



Agency Use
Permit No.:
Date Rec'd
Rec'd By

FORM <b>NMP</b>	<b>Nutrient Management Plan</b>
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**READ THIS BEFORE COMPLETING FORM:** Before completing this form (Form NMP), Concentrated Animal Feeding Operation (CAFO) operators need to read the General Permit, particularly Part IV.A. CAFO operators also need to read the "Instructions For Filling Out Form NMP," found at the back of the Form. Form NMP is intended to help CAFO operators develop a site-specific Nutrient Management Plan, in compliance with Part IV.A of the General Permit and all applicable State rules and statutes. Your Nutrient Management Plan must be maintained at the site as required in Part III of the General Permit. Sections B and C on your Form NMP must state the information exactly the same way as it was stated on the most recently submitted version of your Form 2B. Attach additional pages as necessary, indicating the corresponding section number on this NMP form. For additional help in filling out this form please read the attached instructions. The 2008 General Permit, current fee schedule, and related forms are available from the Water Protection Bureau at (406) 444-3080 or <http://www.deq.mt.gov/wqinfo/MPDES/CAFO.asp>

**Section A - NMP Status (Check one):**

New                      No prior NMP submitted for this site.

Modification            Change or update to existing NMP.

Permit Number: MT \_\_\_\_\_ (Specify the permit number that was previously assigned to your facility.)

**Section B - Facility or Site Information:**

Site Name \_\_\_\_\_

Site Location \_\_\_\_\_

Nearest City or Town \_\_\_\_\_ County \_\_\_\_\_

**Section C - Applicant (Owner/Operator) Information:**

Owner or Operator Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City, State, and Zip Code \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

**Section D - NMP Minimum Elements:**

**1. Livestock Statistics**

<i>Animal Type and number of animals</i>	<i># of Days on Site (per year)</i>	<i>Annual Manure Production (tons, cu. yds. or gal)</i>
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		

Method used for estimating annual manure production:

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**2. Manure Handling**

Describe manure handling at the facility:

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Frequency of Manure Removal from confinement areas:

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Is this manure temporarily stored in any location other than the confinement area?  Yes  No

If so then how and where?

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Is manure stored on impervious surface?  Yes  No

If yes, describe type and characteristics of this surface:

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**3. Waste Control Structures**

<i>Waste Control Structure (name/type)</i>	<i>Length (ft)</i>	<i>Width (ft)</i>	<i>Depth (ft)</i>	<i>Volume (cubic ft or gallons)</i>
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				

**4. Disposal of Dead Animals**

Describe how dead animals are disposed of at this facility:

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**5. Clean Water Diversion Practices**

Describe how clean water is diverted from production area:

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**6. Prohibiting Animals and Wastes from Contact with State Waters**

Describe how animals and wastes are prohibited from direct contact with state waters:

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Describe how chemicals and other contaminants are handled on-site:

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**8. Best Management Practice (BMPS)**

Describe in detail all temporary, permanent and structural Best Management Practices (BMPs) which will be used to control runoff of pollutants from facility's **production area**. Indicate the location of these measures. Include a schedule for implementation of each of these measures. Examples of BMP measures could include but are not limited to: constructing ditches, terraces, and waterways above an open lot to divert clean water run on; installing gutters, downspouts and buried conduits to divert roof drainage; providing more roofed area; decreasing open lot surface area; repairing or adjusting water systems to minimize water wastage; using practical amounts of water for cooling purposes; recycling water if practical and applicable.

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Describe in detail all temporary, permanent and structural Best Management Practices (BMPs) which will be used to control runoff of pollutants from facility's **land application area**. Indicate the location of these practices. If not already in use, include a schedule for implementation of each of these measures. Attached details and specifications may be used to supplement this description. Examples of BMP measures could include but are not limited to: maintaining setbacks from surface waters for manure applications; managing irrigation practices to prevent ponding of wastewater on land application sites; never spray irrigating wastes onto frozen ground; consulting with the Department prior to applying any liquid waste to frozen or snow-covered ground; applying wastes at agronomic rates.

Plant sampling/tissue analysis	yes/no	Rotational grazing	yes/no
Conservation or reduced tillage	yes/no	Manure injection or incorporation	yes/no
Terraces or other water control structures	yes/no	Contour plantings	yes/no
Riparian buffers or vegetative filter strips	yes/no	Winter "scavenger" or cover crops	yes/no

Other examples \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**9. Implementation, Operation, Maintenance and Record Keeping – Guidance**

The permittee is required to develop guidance addressing implementation of NMP, proper operation and maintenance of the facility, and record keeping as described in Part II of the permit.

Has a guidance document been developed for the facility?    Yes            No

Certify the document addresses the following requirements:

Implementation of the NMP:	Yes	No
Facility operation and maintenance:	Yes	No
Record keeping and reporting:	Yes	No
Sample collection and analysis:	Yes	No
Manure transfer:	Yes	No

Provide name, date and location of most recent documentation:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If your answer to any of the above question is no, provide explanation

\_\_\_\_\_

\_\_\_\_\_

**Section E – Land Application**

Will manure be land applied to land either owned, rented, or leased by the owner or operator of the facility?

No If no, then provide an explanation of how animal waste at this site are managed.

Yes If yes, then the information requested in Section E must be provided.

**Photos and/or Maps**

Attach an aerial photograph or map of the site where manure is to be applied. (Use multiple photos/maps if necessary to show required details.) The photo(s)/map(s) must be printed on no larger than an 11"x17" piece of paper, and must clearly identify the following items:

- Individual field boundaries for all planned land application areas
- A name, number, letter or other means of identifying each individual land application field
- The location of any down-gradient surface waters
- The location of any down-gradient open tile line intake structures
- The location of any down-gradient sinkholes
- The location of any down-gradient agricultural well heads
- The location of all conduits to surface waters
- The specific manure/waste handling or nutrient management restrictions associated with each land application field.
- The soil type(s) present and their locations within the individual land application field(s)
- The location of buffers and setbacks around state surface waters, well heads, etc.

**Land Application Equipment Calibration**

Describe the type of equipment used to land apply wastes and the calibrating procedures:

**Manure Sampling and Analysis Procedures**

A representative manure sample will be analyzed a minimum of once annually for Total Nitrogen, and Total Phosphorus. Analysis results will be reported in lbs/ton or lbs/1,000 gal. Results of these analyses will be used in determining application rates for manure, litter, and process wastewater.

Manure Sample collection will occur according to the following method:

The recommended method(s) found in Section 5 of Department Circular DEQ 9

Other (describe) \_\_\_\_\_

**Soil Sampling and Analysis Procedures**

A representative soil sample from the top 6 inch layer of soil in each field will be analyzed for phosphorus content at least once every five years. Analyses will be conducted by a qualified laboratory, using the Olsen P test. Results will be reported in parts per million (ppm) and will be used in determining application rates for manure, litter, and process wastewater.

Soil sample collection will occur according to the following method:

The recommended method(s) found in Section 5 of Department Circular DEQ 9

Other (describe) \_\_\_\_\_

**Land Application Data-Narrative approach**

The following must be filled out for each field to which manure, litter or process wastewater will or may be applied for the period of the permit (5 years). Use as many sheets as necessary to fulfill this requirement. **Fields with identical crops and soil types may be grouped together.**

**Crops and Manure**

**Field Name and spreadable acres for each (for fields with identical crops and soils type):**

\_\_\_\_\_

\_\_\_\_\_

***Crop 1 (year 1 or ?) plant species***

Irrigated (Y/N)

Yield Goal (ton/ac or bushel/ac)

N Content of soil as nitrate (lbs/acre or ppm)

P Content of soil as P<sub>2</sub>O<sub>5</sub> (lbs/acre or ppm)

Time of Year When Application will Occur (month)

Application frequency (per year by month)

Form of manure (liquid/solid)

Method of Application

Is manure incorporated or broadcast?

Frequency of Application (yearly, biannual, etc.?)

***Crop 2***

Irrigated (Y/N)

Yield Goal (ton/ac or bushel/ac)

N Content of soil as Nitrate (lbs/acre or ppm)

P Content of soil as P<sub>2</sub>O<sub>5</sub> (lbs/acre or ppm)

Time of Year When Application will Occur (month)

Application frequency (per year, by month)

Form of manure (liquid/solid)

Method of Application

Is manure broadcast, injected or incorporated?

Frequency of Application (Annual, Biannual, ,etc?)

## Phosphorus Risk Assessment

The permittee shall assess the risk of phosphorus contamination of state waters. An assessment shall be conducted for each field, under the control of the operator, to which manure, litter or process wastewater will or may be applied. If a new field is added in the future, then the permittee must submit a revised (modified) NMP. The permittee has the option of using either Method A or Method B (below) to complete the assessment. Copies of all tables and calculations used to complete the assessments, as well as the results of the assessments, shall be submitted to the Department and copies shall be maintained on-site at the facility and available for Departmental review. The results of the assessments shall be used to determine the appropriate basis for land application of wastes from the facility.

### Method Used

Indicate which method will be used to determine phosphorus application:

- Method A – Representative Soil Sample
- Method B – Phosphorus Index

### Method A – Representative Soil Sample

- a) Obtain one or more representative soil sample(s) from the field.
- b) Have the sample analyzed for Phosphorus by a qualified lab. The “Olsen P test” must be used for the analysis, and the result must be reported in parts per million (ppm).
- c) Using the results of the Olsen P test, determine the application basis according to the Table below

<b>Soil Test</b>	
<i>Olsen P Soil Test Result (ppm)</i>	<i>Application Basis</i>
<25.0	Nitrogen Needs Of Crop
25.1 - 100.0	Phosphorus Needs Of Crop
100.0 - 150.0	Phosphorus Needs up to Crop Removal Rate
>150.0	No Application

### Method B – Phosphorus Index

- a) Complete a Phosphorus Index according to for each crop grown on each field. Complete table in Appendix A to calculate phosphorus index. For information on filling out specific sections Appendix A, please refer to Attachment 2 of Department Circular DEQ 9.
- b) Using the calculated Total Phosphorus Index Value, assign the overall site/field vulnerability to phosphorus loss according to the table below.

<b>Total Phosphorus</b>	
<i>Total Phosphorus Index Value</i>	<i>Site Vulnerability to Phosphorus Loss</i>
<11	Low
11-21	Medium
22-43	High
>43	Very High

- c) Using the calculated Site Vulnerability to Phosphorus Loss, determine the appropriate application basis according to the table below.

<b>Site Vulnerability to Phosphorus Loss</b>	
<i>Site Vulnerability to Phosphorus Loss</i>	<i>Application Basis</i>
Low	Nitrogen Needs
Medium	Nitrogen Needs
High	Phosphorus Need Up to Crop Removal
Very High	Phosphorus Crop Removal or No Application



d) The permittee will complete the *Nutrient Budget Worksheet*, below, for each crop grown on each field to which manure or process waste water is or may be applied during the first year of application. A copy of each Nutrient Budget Worksheet will be maintained on site, and a copy will be submitted to the Department.

**Nutrient Budget Worksheet**

**Site/Field:**

<i>Nutrient Budget</i>		<i>Nitrogen-based Application</i>	<i>Phosphorus-based Application</i>
	Crop Nutrient Needs, lbs/acre included in Department Circular DEQ 9		
(-)	Credits from previous legume crops, lbs/acre (from DEQ-9), as applicable		
(-)	Residuals from past manure production, lbs/acre (lbs/acre applied in previous year(s) x fractions listed in DEQ-9)		
(-)	Nutrients supplied by commercial fertilizer and Biosolids, lbs/acre		
(-)	Nutrients supplied in irrigation water, lbs/acre		
	<b>= Additional Nutrients Needed, lbs/acre</b>		
	Total Nitrogen and Phosphorus in manure, lbs/ton or lbs/1,000 gal (from manure test)		
(x)	Nutrient Availability factor (for Nitrogen based application see DEQ-9, below; for Phosphorus based application use 1.0)		
	<b>= Available Nutrients in Manure, lbs/ton or lbs/1,000 gal</b>		
	Additional Nutrients needed, lbs/acre (calculated above)		
(/)	Available Nutrients in Manure, lbs/ton or lbs/1,000 gal (calculated above)		
	<b>= Manure Application Rate, tons/acre or 1,000 gal/acre</b>		

Comments:

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**Section F - CERTIFICATION**

**Permittee Information:**

This Form NMP must be completed, signed, and certified as follows:

- For a corporation, by a principal officer of at least the level of vice president;
- For a partnership or sole proprietorship, by a general partner or the proprietor, respectively; or
- For a municipality, state, federal, or other public facility, by either a principal executive officer or ranking elected official.

**All Permittees Must Complete the Following Certification:**

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information; including the possibility of fine and imprisonment for knowing violations. [75-5-633, MCA]

**A. Name (Type or Print)**

\_\_\_\_\_

**B. Title (Type or Print)**

\_\_\_\_\_

**C. Phone No.**

\_\_\_\_\_

**D. Signature**

**E. Date Signed**

\_\_\_\_\_

Return the Form NMP, Nutrient Management Plan to:

Department of Environmental Quality  
Water Protection Bureau  
PO Box 200901  
Helena, MT 59620-0901  
(406) 444-3080

## INSTRUCTIONS FOR

### Form NMP - Nutrient Management Plan Associated With Concentrated Animal Feeding Operations

**You may need the following items in order to complete this form:** A copy of your most recently submitted Form 2B; a copy of Department Circular DEQ 9, “Montana Technical Standards for Concentrated Animal Feeding Operations;” a copy of soil and manure sample analyses; and a calculator.

Please type or print legibly; forms that are not legible or are not complete will be returned.

#### SPECIFIC ITEM INSTRUCTIONS

##### ***Section A – NMP Status:***

Check the box that applies and provide the requested information. If Form NMP has not been previously submitted for this site, check the first box (New). If you submitted a Form NMP and the Department returned it to you as deficient or incomplete, check the second box (Resubmitted); if you were notified by the Department that the permit coverage expired and you are now submitting an updated Form NMP, check the third box (Renewal); if there is a change in the facility or site information (Section H), check the last box (Modification). If a Form NMP has been submitted and returned as incomplete, then the permit number appears in the upper right hand corner of the form. If the site is covered under the *General Permit for Concentrated Animal Feeding Operations*, the number is given on the Authorization letter sent to you by the Department. The permit number must be included on any correspondence with the Department regarding this site.

##### ***Section B – Facility or Site Information:***

The information must be stated exactly the same way as it was stated on the most recently submitted version of your Form 2B.

##### ***Section C – Applicant (Owner/Operator) Information:***

The information must be stated exactly the same way as it was stated on the most recently submitted version of your Form 2B.

##### ***Section D – Waste Management Minimum Elements:***

*Livestock Statistics:* Identify each type of animal confined at your facility. The definition of “type” could include animals of a given species, animals of a given weight class (e.g. piglets, sows), or animals housed for a specific purpose (e.g. dry cows, milking cows).

“Number of days on site per year” means the number of days at least one animal of a given type is held in confinement during any 12-month period.

“Annual manure production” means the volume of manure (from a given animal type) that is stored, land applied, or transferred to other persons during any given 12-month period. When describing the method used to calculate annual manure production, include all formulas, factors, references to tables, and other resources used to calculate manure production. Be sure to account for soiled bedding materials and manure-contaminated runoff water, also considered manure under state regulations.

*Manure Removal from Confinement Area,* list each confinement area at your facility. For example, pens, freestall barns, hog barns, poultry barns, yard back, calving pens, etc.

“Temporary manure storage areas” may include, but are not limited to, structures such as underground tanks and underfloor pits.

List *all* waste control structures. These may include, but are not limited to, manure lagoons, manure ponds, evaporation ponds, wastewater retention ponds, contaminated runoff retention ponds, settling basins, underground storage tanks, underfloor pits, manure solids stacking pads, composting facilities, and dry-stack facilities. Berms, dikes, concrete curbs, ditches, and waste transfer pipelines are also waste control structures and must be listed, though some of the requested measurements may not apply (e.g. “volume” usually does not apply to a waste transfer pipeline).

*Disposal of Dead Animals*, please be as specific as possible with the information that you provide. For example, if dead animals are disposed of by burial, the method/practice description should include the fact that they are buried, how quickly after death they are hauled to the burial site, and how quickly they are covered with soil. The method/practice location information should be detailed enough that an inspector could find the site without the need for additional guidance. It may not simply reference a map.

*Clean Water Diversion Practices*, the practice description does not need to be any more detailed than “berm,” “ditch,” “grassy swale,” etc. The practice location may not simply reference a map.

*Prohibiting Animals & Wastes from Contact with State Waters*, the practice description does not need to be any more detailed than “fence,” “wall,” etc. The practice location may not simply reference a map.

*Chemicals and Contaminants*, list all major chemicals or other contaminants handled on site as part of your CAFO operation. These would include, but are not be limited to, pesticides, herbicides, animal dips, disinfectants, etc. Specify the method of disposal for each chemical/contaminant.

Describe *Best Management Practices* (BMPs) used to control runoff of pollutants from the production area, and land application area. Please note that “production area” means that part of a CAFO that includes the animal confinement area, the manure storage area, the raw materials storage area, and the waste containment areas. The “animal confinement area” includes but is not limited to open lots, housed lots, feedlots, confinement houses, stall barns, free stall barns, milkrooms, milking centers, cowyards, barnyards, medication pens, walkers, animal walkways, and stables. The “manure storage area” includes but is not limited to lagoons, runoff ponds, storage sheds, stockpiles, under house or pit storages, liquid impoundments, static piles, and composting piles. The “raw materials storage area” includes but is not limited to feed silos, silage bunkers, and bedding materials. The “waste containment area” includes but is not limited to settling basins, and areas within berms and diversions which separate uncontaminated storm water. Also included in the definition of production area is any egg washing or egg processing facility, and any area used in the storage, handling, treatment, or disposal of mortalities.

If you transfer all of the wastes your CAFO produces, and do not land apply any of it to ground under your operational control, then you will not have any land application area BMPs to describe.

### ***Section E – Land Application:***

If all of the manure produced at your facility will be transferred to other persons for use in areas beyond your operational control, then you do not need to provide the information requested in Section E of this form.

### ***Photos and/or Maps:***

Manure/waste handling and nutrient management restrictions that must be on the photo/map include buffers and setbacks around state surface waters, well heads, etc.

*Nutrient Management and Waste Utilization via Land Application:*

The purpose for having two options is to allow you to make use of the valuable technical assistance provided by the USDA's Natural Resources Conservation Service (NRCS), if you should so desire.

*Requirements:* Land application equipment calibration is essential to ensuring that nutrients are being applied at agronomic rates. Section 5 of Department Circular DEQ 9 contains sample instructions on how to calibrate some types of land application equipment. The instructions in Section 5 of Department Circular DEQ 9 are purely recommendations, other methods may work just as well. When sending manure or soil samples to a laboratory for analysis, it is your responsibility to make sure that the lab uses the correct sampling procedures. You should never just "assume" that they will. It is also your responsibility to make sure that the results of the analysis are reported using the appropriate units of measurement. Before you take any samples, talk to the lab that you intend to use. Ask them if they have specific instructions on how to obtain and submit samples. If they do, then you must follow their instructions in order to help ensure that the analysis results you get are as accurate as possible.

You will most likely need to make and fill out multiple photocopies of "Table 4 – Crops and Manure" For information on how to fill out specific sections of Table 6 – Phosphorus Index, please refer to Attachment 2 of Department Circular DEQ 9.

"Table 9 – Nutrient Budget Worksheet" must be filled out for each crop grown on each field to which manure or process wastewater will or may be applied, regardless of whether Method A has been used or Method B has been used. When filling out Table 9, be sure and refer to nitrogen in terms of pounds of elemental nitrogen. Phosphorus should be referred to in pounds of P<sub>2</sub>O<sub>5</sub>.

***Section F – Certification:***

If Form NMP is filled out by one person and signed by another, the person signing the document should read it thoroughly. Always retain a copy of each of the documents that you send to the Department.

If you have any questions concerning how to fill out this form, or other forms related to the Montana Pollutant Discharge Elimination System (MPDES) discharge permitting program, please contact the Department's Water Protection Bureau at:

Phone: (406) 444-3080  
Fax: (406) 444-1374  
1520 East Sixth Avenue  
P.O. Box 200901  
Helena, MT 59620-0901

## Appendix A: Phosphorus Index Worksheet (Complete for each field or crop)

Site/Field:								
Site Category Factor	None (0)	Low (1)	Medium (2)	High (4)	Very High (8)	Risk Value (0, 1, 2, 4, 8)	Weight Factor	Weighted Risk
Soil Erosion	N/A	<5 tons/ac/yr	5-10 ton/ac/yr	10-15 tons/ac/yr	>15 tons/ac/yr		X 1.5	
Furrow Irrigation Erosion	N/A	Tailwater recovery, QS>6 very erodible soils, or QS>10 other soils	QS>10 for erosion resistant soils	QS>10 for erodible soils	QA>6 for very erodible soils		X 1.5	
Sprinkler Irrigation Erosion	All sites 0-3% slope, all sandy sites, or site evaluation indicates little or no runoff, large spray on silts 3-8%	Medium spray on silty soils 3-15% slopes, large spray on silty soils 8-15% slope, low spray on silt soils 3-8%, large spray on clay soil 3-15% slope	Medium spray on clay soils 3-8% slopes, large spray on clay soils >15% slope, medium spray on silt soil >15% slope	Medium spray on clay soils >8% slope, low spray on clay soil 3-8% slope, low spray on silty soils >15% slopes	Low spray on clay soils >8% slopes		X 0.5	
Runoff Class	Negligible	Very Low or Low	Medium	High	Very High		X 0.5	
Olson Soil Test P	-----	<20 ppm	20-40 ppm	40-80 ppm	>80 ppm		X 1.0	
Commercial P Fertilizer Application Method	None Applied	Placed with planter or injected deeper than 2 inches	Incorporated <3 months prior to planting or surface applied during the growing season	Incorporated >3 months before crop or surface applied <3 months before crop emerges	Surface applied >3 months before crop emerges		X 1.0	
Commercial P Fertilizer Application Rate	None Applied	<30 lbs/ac P2O5	31-90 lbs/ac P2O5	91-150 lbs/ac P2O5	>150 lbs/ac P2O5		X 1.0	
Organic P Source Application Method	None Applied	Injected deeper than 2 inches	Incorporated <3 months prior to planting or surface applied during growing season.	Incorporated >3 months before crop or surface applied <3 months before crop.	Surface applied to pasture or >3 months before crop emerges.		X 1.0	
Organic P Application Rate	None Applied	<30 lbs/ac P2O5	31-90 lbs/ac P2O5	91-150 lbs/ac P2O5	>150 lbs/ac P2O5		X 1.0	
Distance to Concentrated Surface Water Flow	>1,000 feet	200-1,000 feet, or functioning grass waterways in concentrated surface water	100-200 feet	<100 feet	0 feet or applications are directly into concentrated surface water flow areas.		X 1.0	
<b>Total Phosphorus Index Value:</b>								