

Highland Community Schools
Board of Directors Meeting
Monday, October 8, 2012
7:00 p.m. – High School Board Room

The meeting was called to order at 7:03 p.m. by President Mike Roberts.

Roll call was taken with Cindy Michel, Kevin Engel, Mike Golden, Megan Allen, Nick Smith and Mike Roberts present. Becky Hanson was absent. Also in attendance were Chris Armstrong, Superintendent, Bev Colbert, Board Secretary, Sue Rich, Business Official, Angela Hazelett, High School Principal, Joel Diederichs, Middle School Principal, Eric Ewald, Riverside Principal and Jane O'Leary, Ainsworth Principal.

The following item was added to the agenda on 10/5/2012:

8. Approval of credit card authorization for Sue Rich and Chris Armstrong
Golden made a motion to approve the agenda, as amended. Seconded by Allen.

Motion carried 6-0

Consent Agenda Items:

Minutes: Approval of the September 10, 2012 regular meeting minutes.
Approval of the September 12, 2012 special meeting minutes.
Approval of the September 24, 2012 regular meeting minutes.

Financial Reports: Approval of the September financial reports.

Payment of Bills: Approval of the following October bills.

General Fund - \$49,243.30
Prepaid General Fund - \$6,070.90
Schoolhouse Fund - \$133,058.74
Activity Fund - \$10,052.53
Prepaid Activity Fund - \$4,430.59
Lunch Fund - \$18,646.09
Prepaid Lunch Fund - \$1,557.44
Insurance Fund - \$1,125.37
Prepaid Insurance Fund - \$1,265.77

Fund Raisers:

None

Engel made a motion to approve the items on the consent agenda. Seconded by Golden.

Motion carried 6-0

Persons speaking to items on the agenda were recognized: None

Persons speaking to items not on the agenda were recognized: None

Miscellaneous Communication: Thank you note from the Fox family for plant sent for funeral.

Business Manager Bev Colbert presented the official certified annual report for the 2011-12 school year. This is the comprehensive financial report of the school district for the year ending June 30, 2012. Total general fund revenues for the year were \$7,251,446 with 45% local sources (property taxes); 51% state sources and 4% federal sources. Total general fund expenditures

were \$7,125,512 with 77% salaries & benefits; 19.5% purchased services, supplies, equipment and 3.5% AEA pass-thru and transfers. The ending fund balances are the same as the Treasurer's Report that was presented at the annual meeting in September.

Engel made a motion to accept the Certified Annual Report for fiscal year 2012. Seconded by Michel.

Motion carried 6-0

Business Manager Bev Colbert then presented the special education supplement for the 2011-12 school year. The total revenues were \$1,262,243 and the total expenditures were \$1,513,045. This resulted in a negative special education balance of \$250,803 which can be recovered through allowable growth and supplemental aid from the state.

Allen made a motion to accept the Special Education Supplement for fiscal year 2012. Seconded by Smith.

Motion carried 6-0

Business Manager Bev Colbert then presented the Transportation Report for the 2011-12 school year. Total net transportation costs were \$342,990 with an average cost per mile traveled of \$2.72. The average cost per pupil transported was \$778.69.

Smith made a motion to accept the Transportation Report for fiscal year 2012. Seconded by Golden.

Motion carried 6-0

Golden made a motion to approve credit card authorization for Sue Rich and increase the credit card limit for Chris Armstrong from \$3,000 to \$5,000. Seconded by Allen.

Motion carried 6-0

Business Manager Bev Colbert went over the 2012-13 Title I application. The amount being allotted to our district is \$66,460 for this school year, 20% of that amount will go to supplemental services since Riverside Elementary is a SINA school.

Engel made a motion to approve the Title I application for the 2012-13 school year. Seconded by Golden.

Motion carried 6-0

Golden made a motion to approve the WCRF grant applications. Seconded by Engel.

Motion carried 6-0

Highland CSD – Equipping New Track for Full Functionality - \$24,000
 Highland CSD – Ainsworth Ball Association – Ball Field Reconstruction - \$25,000
 Highland CSD – Highland Music & Performing Arts Boosters – Choir Robes - \$17,250
 Highland CSD – Ainsworth ESO – Ainsworth Elementary Playground - \$59,635
 Highland CSD – Fusion Keyboards (SPED) - \$4,880
 Highland CSD – iLearn with iPads (SPED) - \$10,000
 Highland CSD – ActivSlates for Activ Learning - \$10,000
 The Old Creamery Theatre Company - \$106,500 (Highland WCRF request - \$6,000)

The preliminary certified enrollment for October 2012 is 665.8. This figure is subject to change due to open enrolled students out of the district that are entered by the school district that the student is attending. Enrollment will be certified on Monday, October 15, 2012.

Allen made a motion to approve the following appointments. Seconded by Smith.

Motion carried 6-0

Appointments:

Michael Kurtz, HS Night Custodian – September 18, 2012 @ \$11.50/ hour

Joyce Bausch, Route Bus Driver – October 1, 2012 @ \$76.00/day

Modifications:

Joan Gerot, Riverside Custodian – 6 hours per week NOT 9 hours per week

Board of Directors:

- 1) Mike Golden attended the IASB regional meeting in Fairfield and felt it was very worthwhile. He handed out a Financial Focus booklet to all board members which focuses on the Highland school district.
- 2) Megan Allen commented on the plastic bottles that are left behind after football games and if there could be more recycling containers for them. The Music Boosters are in charge of this and turn them in as a fund raiser. She also asked if the cheerleaders get any of the gate receipt money at ball games or if they must fund raise for their uniforms and supplies. They are not given a portion of the gate receipts and must do fund raising.

Jane O’Leary, Ainsworth Principal:

- 1) Open House was well attended and the book fair was good. Twenty families attended the everyday math meeting.
- 2) Sacha Club will be buying a book for each student and the fire safety poster contest is this week with the winner being announced on Friday.
- 3) A fitness/nutrition team has been started consisting of two students from 3rd, 4th and 5th grade.

Eric Ewald, Riverside Principal:

- 1) The Walk-a-thon was held last Friday and over \$10,000 was raised. The students walked a total of 580 miles. Since the walk-a-thon goal was reached Mr. Ewald will be spending some time on the roof of the school.
- 2) The Open House and book fair were both good and well attended.

Joel Diederichs, Middle School Principal:

- 1) All middle school students walked on the track on October 3rd for the Healthiest State Initiative walk.
- 2) October 19th is the end of the 1st quarter and the fall sports are wrapping up. The football, volleyball and cross country teams have all had good seasons.
- 3) The M.I.L.K. relays will be held on October 26, 2012 at 1:30 p.m.

Angela Hazelett, High School Principal:

- 1) The high school students walked on October 3rd for the Healthiest State Initiative walk.
- 2) Ms. Hazelett has created a Facebook page for the high school. There are pictures from the pep rally, homecoming, a cross country meet and the band trophies all on the page.
- 3) There will be 7-8 kids attending the Latino conference this Friday at the University of Iowa.
- 4) The PSAT test will be given next week to any sophomores who wish to take it and MAP testing will also take place next week.
- 5) Teachers have been learning more about GoogleDocs and other tech training. This will continue to be done each month.

Bev Colbert, Board Secretary:

- 1) The IASB convention will be November 14-15 2012.

Chris Armstrong, Superintendent:

- 1) Mr. Armstrong authorized a football practice field to be put in west of the baseball field. This area will all be seeded down and should be ready in the spring. The estimated cost was \$14,000 but will be less than this since watering should not be necessary.
- 2) The information and forms for the fitness room will be available on the web site very soon.

The next regular board meeting is scheduled for Monday, October 22, 2012 at 5:30 p.m. in the high school board room.

Engel made a motion to adjourn at 8:37 p.m. Seconded by Allen.

Motion carried 6-0

Reports and documents and the full text of motions, resolutions, or policies considered by the Board at this meeting are on file in the Board Secretary's office, 648-3822 or 657-4180, Monday through Friday, 9:00 a.m. – 4:00 p.m.

PRESIDENT, MIKE ROBERTS

SECRETARY, BEV COLBERT