SWORN STATEMENT OF ASSETS, LIABILITIES, AND NET WORTH DISCLOSURE OF BUSINESS INTERESTS AND FINANCIAL CONNECTIONS AND IDENTIFICATION OF RELATIVES IN THE GOVERNMENT SERVICE (Required by R.A. No. 6713) As of ______ (Baseline Declaration)

	As of			(<i>Bas</i> e	line Declaration	on)	
Note: Please v	vrite your res _l	ponses in A	ALL CAPITA	L letters usin	g ONLY BALL F	PEN to avoid blo	otting.
A. DECLARANT'S PE	RSONAL IN	IFORMAT:	ION AND E	MPLOYMEN	NT		
*For Joint filing, make 2 entri	ies for Name, Pos	sition, Declara	ant's Annual Gr	oss Salary, Nam	e of Agency, and O	ffice Address	
*Annual Gross Salary refers t Last Nam		eceived by a	eclarant from Gi First N		ce	Middle Na	me
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Home Addr	ess		Posit	tion	Decla	rant's Annual	Gross Salary
. A		-6-41					
Name of Agency		ot declarant,	Spouse, and de Office A			of age living in declarant's household nual Gross Family Income	
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☐ I am married. ☐ I a	m not married	l. 🔲 I hav	ve no childrer	n below 18 yea	ars of age living i	n my household	
Spouse Information:							
Name:		Po	nsition:		Company		
Nume:		' `	Joilion:		Company	•	
Children of De						Date of Birt	:h
Household of Dec	larant (Use	additiona	il sheet if n	ecessary)			
B. ASSETS, LIABILI	TIEC AND	NET WOD	TU				
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Instruction for all as					•		•
appearing on the inst	rument of th			owner (prop	perty is in the l	name or anour	ier person but
	declarant/s	nouse/ch	ild under a	truct arran	rement)		
ownership pertains to		•	•				
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Equity in partnerships

Total Php:

Options

Others

Trust funds

Private insurance (premiums pd)

Educational plans (premiums pd)

B.2.2 Other Personal Pro		ost B.2.3 Lia	B.2.3 Liability		
Cash on hand/Bank accou	ınts	Personal loans			
Receivables Deposits/advanced payme	ents on	☐ Bank loans☐ Accounts payabl	les .		
leases/rentals)110 011		C 5		
Furniture, antiques		GSIS, PAGIBIG			
Jewelry		Mortgage payabl	les		
Equity in installment purchIntellectual properties	ases	Surety liabilities Guaranty liabilitie	000		
Others			Judgment debts		
		Loans from other			
		Others			
10	otal Php:		<i>Total</i> Php:		
3. Net Worth: Declarant/	'Spouse/Declarant's C	Children Below 18 Yea	rs of Age in D	eclarant's Househo	
Reference Section		Net Worth	At Historical Value (Php)		
B1	Total Real Prope	rties and Motor Vehicles			
B2.1	add: Total Inv	vestments			
B2.2	Total Ot	her Personal Properties			
B2.3	deduct: Total Lia	ibilities	1	-	
		Total Php:			
Acquisition costs of Real Properties	s and Vehicles, and Investments a	nd Other Personal Properties: les	s total outstanding ha	lance of Liabilities	
(USE ADDITIONAL SHE Instruction: Declare each item declared in lump sum as "Other	n which generates gross anno ers". However, if "Others" am	ounts to more than Php 100,	000, each item mu	ıst be listed	
I have no business interest of age living in my household	1 .	1 0		•	
Declarant, Spouse, or Child (Put Name)	Name of Entity	Address	Nature of B Interest/Fi Connec	nancial Acquisition	
D. DECLARANT'S RELA Instruction: Up to the 4 th civil to	TIVES IN THE GOVERN degree of relationship, eithe	MENT (USE ADDITIOn of consanguinity or affinity	NAL SHEET IF	NECESSARY) inso and balae	
I don't know of any relati	ves in Government. Relationship	Position		ffice/Address	
Name of Helative	Helationship	Fosition	Office/Address		
E. STATEMENT					
	relatives in the Government, a further certify that no assets	ding those of my spouse and as of	my children below , as re- ts, financial conne	18 years of age living in magnitude by and in accordance ctions, and relatives in the	
agencies, including the Bureau and financial connections, including the year I first as	ding those of my spouse and r ssumed office in Government.	cuments that may show such a my children below 18 years of	assets, liabilities, no f age living in my h	et worth, business interest ousehold, covering previou	
·	oduce all supporting document		·		
Declarant's Signature:					
Community Tax Cert No:	Iss	uea in:	Issued	ı Un:	
In case of joint filing:					
		Data	TINI		
COMMUNICATION TO A CHILL INC.	lee				
	lss	ued In:	Issued Or	n:	
	Issi	ued In:day of	Issued Or	n:	

F. GENERAL INSTRUCTIONS FOR BASELINE DECLARATION

- 1. Please write your responses in ALL CAPITAL letters using ONLY BALL PEN to avoid blotting.
- 2. The *Baseline Declaration (BD)*, which contains a *comprehensive* listing of your assets, liabilities, net worth, business interests, and financial connections, must be submitted by new entrants within 30 days after assumption into office, and by incumbents on or before April 30, 2008. This form must be accomplished only once.
- 3. The statement of a new entrant must contain comprehensive information as of his/her first day of Government service. The statement of an incumbent must contain his/her assets, liabilities and networth as of December 31, 2007.
- 4. The *BD* must be accomplished in *triplicate*, of which two (2) copies must be submitted to the Administration/Personnel Division/Unit of your agency.
- 5. For *joint filing* by husband and wife, make two (2) entries in Section A for the Name, Position, Annual Gross Salary, Name of Agency/Office, and Office Address. *Also, the co-declarant must sign the Statement under Section E.*
- 6. You may use additional forms or sheets if information exceeds the spaces provided.
- 7. Put "N/A" for each entry that does not apply to you.
- 8. You must provide information for your spouse, if any, *regardless* of the status of marriage, except only when your marriage has been declared null and void; has been annulled; or a decree of legal separation has been procured, with finality.
- 9. You must provide information for all your children below 18 years of age living in your household, *regardless* of legitimacy or illegitimacy.
- 10. The *fair market value* of real property is that amount which a willing buyer and a willing seller can agree on as the purchase price of the property. You may refer to historical data, such as sales transactions of real properties, in the same vicinity.
- 11. The *assessed value* of real property is that recorded in the Assessor's Office, the local Treasurer, or the Sanggunian in the city or municipality where the real property is located.
- 12. Note that you are *not* required to attach any documents to vouch for or substantiate the information disclosed at the time of submission. However, you must ensure that all information provided is supported by proper and adequate documentation, and must be prepared to produce the same *when* required in the future.
- 13. Moreover, the SALN is made <u>under oath</u>. Falsification of information or failure to file or report information may subject you to disciplinary action. Deliberate and willful falsification of information may also subject you to criminal prosecution.
- 14. Penalties under RA 6713 may be any of the following:
 - Imprisonment \leq five years
 - Fine \leq PhP 5, 000
 - Dismissal from the service
- 15. For further guidance, SALN Manual: A Guide to Filling Out Your SALN Form is available from the Civil Service Commission and your Human Resource Division. You may also contact the Integrated Records Management Office (IRMO) at 931-7981, 931-7987, and 951-4628 for assistance in completing the SALN.