	Name of the Court, Case No. and date of order taking cognizance:	
(b)	The details of case(s) where the court has taken cognizance, section(s) of the Act(s) and description of the offence(s) for which cognizance taken.	
(c)	Details of Appeal(s) / Application(s) for revision (if any) filed against the above order(s)	

**Note:** Details of **all** pending cases in which cognizance has been taken by the Court, irrespective of the quantum of punishment or framing of charges will have to be disclosed.

(6) I have been/have not been convicted of an offence(s) [other than any offence(s) referred to in sub-section (1) or sub-section (2) or covered in sub-section (3), of section 8 of the Representation of the People Act, 1951 (43 of 1951)] and sentenced to imprisonment for one year or more.

If the deponent is convicted and punished as aforesaid, he shall furnish the following information:

In the following cases, I have been convicted and sentenced to imprisonment by a court of law:-

(a)	The details of case(s), section(s) of the concerned Act(s) and description of the offence(s) for which convicted.	
(b)	Name of the Court(s), Case No(s) and date(s) of order(s)	
(c)	Punishment imposed	
(d)	Whether any appeal was/has been filed against the conviction order. If so, details and the present status of the appeal:	

(7) That I give herein below the details of the assets (movable and immovable etc.) of myself, my spouse and all dependents:

**A. Details of movable assets:-**

**Note 1:** Assets in joint name indicating the extent of joint ownership will also have to be given

**Note 2:** In case of deposit/investment, the details including Serial Number, Amount, date of deposit, the scheme, name of the Bank/Institution and Branch are to be given.

**Note 3:** Value of Bonds/Share Debentures as per current market value in Stock Exchange in respect of listed companies and as per books in case of non-listed companies should be given.

**Note 4:** Dependent here has the same meaning as assigned in Explanation (v) under section 75A of the Representation of the People Act, 1951.

**Note 5:** Details including amount is to be given separately in respect of each investment.

Sl.No	Description	Self	Spouse	Dependent -1	Dependent -2	Dependent -3
(i)	Cash in hand					
(ii)	Details of deposit in Bank accounts (FDRs), Term Deposits and all other types of deposits including saving accounts), Deposits with Financial Institutions, Non-Banking Financial Companies and Cooperative Societies and the amount in each such deposit					
(iii)	Details of investment in Bonds, debentures / shares and units in Companies / Mutual funds and others and the amount.					

(iv)	Details of investment in NSS, Postal Saving, Insurance Policies and investment in any Financial instruments in Post Office or Insurance Company and the amount					
(v)	Personal loans/ advance given to any person or entity including firm, company, Trust etc., and other receivables from debtors and the amount.					
(vi)	Motor vehicles/ (Details of make, registration number etc., year of purchase and amount)					
(vii)	Jewellery, bullion and valuable thing(s). (Give details of weight and value)					
(viii)	Any other assets such as value of claims / interest					
(ix)	Gross Total Value					

**B. Details of Immovable Assets:**

**Note 1:** Properties in joint ownership indicating the extent of joint ownership will also have to be indicated.

**Note 2:** Each land or building or apartment should be mentioned separately in this format

Sl.No.	Description	Self	Spouse	Dependent 1	Dependent 2	Dependent 3
(i)	<b>Agricultural Land:</b>					
	Location(s)					
	Survey number(s)					
	Area (Total measurement in acres)					
	Whether inherited property. (Yes or No)					
	Date of purchase, in case of self acquired property.					
	Cost of land (in case of purchase) at the time of purchase.					
	Any investment on the land by way of development, construction etc.					
	Approximate current market value.					
(ii)	<b>Non Agricultural Land:</b>					
	Location(s)					
	Survey number(s)					
	Area (Total measurement in sq.ft)					
	Whether inherited property. (Yes or No)					
	Date of purchase, in case of self acquired property.					
	Cost of land (in case of purchase) at the time of purchase.					
	Any investment on the land by way of development, construction etc.					
	Approximate current market value.					

(iii)	<b>Commercial Buildings (including apartments):</b>					
	Location(s)					
	Survey number(s)					
	Area (Total measurement in sq.ft)					
	Built-up area (total measurement in sq.ft)					
	Whether inherited property. (Yes or No)					
	Date of purchase, in case of self acquired property.					
	Cost of property (in case of purchase) at the time of purchase.					
	Any investment on the property by way of development, construction etc.					
	Approximate current market value.					
(iv)	<b>Residential Buildings (including apartments):</b>					
	Location(s)					
	Survey number(s)					
	Area (Total measurement in sq.ft)					
	Built-up area (total measurement in sq.ft)					
	Whether inherited property. (Yes or No)					
	Date of purchase, in case of self acquired property.					
	Cost of property (in case of purchase) at the time of purchase.					
	Any investment on the land by way of development, construction etc.					
	Approximate current market value.					
(v)	Others (such as interest in property)					
(vi)	Total of current market value of (i) to (v) above.					

**(8)** I give herein below the details of liabilities/dues to public financial institutions and government:-

**Note:** Please give separate details of name of bank, institution, entity or individual and amount before each item.

Sl.No.	Description	Self	Spouse	Dependent- 1	Dependent -2	Dependent -3
(i)	<b>Loans or dues to Bank/Financial institution(s):-</b>					
	Name of the Bank or financial institution					
	Amount outstanding					
	Nature of Loan					
	<b>Loans or dues to any other individuals/entity other than mentioned above:-</b>					
	Name(s)					
	Amount outstanding					
	Nature of Loan					
	Any other liability					
	Grand Total of liabilities					

(ii)	<b>Government Dues:</b>					
	Dues to departments dealing with government accomodation.					
	Dues to departments dealing with supply of water.					
	Dues to departments dealing with supply of electricity.					
	Dues to departments dealing with supply of telephones/mobiles					
	Dues to departments dealing with government transport					
	Income tax dues					
	Wealth tax dues					
	Service tax dues					
	Municipal/Property tax dues					
	Sales tax dues					
	Any other dues					
(iii)	Grand total of all Government dues					
(iv)	Whether any other liabilities are in dispute, if so, mention the amount involved and the authority before which it is pending					
(9)	<p>Details of profession or occupation</p> <p>(a) Self:</p> <p>(b) Spouse:</p>					
(10)	<p>My educational qualification is as under:</p> <p><i>(Give details of highest School/University education mentioning the full form of the certificate/diploma/degree course, name of the School/College/Universtity and the year in which the course was completed)</i></p>					

<b>PART-B</b>						
<b>ABSTRACT OF THE DETAILS GIVEN IN (1) TO (10) OF PART-A:</b>						
1	Name of the candidate	Thiru / Tmt. / Selvi				
2	Full postal address					
3	i) Number & name of the Municipality and State					
	ii) Number & Name of Municipal Ward					
4	Name of the political party which set up the candidate (otherwise write "Independent")					
* 5(i)	Total number of pending cases where charges have been framed by the court for offences punishable with imprisonment for two years or more					
* 5(ii)	Total number of pending cases where the Court(s) have taken cognizance (other than the cases mentioned in item (i) above)					
6	Total number of cases in which convicted and sentenced to imprisonment for one year or more (except for offences referred to in sub-sections (1), (2) or (3) of section 8 of the Representation of the People Act, 1951)					
7		PAN	Year for which last income tax return filed.	Total income shown		
	(a) Candidate					
	(b) Spouse					
	(c) Dependents					
8	Details of Assests and Liabilities in Rupees					
	Description	Self	Spouse	Dependent - 1	Dependent - 2	Dependent - 3
A.	Movable Assests (Total Value)					
B	Immovable Assests					
	I. Purchase price of self acquired immovable property.					
	II. Development/construction cost of immovable property after purchase (if applicable)					
	III. Approximate current market price of -					
	(a) Self acquired assests (Total value)					
	(b) Inherited assests (Total value)					
9	Liabilities					
	I. Government dues (Total)					
	II. Loans from Bank, Financial Institutions and others (Total)					

10	Liabilities that are under dispute:					
	I. Government dues (Total)					
	II. Loans from Bank, Financial Institutions and others (Total)					
11	Highest educational qualification:					
<p><i>(Give details of highest School/University education mentioning the full form of the certificate/diploma/degree course, name of the School/College/Universtity and the year in which the course was completed)</i></p> <p>* <b>Note:</b> Details of <b>all</b> pending cases in which cognizance has been taken by the Court, irrespective of the quantum of punishment or framing of charges will have to be disclosed.</p>						
<b>VERIFICATION</b>						
<p>I, the deponent, above named, do hereby verify and declare that the contents of this affidavit are true and correct to the best of my knowledge and belief and no part of it is false and nothing material has been concealed therefrom. I further declare that:-</p> <p>(a) there is no case of conviction or pending case against me other than those mentioned in items 5 and 6 of Part A and B above;</p> <p>(b) I, my spouse, or my dependents do not have any asset or liability, other than those mentioned in items 7 and 8 of Part A and items 8, 9 and 10 of Part B above.</p> <p style="text-align: center;">Verified at ..... this the .....day of .....</p> <p style="text-align: right;"><b>DEPONENT</b></p>						
Note 1	Affidavit should be filed latest by 3.00 p.m on the last day of filing nominations.					
Note 2	Affidavit should be sworn before an Oath Commissioner or Magistrate of the First Class or before a Notary Public					
Note 3	All columns should be filled up and no column should be left blank. If there is no information to furnish in respect of any item, either "NIL" or "NOT APPLICABLE" as the case may be, should be mentioned.					
Note 4	The Affidavit should be either typed or written legibly and neatly.					