APPLICATION FOR QIBT STUDENTS TO ENROL AS A MISCELLANEOUS / NON-AWARD STUDENT

1. PRIOR CONTACT WITH GRIFFITH UNIVERSITY

Are you or have you ever been a student or staff member at Griffith University?
❏ No ❏ Yes   (Please indicate Griffith Identification Number if possible)

QIBT Identification number:

Griffith Identification Number

This form is to be used by QIBT students who wish to undertake non-award study at Griffith University.

2. PERSONAL DETAILS

Name: ❏ Mr   ❏ Miss   ❏ Ms   ❏ Mrs   ❏ Dr   ❏ Other:

Family name:

First name:

Preferred name:

Date of birth:
   /   /

Gender: ❏   ❏
                Male   Female

3. CONTACT DETAILS

Email Address:

Home telephone number:

Work/mobile telephone number:

Permanent home address:

No and street:

Suburb/town: State:

Country: Postcode:

Mailing address: If your Mailing Address is the same as your Permanent home address please write "same as home address"

No and street:

Suburb/town: State:

Country: Postcode:

4. CITIZENSHIP STATUS

Are you an Australian Citizen?   ❏ Yes   ❏ No

Have you been granted a Permanent Humanitarian Visa in Australia?

❏ Yes   ❏ No

If you have been granted a Permanent Humanitarian Visa in Australia, please attach a certified copy of your residency Visa contained in your Passport

Are you a New Zealand Citizen?   ❏ Yes   ❏ No

Have you been granted a Permanent Residency (other than a permanent humanitarian visa) in Australia?

❏ Yes   ❏ No

Citizenship:

Type of visa currently held

Were you born in Australia?   ❏ Yes   ❏ No

Country of Birth:

Year of arrival:

OFFICE USE ONLY
Date received at
SAC or GSC

Closing Dates: TWO weeks prior to the commencement of teaching at Griffith University in the relevant semester.

5. PROPOSED COURSES, maximum of two

Please note it is important to apply as soon as possible as classes fill quickly.

Year	Sem	Course Catalogue number:	Course title:	Campus	Mode*

* Select Mode: On-Campus = OC   External = Ext   Internet = Int

Full name of current Diploma _____

6. QIBT APPROVAL

You <u>must</u> have this section completed by your home institution's authorised officer and must include that institution's stamp or seal.

The application will not be considered without the prior approval of the home institution.

This student has approval to undertake the nominated course(s) at Griffith University.   On successful completion of the course(s) credit will be given to this student's program of study at this Institution.

Name and position of Institution's Authorised Officer (please print):

_____

Signature: **_____** Date   /   /

Please attach a copy of the student's academic transcript to this application

Institution stamp

7. STUDENT DECLARATION

I authorise the University to obtain information concerning my academic record from any school, university or other institution attended by me. I agree to inform the University promptly should I be excluded, suspended or expelled from any tertiary institution during the period of my enrolment at the University. I consent to the collection, storage and disclosure of information concerning any acts of record falsification or other irregular acts in relation to my academic record. I acknowledge that the University may vary or reverse any decision made on the basis of incorrect or incomplete information supplied by me. I authorise the University to obtain information concerning my status required under the Higher Education Support Act 2003 (HESA). I acknowledge that the University may vary or reverse any decision made on the basis of such information once obtained.

Signature: /   /

THE STUDENT ADMINISTRATION POLICY

The **Student Administration Policy** is available via: http://www.griffith.edu.au/students/student-forms/student-policies

DOCUMENTARY EVIDENCE AND SUPPORTING INFORMATION

✔   Please attach a copy of the QIBT academic record:

LODGING INSTRUCTIONS

This form should be completed and returned to the University no later than TWO weeks prior to the commencement of teaching at Griffith University in the relevant semester.

Application form and any documentary evidence must be lodged by mail or in person, to any campus Student Centre.
http://www.griffith.edu.au/student-centres/contact-us

PROTECTING STUDENT PRIVACY

Griffith University collects, stores and uses personal information only for the purposes of administering student and prospective student admissions, enrolment and education. The information collected is confidential and will not be disclosed to third parties without your consent, except to meet government, legal or other regulatory authority requirements. For further information consult the University's Privacy Plan at http://www.griffith.edu.au/about-griffith/plans-publications/griffith-university-privacy-plan or Telephone (+61 7) 373 57700 or (+61 7) 555 28811.

OFFICE USE ONLY – COURSE CONVENOR TO APPROVE/REJECT

I HAVE CONSIDERED THIS APPLICATION AND I RECOMMEND THAT THE APPLICATION BE:

☐ **APPROVED**   ☐ **REJECTED**   **Comments**

Signature _____   Date _____