

# Part-time Recreation Worker

Committed to employment equity, the City of Toronto encourages applications from Aboriginal persons, persons with disabilities, members of visible minority groups and women. Accommodation will be provided in all parts of the hiring process as required under the City's Employment Accommodation Policy. Applicants need to make their needs known in advance.

**Note: Applications will not be acknowledged. Applicants to be interviewed will be notified.**

**Applicant Information (please print clearly)**

First Name		Last Name			
Street Number	Street Name			Suite/Unit Number	
City		Province		Postal Code	
Telephone Number	Mobile Number		Email		

- Yes  No Will you be 14 years of age or older for the duration of the program?
- Yes  No Are you presently employed in any other position by the City of Toronto?  
If yes, position and location: \_\_\_\_\_
- Yes  No Have you been employed in the past by the City of Toronto or any of its former municipalities?  
If yes, position and locations: \_\_\_\_\_
- Yes  No Are you legally eligible to work in Canada?
- Yes  No Do you have a valid Social Insurance Number?
- Yes  No Do you have your current First Aid Certificate?  
If yes,  Emergency  Standard  
Name of Certificate: \_\_\_\_\_ Expiry Date (yyyy-mm-dd): \_\_\_\_\_

Complete **one application form for each position, District & season** that you are applying for. Attach your resume to each application form.

District applying to: (choose one)  **North York**  **Etobicoke York**  **Scarborough**  **Toronto East York**

Position applying to ( <b>job title and job code</b> ):	
Closest intersection to your home:	Preferred location(s):

Season applying for:  Fall / Winter / Spring  Summer

Indicate your availability to work:

	Sun	Mon	Tues	Wed	Thurs	Fri	Sat
Morning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Afternoon	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Evening	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

# Part-time Recreation Worker

## Employment History

List below any volunteer or paid positions you have held related to the position you are now applying for, and begin with the most recent.

Employed by:	Position:	Dates: Employed From	to
Employed by:	Position:	Dates: Employed From	to

## Qualifications

Please list qualifications/certificates related to the position for which you are applying. **Note: Attach photocopies.**

Qualification/Certificate:	Expiry Date:
Aquatic Positions: Lifesaving Society ID Number	

## Education

	Years Completed	Certificate/Diploma Received
High School:	1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
College Area of specialty:	1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
University Area of specialty:	1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No

Relatives of City of Toronto employees will be considered for employment as part-time recreation staff based solely on their qualifications, and if employed, must comply with requirements of the City's *Employment of Relatives* policy.

I hereby certify that the above information is complete and accurate to the best of my knowledge and I authorize you to make such inquiries as may be deemed necessary in the processing of my application for employment. It is understood and agreed that any misrepresentation made by me in connection with this application is sufficient cause for cancellation of the application or termination of my employment. A police reference check is a requirement for positions where the duties require working directly with children and/or vulnerable adults. Consent to conduct the check will be requested from successful applicants before a final offer of employment is made.

Signature: \_\_\_\_\_ Date: (yyyy-mm-dd) \_\_\_\_\_

### Send your application and resume by mail, or fax to:

<b>North York District</b> North York Civic Centre <b>c/o Recruitment Co-ord.</b> 5100 Yonge Street, 3 <sup>rd</sup> Floor Toronto, ON M2N 5V7 Fax: 416-395-7886	<b>Etobicoke York District</b> Etobicoke Civic Centre <b>c/o Recruitment Co-ord.</b> 399 The West Mall Toronto, ON M9C 2Y2 Fax: 416-394-8574	<b>Scarborough District</b> Scarborough Civic Centre <b>c/o Recruitment Co-ord.</b> 150 Borough Drive, 5 <sup>th</sup> Floor Toronto, ON M1P 4N7 Fax: 416-396-5121	<b>Toronto &amp; East York District</b> Metro Hall <b>c/o Recruitment Co-ord.</b> 55 John Street, 7 <sup>th</sup> Floor Toronto, ON M5V 3C6 Fax: 416-392-0023
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Fax Alert: Sending personal information by fax is not a secure means of transmission. It is recommended you complete and return the application form by regular mail. Check us out on the web at: [www.toronto.ca/hiringnow](http://www.toronto.ca/hiringnow)

### Notice of Collection

The personal information on this form is collected under the legal authority of the City of Toronto Act, S. O. 2006, Chapter 11, Schedule A, s. 136 (c) and City of Toronto Municipal Code, Chapter 169, Article IV. The information is reviewed to determine eligibility for employment. Questions about this collection can be directed to the Manager of Staff Support, Metro Hall, 55 John Street, 24th Floor, Toronto, Ontario, M5V 3C6 or by telephone at 416-394-8507.