

*The use of West Virginia University athletic memorabilia is governed by NCAA rules and regulations (NCAA Bylaws 12.5, 12.5.1, 12.5.2). All requests must be submitted on this form and are limited to a single item per sport, per person or organization. Incomplete forms will be returned to sender. Submission of this form does not guarantee request will be granted.*

**1. Item Requested (limit one item)**

- Team/ Coaches Presigned Autograph Ball (\$25)                       B. Huggins Signed Photo (No Charge)  
 Team/ Coaches Presigned Poster (No Charge)

**2. Contact Information ( Shipping Address)**

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Email: \_\_\_\_\_

**3. Purpose of Request**

- A.  Self, personal, Skip to 6.                       Self, Gift to Individual, Skip to 6                       Organization.  
B. Are there any high school age children (grades 9-12) in the intended household for the memorabilia?  
 Yes                       No

**4. Organization Information**

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Email: \_\_\_\_\_

**5. Organization Classification:**

- Elementary/ Middle/ Junior High School (Grades K-8)                       Non-Profit/ Charitable Group  
 High School (Grades 9-12)/ Prep School/ Junior College                       Other, please describe.  
\_\_\_\_\_

Will the item be sold or auctioned for fund-raising purposes?  Yes                       No

If so, will high school age children (grades 9-12), prep school, junior college) students benefit from the sale?  Yes                       No

***Requests from non-profit organizations must be accompanied by documentation of its 501(c)(3) status and printed material describing the fund-raising event in which the item will be used.***

**6. Statement of Understanding:**

By signature below, I certify that the item provided to me per this request will be used only in the manner I specify above. I understand that this item may not be sold for personal profit nor donated to a fund-raising activity unless designated above. If I am giving this item as a gift, I certify that I will notify the recipient of the applicable regulations. I understand that this item may not under any circumstances be re-sold or auctioned through the Internet (i.e., eBay, etc.)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Mail the completed form and check payable to "WVU Athletic Department) to: Autograph Request, Athletic Compliance Office, West Virginia University, PO Box 0877, Morgantown, WV 26507**

Compliance Approval  Yes                       No                      By: \_\_\_\_\_ DDOA: \_\_\_\_\_ TX: \_\_\_\_\_