

Global Partner Theological Internship Evaluation

For use of Intern, Supervisor, and Lay Supervision Team at Internship Site
(circle appropriate title above)

Intern _____
Global Partner _____

Intern's Home Address:

Internship Site: _____
Presbytery _____

Conference _____

Supervisor _____

Supervisor's
Address _____

Please attach your responses to this form

SECTION I: DESCRIPTION OF THE INTERNSHIP EXPERIENCE

1. Briefly describe the internship experience on the pastoral charge under the following headings:

For all – Preparation:

What information did you have prior to arrival [of the intern]?

What preparation happened for the intern experience?

For Lay Supervision Team – Logistics and Support:

- What housing/office space was provided?
- What support was offered by the Conference Internship Committee and national Faith Formation and Education Unit and the Justice, Global and Ecumenical Relations Unit?

For Intern – Preliminary Experience:

- How were you welcomed?
- How was the learning covenant developed?

For all – Internship Process (as applicable):

- What were your expectations going into the internship situation? Were these fulfilled or not? Did they change as the internship progressed? Explain.
- How was supervision/reflection time handled?
- How were meetings of the Intern with the Lay Committee handled?

2. Reflect on how it has felt to be a part of this internship experience.
3. What spiritual image or biblical character best describes the internship experience for you? Please explain your choice.

SECTION II: EVALUATION OF THE INTERNSHIP

For all:

1. The Learning Covenant (attach a copy of the latest Learning Covenant):
 - Please comment on each of your/the Intern's learning goals, to what degree the goals have been met, and what evaluation was offered about each goal.
 - Please comment on how the learning goals of other members of the Learning Covenant have been met.
2. The Internship Experience

For the Intern:

(For the purposes of drawing value from the experience, the Supervisor and the Lay Supervision Team may wish to consider these questions as well.)

Under the following general headings, reflect freely on your internship experience. Add other headings as they may apply to your experience. Some questions are offered to help provoke thought in each category; use what is helpful and applicable. Feel free to add your own questions. *Relate and reflect upon significant experiences, with a view to areas of frustration, growth, new learnings.*

Culture

Did cross-cultural differences prove significant in your experience? How? Did feelings of acceptance, alienation, loneliness arise? What helped or hindered a feeling of belonging?

Tradition

Describe your experiences and impressions of the church as you became aware of them in the cross-cultural context of the internship—its symbols, traditions, visions, and problems. How has the cross-cultural experience of church shed light on the experience of church you live in your own context?

Ministry

What styles or models of ministry did you experience or witness? In what ways were you made to feel “part of the ministry” during this internship placement? How has your view of ministry been affected or altered?

Theology and Spirituality

Name important areas of learning in theology and spirituality during this internship. Did any “highs” or “lows” figure prominently? How have you [has the intern] changed, grown? Reflect on some of the following theological themes as they relate to the internship experience: Incarnation, Crucifixion, Resurrection, Pentecost, Story, Mission and Justice, Liberation.

For the Lay Supervision Team:

- How did the committee work as a group and as individuals to provide feedback and support to the intern?
- How have you been able to challenge, affirm, and critique the Intern?
- Comment on the Intern’s development and learnings as witnessed during the course of this internship.

For the Supervisor:

- Describe your work with the Intern.
- How have you been able to challenge, affirm, and critique the intern?
- Comment on the Intern’s development and learnings as witnessed during the course of this internship.

For all:

3. Comment on the relationship between the following individuals and the Intern (as applicable)
 - the people of the pastoral charge
 - the key church leaders
 - the Supervisor
 - the Lay Supervision Team
 - other staff (including secretary, custodian, music leadership, other personnel)
 - wider community
 - ecumenical relationships.

4. Please rate the Intern/yourself on the following skill areas. On these sheets, first circle a number on the numeric scale and then write your comments on a separate sheet and attach them to this form. Support the rating by your comments; please include examples for the skill areas. Omit additional comments for those areas that may be covered by the Learning Covenant or those which are not applicable to this internship experience. The purpose of this rating is not to “grade,” but to gain learnings from the internship experience.

ADMINISTRATION (planning, carrying out tasks, working with committees)

1	2	3	4	5	6	7	8	9
does not meet expectations				exceeds expectations				

TIME MANAGEMENT (meeting deadlines, balancing commitments, time for study, self-care)

1	2	3	4	5	6	7	8	9
does not meet expectations				exceeds expectations				

DEALING WITH STRESS (dealing with competing agendas, overwork, anger)

1	2	3	4	5	6	7	8	9
does not meet expectations				exceeds expectations				

PREACHING (preparation, delivery, clarity, theological appropriateness, ability to receive feedback)

1	2	3	4	5	6	7	8	9
does not meet expectations				exceeds expectations				

PRESIDING IN WORSHIP (preparation, presence, appropriateness, ability to receive feedback)

1	2	3	4	5	6	7	8	9
does not meet expectations				exceeds expectations				

PASTORAL CARE (Counselling, telephone contacts, pastoral presence with people)

1	2	3	4	5	6	7	8	9
does not meet expectations				exceeds expectations				

HOME/HOSPITAL VISITS (pastoral presence, follow-up)

1	2	3	4	5	6	7	8	9
does not meet expectations				exceeds expectations				

SACRAMENTS AND OTHER CEREMONIES (e.g. baptism, marriage, funerals)

1	2	3	4	5	6	7	8	9
does not meet expectations				exceeds expectations				

CRISIS INTERVENTION (awareness, objectivity, ability to refer)

1	2	3	4	5	6	7	8	9
does not meet expectations				exceeds expectations				

ADAPTABILITY TO LOCAL/CULTURAL CONTEXT (learning local history, entering in community, awareness of local culture and traditions)

1	2	3	4	5	6	7	8	9
does not meet expectations				exceeds expectations				

SMALL GROUP LEADERSHIP (preparation, listening skills, group process)

1	2	3	4	5	6	7	8	9
does not meet expectations				exceeds expectations				

SENSITIVITY TO “ISMS” (e.g. racism, sexism, ageism, classism, heterosexism)

1	2	3	4	5	6	7	8	9
does not meet expectations				exceeds expectations				

SECTION III: VOCATIONAL CLARIFICATION AND FUTURE CONCERNS

Since vocational discernment is the work done within the body of the global partner church, we

suggest that the intern bring any forms that his or her church would like the intern, supervisor, and lay committee to attend to on the global partner's behalf.

However, please name what further experience for the intern might be helpful following this internship.

SECTION IV: EVALUATION OF THE PROGRAM

For the Lay Supervision Team and the Supervisor

Evaluate as critically and constructively as possible the Global Partner Internship Program in your experience with respect to the areas given below. Highlight strengths and weaknesses of the experience, and make recommendations to the Justice, Global and Ecumenical Relations Unit (JGER) and the Faith Formation and Education Unit (FFE).

What has this internship experience done for the pastoral charge? (presbytery? community?)

What will be the "legacy" of this internship experience in the pastoral charge?

What has this internship experience revealed about the nature of mission and global partnership?

Will you and the pastoral charge engage in mission differently as a result of this experience?

Recommendations

What should be done differently next time (or by another receiving congregation)?

What recommendations do you have for the national program?

Please add other comments, including comments about this evaluation tool.

<p>Please have the Intern, Supervisor, and Lay Committee sign the evaluation to indicate that all have read and discussed the comments.</p>
--

Thank you for your participation in this ministry of supervision, internship, and learning.

Please return this report to:

Global Mission Personnel Secretary
The United Church of Canada
3250 Bloor Street West, Suite 300
Toronto, ON M8X 2Y4