



Regular Officer Training Plan (ROTP) – Reserve Entry Training Plan (RETP)

ACADEMIC ADMISSIONS QUESTIONNAIRE

NOTE: This section is for Use by Canadian Forces Recruiting Centre/Detachment Only

Originating Recruiting Center or Detachment		
---	--	--

Point of Contact at CFRC	Email:	Phone:
--------------------------	---------------	---------------

Candidate's Service Number	
----------------------------	--

PART 1 – Contact Information *(please print in block letters)*

Last (Family) Name		First (Given) Names		Date of Birth (month / day / year)	
Street PO Box		Home - Phone Number		Cell Number	
City		Work - Phone Number		Fax Number	
Province	Postal Code	Email Address			

PART 2 – Plan Selection I wish to apply for: <i>(please select one only)</i>	PART 3 – Entry Program I wish to apply as a: <i>(please select the options you are prepared to accept)</i>
<input type="checkbox"/> Regular Officer Training Plan (ROTP): Under the terms of the ROTP you will be enrolled in the Canadian Forces (Regular) and receive full subsidization at either, the Royal Military College of Canada – Kingston, I Royal Military College Saint-Jean or, an approved Canadian civilian university. You will receive a salary, free tuition and mandatory books and upon graduation serve a period of obligatory service as a commissioned officer in the Regular Force.	<input type="checkbox"/> Senior Applicant: A senior applicant is an applicant who meets the minimum admission requirements for admission to RMC of Canada – Kingston or RMC St-Jean, into First Year Arts, Science or Engineering. Candidates who do not meet the academic prerequisites outlined in the RMC Undergraduate Calendar must apply as a Junior Applicant.
<input type="checkbox"/> Reserve Entry Training Plan (RETP): Under the terms of the RETP you will be enrolled in the Canadian Forces (Primary Reserve) and pay your own tuition and expenses at the Royal Military College of Canada – Kingston or Royal Military College I Saint-Jean. Tuition and expenses at military institutions are normally less than those at civilian universities. During the summer months you will be paid by the Primary Reserve and undergo military training. Upon graduation you will be commissioned as an officer in the Reserve Force and be expected to join a primary unit on graduation from RMC.	<input type="checkbox"/> Junior Applicant: A junior applicant is normally an applicant from the province of Québec who is seeking admission on the basis of their Secondary V education and requires the Preparatory Year of study. Students from other provinces who possess a high school diploma but do not meet the normal admission criteria for first year, may be considered for admission as a junior applicant. All junior applicants will complete the Preparatory Year and normally the First Year at RMC St-Jean and on successful completion will continue their university studies at RMC of Canada Kingston.

Note: Please consult the admission section of the RMC webpage www.rmc.ca to determine which category is best suited for you.

PART 4 – Members of the CF Primary Reserves

Are you currently a member of the Primary Reserves? Yes No

If you answered **yes**, please indicate the date of enrolment, the military occupation you were assigned and the Reserve Unit you are affiliated with

Date of Enrolment	Military Occupation	Reserve Unit

PART 5 – Official Language Capability

Please provide an answer to each question or make a mark in the appropriate box.

What is your mother tongue (language first learned at birth?)

In what language have you completed most of your education?

In what language do you prefer to study?

English <input type="checkbox"/>	French <input type="checkbox"/>
----------------------------------	---------------------------------

Do you have ability in another language? Yes No **If so, name the language/s and your level of ability.**

PART 6 – Demographic Information

VOLUNTARY SELF-DECLARATION - Declaration Form for Members of Employment Equity Designated Groups

The reason for this collection of information is to determine eligibility for selection as a Special Measure under **the Employment Equity Act**. It is separate from the self-identification process carried out under the **Employment Equity Act** for statistical purposes, such as workforce analysis. Employment Equity information collected during this process will be retained in the Canadian Forces Recruiting Group and Royal Military College staffing files and its confidentiality is protected under the **Privacy Act**. You can be assured that it will not be used for unauthorized purposes.

<p>A) Please identify your sex</p> <p>Male <input type="checkbox"/></p> <p>Female <input type="checkbox"/></p>	<p>B) Are you an aboriginal person? An Aboriginal Person is a North American Indian or a member of a First Nation, a Métis, or Inuit, North American Indians or members of a First Nation includes status, treaty or registered Indians, as well as non-status and non-registered Indians.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 25%;">Yes <input type="checkbox"/></td> <td style="width: 25%; text-align: center;">(please check all that apply)</td> <td style="width: 25%;">Métis <input type="checkbox"/></td> <td style="width: 25%;">Inuit <input type="checkbox"/></td> </tr> <tr> <td>No <input type="checkbox"/></td> <td></td> <td colspan="2">North American Indian – First Nation <input type="checkbox"/></td> </tr> </table>	Yes <input type="checkbox"/>	(please check all that apply)	Métis <input type="checkbox"/>	Inuit <input type="checkbox"/>	No <input type="checkbox"/>		North American Indian – First Nation <input type="checkbox"/>													
Yes <input type="checkbox"/>	(please check all that apply)	Métis <input type="checkbox"/>	Inuit <input type="checkbox"/>																		
No <input type="checkbox"/>		North American Indian – First Nation <input type="checkbox"/>																			
<p>C) Are you in a visible minority group? A person in a visible minority in Canada is someone (other than an Aboriginal person as defined above) who is non-white in colour / race, regardless of place of birth.</p>																					
<p>No <input type="checkbox"/> Yes <input type="checkbox"/> (please check all that apply)</p>																					
<table style="width: 100%; border: none;"> <tr> <td style="width: 20%;">Black <input type="checkbox"/></td> <td style="width: 20%;">Japanese <input type="checkbox"/></td> <td style="width: 20%;">Chinese <input type="checkbox"/></td> <td style="width: 20%;">Korean <input type="checkbox"/></td> <td style="width: 40%;">Person of Mixed Origin (with one parent in one of the visible minority groups listed) <input type="checkbox"/></td> </tr> <tr> <td colspan="3">Non – White Latin American (including indigenous persons from Central and South America) <input type="checkbox"/></td> <td colspan="2">Non-White West Asian, North African or Arab (including Egyptian, Libyan; Lebanese; Iranian; etc.) <input type="checkbox"/></td> </tr> <tr> <td colspan="3">South Asian / East Indian (including Indian from India; Bangladeshi; Pakistani; East Indian from Guyana, Trinidad, East Africa, etc.) <input type="checkbox"/></td> <td colspan="2">Southeast Asian (including Burmese; Cambodian; Laotian; Thai; Vietnamese; etc.) <input type="checkbox"/></td> </tr> <tr> <td colspan="5">Other Visible Minority Group <input type="checkbox"/> Please specify:</td> </tr> </table>		Black <input type="checkbox"/>	Japanese <input type="checkbox"/>	Chinese <input type="checkbox"/>	Korean <input type="checkbox"/>	Person of Mixed Origin (with one parent in one of the visible minority groups listed) <input type="checkbox"/>	Non – White Latin American (including indigenous persons from Central and South America) <input type="checkbox"/>			Non-White West Asian, North African or Arab (including Egyptian, Libyan; Lebanese; Iranian; etc.) <input type="checkbox"/>		South Asian / East Indian (including Indian from India; Bangladeshi; Pakistani; East Indian from Guyana, Trinidad, East Africa, etc.) <input type="checkbox"/>			Southeast Asian (including Burmese; Cambodian; Laotian; Thai; Vietnamese; etc.) <input type="checkbox"/>		Other Visible Minority Group <input type="checkbox"/> Please specify:				
Black <input type="checkbox"/>	Japanese <input type="checkbox"/>	Chinese <input type="checkbox"/>	Korean <input type="checkbox"/>	Person of Mixed Origin (with one parent in one of the visible minority groups listed) <input type="checkbox"/>																	
Non – White Latin American (including indigenous persons from Central and South America) <input type="checkbox"/>			Non-White West Asian, North African or Arab (including Egyptian, Libyan; Lebanese; Iranian; etc.) <input type="checkbox"/>																		
South Asian / East Indian (including Indian from India; Bangladeshi; Pakistani; East Indian from Guyana, Trinidad, East Africa, etc.) <input type="checkbox"/>			Southeast Asian (including Burmese; Cambodian; Laotian; Thai; Vietnamese; etc.) <input type="checkbox"/>																		
Other Visible Minority Group <input type="checkbox"/> Please specify:																					

Declaration _____ Date _____
(Name – Please sign)

PART 7 – Military Occupational Preferences

Please indicate which military occupation you wish to pursue your career within the Canadian Forces. Information about military occupations is available at the CFRC where you are submitting your application. Assignment to a specific Military Occupation Structure Identification (MOSID) is dependent upon merit, preference and availability.

<p>Military Occupation</p> <p>1st Choice</p> <div style="border: 1px solid black; height: 25px; width: 100%;"></div>	<p>Military Occupation</p> <p>2nd Choice</p> <div style="border: 1px solid black; height: 25px; width: 100%;"></div>	<p>Military Occupation</p> <p>3rd Choice</p> <div style="border: 1px solid black; height: 25px; width: 100%;"></div>
--	--	--

PART 8 – Choice of Institution and Degree

The Canadian Forces have the final choice of the institution at which a candidate will complete their university studies. Candidates are encouraged to indicate their preferences. There are 3 possible options: 1) Royal Military College of Canada – Kingston, 2) Royal Military College St-Jean, or 3) a civilian Canadian University. Students opting for -RMC St-Jean, will complete their first year of university studies in St Jean and will automatically transfer to RMC of Canada - Kingston for their second year of study. Candidates selected for Prep Year, will normally remain in St-Jean to complete their first year of university before proceeding to RMC of Canada – Kingston.

Preference of Institution

Please provide an answer for all 3 options

Yes No

Order of preference

Please indicate your choices of institution in order of preference.

1	I wish to begin my studies at RMC of Canada – Kingston	<input type="checkbox"/>	<input type="checkbox"/>	1 st	
2	I wish to begin my studies at RMC St-Jean	<input type="checkbox"/>	<input type="checkbox"/>	2 nd	
3	I wish to pursue my studies at a civilian Canadian institution	<input type="checkbox"/>	<input type="checkbox"/>	3 rd	

Degree Preference

Please indicate what degree program you intend to study, in order of preference, for each of your preferred institution. For those wishing to study at RMC please select from the list below For those preferring civilian university please indicate the degree of that university.

<p>1st Choice of Institution</p> <p>1st</p> <div style="border: 1px solid black; height: 25px; width: 100%;"></div> <p>2nd</p> <div style="border: 1px solid black; height: 25px; width: 100%;"></div> <p>3rd</p> <div style="border: 1px solid black; height: 25px; width: 100%;"></div>	<p>2nd Choice of Institution</p> <p>1st</p> <div style="border: 1px solid black; height: 25px; width: 100%;"></div> <p>2nd</p> <div style="border: 1px solid black; height: 25px; width: 100%;"></div> <p>3rd</p> <div style="border: 1px solid black; height: 25px; width: 100%;"></div>	<p>3rd Choice of Institution</p> <p>1st</p> <div style="border: 1px solid black; height: 25px; width: 100%;"></div> <p>2nd</p> <div style="border: 1px solid black; height: 25px; width: 100%;"></div> <p>3rd</p> <div style="border: 1px solid black; height: 25px; width: 100%;"></div>
--	--	--

Degrees offered by the Royal Military College of Canada

<u>Bachelor of Arts</u>		<u>Bachelor of Science</u>		<u>Bachelor of Engineering</u>	
English	History	Mathematics	Computer Science	Civil	Computer Eng
French	Economics	Physics	Space Science	Mechanical	Aeronautical
Business Admin	Politics	Chemistry		Electrical	Chemical
Psychology	Military and Strategic Studies				



PART 9 – Previous and Current Education

Please include all relevant official high school, college and university transcripts. For high school students please include a transcript of your last year of high school that has a complete record of your high school studies. Assessment of your suitability to be enrolled under the ROTP/RETP may be delayed if the required documents have not been included.

Please ensure that you complete all the sections under this heading. It is vital in determining your suitability for admission to the Royal Military Colleges under the ROTP/RETP. Please ensure to enter the information even if it is already contained in the academic transcripts that you are providing.

University – College:

Please indicate the name of the university/ies, or college/s you are currently attending or have previously attended.

Year/month	Name of institution	Country	Program	Credit Hours		Highest level or degree completed with grad date
				Current	Total	

*N.B. Please ensure that you include copies of all your university or college transcripts. Ensure that you include both front and back copies of your transcript

High School – Current/Previous Attendance

List all high schools attended in which you have received credit for university preparatory courses (e.g., Ontario U level courses)

Name of School	Province (or country if outside Canada)	Date completed or will be completed Year / Month	Certificate Obtained if any

Special Programs / Advanced Programs

Please indicate if you are completing (or have completed) your high school requirements in one of the following programs and indicate what level you have taken or completed the program/s.

International Baccalaureate

Advance Placement

Home Schooling

French Immersion

Current Semester (High School/College or University)

Please list below only those courses that you are presently studying. This area must be filled in if you are currently in school

Course Title	Level Univ, Coll or HS	Course Code	Semestre	Marks	Remarks

Next Semester (High School/College or University)

Please indicate only those courses in which you will be enrolled in the next semester. This area must be filled in if you will be in school next semester.

Course Title	Level Univ, Coll or HS	Course Code	Semestre	Marks	Remarks

Repeated Courses (High School/College or University)

Please indicate only those courses that you have or are repeating.

Course Title	Level Univ, Coll, or HS	Course Code	Reason F = Failed U = Upgrade	Year Taken	Remarks

PART 10 – Additional Activities

Please provide as much detail as possible.

1 – Homework

How many hours per week do you devote to studying and performing homework?

In comparison to your peers, would you say you study more, less or about the same as they do?

Which subject do you spend more time studying?

2 – Employment

Have you had any part time employment during your high school years?

If so how many hours per week have you worked?

How many jobs have you had?

3 - Sports and Physical Fitness Activities

What sports and physical activities do you participate in?

How many hours per week have you devoted to practice, games or physical fitness?

If you have participated in organized league sports please state the sport, the level you played and the position you occupied.

What are your most significant sporting achievements?

Are you interested in participating in Varsity Sports?

Basketball (M/F) Fencing (M/F) Volleyball (M/F) Soccer (M/F)

If yes please indicate which sport/s may be of interest to you.

Hockey (M) Rugby (M) Taekwondo (ind) Running

Have you spoken with a Coach from an RMC varsity team regarding opportunities at RMC and the CF?

Yes No

4 – Hobbies

What hobbies do you engage in?

How many hours per week do you devote to your hobbies?

5 – Music

Do you play a musical instrument? If yes which one(s)

Can you read music?

What level of music qualification have you achieved? e.g. Royal Conservatory, Conservatoire national, CEGEP, CF Reserve QL, other.

Have you played in a band or orchestra? If so at what level?

6 - Other Activities (i.e. volunteer work, community involvement, etc.)

What other activities do you engage in that have not been covered in previous questions?

How many hours do you devote to each of these activities?

Have you occupied a position of responsibility in any of these activities?

If so, what were you responsible for?

