

THE AMI MONTESSORI ORIENTATION TO ADOLESCENT STUDIES (AGES 12-18)

presented by

North American Montessori Teachers' Association (NAMTA)

APPLICANT INFORMATION

Last Name	First Name	M.I.	Home Phone	Circle One: Male / Female
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E-mail address	Emergency contact name and number
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Number and Street	City	State	Zip/Postal Code
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Country	Birthplace	Birthdate	Citizenship
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WORK EXPERIENCE: LIST RELEVANT WORK EXPERIENCE AND ATTACH A COPY OF YOUR RESUME.

Employer	Kind of Work	Dates of Employment
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EDUCATION COLLEGE/UNIVERSITY: PLEASE LIST IN CHRONOLOGICAL ORDER.

Name	Location	Entered Month/Year	Left Month/Year	Degree Granted	Date Awarded
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MONTESSORI TRAINING: PLEASE LIST IN CHRONOLOGICAL ORDER. DO NOT INCLUDE WORKSHOPS.

Name	Location	Diploma/ Certificate	Degree Granted	Date Awarded
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REFERENCES: PLEASE LIST TWO PROFESSIONAL OR ACADEMIC ASSOCIATES AS REFERENCES.

(The recommendation form to send to your references is the last page of this document.)

Name	Address	Position
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APPLICATION REQUIREMENTS

Applicants must provide:

- Completed application form with \$25 fee (\$50 after May 3, 2013)
- Official transcript(s) of college and graduate level work (in sealed envelope; GPA must be 2.5 or higher)
 - **FOREIGN APPLICANTS:** In addition to a bachelor's degree, non-native speakers of English must show evidence of ability to pursue graduate work in English. If transcripts are not in English, official transcripts in the original language and certified translations are required. Certification of documentation can be obtained from the World Education Service, Bowling Green Station, P.O. Box 5087, New York, NY 10274 (212-966-6311).
- One page essay explaining why you wish to participate in The AMI Orientation to Adolescent Studies program, what special qualifications you bring to this work, and how you intend to use your experience
- Two letters of recommendation (recommendation form is the last page of this document)
- Lodging, linen, and meal plan(s) request form

The applicant is assumed to have the necessary skills to pursue graduate level work. Among these are note-taking on oral lectures (NAMTA allows taping only for cases of documented disability) and ability to write in essay form.

An AMI studies certificate is granted upon satisfactory completion of the program requirements, which include full attendance at lectures and satisfactory completion of writing requirements. Required written work includes:

- Daily Journal with writing prompts related to the concepts explored that day/week
- Three Essays, each synthesizing and citing theory lectures, seminar discussions, and reading material
- Lexicon of 50 vocabulary terms related to Montessori theory and practice—researched with primary references to Montessori's work
- A one-year or two-year Program Syllabus – either general (12-15) or specific to a discipline specialty (15-18)
- Prospectus/Overview of Vision, Philosophy, Methodology, and Program Components (based on Montessori's Plan of Study and Work)
- One fully articulated project or lesson-plan design (equivalent to one quarter's work) in Humanities, Occupations, Mathematics, or discipline specialty

Signature _____ Date _____

NON-DISCRIMINATION CLAUSE

No person will be denied opportunity for education or be subject to discrimination in any project, program, or activity because of race, religion, sex, national origin, ancestry, age, handicap, or veteran status.

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Sunday, June 23, 2013 through Saturday, July 27, 2013

Participants should plan to arrive Saturday, June 22, 2013 and to depart Sunday, July 28, 2013.

FEES

An **application fee of \$25** (\$50 after May 3, 2013) must be enclosed with application.

A **tuition fee of \$5,500 is due June 3, 2013.** (Applicants must commit to entire 5-week program.)

Within 30 days of acceptance, the participant must remit a **\$500 non-refundable security deposit** to reserve their place. The student is responsible for completing the application process prior to enrollment.

Fees for room and board are due by June 3, 2013. Room and board fees are based on participant selections. See the attached Room and Board Request Form.

NAMTA has contracted with Hiram College and the Hershey Montessori School adolescent program on the farm for dormitory rooms and a meal plan.

All room and board costs are non-refundable.

2013 Fee Summary

Application Fee = \$25

Tuition = \$5,500

Mandatory Meal Plans: Hiram: \$430 or Farm: \$1,105

Hershey Montessori School's dormitory = \$1,305

Shared townhouse at Hiram College = \$1,735

Linens for shared townhouse at Hiram College = \$13

Required readings are provided; optional readings may be purchased from NAMTA.

Submit fees for room and board by June 3, 2013. Room and board fees are based on participant selections outlined on the following page. NAMTA has contracted with Hiram College and the Hershey Montessori School for room and board plans. **All room and board costs are non-refundable.**

REFUND POLICY

The participant may withdraw from the program by submitting a written letter of withdrawal to David Kahn, the Program Sponsor. All tuition monies paid by an enrolled participant, excluding the \$500 security deposit, will be refunded if notification of withdrawal is made by June 3, 2013. When notice of withdrawal has been received, a refund of tuition will be made as follows:

- Withdrawal prior to completion of fifty percent (50%) of the scheduled program incurs responsibility for 50% of all tuition and fees.
- Withdrawal after completion of more than fifty percent (50%) of the program incurs responsibility for the entire cost.
- In the event circumstances make it impossible for the participant to complete the program (e.g. participant injury or prolonged illness or death) NAMTA will make a prorated settlement that is reasonable and fair to both the participant or their estate and to NAMTA.
- Refunds will be paid within thirty (30) days after the effective date of withdrawal.

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ROOM AND BOARD INFORMATION

Orientation students will stay at Hiram College or Hershey Montessori School's dormitory for the summer program. Housing selections are reserved on a first-come, first-serve basis. **Please read the descriptions of the housing options and meal plans before making your selection on the Room and Board Request Form.** *Housing costs are non-refundable.*

During the first two weeks of the program the entire Orientation group will be split into two groups based on the housing selection you submitted with your application. Each group will spend one-week at the alternate housing option for pedagogical reasons.

- **If you select Hiram housing:** Plan to move from Hiram to the Farm on Sunday, June 23. You will return to Hiram at the end of the day Friday, June 28, where you will stay for the duration of the program.
- **If you select the Hershey Montessori School dormitory:** You will live at Hiram College through June 30. You will move to the Farm Monday, July 1, where you will live until the end of the program.

Housing Option 1 – Hiram College townhouses

Participants share 4 bedroom townhouses. You will have a private bedroom and will share a bathroom, kitchen, and living space with three other people.

Each townhouse has four single bedrooms with a twin bed and desk; a kitchen with refrigerator, stove, microwave and dishwasher (dishes and cookware *not* included); and a furnished living room. Each townhouse has two large bathrooms, a washer and dryer (soaps *not* included), air-conditioning, cable television, WIFI, and four private parking spaces. Light housekeeping once a week is included.

Linen packets can be purchased for \$13. The package contains blanket, pillow, fitted top and bottom sheet, towel, washcloth and pillowcase. Towels and sheets can be refreshed weekly for a charge of \$1.50 per day (blankets are not exchanged).

Hiram College will bill your credit card directly for any incidentals such as linen exchanges, prints in the computer lab, etc. **Please note: Hiram charges for lost keys (\$35.00/key). These fees are the responsibility of the participant.**

Housing Option 2 – Hershey Montessori School dormitory

*Participants share rooms that accommodate either 4 or 6 people. You will share a bedroom and bathroom with 3 or 5 other people. **You are required to bring a blanket or sleeping bag, pillow, and towels.***

Each dorm room will have 4-6 beds (single bunks), two dressers, and four closets. There is one shared bathroom per room; toilet and shower are in a separate area from double sinks. The dorm offers a furnished, shared living space and a commercial kitchen.

The dorm provides sheets and mattress pads, air-conditioning and includes WIFI, laundry facilities (soap provided), and free parking. Participants are responsible for cleaning their own rooms and bathrooms.

Participants living in the dormitory must purchase the mandatory meal plan. All meals will be served in the dining hall.

Participants living in the dorm are asked to share the cost of incidentals such as paper and printing supplies.

ROOM AND BOARD REQUEST FORM

Name: _____

Please read the room and board information carefully before making your selections. Room and board costs and meal plans are non-refundable.

Lodging and Meals at Hershey Montessori School's Huntsburg Campus

_____ Shared room in dormitory = **\$1,305**

Participants share rooms that accommodate either 4 or 6 people. You will share a bedroom and bathroom with 3 or 5 other people. You are required to bring a blanket or sleeping bag, pillow, and towels.

Package includes one-week stay in shared townhouse at Hiram College.

_____ Mandatory Meal Plan = **\$1,105**

This meal plan is mandatory and includes three meals per day plus snacks Monday-Friday for the duration of the program. Brunch and dinner are included on the weekends.

Meals during the one-week stay in a shared apartment at Hiram College are included.

Lodging and Meals at Hiram College

_____ Single bedroom in shared townhouse at Hiram College = **\$1,735**

Participants share 4 bedroom townhouses. You will have a private bedroom and will share a bathroom, kitchen, and living space with three other people.

Package includes one-week stay in the dormitory plus meals at Hershey Montessori School's farm campus.

_____ No linens are provided. **Add \$13 to rent linens** from Hiram College.

_____ Mandatory Meal Plan = **\$430**

This meal plan is mandatory and includes all lunches and snacks at the farm campus, Monday-Friday for the duration of the program.

_____ Hiram College Meal Plan (optional) = **\$665**

If you would like more than lunches Monday – Friday, this meal plan includes meals at the Hiram College Dining Hall (<http://hiram.avifoodweb.com/>): brunch and dinner on weekends and breakfast and dinner, Monday through Friday.

Note: The shared apartment includes a full kitchen, but there are no utensils or pots and pans.

Round Trip Carpool to and from Hiram College to Hershey Montessori School's Huntsburg Campus

I am willing to transport participants. (circle one) Yes No

If yes, how many passengers are able to ride with you? _____

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ADDITIONAL AMENITIES AND OTHER INFORMATION

Arrival and Departure Dates

All housing options include room and board beginning Saturday, June 22, and ending Sunday, July 28, 2013, at noon.

Arrive in Cleveland on Saturday, June 22. Saturday check-in will be open 24-hours at the Hiram Inn, 6867 Wakefield Road, Hiram, OH 44234, (330) 569-6000.

Meal Plans

All meal plans are non-refundable.

The mandatory meal plan includes lunches and snacks each day of class as well as additional meals that are scheduled at the farm. Participants living on the farm must select the mandatory meal plan.

Participants residing at Hiram have the option to purchase a meal plan that includes breakfast and dinner (brunch and dinner on weekends). Once the meal plan is paid in full, you will be given an access card for the dining hall cafeteria when you check in at Hiram.

Both Hiram and the Hershey Montessori School farm will have menu items for vegetarians. **Please let us know upon application about any special dietary requirements.**

Computer Access

Access to a computer will be a must to get your work done. Past participants have found it most effective and efficient to bring a computer to class. **If you plan to use a computer during class, bring an extension cord.**

Wireless internet access is available at Hershey Montessori School's Huntsburg farm campus and Hiram College. Access to a printer is helpful as there are assignments/notes you will need to print.

Participants living at Hiram College have access to Hiram's computer lab in Kennedy Center. The cost to print at Hiram is \$0.07 per page. Each participant will receive a login code and pages printed will be charged to the participant credit card. You are welcome to bring a printer to avoid these charges.

Participants living in the Hershey Montessori School dormitory will have access to one printer in the dorm. The community of participants living at the farm will share the cost of paper and printing supplies. You are welcome to bring your own printer.

RETURN APPLICATION TO:

NAMTA, 13693 Butternut Road, Burton, Ohio 44021, or fax: 440-834-4016

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RECOMMENDATION FORM

I. To the Applicant

Complete the following items on this form and forward directly to a professional or academic associate. To expedite the processing of your application, you may wish to provide the recommender with a pre-addressed, stamped envelope.

Name of Applicant:

Last	First	Maiden/Middle
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Family Privacy Act - Statement of Confidentiality of Recommendation

☐ I desire that this recommendation be accessible to me after final admission and matriculation under provision of the Family Privacy Act.

☐ I desire that this recommendation be considered as confidential and hereby waive my right of access to this form following final admission and matriculation.

Applicant's Signature: _____ Date: _____

II. To the Person Making This Recommendation:

Please provide a candid assessment of the candidate's suitability for work with adolescents including scholastic achievement, character, and the ability to work independently.

Print Name	Signature	School or Company
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Title	Address
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RETURN RECOMMENDATION TO:

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