

**Monroe County Farmland Protection  
Application for Farmland Conservation Easement**

**Applicant:** \_\_\_\_\_

**Contact (phone numbers / home~cell~work):** \_\_\_\_\_

1. Date	
2. Names of the landowners of the parcel.	
3. If a partnership or corporation, names of all partners or shareholders. Power of attorney or authorized agent if needed. (please attach)	
4. Address of the parcel. (Location)	
5. Legal Description of the parcel. (Attach copy of deed)	Deed book(s) and page number(s):
6. Size of the parcel in acres offered for easement.	Size of easement offered: _____ Total size of farm: _____
7. Map of the parcel showing the proposed protected area.	Attach aerial and tax map showing boundaries. Tax map numbers:
8. Valuation (owner's estimate)	Fair market value \$ _____ Agricultural value \$ _____
9. Has an appraisal been completed?	Yes _____ No _____
10. Offering Price	\$ _____
11. Acres of the prime, unique, or Statewide and locally important soil in the parcel. (Attach map and table)	Prime: _____ Unique: _____ Statewide: _____ Locally important: _____
12. List resources proposed to be protected, description of the sites' significance, documentation of the site's listing on the Federal or State register, etc.	See attached Site Evaluation Checklist.
13. Analysis of offered Acres: Cropland, pastureland, hayland, rangeland, wetland forest, non-wetland forest, non-forested wetlands, and incidental land (Attach map)	Cropland: _____ Pastureland: _____ Hayland: _____ Forest – wetland: _____ – non-wetland: _____ Wetland (not forested): _____ Incidental land: _____ TOTAL =====

14. Does the property have a current farm-use valuation for property tax purposes?	<p>_____ YES    _____ NO</p> <p>Attach most recent filing</p>
15. Percent impervious surface and any additional requested.	<p>_____ % Existing impervious surface</p> <p>_____ % Requested additional</p>
16. Ownership of mineral rights for the parcel, as well as any developmental or non-developmental gas leases, and intent to subordinate. (Attach copy of all leases.)	<p>Check all that apply:</p> <p>_____ Severed mineral rights</p> <p>Will this be subordinated:</p> <p>_____ YES    _____ NO</p> <p>_____ Developmental gas lease</p> <p>Will this be subordinated:</p> <p>_____ YES    _____ NO</p> <p>_____ Non-developmental gas lease</p>
17. Desire of landowners to subdivide each parcel.	<p>Desire to subdivide parcel submitted for easement:</p> <p>Yes _____</p> <p>No _____</p>
18. Are there secured debts or liens on property?	<p>Yes _____</p> <p>No _____</p>
19. If yes to Item 18:	<p>Holder _____</p> <p>Amount \$ _____</p> <p>Will lender agree to subordinate loan?</p> <p>_____ YES    _____ NO</p>
20. Is this a donation?	<p>Yes _____</p> <p>No _____</p>
21. Federal Funds Requirements:	
22. Sub-division is generally prohibited, except for the two-acre residential area required by WV state law for existing residences. Parcels anticipated to be subdivided should be submitted as separate parcels to be ranked separately at their subdivided size.	References Item 17 above.
23. Desire of the landowner to construct additional residences. Acreage on which residences are to be constructed must be excluded from the easement acres to be funded. No residences will be allowed on funded acres.	<p>Desire to construct additional residences outside of FUNDED easement parcel:</p> <p>Yes _____</p> <p>No _____</p>

If you are planning to donate an easement, you may disregard the following Federal Funds Requirements listed below. You do need to complete the items immediately following, and provide the items listed in the checklist at the bottom of this form.

<p>If you plan to sell an easement, the following are required for matching federal funds: FSA and NRCS Forms, including: Conservation Program Application (NRCS-CPA-1200); Payment Eligibility Form (Form CCC-526); Highly Erodible Land (Form AD-1026); and Freedom of Information Forms.</p>	<p>These forms do not have to be submitted with this application. MCFPB will assist you in completing these forms at the appropriate time. Additionally, NRCS will complete a hazardous waste review on the property prior to funding approval.</p>
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Briefly describe the owner(s) intent for the property. Include intended uses, protections to be applied to various portions, residential sites and reserved residential sites, etc.

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**Official Contact:**

Name, address and phone number of the contact person who is authorized by all property owners to receive correspondence from the county and negotiate the terms of the easement:

Name: \_\_\_\_\_ Telephone number(s): \_\_\_\_\_

Address: \_\_\_\_\_

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**Signatures:**

All owners must sign this application giving consent to make application to the Monroe County Farmland Protection Board for the sale or donation of a conservation easement:

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Print name: \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Print name: \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Print name: \_\_\_\_\_

**Documentation Checklist:** (the following must be attached)

- \_\_\_\_\_ Property plat
- \_\_\_\_\_ Deed description (and survey if available)
- \_\_\_\_\_ Tax map (available from the Monroe County Assessor's Office)
- \_\_\_\_\_ Soil map (available from the NRCS Office – Rt. 3, Union)