

Enrollment Application Process and Checklist

Please return this checklist with your completed application packet

Contact the school office with any questions you may have at (724) 941-1233

1. Parent(s) and student please read and discuss:

- Mission Statement
- Faith Statement
- Enrollment Philosophy- the Culture of Cornerstone Prep

2. Parent(s) please read:

- Tuition, Financial Aid & Scholarships
- Tuition and Fee Payment Policy
- Tuition Options Application

3. If you believe that Cornerstone Prep will be a good fit for your student and family:

- Parent(s)- complete the enrollment application
- Student- complete the student application

4.

3. Make check payable to Cornerstone Christian Preparatory Academy with your application fee of \$150.

4. Mail items 1-3 above to Cornerstone Prep at 250 Brookwood Road, Venetia, PA 15367.

5. Using the enclosed reference forms, request one reference from a leader of the student's youth group or church who knows the student best and one from a leader at the student's current school. Please give them the request and a stamped envelope (addressed to: Cornerstone Prep, 250 Brookwood Road, Venetia, PA 15367) so they can complete and mail the reference as soon as possible. If the student is not currently active in church or youth group, please explain on the back of the application and provide one additional reference from a non-relative who knows the student well, preferable from an organization where the student interacts with age-appropriate peers.

6. Once we have received the completed application and application fee, we will call to schedule an interview with the student and at least one parent or guardian.

Forms are available in the office if you are unable to print them from this site.

3] Be sure all recommendation requests and copies of transcripts are completed and mailed to Grace Prep:

- ☐ Request For Records submitted to current or previous school
- ☐ Request copies of Transcripts & Discipline Record
- ☐ Request Personal Reference
- ☐ Provide Sample of a Graded English Paper
- ☐ Provide Immunization/Health Records

4] ☐ Attend our parent and student interviews:

These will be scheduled as soon as we receive written transcripts. For your convenience, we will schedule these at the same time.

Cornerstone Christian Preparatory Academy, 250 Brookwood Road, Venetia, PA 15367

Phone: (724) 941-1233 Fax: (724) 941-8309

Mission Statement

Cornerstone Christian Preparatory Academy exists to prepare scholars in both the secular and sacred realms, thoroughly prepared for the rigors of the finest colleges and universities. As independent critical thinkers, our graduates possess the wisdom and virtue necessary to be leaders in their fields of expertise, demonstrating a profound respect for humanity and all creation. With a strong foundation of knowledge in the laws and founding principles of Christ's church and our nation, they will become leaders of our republic and model citizens of the world. Cornerstone Prep's graduates will stand out as articulate defenders of their faith, always ready to offer a defense of the hope that lies within them.

Statement of Faith

Cornerstone Prep is a non-denominational Christian school dedicated to help Christian parents fulfill their Biblical mandate to educate their children in the Lord. To that end, all subjects are taught from a Christian worldview. Bible classes emphasize learning to study scripture, to interpret it accurately, and to apply its truths to every area of life.

Cornerstone Prep focuses on these essential elements of the Christian faith:

- All Scripture is inspired by God and is His infallible Word, inerrant in its original manuscripts.
- There is only one God who exists in three distinct persons, Father, Son and Holy Spirit.
- Man, created in the image of God, is both a physical and spiritual being.
- Man sinned, resulting in the loss of fellowship with God.
- Jesus Christ was fully God and fully man, born to a virgin by the power of the Holy Spirit, came to earth and lived among men.
- Though sinless, He was put to death to save us from eternal death and suffering, the just penalty for our sins.
- On the third day He physically rose from the dead, and will one day return to judge the world and deliver His people.
- Salvation from sins is accomplished only by faith in Christ, which is a gift of grace from God.
- The Holy Spirit regenerates new believers and empowers them for righteous living and service.
- Jesus Christ is the head of the church, which is composed of His believers. He instructed them to go make disciples of all nations.

Students are encouraged to discuss questions of doctrine with their parents and church leaders, partners with the Christian school in equipping them for righteous living.

Enrollment Philosophy- the Culture of Cornerstone Prep

Enrollment at Cornerstone Prep is selective. Our goal is to help you achieve academic excellence, even if you have struggled with that in the past. Our school is for students who are also willing to grow as Christ-followers, to support the mission of the school and contribute positively to our culture by:

- Developing a positive attitude and cooperative, encouraging spirit toward others
- Setting personal goals and working hard to achieve them- body, mind and soul
- Participating in extracurricular activities
- Consistently showing respect for students, staff, and others

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- Maintaining cheerful, faithful compliance with all school policies including the uniform dress code, electronic device use, etc.
- Exhibiting standards of Christian behavior both in and outside of school in word and deed

Initial and continued enrollment is conditional upon a student's commitment to maintaining these standards in attitude and behavior.

The culture of Cornerstone Prep is what makes our school unique and effective. It explains why some students drive/carpool an hour a day to get here. The most significant difference you will find between Cornerstone Prep and public high schools is displayed in our logo- Veritas et virtus (truth and virtue). We believe that:

- Truth- exists and that it was revealed to us in the person of Jesus Christ
- Virtue- people who understand that truth behave differently

We expect that our students are already followers of Christ, and will behave differently, to treat one another with love and forgiveness and to encourage one another as the scriptures command. To those who may honestly be struggling with what you believe, we are not asking you to accept someone else's beliefs but ask that you agree to live by our standards of conduct and keep an open mind as you study the scriptures and learn more about what it means to be a disciple of Jesus Christ. All Christian high schools are not alike. Cornerstone Prep's mission is to develop disciples of Jesus, but since all have sinned and fall short of the glory of God, it is necessary that as faithful disciples we learn to live out the grace of God. Grace is "unmerited favor" or getting good stuff you don't deserve. But the grace you'll find here isn't cheap grace. That means we take seriously our responsibility to bear the name of Jesus Christ in a way that reflects his truth. So, you'll find that we have certain rules you must live by while enrolled. Some are rules that we strongly believe are biblical mandates and others are what we call institutional preferences. We've established as few as possible but are firm with the ones we've decided upon, because the way our students live is the greatest testimony to truth that we have to offer the world.

It is important for your personal safety and the unity of the student body that we agree to certain values that allow us to live in harmony and peace. When you enroll at Cornerstone Prep you are agreeing to abide by our school rules as listed in the handbook while you are on school property and even when you are not. **In each instance where a member of the student body steps outside these boundaries of appropriate behavior, applying abundant grace is our clear goal.** This does not preclude us from taking whatever disciplinary measures are necessary to protect both the student and the student body, unfortunately including expulsion if necessary. We all represent Jesus Christ when we bear the name Christian, and have joint responsibility to represent Him and our school very well, protecting our collective reputations as diligently as we strive to protect our individual reputations.

We promise to take time to help you understand our biblical philosophy. There are always amazing benefits and some will just blow you away. And we'll even make a good case for the institutional preferences. We don't want to have rules for the sake of rules. We'd rather focus on the good stuff God has for you!

Each student will have a designated mentor who's committed to encouraging you with truth and love. They will meet with you regularly to see how you're feeling about life, school, family and God. If you are struggling with any specific standards of conduct or sin of any type, you can talk confidentially to your mentor. It is our goal to help you break free of anything that causes you to struggle, rather than encourage you to hide problems that could be solved with a little help.

Tuition, Financial Aid & Scholarships

Cornerstone Prep is committed to academic excellence, which necessitates a long-term commitment to qualified, dedicated faculty and an ongoing investment in their continuing education. We heartily endorse the Christian high school experience as the final significant academic journey before teens are released as legal adults into the care, custody and control of post-secondary educators. Parental investment in assuring their teens' competence as Godly critical-thinking scholars is therefore priceless and of lifelong value.

Knowing this, we also realize that college is on the horizon for the majority of our students, and pledge to strive for the balance required to maintain academic excellence without excluding those who will both bless others and be blessed by their attendance at Cornerstone Prep.

- We pledge to make every effort to keep tuition affordable, including the availability of tuition payment plans, financial aid, and scholarships so that every mission-appropriate student who desires a Cornerstone Prep education has the financial resources available to make it possible.
- We will strive to provide an environment of academic study and extracurricular activities that is rigorous and effective so that capable students who work diligently can qualify for college scholarships and college credits based on above average performance, successful completion of college prep and AP classes, high class rank and scores on PSSA, SAT and ACT tests, as well as qualifying for athletic, fine arts, music and other scholarships.

Tuition for the full 2012-2013 academic year is \$6,200.00

We understand that many families have "mission appropriate" students who want to attend Cornerstone Prep, but based on family income and other circumstances, cannot afford it. The fact is that those children and families can be a valuable asset to our school, and that is where we want to help.

If tuition appears to be more than you can afford based on income or other special circumstances, we have several options that may be available to your family:

- Financial aid from state tax credit scholarships (based on income and # children in the family)
- Other scholarships
- Opportunities for student/family to earn significant tuition discounts through service to the school and participation in fund-raising activities. One easy program that everyone can participate in is the scrip program that provides income for tuition or extracurricular charges. It involves use of pre-paid gift cards that can be used anywhere- Walmart, VISA card, Giant Eagle, SAMS Club, gasoline, department stores, etc. The cards are purchased for the same amount you would have spent anyway, so this is a perfect way to raise money without paying more for marked up items. It also offers families not requesting tuition support an opportunity to participate and be a blessing to others in need without an out of pocket contribution.

If requesting financial aid or scholarships:

1. Complete the Cornerstone Prep Tuition Options Application and submit it confidentially to Mrs. Cindi McCall by mail or fax as soon as possible to the address/fax # below.
2. Complete the Private School Aid Service paper application. Make sure that you keep a copy of the PSAS application for your records and mail the original in the envelope (included with the application) and your check for \$23 to cover the PSAS processing fee.

Completed applications will be reviewed promptly and the expected family contribution pre-confirmed at your request, prior to submitting your child's enrollment application. The Board of Directors' Financial Aid Committee will review and approve applicants based on necessitous/anonymous details provided by Mrs. McCall.

Tuition & Fee Payment Policy

Tuition/Payment Options- All tuition payments begin July 1 (except late enrollments) but we offer several payment options, some enabling discounts. Please choose one.

- **Option #1-** Full Payment by July 1, 2012 *with a 2% discount-* \$ 6,076.00
- **Option #2-** Half Payments by July 1, 2012 and January 1, 2013 *with a 1% discount-* \$ 6,138.00 (2 payments of \$ 3069.00)
- **Option #3-** 10 Monthly Payments from July 30, 2012 - April 30, 2013- \$ 620.00
- **Option #4-** 12 Monthly Payments from July 30, 2012 - June 30, 2013- \$516.67
- **Option #5-** 12 Monthly Payments from July 30, 2012- June 30, 2013- (see amount listed per item 1.b. on Tuition Options Application)

All monthly payments will be remitted through Electronic Funds Transfer (EFT) on the 5th day of the month by FACTS Management. Families may register securely online or via paper applications for the automatic monthly tuition deductions. To register online- go to <http://cornerstoneprep.net/TuitionandFinancialAid.aspx> click on to register for monthly tuition payments "click here".

Additional Fees/Payment Options-

- **Soccer/Girls Volleyball/Basketball Participation:** \$150 per student per sport
- **Special Events and Activities:** as scheduled
- **Fees for Lost or Damaged Books, Uniforms, or other property:** as charged

Additional fees are charged at the time student registers for the sport/event, regardless of whether they finish the season. Fund-raising options will be offered to students to help offset their cost of participation.

Student Withdraw/Tuition Reduction/Refunds:

Decisions regarding budgets for staffing, books, etc. are made based on anticipated enrollment. It is rarely possible to replace a student who chooses to leave mid-year. For that reason, partial-year students pay the full semester tuition amount for any semester they participate in. It is your decision as to when you enter or leave, so please consider this before you make your entrance or exit plans. If your reason for considering leaving is based on a change of financial circumstances, please speak to Mrs. McCall about emergency support. For students who withdraw mid-year, report cards and transcripts will be sent to the student's new school when all tuition for the semesters attended and fees due are paid in full.

If you happen to move out of our service area unexpectedly mid-year, your tuition will be due for any month that you attended. Report cards and transcripts will be sent to the student's new school when all tuition and fees due are paid in full.

I hereby agree to pay the tuition per the terms stated above for the 2012-2013 school year. I have read and agree to abide by the policies regarding refunds and discounts of tuition if I choose to withdraw my child prior to the end of the school year.

The payment plan that I prefer is Option #: Enter option # or explanation

Student's Name: Enter student name

Date:

Parent's Name: Enter parent name(s)

Parent's Signature: _____

For multiple students, please provide separate copies of this document.

If your family has been financially blessed, please consider a tax-deductible scholarship contribution (monthly or a lump sum) enabling you to anonymously support a student in need.

Tuition Options Application (One application per family per year)

At Cornerstone Prep we want to give financial aid freely to those who need it, so that every child has an opportunity to benefit from enrollment. Funds available for scholarships from all sources may be less than the total amount requested by families. Our goal is to allocate larger awards to families with the greatest need. Prior to completing this application, please prayerfully consider the maximum amount your family can contribute per month from all sources.

1. Estimate the amount to be requested from all available sources:
 - a. \$ Enter total monthly tuition for all students enrolled (\$516.67 X # students)
 - b. \$ Enter amount Maximum monthly amount we can contribute from our present income (This will be your expected monthly payment)
 - c. \$ Enter amount Estimated amount needed per month from other sources (a minus b)
2. Use your total family income as reported on your most recent federal tax return to determine your family eligibility for the Educational Improvement Tax Credit Program
 - Student must be a resident of PA, enrolled in a school in PA, not yet 21 years of age
 - Check chart- Use the column for the eligible # of dependents living in your household (by the IRS definition) including the student
 - The annual household income must be NO MORE THAN the amount listed
 - If there are more than 8 eligible dependents living in your household, add \$12,000 to the maximum income for each additional eligible dependent.

# Dependents	1	2	3	4	5	6	7	8
Annual Household Income in \$	72,000	84,000	96,000	108,000	120,000	132,000	144,000	156,000

Choose an item. We appear to be eligible for EITC scholarship support and would like to apply.

3. Complete the Private School Aid Service paper application. Keep a copy for your records and mail the original directly to PSAS according to the details provided with the application.
4. Cornerstone Prep advances financial aid to fill the gap between actual costs and the total of family contributions and other scholarship received. When families invest their time, talents, and resources into the school- through fundraising, volunteering (or a combination of both), the financial aid received is justified by reducing school expenses and helping increase income that allows our ministry to continue. We are very committed to helping everyone join us in that, believing that the Bible teaches all of us to give freely and to work hard for what we receive (*Acts 2:44-45, 2 Thes. 3:7-12*)

Choose an item. We agree to actively support the ministry of Cornerstone Prep by investing our time, resources and talents sacrificially, as we are able.

Choose an item. We agree that the information provided on this application is accurate.

Please accept our names entered below as valid electronic signatures.

Name of Parent(s): Enter parent name Enter parent name

Date: Click here to enter a date. Student(s): Enter student(s) names

Cornerstone Prep Ministry Supporters

Parent(s) name(s): _____

Please consider the ways that you can further the life-changing ministry of Cornerstone Prep. We know that no one can do everything, but everyone can do something. Students, parents, grandparents, friends... anyone can be part of helping bear fruit for now and eternity. Please check off all of the areas that you may be willing to serve as needed:

Spiritual/Emotional Support:

- ☐ Weekly on site prayer team
- ☐ Off site prayer team
- ☐ Mission and community service event planning
- ☐ Retreat planning
- ☐ Student mentor

Athletics:

- ☐ Transportation to games/practices
- ☐ Coaching/Assistant coach
- ☐ Operation of clock/scoreboard
- ☐ Line soccer field
- ☐ Soccer ball chasers during games
- ☐ Equipment managers
- ☐ Uniform distribution/collection support
- ☐ Volleyball line judge

Fund-Raising: EVERYONE SHOULD DO THESE!

- ☐ Coordinator of Great Lakes Scrip Program- raise tuition and fees by using pre-paid gift cards for just about everything people buy
- ☐ Participate in Scrip program
- ☐ Participate in Box tops program
- ☐ Participate in Campbells Lables program
- ☐ Participate in print cartridge recycling program
- ☐ Concession stand coordinator
- ☐ Concession stand volunteer

Office/In school help:

- ☐ Receptionist/Hall monitor
- ☐ Make copies for teachers
- ☐ Assist with mailings, other office projects
- ☐ Miscellaneous projects like covering books
- ☐ Data entry
- ☐ Computer maintenance, servers, security, other technical support
- ☐ Website development
- ☐ Food service manager
- ☐ Lunchroom volunteer
- ☐ Qualified instructor
- ☐ Substitute instructor
- ☐ Decorating bulletin boards, etc.

(continued on next page)

Marketing:

- ☐ Share testimony- written, verbal, video
- ☐ Videorecording
- ☐ Photography
- ☐ Design Marketing Flyers, etc.
- ☐ Development help- establish, promote and support fund-raisers
- ☐ Help secure student scholarships- companies for EITC or general scholarships, individuals

Events:

- ☐ Event planning
- ☐ Event volunteer
- ☐ Speak for chapel, assemblies
- ☐ Transportation to off-site events, field trips, etc.
- ☐ Staff appreciation support
- ☐ Assist with student supervision
- ☐ Bake cookies, etc.
- ☐ Childcare for events

Facility Needs:

- ☐ Cleaning
- ☐ Painting
- ☐ Maintenance- describe areas of expertise
- ☐ Landscaping
- ☐ Grass cutting, weeding, etc.
- ☐ Snow removal

Other areas not listed:

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 - Check chart- Use the column for the eligible # of dependents living in your household (by the IRS definition) including the student
 - The annual household income must be NO MORE THAN the amount listed
 - If there are more than 8 eligible dependents living in your household, add \$12,000 to the maximum income for each additional eligible dependent.

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Choose an item:

- a. _____ We appear to be eligible for EITC scholarship support and would like to apply.
 - b. _____ We are not eligible and will need another source of funds.
 - c. _____ We are not sure if we are eligible and may need another source of funds.
3. Complete the Private School Aid Service paper application. Keep a copy for your records and mail the original directly to PSAS according to the details provided with the application.
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_____ We agree to actively support the ministry of Cornerstone Prep by investing our time, resources and talents sacrificially, as we are able.

_____ We agree that the information provided on this application is accurate.

Responsible Party

Name of Parent(s): _____ Date Signed: _____

Signature of Parent: _____

Name(s) of Student(s): _____

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