



## **STARTING PERMIT – HOLD HARMLESS LETTER**

**CITY OF NOVI**

**Community Development Department**

**(248) 347-0415**

TO: The City of Novi

RE: PROJECT: \_\_\_\_\_

PROJECT ADDRESS: \_\_\_\_\_

Please be advised that the undersigned has requested a starting permit from the City for the purpose of commencing the layout of footings and the construction of foundation walls on the Project site prior to final site plan approval, in a manner consistent with the approved preliminary site plan. The undersigned represents, however, that it has applied for, and will continue to seek final site plan approval and all necessary approvals in respect to the named Project, and within \_\_\_\_ days of the date of this permit, will submit all necessary documents, information, and applications needed to secure final site plan approval.

The undersigned acknowledges and affirms that the City has agreed to permit construction, consisting of the layout of footings and the construction of foundation walls, subject to the following conditions:

### **In General.**

The undersigned agrees to, and hereby does, release, indemnify, and hold harmless the City from any and all claims, demands, causes of action, or damages of any kind or nature against the City, its consultants, employees, agents, representatives, or designees, brought by the undersigned or others, arising by reason of, or in any way associated with, the City's permission to commence the layout of footings and the construction of foundation walls prior to final site plan approval. This includes, without limitation, claims, demands, costs, or judgments against the City, its employees, consultants, agents, representatives, or designees, whether such liability, loss, or damage is due or claimed to be due to the negligence of the undersigned, its subcontractors, the City of Novi, its consultants, officers, agents, and employees.

### **In Respect to the Improvements**

The undersigned also agrees to, and hereby does, release, indemnify, and hold harmless the City, its employees, consultants, agents, representatives, or designees and accepts all risks of loss associated with respect to the improvements themselves, as a result of commencing the layout of footings and the construction of foundation walls prior to final site plan approval. And, further, that in the event of its failure to obtain final site plan approval, or to satisfy any other applicable law, code, ordinance, or other requirement with respect to the subject project, the undersigned agrees, acknowledges, and affirms that the City retains the authority, at its sole option, to require the undersigned to discontinue the construction and/or use and to require the undersigned to vacate the Project premises, or to issue stop work orders, or to take other appropriate action, including but not limited to prohibiting

occupancy with respect to the Project. The undersigned also accepts all risks of loss with respect to commencement of the layout of footings and the construction of foundation walls before final site plan approval, including, but not limited to, the risk that final site plan approval may not be obtained, the risk that the building may not be occupied if final site plan approval is not obtained or other requirements are not satisfied, and the risk of any other loss or damage that may result from the undersigned's failure or inability to obtain final site plan approval or to satisfy all other requirements for occupancy, whether such risks are known or unknown at the time of executing this letter

The undersigned acknowledges that the City is under no obligation, in law or equity, to permit the activity contemplated hereunder. Permission is based upon the unique circumstances of this application and shall have no bearing or effect on the City's rights or authority with respect to any other requests by the undersigned or any other property owner within the City. The undersigned acknowledges that the issuance of this starting permit does not guarantee final site plan approval.

The undersigned agrees, as owner of the above-described Property, that this document may be recorded, and that the representations and obligations herein are binding upon its successors and assigns.

SIGNATURE: \_\_\_\_\_  
Print Signature Name

TITLE: \_\_\_\_\_ COMPANY: \_\_\_\_\_

WITNESS: \_\_\_\_\_  
Signature Print Signature Name

STATE OF MICHIGAN       )  
                                          ) ss.  
COUNTY OF OAKLAND    )

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 200\_ by  
\_\_\_\_\_ of \_\_\_\_\_, a Michigan \_\_\_\_\_, on  
behalf of said \_\_\_\_\_.

\_\_\_\_\_  
Notary Public  
\_\_\_\_\_ County, Michigan

My Commission Expires: \_\_\_\_\_