

Virgil C. Webb, William Garber and Flora Webb Garber Foundation

Scholarship Application Package

A. General Information

The Virgil C. Webb, William Garber and Flora Webb Garber Foundation (“Foundation”) was initiated to benefit deserving and financially needy students from Bondurant-Farrar High School. The scholarships are awarded each year to deserving high school seniors who plan to attend a four-year college. The applicant must principally reside in the Bondurant-Farrar Community School District.

Applicants are asked to submit a completed application by March 1st of each year. The application will be reviewed by the Managing Directors and approved by the Board of Directors of the Foundation. The Foundation Directors will approve the awards and the winners will be notified during the Bondurant-Farrar High School senior awards night or by mail for awards to current college/university students.

Only complete applications will be considered. The completed application consists of:

1. Completed Virgil C. Webb, William Garber and Flora Webb Garber Foundation Scholarship Application (use additional paper as necessary) (form included)
2. Official transcript of your high school grades sent by Bondurant-Farrar High School or copy from college/university (see Consent to Release of Grades and Academic Information)
3. Letter of recommendation from high school principal (form included)
4. Letter of recommendation from a high school teacher (form included)
5. Personal letter of recommendation (form included)
6. An original essay on the why the applicant should be considered for the scholarship
7. Complete list of any certificates, honors or awards you have received
8. Other relevant information to support your application
9. Consent to Release of Grades and Academic Information

Applications must be postmarked no later than March 1, of each year and received by March 5 of each year. Mail completed applications to: Virgil C. Webb, William Garber and Flora Webb Garber Foundation, 5360 NE 70th Ave., Altoona, IA 50009-9564. Inquiries about this application may be sent to vcwebbfoundation@gmail.com. Additional information may be requested and a personal interview may be required.

B. Virgil C. Webb

Virgil C. Webb was a life-long resident of Bondurant, Iowa. He farmed his family farm and eventually was the rural postal carrier later in his life. He enjoyed music by singing

in church and for others. He was known for his generosity by giving away his sweet corn and his garden products, all renowned for their taste, quality and size.

Later in his years, Virgil lost the ability to hear music or sing. He then realized he would not outlive his investments and requested his family holdings be invested in the Bondurant community. His first concern was for graduates from Bondurant-Farrar High School who wanted to go to college for music and had financial limitations. He was also concerned for needy and deserving graduates of Bondurant-Farrar High School, who wish to attend a four-year college or university majoring in something other than music and who could not afford to do so without financial assistance.

C. Award Amounts

Award amounts vary with each student. Students who qualify will be awarded funds, which may cover tuition and fees for up to 30 credit hours per academic year, but at a minimum of 12 hours per semester (full time designation). The amount of the award is credited to the student's account during the first two months of classes after being calculated during the registration periods. The Managing Directors supervise these student award accounts. If a student drops below full time designation, or drops from the college or university during the refund period, the Foundation will request a refund of the scholarship from the college/university. Awards are given on a year-to-year basis. A student in good standing who has fulfilled previous award obligations may apply each year for the award. Preference will be given first to high school graduates and then to college students requesting a renewal of the award or a new application for existing college student. Any unused scholarships awarded to the student and paid to the university/college will be refunded to the Foundation.

D. Obligations

College students receiving this scholarship will be expected to fulfill the academic responsibility of the award. Students may re-apply for this award so long as they have lived up to the conditions of the award and there are funds available by the Foundation. The following factors may be grounds for discontinuing the award: the inability of the student to work harmoniously with faculty and/or fellow students; the student's failure to maintain minimum grade point average; the student's failure to make significant progress toward a degree; or a serious violation of the law or of Bondurant-Farrar High School or college/university policies and regulations. The Board of Directors of the Foundation reserves the right to refuse renewal in any of the above cases.

To maintain eligibility for the Foundation Scholarship, you must:

- Maintain a minimum Grade Point Average (GPA) of 2.25 in all coursework
- Maintain a minimum GPA of 2.5 in all coursework of your major
- Enroll in a four-year college or university
- Carry a full academic load of at least 12 credit hours per semester
- Continue to be a student in good standing by abiding to the policies of the Bondurant-Farrar High School Student Handbook and/or the college or university
- Fulfill the academic responsibilities of the award

- Provide semester grade results to the Managing Directors of the Virgil C. Webb, William Garber and Flora Webb Garber Foundation within 45 days of semester's end

Students may request their award to be renewed so long as they have lived up to the conditions of the award, re-apply, qualify for the scholarship annually, and Foundation funds are available. The following factors may be grounds for discontinuing the award: the inability of the student to work harmoniously with faculty and/or fellow students; the student's failure to maintain minimum grade point average; the student's failure to maintain standards of excellence and progress in his/her major; the student's failure to make significant progress toward a degree; or a serious violation of the law or of Bondurant-Farrar High School or college/university policies and regulations. The Managing Directors reserves the right to refuse renewal in any of the above cases.

The Virgil C. Webb, William Garber and Flora Webb Garber Foundation does not discriminate on the grounds of disability, age, race, color, religion, sex, ethnic origin, or any other classification protected by Federal and/or Iowa state constitutional and/or statutory law. All scholarships are awarded in accordance with the Virgil C. Webb, William Garber and Flora Webb Garber Foundation scholarship policies.

E. Attachments

Please submit three (3) collated sets, including the original, of the following application materials:

1. Completed Virgil C. Webb, William Garber and Flora Webb Garber Foundation Scholarship Application (form included)
2. Official Transcript of your high school grades sent by Bondurant-Farrar High School or copy from college/university (see Consent to Release of Grades and Academic Information)
3. Letter of recommendation from high school principal (form included)
4. Letter of recommendation from a high school teacher (form included)
5. Personal letter of recommendation (form included)
6. Essay (as described below, form included)
7. Complete list of any certificates, honors and awards you have received
8. Other relevant information to support your application
9. Consent to Release of Grades and Academic Information

**Virgil C. Webb, William Garber and
Flora Webb Garber Foundation
Scholarship Application**

Name of Applicant: _____

Mailing Address: _____

Home phone number: _____

Parents' Names: _____

Mailing Address: _____

Email address: _____

Please attach a separate sheet for personal activities if needed.

Year(s) in which you were a member of school and civic organizations (list):

List all memberships or other honor groups in which you were a member and include the year(s). _____

List any other academic, extra-curricular community, or other awards and honors you have received during your high school years. _____

College/University you plan on attending in the Fall: _____

City: _____ State: _____

*Have you been accepted? YES NO Acceptance Date: _____

**Acceptance to college/university is required before awarding of scholarship*

Other colleges/universities s you have applied: _____

Additional information you would like the Managing Directors to consider: _____

Academic Information:

Graduation Date _____ Current rank in class _____

Current GPA _____ ACT Score _____ SAT Score _____

FAFSA EFC score _____ Final or Preliminary

College/University Class standing (in Fall 2010):

Freshman

Sophomore

Junior

Senior

I plan to major in _____.

Financial information: (to be completed in typed form)

Below, please report the annual income for yourself and your parents/guardians (use most recent annual income statement and tax returns available - preferably January through December 2009). A copy of personal and business financial statements, a printout of FAFSA application data forms and tax returns is required.

Income

Student Applicant's Income		Parents' / Guardians' Income	
Student's Income from work		Father's income from work	
Spouse's income from work		Mother's income from work	
Other income*		Other income*	
Other income*		Other income*	
Other income*		Other income*	
Other income*		Other income*	
Other income*		Other income*	
Other income*		Other income*	
Total income from income tax return		Total income from income tax return	
Annual taxes paid		Annual taxes paid	

* List income from rentals, pensions, dividend, interest, partnerships, dividends, etc. specifically in space provided

Assets

Student Applicant's Assets		Parents' / Guardians' Assets	
Student's Savings - Bank Accounts Balances		Savings and Bank Accounts Balance	
Student's Home Value		Parents' Home Value	
Amount owed on home - mortgage		Amount owed on Home	
Value of other land and buildings		Value of other land and buildings	
Investments - Stocks & bonds		Investments - Stocks & bonds	
Investments - other businesses		Investments - other businesses	
Trusts where student is beneficiary			
Other - specify			
Other - specify			
Other - specify			
Other - specify			

A separate financial statement may be provided.

Do you or your family have money, property or other assets in a country outside the United States of America? Yes No

If yes, please describe and present value:

Does your family receive income from these assets? Yes No If Yes, how much per year? \$ _____

Not including this scholarship, please indicate how you intend to finance your education:

Please list grants and scholarship received or expected to receive:

Please list any governmental support for income or for scholarships:

Financial Filing Deadline March 1, 2010

Instructions for Completing This Financial Form

Answer **ALL** questions. **If a question does not apply to you, enter "ZERO or N/A."** Questions left blank will cause lengthy delays in the processing of your application. You must also submit all income tax and earnings statements related to the information on this application, and all financial information, as well as a FAFSA application printout. **Parent information is REQUIRED** of all dependent applicants to undergraduate programs. Make sure all required parties sign this application before you return it.

Privacy Notice Concerning Financial Information

For the Virgil C. Webb, William Garber and Flora Webb Garber Foundation, the protection of the privacy of the personal information submitted by applicants and their parents/guardians is of paramount importance and we take this responsibility very seriously. This information will be maintained in a manner that protects the privacy rights of those individuals. This notice describes our policy regarding the confidentiality and disclosure of applicants and their parents/guardians personal financial information. Our policy applies to both current and former applicants and their parents/guardians.

Confidentiality: We will collect non-public, personal financial information about you from the information we receive from you on applications or other forms including income tax returns (such as name, address, social security number and date of birth).

Financial details will be available only to the Managing Directors. The completed application (excluding the financial information) will be available to the Board of Directors.

Security Practices: We will emphasize the importance of confidentiality through director training, the implementation of procedures designed to protect the security of our records, and our privacy policy. We will restrict access to the personal financial information of our applicants and their parents/guardians to those directors who need to know that information to perform their grant authorization responsibilities. We will maintain physical, electronic, and procedural safeguards to guard your non-public, personal financial information. We do not have encrypted email service and request that no personal data or financial information be submitted over an Internet email service. Note that no transmission of data over the Internet is guaranteed to be completely secure. It may be possible for hackers or other third parties not under the control of the Foundation to intercept or access transmissions or private communications unlawfully. While we strive to protect your personal information, we cannot ensure or warrant the security of any information you transmit to us by means of the internet. Any such transmission is done at your own risk. All application materials will be kept in secured hard copy and electronic format.

All forms and information are encouraged to be physically delivered or mailed by US Postal Service.

I verify that all information provided to the scholarship selection committee is accurate. I also give permission to verify any information included in this application.

Signature of Applicant: _____

Date of Application: _____

Signature of Applicant's Parent: _____

Signature of Applicant's Parent: _____

2010 High School Principal Reference Form

The student named below is applying for the Virgil C. Webb, William Garber and Flora Webb Garber Foundation Scholarship.

Name of student: _____

Please include information from the following questions in your letter: *(to be completed in typed form)*

1. How long have you known the student?
2. What is your personal knowledge of the student's accomplishments?
3. What is your personal knowledge of the student's career plans and his/her goals for the future?
4. What additional information would you like to mention that you think the committee should know about the student?

Please be specific in your reasons. *Once completed, please give this form directly to the student to attach to his/her application packet. **Thank you!***

If you paste in the information, please use Times New Roman 10 font. Please attach a separate sheet if needed.

Name: _____ Title _____ Date: _____

Signature: _____

Address: _____ Email _____

Phone _____

Please complete the letter and enclose it in a sealed envelope. Give the student the envelope to be included with his/her application.

*Please return this form to the student prior to the March 1, 2010 deadline. The entire application packet must be received by Virgil C. Webb, William Garber and Flora Webb Garber Foundation or postmarked no later than: **March 1, 2010.***

2010 Teacher Recommendation Form

The student named below is applying for the Virgil C. Webb, William Garber and Flora Webb Garber Foundation Scholarship.

Name of student: _____

Please include information from the following questions in your letter: *(to be completed in typed form)*

1. How long have you known the student?
2. What is your personal knowledge of the student's accomplishments?
3. What is your personal knowledge of the student's career plans and his/her goals for the future?
4. What additional information would you like to mention that you think the committee should know about the student?

Please be specific in your reasons. *Once completed, please give this form directly to the student to attach to his/her application packet. **Thank you!***

If you paste in the information, please use Times New Roman 10 font. Please attach a separate sheet if needed.

Name: _____ Title _____ Date: _____

Signature: _____

Address: _____ Email _____

Phone _____

Please complete the letter and enclose it in a sealed envelope. Give the student the envelope to be included with his/her application.

Thank you again for taking the time to write this letter of recommendation.

*Please return this form to the student prior to the March 1, 2010 deadline. The entire application packet must be received by Virgil C. Webb, William Garber and Flora Webb Garber Foundation or postmarked no later than: **March 1, 2010.***

2010 Personal Recommendation Form

Recommendation Guidelines

This form should be given to the person writing the recommendation.

Thank you for taking the time to write a letter of recommendation for this student for consideration for the Virgil C. Webb, William Garber and Flora Webb Garber Foundation Scholarship.

Name of student: _____

Please include information from the following questions in your letter: *(to be completed in typed form)*

1. How long have you known the student and in what capacity (friend, employer, etc.)?
2. What is your personal knowledge of the student's accomplishments?
3. What is your personal knowledge of the student's career plans and his/her goals for the future?
4. What additional recommendations would you like to mention that you think the Managing Directors should know about the student?

Please be specific in your reasons. *Once completed, please give this form directly to the student to attach to his/her application packet. **Thank you!***

If you paste in the information, please use Times New Roman 10 font. Please attach a separate sheet if needed.

Name: _____ Title _____ Date: _____

Signature: _____

Address: _____ Email _____

Phone _____

Please complete the letter and enclose it in a sealed envelope. Give the student the envelope to be included with his/her application.

Thank you again for taking the time to write this letter of recommendation.

*Please return this form to the student prior to the March 1, 2010 deadline. The entire application packet must be received by Virgil C. Webb, William Garber and Flora Webb Garber Foundation or postmarked no later than: **March 1, 2010.***

NARRATIVE ESSAY: Compose a brief statement (no longer than 500 words) defining your reasons for consideration of this award and why you believe you are a qualified candidate for this year's scholarship. Include your aspirations and goals, important influences in your life, and contributions you believe will make you an asset to receive this scholarship (*to be completed in typed form, no handwritten essays*). If you paste in the information, please use Times New Roman 10 font. Please attach a separate sheet if needed.

Name: _____ Date: _____
Signature: _____

Consent to Release of Grades and Academic Information

To Scholarship Applicant:

By signing below, you grant permission to the faculty and staff of the Institution named below to release any information relevant to your academic standing when requested by an officer of the Virgil C. Webb, William Garber and Flora Webb Garber Foundation. This may include such information as, but not limited to, attendance, grades, grade point average, motivation and attitude. This Consent to Release will remain valid until graduation or until you rescind this Release in writing.

I authorize the following institution to release academic and grade information to the Virgil C. Webb, William Garber and Flora Webb Garber Foundation. I understand that by signing this Consent, I am waiving my rights of nondisclosure under the Federal Educational Rights and Privacy Act only as to the person(s) listed. This release does not permit the disclosure of information to any other person(s) or entities without my written consent.

Name of Institution: _____

Address of Institution: _____

Student's Name _____

Student's Address _____

Student's Social Security Number _____

Student's Signature _____ Date _____

Parent/Guardian's Name _____

Parent/Guardian's Signature _____ Date _____

Parent/Guardian's Name _____

Parent/Guardian's Signature _____ Date _____