



PERMIT APPLICATION FORM

Commercial image capture and use in Booderee National Park

(includes filming, photography, sound recordings and artwork)

Booderee National Park is a Commonwealth reserve established under the *Environment Protection and Biodiversity Conservation Act 1999* (the EPBC Act) to manage the environment of the region for the benefit of all people, present and future. The Director of National Parks, also established under the EPBC Act, uses a permit system to help regulate some activities. Permits may be issued subject to conditions that help to identify, protect, conserve and manage biodiversity, heritage and other values of Commonwealth reserves. This is a system through which industry and the public can share in the responsibilities of managing and protecting the park.

When a permit is required

You will need to apply for this permit if you wish to conduct filming, videoing, photography or art in or of Booderee National Park for commercial purposes. Commercial purposes means carrying out an activity with intent of a reward, i.e. money, merchandise or services, or the possibility of future reward (if done for financial reward or commercial gain, under contract or consignment for another person, and/or with a view to being sold or hired out, or for promotion/advertising of a product or service).

Please make sure you and your staff (if any) are familiar with, and adhere to, the permit conditions of any permits you are issued with. Breaching permit conditions may lead to the permit being suspended or cancelled.

Permit fees

Permit application fees are payable under the *Environment Protection and Biodiversity Regulations 2000*. The fees are:

- Filming (includes video recording) AUD \$250 per day or part day
- Still Photography / Artwork / Audio Recording AUD \$10 per day or part day

Using an existing image of Booderee National Park

If you want to use an existing image of the park you do not need to fill out this application, but will need to contact park staff on 02 4442 1006 or email booderee.permits@environment.gov.au regarding permissions and acknowledgement that might be required.

Working with traditional owners

Projects that seek to involve traditional owners are welcomed. If you wish to involve traditional owners in your image capture, please provide those details in your permit application as traditional owners will need to be consulted.

Public liability insurance

You will need to provide a certificate of public liability insurance showing that you, your staff and contractors are covered for the proposed image capture and use. Your public liability insurance needs to be with an insurer that is approved by the [Australian Prudential Regulation Authority](#), and for at least \$20 million for each and every event. Please contact the park if you are unable to meet this requirement.

Apply well in advance

Please allow a minimum of 28 days for the permit application to be processed. If you require a permit in less than 28 days' time, please contact the park on 02 4442 1006 (if calling from within Australia) or 61 2 4442 1006 (if calling from overseas), or email booderee.permits@environment.gov.au.

Park briefing

Once you are granted a permit, you and your staff (if any) are required to attend a briefing by park staff before you commence your image capture. Briefings are conducted at the Booderee National Park Administration Office, during normal business hours of 9am to 5pm. Please nominate your preferred time in your permit application.

How to apply

This application package can be posted, faxed or emailed to you, or you can download it from www.environment.gov.au/resource/media-and-artists-3. Please read through the permit conditions and complete the application form attached.

To apply for a permit, please:

- ensure you understand and are prepared to comply with the permit conditions
- answer all the questions in the application form – if you need more space than is available on the form, please attach a separate sheet
- complete the application checklist
- ask all proposed permit holders to sign, and an adult to witness and sign, the agreement near the end of the application package
- sign, and ask an adult to witness and sign, the declaration at the end of the application package – a permit cannot be issued unless these pages have been received
- email or send the application to the address at the end of the application package
- pay the permit fee (non-refundable).

Ensure you answer all the questions to the best of your knowledge; there are severe penalties for giving false or misleading information. By sending or faxing this application form to the permits administrator, all proposed permit holders agree that if a permit is issued, they and their staff and agents will act in accordance with all of its permit conditions.

Need more information

The Permits Officer for Booderee National Park can help with any queries regarding this permit – please call 02 4442 1006 or email booderee.permits@environment.gov.au.

Our website is at www.booderee.gov.au. The EPBC Act and Regulations can be viewed at www.environment.gov.au/epbc/index.html or purchased from CANPRINT by telephoning 1300 656 863.

Privacy

The Director of National Parks ('the Director') is authorised to request personal information from permit applicants under Part 17 of the *Environment Protection and Biodiversity Conservation Regulations 2000* (EPBC Regulations). The personal information that you provide will be used by the Director to assess your permit application and manage activities within the park, including compliance with the *Environment Protection and Biodiversity Conservation Act 1999* (EPBC Act) and EPBC Regulations. If you do not provide the requested information, your permit application cannot be assessed.

Disclosure

Information provided in this application form may be disclosed to the Board of Management for the park and any Consultative Committees established by the Board for the purpose of assessing your application.

Your personal information may be disclosed to other Commonwealth (and in some circumstances, state and territory) government departments and agencies where it is required or authorised by or under law or where it is reasonably necessary for law enforcement.

Privacy Policy

The collection, storage, use and disclosure of personal information by the Director is governed by the *Privacy Act 1988* (Cth) and, in particular, by the Australian Privacy Principles. The Director's Privacy Policy is available at www.environment.gov.au/node/35979. The Privacy Policy details how you can access and correct your personal information held by the Director and who to contact if you have a concern about your personal information.

CONDITIONS FOR A PERMIT FOR COMMERCIAL IMAGE CAPTURE AND USE IN BOODEREE NATIONAL PARK

Interpretation

In these conditions, unless the contrary intention appears:

Act means the *Environment Protection and Biodiversity Conservation Act 1999* and Regulations, management plans and instruments made under it, and includes any Act which amends or replaces it.

agreement means the agreement at the end of these conditions.

authorised participants means all persons, other than the permittee or the permittee's staff, who take part in the permitted activity.

capture for an image, means recorded or reproduced by artistic representation, or on film, videotape or electronic medium, and includes recorded sound.

Director means the Director of National Parks and includes any statutory successor to the Director and the Director's delegates.

management plan means the management plan in operation from time to time for the park under the Act.

park means the named Commonwealth reserve(s) for which this permit is issued.

park staff means persons employed by the Director and performing duties in relation to the park.

permitted activity means the specified activity for which this permit is issued.

permittee means each person (individual, company or other legal entity) to whom this permit is issued and includes, where the context permits, the permittee's staff.

permittee's staff means the permittee's employees, contractors and other agents who take part in the permitted activity.

public area means an area that is not behind or beyond a barrier or fence and to which entry is not prohibited or restricted by or under the Regulations. Public areas in the park are generally listed in the Park Visitors Guide.

ranger means a person appointed as a ranger under s392 of the Act.

Regulations means the *Environment Protection and Biodiversity Conservation Regulations 2000* and includes any Regulations that amend or replace them.

warden means a person appointed as a warden under s392 of the Act

In these conditions, unless the contrary intention appears:

The singular includes the plural and vice versa.

If a word or phrase is defined, other grammatical forms of that word or phrase have corresponding meanings

Where one of the words 'include', 'including' or 'includes' is used, the words 'without limitation' are taken to immediately follow.

Where the word "must" imposes an obligation on a person to do or not do something, the obligation is taken to be that the person take all reasonable steps to do or not do the thing (i.e. steps that ought to be reasonable to a person who possesses the faculty of a reason and engages in conduct in accordance with community standards).

A reference to the permittee includes, where the context permits, the permittee's staff involved in the permitted activity.

Note: The Director may vary or revoke these permit conditions, or impose new conditions, in accordance with r17.09 of the Regulations, and must do so where it is necessary to ensure that the matters or circumstances about which the Director is required to be satisfied when issuing the permit continue to apply.

General Permit Conditions (all activities)

1. The permittee must not conduct the permitted activity before the commencement date or after the expiry date shown on the permit.
2. The permittee must not conduct the permitted activity unless the permittee has signed and submitted the agreement with the park.
3. This permit cannot be transferred to another person, except in accordance with regulation 17.11 of the Regulations.

Note: If the permittee sells the business to which the permit relates, the permittee may apply to transfer the permit to the purchaser, in accordance with r17.11 of the Regulations, or the purchaser may apply for a new permit.

4. The permittee must comply with the Act, Regulations, Management Plan, these permit conditions, and any other signs, notices, information, guidelines, codes of conduct, protocols or directions issued by, or under the authority of, the Director relating to the Park.
5. The permittee must comply with all Commonwealth, State or Territory laws relating to the permitted activity.
6. The permittee must hold all permits, licences and other authorities required by law for the conduct of the permitted activity.
7. The permittee must maintain relevant training, qualifications and experience to competently conduct the permitted activity.
8. The permittee must carry a copy of this permit and these conditions, or keep a copy in the permittee's transport (vehicle, vessel or aircraft) while carrying out the permitted activity and must produce it for inspection when requested by a ranger or warden.
9. The permittee must not walk, and must take all reasonable steps to ensure that the permittee's staff and authorised participants do not, off track or use any road, track or area that is permanently, temporarily or seasonally closed or restricted by fences, gates or signs, unless specifically authorised by this or another permit.
10. The permittee must not, and must take all reasonable steps to ensure that the permittee's staff and authorised participants do not:
 - a) behave contrary to the Regulations or any warning or regulatory signs; or
 - b) pick fruits or flowers or branches, or otherwise damage any native plants;
 - c) interfere with, feed, handle or disturb any native animals, or damage or disturb a nest or dwelling place of a native animal;
 - d) touch or interfere with any rock art, sacred site or cultural artefact;
 - e) impede public access to any part of the park.

Notes: This permit does not give the permittee any rights to the exclusive use, enjoyment or occupancy of any area of the park unless specifically authorised by this permit.

11. The permittee must notify the Director, in writing, within 7 days if:
 - a) the permittee sells any business to which the permit relates to another person or group, or for any other reason ceases to conduct the permitted activity; or
 - b) the permittee is a company and there is a change in the owner(s) of the majority of issued shares in the company.
12. If the permittee is a company or other incorporated body the permittee must not, without the approval of the Director, have as a director or office holder a person who has been convicted¹ of an offence² against the Act or the Regulations within the previous 10 years.
13. The permittee must not, without the approval of the Director, use directly in the conduct of the permitted activity (eg driver or tour guide), the services of any person who has within the previous 10 years been

¹ A person is taken to have been convicted of an offence if, within five years, the person has been charged with, and found guilty of, the offence but discharged without conviction or has not been found guilty of the offence, but a court has taken the offence into account in passing sentence on the person for another offence. Part VIIC of the *Crimes Act 1914* includes provisions that, in certain circumstances, relieve persons from the requirement to disclose spent convictions and require persons aware of such convictions to disregard them

² Such an offence includes, for an offence under such a law, section 6 of the *Crimes Act 1914* or sections 11.1, 11.4 or 11.5 of the Criminal Code (which deal with being an accessory after the fact, attempting to commit offences, inciting to or urging the commission of offences by other people and conspiring to commit offences) or an equivalent provision of a law of a State or Territory

convicted of an offence against the Act or the Regulations prior to the grant of the permit.

Note: The Director may keep a register of persons who have been convicted of such an offence or who have been the subject of a request by the Director for a permittee to cease using their services within the park.

14. If any of the permittee's staff contravene these permit conditions, the Director may:
- notify the permittee of the contravention; and
 - direct the permittee to cease using the services of that person within the park for a specified time, and the permittee must forthwith comply with that request.

Note: In this situation and in accordance with r14.16, the Director must give written notice to the member of the permittee's staff of the decision, including a statement that the member of the permittee's staff may apply to the Director to reconsider the decision and that, subject to the Administrative Appeals Tribunal Act 1975, the member of the permittee's staff may subsequently apply to the Administrative Appeals Tribunal for review of the reconsideration.

15. The permittee must ensure that all of the permittee's staff are fully informed of and understand these permit conditions before they commence taking part in the permitted activity.
16. The permittee must ensure that the permittee's staff are appropriately trained and/or accredited for any activity they conduct in the park.
17. The permittee must ensure that appropriate risk management systems, strategies and procedures are in place to minimise foreseeable risks to the permittee's staff, authorised participants, members of the public, and the environment and heritage values of the park, and must produce evidence of such systems, strategies and procedures as requested by the Director.

Note: Suitable templates for risk management systems are available from Parks Australia. They represent the minimum acceptable standard for a risk management system. Permittees are encouraged to develop more detailed risk management systems.

18. The permittee is responsible for the safety, well being and behaviour of the permittee's staff, and must take all reasonably practicable steps to ensure that no person is exposed to risks to their health or safety whilst in the park.
19. If the permittee or any authorised participants are killed, injured, becomes ill, goes missing, or is involved in a dangerous incident while in the park, a member of park staff must be notified as soon as possible and the permittee and the authorised participant must comply with any requests or directions from a member of park staff in relation to the safety of that person or any other person.

Note: In this condition "dangerous incident" means an incident that exposes a person to a serious risk to their health or safety.

20. The permittee must ensure that its supervision of authorised participants is reasonable in the circumstances of the authorised participants' differing levels of fitness, experience and abilities.
21. The permittee must carry, and must ensure that each of the authorised participants carries, sufficient potable water for the conduct of the permitted activity.

Note: The Director recommends that, in hot weather, people carry and drink one litre of water for every hour they will be active.

22. The permittee will make good any damage to the park, to the extent that the damage was caused or contributed to by the conduct of the permitted activity or a breach of the permit conditions by the permittee.

Commercial Activity Permit Conditions

23. The permittee must not conduct the permitted activity unless the permittee holds a policy of public liability insurance sufficient to cover any liability the permittee may have to third parties or to the Director under the

agreement, and in any case for an amount of not less than \$20 million in respect of any single event, with an insurer that is licensed by the Australian Prudential Regulation Authority or otherwise approved by the Director.

24. The permittee must provide to the Director a certificate of currency for the policy of public liability insurance, evidencing that the policy covers all activities in the park of the permittee and the permittee's staff, contractors and other agents:
- before the permittee commences to conduct the permitted activity; and
 - on each occasion when the policy is renewed or when a new policy is taken out; and
 - at any other time as requested by the Director.
25. The permittee's staff must not include a contractor or agent unless:
- the activities of that person are covered by the insurance required under condition 23; or
 - the person holds a permit to conduct commercial activities in the park that authorises them to provide services to the permittee in connection with the permitted activity, and holds a policy of public liability insurance that satisfies the requirement of condition 23.

Booderee National Park Conditions

26. The permittee must not allow authorised participants to include a person aged 6 years or over unless the person is in possession of a valid park use ticket.

Note: the permittee and the permittee's staff are exempt from paying the park use fee while conducting the permitted activity.

27. The permittee must ensure that the permittee's vehicles entering the park along Jervis Bay Road stop at the park entrance station and that each authorised participants aged 6 years or over either presents for inspection or purchases a valid park use ticket.
28. The permittee must keep the park updated within a reasonable time of any changes to the list of vehicles or vessels used for the permitted activity.
29. In conducting the permitted activity the permittee must only use the sites authorised by this or another permit.
30. The permittee must comply with erected regulatory signs when using roads and tracks. The permittee must not use 'Authorised Persons Only' roads or tracks unless authorised by this or another permit.
31. The permittee must not enter Summercloud Bay or Wreck Bay, for commercial activities, unless authorised by this or another permit.

Note: This permit does not authorise access to Wreck Bay Council areas, including Summercloud Bay and Wreck Bay. Permittees wishing to access the Wreck Bay Council areas will need to obtain permission from the Wreck Bay Aboriginal Community Council.

Image Capture and Use Conditions

32. The permittee must not carry on the permitted activity in areas that are not public areas without the prior approval of the Director.
33. The permittee must comply with directions given by or on behalf of the Director regarding the conduct of the permitted activity in public areas.
34. Before commencing the permitted activity, the permittee must attend a briefing given by park staff.
35. Without prior approval, the permittee must not capture or use any images taken of:
- Aboriginal people or park staff;
 - Sites that are sacred to Aboriginals or otherwise of significance according to Aboriginal tradition that are not in a public area; or

c) Aboriginal living areas or outstations.

36. If any images captured under this permit are used or reproduced in a film or television broadcast, the permittee must ensure that the park is identified, and that assistance provided by park staff is acknowledged, in the film.
37. If any images captured under this permit are used or reproduced in a film or television broadcast, the permittee must ensure that the film or broadcast provides accurate information in relation to the park.
38. The permittee must not use any image captured under this permit for advertising purposes, other than advertising a film or television broadcast in which the image is used or reproduced, without the prior approval from the Director.
39. The permittee must provide a copy of any film or television broadcasts produced as a result of the permitted activity to the park within three months of the first public screening.
40. The permittee must submit all images of the park that will be used for advertising a film/television broadcast or promotional purposes to the park for consideration before their publication and use.
41. The permittee will only use the captured images for the permitted purpose stated on the permit and not for any other purposes.
42. The permittee will not allow the image to be used by another person for a commercial purpose different from what is authorised by this permit.
43. The permittee must seek permission each time pictures of traditional owners are published.

Note: images that show sensitive sites and people who have passed away may be offensive to traditional owners and are not considered appropriate for commercial use.

44. **FURTHER CONDITIONS MAY BE ADDED.**



PERMIT APPLICATION FORM COMMERCIAL IMAGE CAPTURE AND USE

Please allow a minimum of 28 days for your permit to be processed.

Please ensure the information is legible.

Details of Proposed Permit Holder																													
<p>The Director of National Parks is authorised to collect the personal information requested in this form under the <i>Environment Protection and Biodiversity Conservation Regulations 2000</i>. This information is used to assess permit applications and manage activities within Commonwealth reserves. A full Privacy Notice, the Director's Privacy Policy and details on who to contact if you have a concern about your personal information are available at www.environment.gov.au/node/35979.</p>																													
<p>1. Has the proposed permit holder previous held a permit for the activity?</p> <p><input type="checkbox"/> No <input type="checkbox"/> Yes If yes, what is the permit number</p>																													
<p>2. Name of proposed permit holder (If more than 1, attach their details on separate sheet)</p> <p>Full Name</p>																													
<p>3. Contact details of proposed permit holder</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">Contact person</td> <td style="width: 30%;"></td> <td style="width: 20%;">Title/Position</td> <td style="width: 30%;"></td> </tr> <tr> <td>Postal Address</td> <td colspan="3"></td> </tr> <tr> <td>Physical Address</td> <td colspan="3"></td> </tr> <tr> <td>Mobile</td> <td>Telephone</td> <td>Fax</td> <td></td> </tr> <tr> <td>Email</td> <td>Website</td> <td colspan="2"></td> </tr> </table>						Contact person		Title/Position		Postal Address				Physical Address				Mobile	Telephone	Fax		Email	Website						
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<p>4. What is the proposed permit holder's: (if applicable)</p> <p>ABN ACN</p>																													
<p>5. Is the proposed permit holder: <input type="checkbox"/> Individual <input type="checkbox"/> Company</p> <p><input type="checkbox"/> Other – please specify</p>																													
<p>6. Registered business name(s) (If more space is required, attach a separate list.)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Business Name 1</td> <td></td> </tr> <tr> <td>Business Name 2</td> <td></td> </tr> </table>						Business Name 1		Business Name 2																					
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<p>7. Details of person completing this application If same as Question 2, go to Question 7.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">Full Name</td> <td style="width: 30%;"></td> <td style="width: 20%;">Title/Position</td> <td style="width: 30%;"></td> </tr> <tr> <td>Relationship to proposed permit holder</td> <td colspan="3"></td> </tr> <tr> <td>Postal Address</td> <td colspan="3"></td> </tr> <tr> <td>Physical Address</td> <td colspan="3"></td> </tr> <tr> <td>Mobile</td> <td>Telephone</td> <td>Fax</td> <td></td> </tr> <tr> <td>Email</td> <td>Website</td> <td colspan="2"></td> </tr> </table>						Full Name		Title/Position		Relationship to proposed permit holder				Postal Address				Physical Address				Mobile	Telephone	Fax		Email	Website		
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20. Is assistance required from traditional owners?

No Yes – please specify:

21. Impacts on the environment

Will the activity result in the death or injury of native plants or animals? yes no

Will the activity involve taking, trading, keeping or moving a native plant or animal? yes no

Will the activity cause any damage to or destruction of nests or dwelling places? yes no

Is any off-track walking, off-road driving or roadside stopping proposed? yes no

22. Relevant qualification and experience of the proposed participants

Please provide details of each person who will be participating in the proposed activity in the park.

Full Name	Position	Experience/Qualification

23. Transportation to be used in the park (If more space is required, attach a separate list.)

Type of transport	Own/Operated by	Details
<i>E.g. Hired car</i>	<i>Car Hires R Us</i>	<i>Mitsubishi, Canter, Registration MO 1234, Maximum capacity 16 persons, White colour, Weighs 6000kg</i>

Permit Type and Payment Details**Name of person paying application fee**

Full Name

ABN (if applicable)

Application (Administration) Fee (non-refundable)

Filming (incl video) days @ \$250.00 per day or part thereof (per permit) Subtotal: \$

Photograph / Artwork days @ \$10.00 per day or part thereof (per permit) Subtotal: \$

Total fees payable: \$

Payment Method

Payment by

Mastercard

Visa

Bank Cheque / Money Order

Cheque/Money order to "ANP Fund"

Card holder's name

Credit Card number

Expiry Date

/

Payment amount

AUD \$

Today's Date

/ /

Card holder's signature

Agreement

THIS DEED made the _____ day of _____, 20____

WITNESS as follows:

In consideration of the permit issued to the permittee, the permittee agrees to:

- a) release the Director of National Parks, the Commonwealth of Australia, and their servants and agents ('the released parties') from all and any claims which the permittee might at any time hereafter have or have had against the released parties in respect of any injury, loss or damage which may be suffered by the permittee in the course of the permitted activity, except to the extent that any act or omission involving fault on the part of the released parties contributed to the relevant injury, loss or damage; and
- b) indemnify and keep indemnified the Director of National Parks, the Commonwealth of Australia, and their servants and agents ('the indemnified parties') against all actions, proceedings, claims or demands brought against the indemnified parties in respect of any injury, loss or damage arising out of:
 - (i) a breach of the permit conditions by the permittee or the permittee's staff; or
 - (ii) an act or omission involving fault on the part of the permittee or the permittee's staff in carrying on the permitted activity,except to the extent that any act or omission involving fault on the part of the indemnified parties contributed to the relevant liability, loss or damage; and
- c) take all reasonable steps to ensure that the permittee, the permittee's staff and authorised participants comply with the conditions subject to which the permit is issued; and
- d) provide information about the permitted activity as reasonably requested by the Director of National Parks.

Note: The Director of National Parks will only request such information for park management and planning purposes, and agrees not disclose to any other person any information so provided without the express permission of the permittee unless legally required to do so.

- e) ensure that, if the permitted activity includes the capture and/or use of images of people, the permittee(s) will not capture or use those images without the written consent of the individuals concerned;
- f) ensure that, if any images captured under the permit are used or reproduced in a film or television broadcast,
 - (i) Booderee National Park is identified, and that assistance provided by park staff is acknowledged in the film or broadcast, and
 - (ii) the film or broadcast provides accurate information in relation to the park, park staff and Aboriginal people; and
 - (iii) a final edited copy of the film or broadcast if provided to the Director of National Parks within 3 months of the first screening or broadcast.
- g) not use any image captured under the permit for advertising purposes, other than advertising a film or television broadcast in which the image is used or reproduced, without the prior written approval of the Director of National Parks;

Proposed permit holder's name

A copy of this agreement is to be signed by each proposed permit holder, or if the proposed permit holder is a company or other commercial entity, by its duly authorised officer.

Signed

Date

Name (please print)

Position

This agreement is signed in the presence of a witness aged 18 years or older:

In the presence of (witness' name)

Signed

Date

Declaration

I, , the applicant for this permit, DECLARE as follows-

1. that the information in this application is correct to the best of my knowledge AND I am authorised to complete this application on behalf of all proposed permit holders AND that none of the proposed permit holders have been convicted¹ of, or is presently subject to proceedings for, an offence under:
 - a) the EPBC Act or Regulations; or
 - b) another law of the Commonwealth or a State or Territory about the protection, conservation or management of native species or ecological communities; or
 - c) section 6² of the *Crimes Act 1914* or sections 11.1, 11.4 or 11.5³ of the Criminal Code³ in relation to an offence under a law mentioned in a) or b) above; or
 - d) a provision of a law of a State or Territory that is equivalent to a provision mentioned in c) above.
2. that the media briefing has been or will be attended by the permit holder(s) prior to commencing any activity in the park;
3. that I and all of the proposed permit holders have read and understand all of the standard permit conditions enclosed.

If you can not make this declaration because a proposed permit holder has been convicted of, or is subject to proceedings for a relevant type of offence please contact the Booderee National Park, for further advice. These matters do not exclude a permit being issued but can be taken into account.

Signed Date

Name (please print) Position

This declaration is made before a witness aged 18 years or older:

In the presence of (witness' name)

Signed Date

¹ Part VIIC of the *Crimes Act 1914* includes provisions that, in certain circumstances, relieve persons from the requirement to disclose spent convictions and require persons aware of such convictions to disregard them.

The applicant is taken to have been convicted of an offence if, within five years before the application is made, the applicant:

- a) has been charged with, and found guilty of, the offence but discharged without conviction; or
- b) has not been found guilty of the offence, but a court has taken the offence into account in passing sentence on the applicant for another offence.

² Section 6 of the *Crimes Act 1914* deals with being an accessory after the fact.

³ Sections 11.1, 11.4 and 11.5 of the *Criminal Code* deal with attempts to commit offences, inciting to or urging the commission of offences by other people and conspiracy to commit offences.

If this application is approved, please indicate whether you prefer to receive:

Mail Email Fax

Submit applications to:

Booderee National Park
Permits Officer
Village Road, Jervis Bay Territory 2540
Phone: +61 2 4442 1006
Fax: +61 2 4442 1063
E-mail: booderee_permits@environment.gov.au

Please allow a minimum of 28 days for permits to be processed.

To assist us in developing more efficient permit administration, please provide an estimate of the time taken to complete this form, including the time spent by the applicant and any other persons in reading the application form, collecting the information and answering the questions: hours and minutes