

## Sample Form 1024 Attachment A

THIS IS A SAMPLE ONLY. RESPONSES WILL VARY BASED ON AN ORGANIZATION'S PLANNED ACTIVITIES AND MISSION.

Protect the Environment Now, Inc.  
800 Vale Street, SE  
Washington, DC 20018  
E.I.N. 72-1364385

Form 1024  
Attachment A

### **Part II, Line 1 Narrative Description of Activities and Operational Information**

Protect the Environment Now, Inc. ("PEN") is organized to develop and advocate for legislation, regulations, and government programs to improve the environment, protect natural resources, and stimulate the economy. PEN intends to develop technical and policy solutions for the growing problems of air and water pollution, workplace hazards, toxic waste generation and disposal, and degradation of topsoil. PEN will direct these efforts toward supporting preventative solutions to environmental problems through changing product content or production techniques to eliminate or reduce pollution while saving industry and society money and resources.

Specifically, PEN intends to initiate the following projects to accomplish these objectives. First, it will organize and operate a door-to-door canvass to educate the general public and advocate solutions about key environmental issues. The canvas will solicit funds to advance PEN's activities and request support, conduct letter-writing campaigns, and recruit activists for the accomplishment of PEN's legislative and programmatic goals. PEN will also communicate with the general public through phone canvasses and direct mail to raise funds and grassroots support for its programs.

Second, PEN will lobby state and local public and elected officials on environmental and economic reform to address key issues. PEN will also prepare and distribute information to the general public about environmental problems, proposed legislative solutions and the state legislature's activities to address these issues. PEN will establish an electronic newsletter to be published regularly and sent to canvass-generated supporters. In addition, the PEN will sponsor programs for the community, supporters, elected officials and activists on environmental issues and proposed solutions.

PEN's initial project is the organization of a household hazardous waste campaign to be implemented through the canvass and through work with city councils. This campaign, in conjunction with a statewide river and stream campaign stemming from recent research into discharges and contamination, will be the primary focus of PEN's research and education in the coming years.

The Corporation intends to organize coalitions of grassroots environmentalists together with



community leaders and technicians, to bring about preventative solutions to the growing environmental challenges and problems in the region. PEN will also organize task forces of technical experts working with community activists and public officials to study and propose solutions for specific environmental programs in the state. These proposals, subject to review and approval by the Board of Directors, will serve as a foundation for educating the general public, initiating reform, and implementing solutions.

Finally, PEN will conduct some limited activities to organizing and engaging voters who care about these core issues to help build support for strong policies to address the challenges facing the environment. This activity will comprise about 20 percent of the organization's total activity. Specific activities include:

- Building lasting relationships with voters to help keep these citizens engaged.
- Prioritizing face-to-face and person-to-person contact with voters at their doors and on the phone to understand the issues that are on their minds and discuss those issues with them.
- Supporting the organizations working on these issues that bring people to the polls.

## **Part II, Line 2-Sources of Support**

The organization expects to be supported primarily by contributions from individuals, other nonprofit organizations and labor unions.

## **Part II, Line 3a&b B Officers and Directors**

### Directors

Stanley A. Dunbar  
 1801 Connecticut Avenue, NW  
 Washington, DC 20036

Robin Jennings  
 88 Seventh Avenue  
 New York, NY

Marcia A. Tenser  
 7115 Shepherd St.  
 Alexandria, VA 22037

### Officers

Xavier Corbett President  
 607 14<sup>th</sup> Street, NW  
 Washington, DC 20005

Geoffrey Hamill Secretary/Treasurer  
 62 Montgomery Street  
 Bethesda, MD 20815

The directors receive no compensation for their service on the Board of Directors. They will be compensated to the extent they perform other services for the organization.

### **Part II, Line 10 – Services**

In the future, Protect the Environment Now, Inc. may provide consulting services for other nonprofit organizations exempt under Sections 501(c)(3) or 501(c)(4) that are seeking advice on how to best influence public policy. For example, other nonprofit organizations may request services to develop lobbying programs designed to protect funding for environmental programs in the states. Any services will be related to the organization’s exempt purposes under I.R.C. Section 512.

### **Part II, Line 15 B Attempts to Influence Election / Selection of Persons to Office**

Protect the Environment Now, Inc. has no plans to make contributions to candidates for political office or political parties; it may endorse candidates for public office. Some of the organization’s resources will be directed at efforts surrounding elections that are not considered election activity by federal or state election law agencies, but that could be deemed “attempts to influence the election and selection, nomination and appointment of persons to federal, state or local public office.” For example, in states where such activity is permissible under state election law, Protect the Environment Now, Inc. may provide grants to organizations that, as part of their activities, make independent expenditures in support of or against candidates for public office. Any political activity by Protect the Environment Now, Inc. will be conducted within the limits on political activity imposed by I.R.C. Section 501(c)(4) and Revenue Ruling 86-95.

### **Part II, Line 16 – Published or Printed Materials**

The corporation may have an electronic newsletter and from time to time prepare pamphlets and other printed materials on issues and programs.