

# **Emergency TeleCommunicator: 911 Dispatcher Service Dispatcher**



**Application Packet  
ETC Certificate Program  
Portland Community College**

**Please read all the information in this packet and complete the 4 phases of the application. Department permission is required prior to registering for ETC classes.**

## **9-1-1 Dispatchers**

**Provide Emergency and Non-emergency access to Police, Fire and Medical Services through Communications Centers known as Public-Safety Answering Points.**

## **Service Dispatchers**

**Provide Emergency and Non-emergency access to Utilities, Transportation, Medical Facilities, Educational Facilities, Public and Private Resources, Social Services and a wide range of other Customer Service needs, through private Call Centers.**

**Both of these professions project an above average job growth over the next decade.**

# PORTLAND COMMUNITY COLLEGE

## **EMERGENCY TELECOMMUNICATOR: 911 DISPATCHER & SERVICE DISPATCHER**

Submit all application materials to:

Portland Community College  
Cascade Campus  
Emergency TeleCommunicator Program  
Public Services Education Building  
705 N. Killingsworth  
Portland, Oregon 97217  
Phone: 971 722-5424

### **PHASE I**

All candidates must submit a completed application packet containing the following:

- The program application (last page of packet).
- Typewritten responses to the Supplemental Information Questionnaire
- A copy of college placement test scores for Reading and Written English
- Certificate of typing skills
- Criminal Background Checks (Fingerprint card based), both State Police & FBI
- CPR/1<sup>st</sup> Aid card valid through current academic year.
- Copy of current Driver's License Status

Candidates wishing to enroll in either certificate program (9-1-1 Dispatch or Service Dispatch), who have submitted complete application packets, prior to the beginning of fall term, will be notified by the department and must complete the PCC admissions form before they can receive department permission to register for ETC classes. Selection will be based, in part, upon available space in the class.

**IMPORTANT NOTE: ACCEPTANCE INTO THE PROGRAM DOES NOT GUARANTEE A PLACE. ACCEPTED STUDENTS WILL BE NOTIFIED BY MAIL ABOUT REGISTRATION DATES. IF YOU HAVE NOT BEEN NOTIFIED WITHIN 30 DAYS OF SUBMITTING YOUR APPLICATION, PLEASE CALL (971) 722-5424 or 971 722-5530.**

Candidates must participate in all phases of the selection process, regardless of prior experience or education. Candidates who have taken the ASSET or COMPASS placement tests previously at PCC or at another institution, may use those scores.

To schedule testing, call the PCC Testing Center at any PCC campus. The testing centers are:

Cascade Campus	971 722-5234	Sylvania Campus	971 722-4533
Rock Creek Campus	971 722-7414	Southeast Center	971 722-6277

All candidates must place into WR 121 or take WR 115 or higher. Candidates are expected to type a minimum of 25 WPM or the equivalent. For keyboarding speed of less than 45 WPM a skill building keyboarding class is recommended. Candidates must submit a 3 – 5 minute typing test, documenting at least 25 wpm, from an approved testing center.

## **PHASE II**

Forms and directions for the supplemental questionnaire, typing certificate, and copy of current driver's license status are included in this packet. Any CPR/1<sup>st</sup> Aid card which is current through the academic year is acceptable. American Red Cross, Medic First-Aid or American Health Association, or any other recognized training will be accepted. First Aid & CPR/AED Professional Rescuers is recommended and may be obtained by taking HE 113, or Standard First Aid and CPR/AED Adult/Child and Infant can be obtained by taking HE 112 at PCC.

## **PHASE III**

Advising meeting: A meeting will be scheduled with a program advisor to plan the curriculum and to schedule classes. The student and advisor will identify prior classes which may apply to the program requirements and will plan a schedule for completion of the program within three terms. The minimum number of terms (11-12 week quarters) to complete 9-1-1 courses for a certificate is three terms or nine months. Students must successfully complete ETC 103, ETC 104, ETC 108, ETC 110, ETC 111 and ETC 112 or ETC 113 in sequence to continue in the program. Successful completion requires a grade of "C" or better in each of the above listed courses or labs. Substitute course work can be used in some cases to complete requirements, acceptable substitute courses will be determined by the program advisor. Students are expected to observe emergency services personnel or call center personnel on the job, there will be class assignments designed to facilitate these activities, which enhance the student's understanding of a career in dispatching.

At the time of the advising meeting please have your completed responses to the supplemental questions, a copy of your reading and writing test scores, your certificate of typing speed and your driver's license status.

## **PHASE IV**

Upon conditional acceptance into the program, students will be required to successfully complete a Criminal History Background check. Students must complete a release letter and a security clearance release form and submit them with 2 recent fingerprint cards to the Oregon State Police. Fingerprint cards must contain the words "CJIS SECURITY" in the box marked reason fingerprinted. Fingerprints may be taken by a passport/visa service, some police agencies (they do charge for the service) or through the ETC program (no fee). Arrangements to have fingerprints taken at PCC can be done during the advising appointment, or you may contact the program advisor to schedule fingerprinting prior to the advising appointment.

**EMERGENCY TELCOMMUNICATOR PROGRAM REQUIRED CLASSES  
FOR ONE-YEAR CERTIFICATE in 9-1-1 DISPATCHING**

- **Some CJA, EMT or FP courses may substitute for ETC courses, please contact program advisor to discuss substitute coursework.**

EM 101	Intro to Emergency Services	4
CJA 101	Cultural Diversity in Public Safety Professions	3
EM 103	Intro to Radio Communications	3
ETC 103	Intro to Emergency Telecommunications	4
ETC 104	NAED Basic TeleCommunicator Certification	4
ETC 105	Crisis Intervention & CISM	3
ETC 106	Law for TeleCommunicators	3
ETC 108	Intro to Computer-Aided Dispatching	2
ETC 110	Communication Center Operations-Basic Skills	3
ETC 111	Communication Center Operations-Intermediate Skills	3
ETC 112	Communication Center Operations – 9-1-1 Dispatcher	3
ETC 124	Radio Communications Lab	1
ETC 125	Fire Dispatching	2
ETC 201	LEDS	1
ETC 202	Emergency Medical Dispatch – Overview	2
ETC 203	Tactical Dispatch for High Risk Incidents	1
ETC 215	ES:Capstone – Emergency Services Hiring Process	3
ETC 280A	ETC: Cooperative Ed/9-1-1	1
MSD 151	Dealing with Difficult People	1
CAS 122	Keyboarding for Speed & Accuracy	3

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50 Credit Total

**EMERGENCY TELCOMMUNICATOR PROGRAM REQUIRED CLASSES  
FOR ONE-YEAR CERTIFICATE in SERVICE DISPATCHING**

- **Some CJA, EMT or FP courses may substitute for ETC courses, please contact program advisor to discuss substitute coursework.**

EM 101	Intro to Emergency Services	4
CJA 101	Cultural Diversity in Public Safety Professions	3
EM 103	Intro to Radio Communications	3
ETC 103	Intro to Emergency Telecommunications	4
ETC 104	NAED Basic TeleCommunicator Certification	4
ETC 106	Law for TeleCommunicators	3
ETC 108	Intro to Computer-Aided Dispatching	2
ETC 110	Communication Center Operations-Basic Skills	3
ETC 111	Communication Center Operations-Intermediate Skills	3
ETC 113	Communication Center Operations-Services Dispatch	3
ETC 124	Radio Communications Lab	1
ETC 202	Emergency Medical Dispatch – Overview	2
ETC 215	ES: Capstone – Emergency Services Hiring Process	3
ETC 280A	ETC: Cooperative Ed. Service Dispatch	1
MSD 105	Interpersonal Communications	3
MSD 117	Customer Relations	3
MSD 151	Dealing with Difficult People	1
CAS 122	Keyboarding for Speed & Accuracy	3

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49 Credit Total

Completion of ETC 103, 104, & 110, 111 will qualify students to sit for the NAED Emergency Telecommunicator Basic certificate test.

A separate handout is available listing current tuition, fees and cost of textbooks.

The ETC program is a financial aid eligible program (50/49 credits)

Applicants interested in financial aid opportunities should contact the PCC Financial Aid Office at 971 722-5278.

Thank you for your interest in our program. If you have any questions, please call our office at: **971 722-5424**

Portland Community College  
Effective Summer 2013

The following information is for the academic year beginning in June 2013. The costs listed are only an estimate, but should be very close to actual cost. In order to calculate the cost of classes, multiply the number of credit hours you will be taking by the tuition rate and fees; add the cost of textbooks (varies with each course), the book store at Cascade is a good place to check on textbook prices; add the cost of supplies. This should give you the total for each course.

Tuition is \$88.00 per credit hour (a three credit course would be \$264.00 tuition). Fees average \$6.20 per credit hour (Technology Fee - \$4.50, Student Activity Fee - \$1.70). Tuition and Fees information can be found on MyPCC, look under paying-for-college/tuition/.

Textbooks for the 9-1-1 program average about \$200.00 per term or \$400-\$600.00 for the entire program. \$200.00 should cover all supplies: notebooks, paper, pens, storage media, such as, flash drives for the entire program.

If you take a three credit course your tuition and fees would be \$264, books range from \$30 - \$95 per textbook (many of our classes do not require textbooks) and supplies would probably be about \$50-100.

Generally, the total cost of the 50 credit program is about \$5480.00. There are various methods of payment. The ETC Program is Financial Aid eligible.

**Emergency TeleCommunicator: 911 Certificate:**

Items	Cost (50 Cr)	Your Cost
Tuition \$88 per credit *	\$4,400.00	\$
College Service Fee per term \$15.00	\$45.00	
Additional Fees **	\$343.00	
Books and Materials	\$600.00	
Tools and Equipment (Headset/Flashdrive)	\$50.00	
Specialized Clothing or Uniform	\$30.00	
Transportation Fee per term \$4.00	\$12.00	
Technology Fee, Student Activity Fee Criminal Background Check Fee **	\$1.70 per cr \$4.50 per cr \$33.00 to OSP	
<b>TOTAL COST FOR PROGRAM</b>	\$ 5480.00	\$
Parking permits per term \$38-40	\$114-120	

\* Effective June 2013      \*\* \$33.00 Payable directly to the Oregon State Police





# Forms and Directions

## 1. Application Form

Please fill out the top portion of the application completely. Sign and date the bottom of the form.

## 2. Typing Test Form

Bring your completed typing certificate with your application. Directions and locations for obtaining the typing certificate are enclosed.

## 3. CPR/First-Aid Certification

You must obtain a current CPR/First-Aid Card which is valid through the end of the school year in which you begin the ETC Program. Any Red Cross, Medic First Aid or American Heart Association training will do. The preferred course will include Professional CPR/AED for Adults/Children and Infant CPR and Standard First-Aid.

You may also obtain the certification by taking HE 112, First Aid and Emergency Care (1 credit) or HE 113, First Aid and CPR/AED Professional Rescuers/Health Care Providers (1 credit) at PCC.

Please provide a copy of your current CPR/First-Aid certification with your application.

## 4. Driver's License Status

You must provide a copy of your current driving record, obtained within 60 days of the beginning of fall term classes. Driver's license information can be obtained through the Department of Motor Vehicles (DMV) in Oregon, select "DR" Non-Employment Driving Record on the form. Cost to you will be \$1.50.

A form to order your own record is included. You may also download the form from the DMV website.

In Washington contact the Washington State Department of Licensing to request a copy of your driving record. A form to request an employment copy of your license is included. You may also download the form from the Washington DOL. Cost is \$13.00.

## 5. Criminal Background Check

Two criminal background checks will be done on all applicants for the ETC Program. You may obtain your own fingerprint cards through a passport service or law enforcement agency. Two cards are required, one will be sent to the Oregon State Police and the other to the FBI. Most agencies charge \$12-\$15 per card. You may make an appointment with the ETC Program office to have the fingerprint cards done at no cost to you.

Please fill out the enclosed forms to submit with your fingerprint cards. You will mail one card and the form to the Oregon State Police. The cost of this background check is \$33.00. The second card and CJIS Security form will be sent by PCC for processing and there is no charge to you.

Please return one fingerprint card and the CJIS security form with your application.

**It will be the responsibility of the student to turn in the original background report, unopened, to the program office.** The original fingerprint card and response letter from the Oregon State Police, as well as any record, will be returned to you. A copy of the response letter will be placed in your student file for the 9-1-1 department only, no background information will be released to any other college department, including student records. Participation in some class assignments maybe restricted until the background check is completed. Certain background information may disqualify you from employment in the emergency services field, and may limit or restrict your ability to perform required assignments.

To help you decide whether or not you could be successful in passing a Criminal History Background check, here are some circumstances that are likely to disqualify you in the field:

- Any conviction for a felony or serious misdemeanor or a pattern of unlawful behavior as an adult.
- A history of regular or continuous association with persons or groups, whom the student knows, are currently the subject of a felony investigation, are under criminal indictment, or have been convicted of a felony.
- Emergency Dispatch Centers generally review an applicant's background regarding substance abuse, driving records, and acceptable employment history. Even though this check may not fully investigate these things, any student with concerns in these areas should contact the program advisor to evaluate the potential impact upon future employment.

PORTLAND COMMUNITY COLLEGE  
Emergency TeleCommunicator Program Applicant

**Typing Test Instructions**

**Prior to acceptance into the Emergency TeleCommunicator Program (ETC), you must obtain written verification of your typing speed and accuracy.** Typing speed must be a **net** of at least **25 words per minute** (using the formula provided on the Verification of Typing Speed Certificate, included in this packet). **You may obtain a test at one of the following locations or other offices (most temporary employment agencies), which administer and validate typing tests in your city or state.** You may also submit a certificate of typing speed from a typing class, but the test must have been within the past twelve months. Please follow the instructions for scheduling your test. Be sure to identify yourself as an applicant for the Portland Community College, Emergency TeleCommunicator Program and bring picture identification. **Verification of Typing Speed Certificates dated more than six months before the date of submission, will not be accepted. Typing tests administered via an Internet program will not be accepted.**

**Please take the Verification of Typing Speed Certificate form with you when you test and submit the completed certificate either with your ETC application, or by the deadline date. Upon receipt of your application, you will be notified of the date the typing certificate must be submitted.**

**All applicants MUST have valid proof of typing speed. Typing speeds less than 25 words per minute net will not be accepted. Applications received without valid proof of typing speed will be eliminated after the deadline date for submitting the typing certificate.**

**TYPING TEST LOCATIONS**

**Express Personnel Services**

7417 SW Beaverton-Hillsdale Hwy, Suite 800  
Portland, Oregon  
Phone: 503 292-1200 – **Call for appointment**  
Cost: \$10 Cash  
Testing available 7:00 AM – 5:30 PM

**Express Personnel Services**

10011 SE Division, Suite 101  
Portland, Oregon  
Phone: 503 254-1200 – **Call for appointment**  
Cost: \$10 Cash  
Testing available 7:00 AM – 5:00 PM

Additional Locations on Back

## **TYPING TEST LOCATIONS**

### **Express Personnel Services**

11504 SE Mill Plain Blvd, Suite C1  
Vancouver, Washington  
Phone: 360 883-3600 – **Call for appointment**  
Cost: \$10 Cash per session  
Testing times vary throughout week

### **Northwest Temporary & Staffing Services**

700 SE Taylor St, Suite 200  
Portland, Oregon  
Phone: 503 242-0611 – **Call for appointment**  
Cost: \$10 Cash or Check  
Testing available 8:00 AM – 4:30 PM

### **Northwest Temporary & Staffing Services**

10365 SE Harmony Rd, Suite 320  
Clackamas, Oregon  
Phone: 503 427-2100 – **Call for appointment**  
Cost: \$10 Cash  
Testing available 8:00 AM – 5:00 PM

### **Northwest Temporary & Staffing Services**

10029 SW Nimbus Ave.  
Beaverton, Oregon  
Phone: 503 643-7574 – **Call for appointment**  
Cost: \$10 Cash  
Testing available 8:00 AM – 5:00 PM

### **Brooks Staffing**

1130 NE Alberta St.  
Portland, Oregon  
Phone: 503 284-7930 – **Call for appointment**  
Cost: No Fee  
Testing available 8:00 AM – 5:00 PM

**Attach this form to your typing certificate**

**Verification of Typing Speed Certificate  
For Portland Community College ETC Program**

**Applicant's Name:** \_\_\_\_\_ **email address:** \_\_\_\_\_

**The information below must be completed by the agency administering the typing test**

**Candidates must have a score of at least 25 NET WPM to meet the minimum qualifications.  
(Please ensure typing test is at least 3 minutes in length)**

Agency Name: \_\_\_\_\_

Agency Address: \_\_\_\_\_

Agency Phone #: \_\_\_\_\_ Date of typing test: \_\_\_\_\_

Name of person administering test: \_\_\_\_\_

**Total Words Typed:** \_\_\_\_\_ **Total Errors for Entire Test:** \_\_\_\_\_ = \_\_\_\_\_ **NET Words Per Minute**

**Applications without this completed form will not be considered complete**

**RETURN WITH APPLICATION**

**PORTLAND COMMUNITY COLLEGE  
EMERGENCY TELECOMMUNICATOR TRAINING 9-1-1**

**CRIMINAL BACKGROUND CHECK  
REQUEST FORM**

Applicants should mail this form, when completed, with their fingerprint card and a check or money order in the amount of **\$33.00**, made payable to Oregon State Police.

Mail To: Oregon State Police  
Identification Services Section  
Unit 11  
P.O. Box 4395  
Portland, Oregon 97208-4395

From: \_\_\_\_\_  
(Type or Print – Full Name)  
  
\_\_\_\_\_  
(Address)  
  
\_\_\_\_\_  
(City) (State) (Zip)

Please send a copy of my criminal history record to the above address. The information returned by your agency will be provided to the PCC 9-1-1 Program to be used by criminal justice and emergency services agencies as a screening device for program activities.

\_\_\_\_\_  
(Signature of Person Requesting Record)

\_\_\_\_\_  
(Date)

Enclosures: Fingerprint Card(s)  
Check or Money Order

**RETURN WITH APPLICATION**

# CRIMINAL JUSTICE INFORMATION SYSTEMS SECURITY CLEARANCE BACKGROUND REQUEST

I have been informed that in order to be allowed access into areas associated with or around Criminal Justice Information Systems (CJIS), a state and national fingerprint background check will be required.

I understand that the existence of a criminal record in itself would not disqualify me for employment, contract work, or being a volunteer, however may effect what locations I will be allowed access. Further, I understand if there is any question regarding the results of the fingerprint background check, I may contact the Oregon State Police Identification Services Section directly for information regarding the results of the check.

\_\_\_\_\_  
Applicant Signature (REQUIRED)

\_\_\_\_\_  
Date

## CLEARLY PRINT THE FOLLOWING:

NAME: \_\_\_\_\_  
(Last) (First) (Middle)

OTHER NAMES USED (AKA'S): \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_ SOC: (optional) \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_ PHONE :(\_\_\_\_\_) \_\_\_\_\_

## TYPE OF POSITION (CIRCLE ONLY ONE)

**NON-SWORN**      POLICE OFFICER      CORRECTIONS OFFICER      RESERVE OFFICER

JOB TITLE: Student 9-1-1 Training Program

## MANAGER CONTACT INFORMATION FOR RESULTS

AGENCY NAME: Portland Community College

NAME: Carol Bruneau

PHONE: ( 971 ) 722-5424

EMAIL: [cbruneau@pcc.edu](mailto:cbruneau@pcc.edu)

The person identified above will be required access to a CJIS security area under my direction. By this request I am complying with the CJIS Security policy requirement for this facility.

\_\_\_\_\_  
Manager Signature (REQUIRED)

\_\_\_\_\_  
Date

**RETURN WITH APPLICATION**





DEPARTMENT OF TRANSPORTATION  
DRIVER AND MOTOR VEHICLE SERVICES  
1905 LANA AVE NE, SALEM OREGON 97314

# ORDER YOUR OWN RECORD

You can order your own record, by mail, from the DMV Headquarters. Records are mailed to you at your address shown on your DMV computer record unless you indicate otherwise. If you want records faxed or mailed to an address other than your address on the DMV's record, you must include enough information in your request for DMV to verify your identity, such as: date of birth, place of birth, address of record, mother's maiden name, etc. If you are requesting a record that contains another person's personal information as well as your own (such as a title history or odometer history), your personal information will appear on the record(s) but other person's will not.

**INSTRUCTIONS:** Fill out the name and address fields completely. You must include enough vehicle and/or driver information for DMV to locate the record.

NAME OF INDIVIDUAL

ODL / ID / CUSTOMER #	DATE OF BIRTH (MM / DD / YYYY)	MOTHER'S MAIDEN NAME	PLACE OF BIRTH	
PLATE NUMBER		VIN (VEHICLE IDENTIFICATION NUMBER)		
ADDRESS		CITY	STATE	ZIP CODE
ADDRESS TO MAIL TO (IF DIFFERENT)		CITY	STATE	ZIP CODE
TELEPHONE NUMBER (INCLUDE EXT. IF ANY) (      )		FAX NUMBER (      )		

MESSAGE:

## TYPE OF RECORD REQUESTED

- |   |   |
|---|---|
| <input type="checkbox"/> <b>DR</b> NON-EMPLOYMENT DRIVING RECORD = 3 YEAR RECORD \$1.50   | <input type="checkbox"/> <b>VR</b> VEHICLE RECORD PRINT \$4.00          |
| <input type="checkbox"/> <b>DE</b> EMPLOYMENT DRIVING RECORD = 3 YEAR RECORD \$2.00   | <input type="checkbox"/> <b>VH</b> VEHICLE TITLE HISTORY \$22.50        |
| <input type="checkbox"/> <b>DI</b> DRIVER LICENSE INFORMATION \$1.50  | <input type="checkbox"/> <b>VO</b> PREVIOUS OWNER INFORMATION \$14.00   |
| <input type="checkbox"/> <b>DO</b> OPEN-ENDED NON-EMPLOYMENT DRIVING RECORD \$1.50  | <input type="checkbox"/> <b>II</b> INSURANCE INFORMATION SEARCH \$10.00 |
| <input type="checkbox"/> <b>CP</b> CERTIFIED COURT PRINT = THIS OPTION MAY INCLUDE MORE THAN FIVE YEARS OF RECORD INFORMATION \$3.00                                | <input type="checkbox"/> <b>CC</b> CERTIFICATION \$1.00                 |
| <input type="checkbox"/> <b>MQ</b> CERTIFIED COURT PRINT with CDL MEDICAL CERTIFICATION INFORMATION = MAY INCLUDE MORE THAN FIVE YEARS OF RECORD INFORMATION \$3.00 | <input type="checkbox"/> OTHER: _____                                   |

SIGNATURE

X

DATE

### A CHECK OR MONEY ORDER, PAYABLE TO "OREGON DMV"

For a complete list of fees and records (refer to Form 735-6691) [www.oregondmv.com](http://www.oregondmv.com)

**MAIL REQUEST TO: DMV RECORDS SERVICES, 1905 Lana Avenue, Salem, OR 97314**

Please call Records Services at 503-945-5475 with questions regarding this form.

**Emergency TeleCommunicator Program  
9-1-1 Dispatcher/Service Dispatcher  
Application for Admission  
(Please Print or Type All Information)**

Name \_\_\_\_\_  
(Last) (First) (Middle)

Address \_\_\_\_\_  
(Number, Street, Apt. or Space #)  
\_\_\_\_\_  
(City, State, Zip Code)

Telephone Number(s) \_\_\_\_\_  
(Day) (Evening)

Identification Information:

Student ID Number: **G** \_\_\_\_\_

Email Address: \_\_\_\_\_

Driver's License Number \_\_\_\_\_ State \_\_\_\_\_ Date of Birth \_\_\_\_\_

**To Be Filled Out by ETC Department**

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- Keyboarding Skill WPM \_\_\_\_\_ Est. \_\_\_\_\_ Typing Certificate \_\_\_\_\_  
(25 WPM or equivalent)
- ASSET or COMPASS Test Scores \_\_\_\_\_  
(Placement WR121 or above)
- Finger Print Cards (no charge by PCC, call for an appointment) \_\_\_\_\_
- Criminal Background Check (copy of letter from Oregon State Police) \_\_\_\_\_
- CJIS Security Clearance \_\_\_\_\_
- Advising Appointment (completion of Admissions form & term schedule) \_\_\_\_\_
- CPR/1<sup>st</sup> Aid Card ARC \_\_\_\_\_ Other \_\_\_\_\_ Exp. \_\_\_\_\_  
(Must have a current CPR/1<sup>st</sup> Aid certification to enroll in second term classes)
- Copy of current Driver's License Status \_\_\_\_\_ Exp. \_\_\_\_\_

**Admission to the Emergency Telecommunicator certificate program requires applicants to meet specific criteria as outlined in the application packet. If any information in the application is found, at any date, to be inaccurate, it may be grounds for dismissal from the program.**

**I certify that the information contained in this application is true and correct.**

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

**Return to: Portland Community College – Cascade Campus  
ETC: 9-1-1/Service Dispatcher Program PSEB 129  
705 N. Killingsworth  
Portland, Oregon 97217**

Revised 03/12/2013