

J.W. CATE RECREATION CENTER

5801 22nd Avenue North • St. Petersburg, Florida • 33710

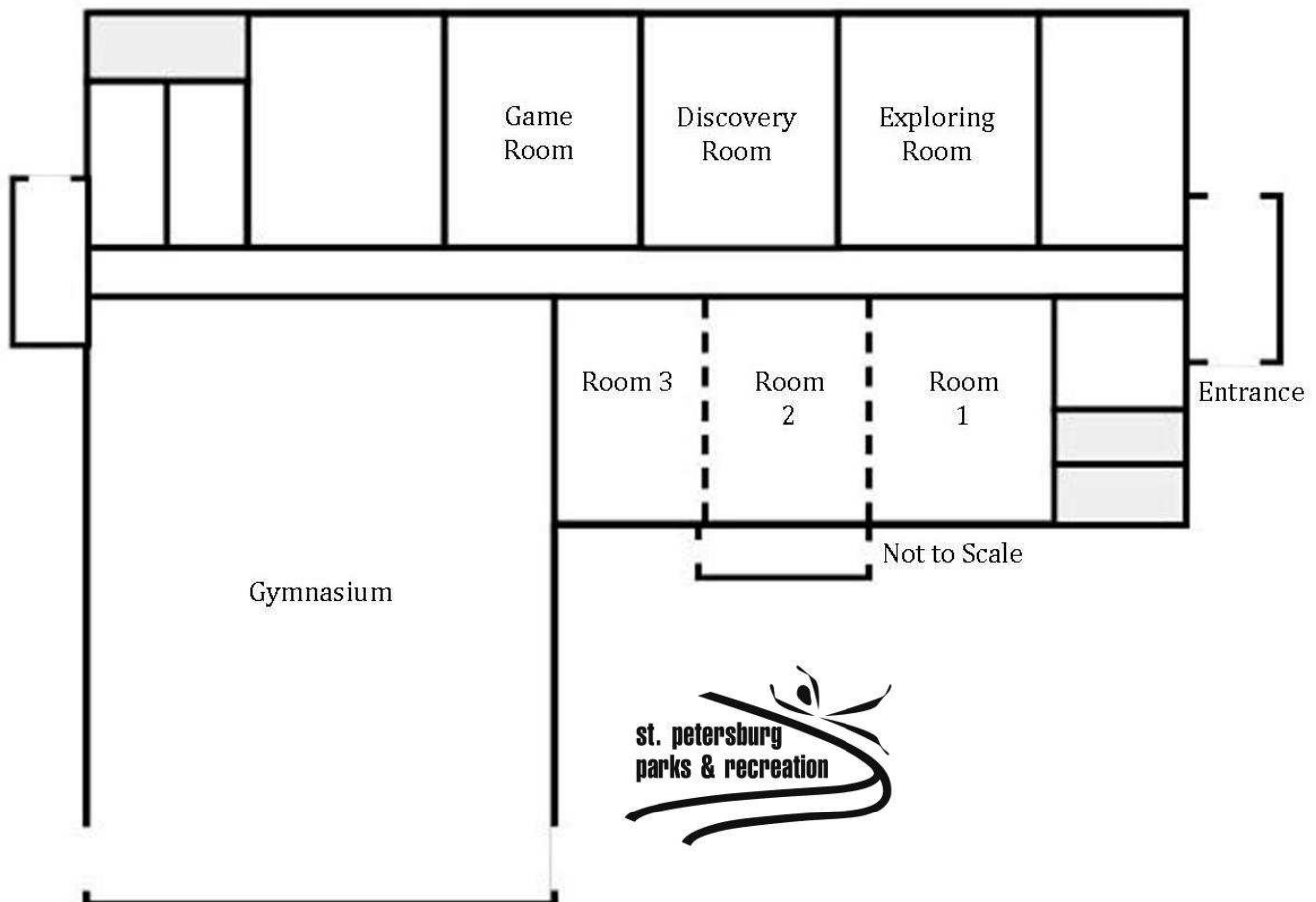
J.W. Cate Recreation Center is a 20,447 sq. ft. facility funded with Penny for Pinellas dollars. The building has a competition size high school style gymnasium, 3 program rooms and a large multi-purpose room, which can be divided into 3 smaller meeting rooms. Other features include public restrooms and a full size kitchen.

Facilities Available for Rent

- Discovery Room
- Exploring Room
- Game Room
- Multi-Purpose Room
 - Room 1
 - Room 2
 - Room 3
- Gymnasium
- Tennis Courts

Call (727) 893-7751 to reserve.

www.stpeteparksrec.org





Rules and Policies

Business Hours	
Mon & Wed	6:00 am – 8:00 pm
Tue & Thu	7:00 am – 9:00 pm
Fri	6:00 am – 6:00 pm
Sat	9:00 am – 12:00 pm

Application Process

Applications are accepted during normal business hours.

Application fee deposits are non-refundable and required for all rentals at the time of application. If the cost of the rental is less than the application fee deposit, the full rental fee will be due at the time of application and will also be non-refundable. The individual or representative of an organization wishing to cancel must do so in writing within 24 hours of the scheduled usage for a refund to be considered.

Required Forms (if applicable)

- Tax Exempt Form
- Liability Insurance

Availability

- The facilities at this complex are available to rent during times when they are not scheduled for program or community service use. During hours when the facility is not normally open to the public, facilities must be rented for a minimum of two hours, additional staff fee will be applied.

Fees

All fees must be paid in full 10 days prior to usage.

	Capacity	Non-Profit Category II	General Category III	Business Category IV
• Non-Refundable Deposit		\$25.00	\$25.00	\$25.00
• Discovery Room/Hour	25	\$12.00	\$18.00	\$24.00
• Exploring Room/Hour	25	\$12.00	\$18.00	\$24.00
• Game Room/Hour	25	\$12.00	\$18.00	\$24.00
• Multi-Purpose Room/Hour	193	\$54.00	\$61.00	\$67.00
• Room 1 or 3/Hour	62	\$30.00	\$37.00	\$43.00
• Room 2/Hour	69	\$30.00	\$37.00	\$43.00
• Room 1 & 2 or Room 2 & 3/Hour	131	\$43.00	\$48.00	\$54.00
• Gymnasium (Athletic Practice)		\$37.00	\$43.00	\$48.00
• Gymnasium (Athletic Event)		\$62.00	\$67.00	\$73.00
• Gymnasium (Special Event)		\$67.00	\$73.00	\$78.00
• Additional Staff		\$20.00	\$20.00	\$20.00
• Additional Staff (Holiday)		\$30.00	\$30.00	\$30.00
• Kitchen Use/Hour		\$10.00	\$10.00	\$10.00
• Tennis Court/Hour			\$10.00	\$30.00

Payment

Payment may be made by cash, check (made payable to City of St. Petersburg), or credit card.

Additional Information

- **User Responsibility** - The individual or representative of the organization signing the agreement must attend the duration of the event and be the primary contact for City staff on duty. They will be responsible for the conduct of all participants, workers, volunteers, and guests. The facility and any equipment must be used safely and properly at all times. They must insure that the facility is left clean and in good repair. In the event that facility usage policies are not followed, the City reserves the right to immediately terminate the usage with no refund.
- **Alcohol Use** - The serving or consumption of alcohol is only allowed in the following locations: Azalea Recreation Center, Bay Vista Recreation Center, Boyd Hill Nature Preserve, and the Sunshine Center.
- **Smoking** - Smoking is not allowed inside the facility or on pool decks.
- **Gambling** - Gambling is not allowed on City property.
- **Kitchen Use** - The user will be responsible for obtaining all necessary licenses and permits including any required Health Department permits for provision of food. Kitchens do not meet requirements for complete on-site food/meal prep.
- **Other Equipment** - The user must obtain approval from the facility supervisor for locations of proposed decorations, use of tape on walls, and for use of electrical equipment, appliances, or machinery. All equipment, structures and decorative items must be removed by the end of your event. Fees will be assessed for any clean-up or damages. The City will not be responsible for any items left in the facility.

Additional Information

- Alcohol Use _____
- Teen Use _____
- Participant Ages _____
- Chaperones/Supervising Adults _____
- Admission/Donations Charged _____
- Public/Advertised Event _____
- Liability Insurance _____ Phone _____
- Concessions/Merchandise Sold _____
- Refreshments Consumed (not sold) _____
- Event Time (not including setup and takedown) _____

Additional Information for Park/Shelter Use

- Restrooms _____
- Electricity _____
- Generator _____
- Inflatable _____
- Loud Speaker _____
- Amplified Music _____
- DJ Service _____
- Tents _____
- Fencing _____
- Banners/Signs _____
- Public Speech _____

Additional Information for Field Use

- Licensed Security Company _____ Phone _____
- Bases Only _____
- Full Game Prep _____
- Field Lining _____
- City Staff _____
- Press Box/Scoreboard _____
- Lights _____