

# NACVA Report Writing Webinar or Live Seminar Registration Form



Recertification program for *Report Writing: Review and Analysis* Webinar Series (6 hours CPE) or Live Seminar (16 hours CPE)—(12 bonus points)

Please complete the information below (*send copy and keep original for your records*): Date: \_\_\_\_\_

Name: \_\_\_\_\_ NACVA Member Number: \_\_\_\_\_

Firm Name: \_\_\_\_\_ NACVA Credential (CVA and/or ABAR): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

## REPORT WRITING: REVIEW AND ANALYSIS WEBINAR (THREE-PART SERIES): (6 hours CPE)

Experienced valuers have the mechanics of report writing down. They are comfortable with valuation methodologies and theory, but this does not necessarily make them good report writers. Since the valuation report is the best marketing tool available, this series is designed to help participants reduce errors in communication and interpretation of their facts, assumptions, rationale, conclusions, and improve the readability of their reports. Since most of NACVA's education is focused on methodologies and technical matters, this course is designed to help practitioners take their work to the next level and ultimately get their reports read and understood.

**Register me for the Reporting Writing: Review and Analysis Webinar** (NACVA Member price \$450; Non-Member price \$500)

All webinars are held from 12:00 p.m. to 2:00 p.m. MT (2 hours of CPE are awarded for each part, totaling 6 hours of CPE). **All three parts need to be taken to qualify for recertification.** Sessions must be taken in the same month in consecutive order. Indicate which session you wish to attend:

	<input type="checkbox"/> First Session	<input type="checkbox"/> Second Session	<input type="checkbox"/> Third Session
<b>Part One</b>	Jun 23	Aug 25	Dec 1
<b>Part Two</b>	Jun 24	Aug 26	Dec 2
<b>Part Three</b>	Jun 25	Aug 27	Dec 3

## REPORT WRITING: REVIEW AND ANALYSIS (LIVE SEMINAR): (16 hours CPE)

Report Writing. It's where the rubber meets the road. The culmination of every business valuation engagement is the valuator's report. The purpose of the valuation report is to persuade. The best valuation analysis will be lost if it's not wrapped in readable, credible, and persuasive content. And even the best content will not be read or accepted if it is mired in boilerplate content, buried deep in the hinterlands of a thick report, or is simply not "fit for use." This engaging course is structured around the valuation engagement and report writing experiences of the attendees. As their specific issues are addressed, attendees will see examples of how to organize valuation reports, develop a table of contents, present mathematical models and statistical information, and use language that is most suitable to the specific engagement faced by the valuator.

**Register me for the Report Writing: Review and Analysis "Live" Two-day Course** (course runs from 8:30 a.m.–5:15 p.m.)

Check applicable:

<input type="checkbox"/> <b>2014 Seminar Dates/Locations</b>	<b>Member Price</b>	<b>Non-Member Price</b>	<b>10% Discount If Registered/Paid by</b>	<b>5% Discount If Registered/Paid by</b>
<input type="checkbox"/> <b>August 19–20</b> Minneapolis, MN	\$900	\$1000	May 31	June 30
<input type="checkbox"/> <b>November 18–19</b> Ft. Lauderdale, FL	\$900	\$1000	Sept 30	Oct 31
<input type="checkbox"/> <b>December 9–10</b> San Diego, CA	\$900	\$1000	Oct 31	Nov 30

### PAYMENT OPTIONS:

Check # \_\_\_\_\_ **Financial Institution Information** **Type of Account:**  Checking  Savings  
 eCheck (ACH) Bank Name: \_\_\_\_\_  
 (9) Digit Routing Number: \_\_\_\_\_  
 Account Number: \_\_\_\_\_

### Card Information

Visa  MasterCard  Discover  Credit  Debit  
 Type: \_\_\_\_\_ Card Number: \_\_\_\_\_ EXP Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Billing Address ( Same, or): \_\_\_\_\_  
 City: \_\_\_\_\_ ST: \_\_\_\_\_ ZIP: \_\_\_\_\_

By signing this form, you authorize the National Association of Certified Valuers and Analysts (NACVA) to charge your account for the amount indicated above. NACVA can also initiate credit entries to the customer's account in the event a credit or correction entry is due. In addition, your signature will authorize NACVA to confirm the above information via e-mail and/or fax, if necessary, and authorize NACVA to use either medium for future communication. NACVA will not disclose or share this information with third parties to secure confidentiality.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### AMOUNT DUE:

\$ \_\_\_\_\_

### Remit To:

**E-mail:**  
recertification@NACVA.com

**Fax:**  
(866) 437-9907

**Mail:**  
5217 South State Street, Suite 400  
Salt Lake City, UT 84107

**Register by Phone:**  
(800) 677-2009

**Online Webinar Registration:**  
www.nacva.com/webinars