

Internship Program Application Form

All applications must be submitted via email to ssheehan@aifs.co.uk by Monday 4th
November 2013. A completed application consists of this form, a comprehensive resume and a cover letter. Applications received after this date cannot be accepted.

Please note that if you are undertaking an internship, you <u>must</u> apply for a Tier 4 (General Student) prior entry clearance visa in advance of your coming to the UK – separate handouts on prior entry visas will be emailed to students on receipt of their AIFS internship application form. The Tier 4 visa currently costs £299 GBP (October 2013) and is subject to change. This fee is paid to the UK Consulate <u>not</u> AIFS

Refrain from making a Tier 4 prior entry visa application until you have received this information from AIFS.

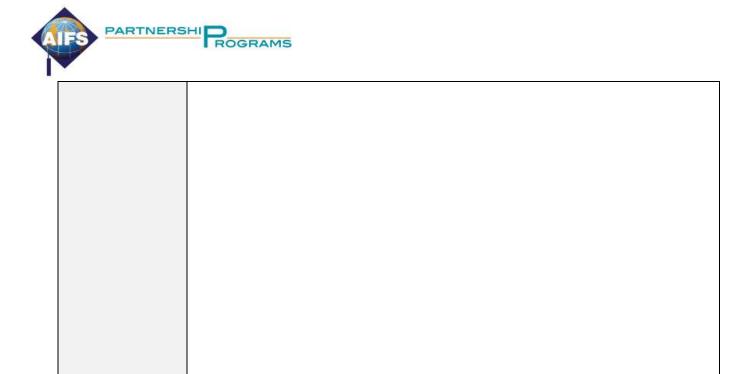
Information	Name exactly as it appears on your passport:		
required for Tier 4 visa-CAS	Passport number:		
number	Date of Birth: Must be UK Format so please write DAY/MONTH/YEAR		
(Please write	Gender:		
clearly throughout this	Nationality:		
application)	Place of Birth:		
	Country of Birth:		
	US University you are attending:		
	Housing Option (apartment or home stay option chosen)		



Personal details	Family name:		
(Please write clearly throughout this application)	Middle name:		
	First name(s):		
	Date of birth (dd/mm/yyyy):		
	Gender:		
	Email address (include both school and personal email):		
	Cell phone:		
	Skype address:		
Academic	Major:		
information	Class Standing:		
	Anticipated graduation date:		
	GPA:		
Preferred internship assignment	To help us place you, please indicate in order of priority (maximum of three) the preferred areas for which you wish to be considered for an internship, based on your educational background, work experience and interest. Banking & Finance Consulting & Professional Services		
	Law		
	IT & Information		
	Property & Real Estate		
	Media & Advertising		
	Marketing, Events & PR		
	TV, Film & Radio		
	Art, Fashion & Design		
	Publishing & Journalism		
	Human Resources		
	Communication		



• Charities			
Children			
• Teens			
• Elderly			
Other (please state)			
First choice			
Second Choice			
Third Choice			





Please provide	
details about	
your career	
aspirations and	
what you hope	
to gain from your	
internship	
·	
Do you know	
what career you	
intend to pursue	
after graduation?	



What are your current strengths (knowledge, skills, values)			
What are your current weaknesses (knowledge, skills, values)			
Computer skills	For computer skills plead Word processing Spreadsheets Data bases Presentation software	_ _ _	the box Graphics/image/photo □ Financial software □ Web browser/E-mail □ Other software (please specify below)



Mother tongue: Language skills In the table below write; A if you are professionally fluent (able to converse at a high level of fluency and prepare reports and papers) **B** if you have a working knowledge (able to follow work-related discussions, use the telephone and understand documents) **C** if you have a limited knowledge (able to understand simple conversations and written texts) Understand Write Language Speak Read French Spanish Italian Other: List positions held in reverse order, starting with the current/latest one Professional Company name and type of business: experience Job title: Date to/from: Employer: Name -Address -Description of duties and responsibilities: Company name and type of business: Job title: Date to/from: Employer: Name -Address -Description of duties and responsibilities:



Other experience	Outline particular experiences and activities that you feel show your aptitude
	and strength when being considered your desired internship