

2012-2014 Local House Corporation Certification and Recognition Program - Awards Packet

ELIGIBILITY: All local house corporations who received certification in 2010-2012
or completed the process during the 2012-2013 fiscal year.

DEADLINE: Must be received by February, 1 2014.

SUBMIT TO: Alpha Chi Omega National Housing Corporation
5939 Castle Creek Parkway North Drive
Indianapolis IN 46250-4343

or

fax: 317.579.5051
email: leisler@alphachiomega.org

Local House Corporation Project of the Year *(two categories)*

1. Project of the Year - Major Renovation

This award is given to the local house corporation for an outstanding major renovation \$250,000 or over that has enhanced the facility during the period March 1, 2012 through January 31, 2014.

In one envelope, please supply the following material:

- Describe why this project exemplifies the best of Alpha Chi Omega.
 - Fully describe the project.
 - Explain how the project has enhanced the facility and how it has benefited the collegiate chapter.
 - Provide photos, if possible.
- Letter of support providing justification for receipt of award from the chapter executive board with chapter president signature. *Recommended, not required.*
- Letter of support from the chapter advisory board with chapter advisor signature. *Recommended, not required.*

2. Project of the Year - Special Project

This award is given to the local house corporation for an outstanding major renovation under \$250,000 that enhanced the facility during the period March 1, 2012 through January 31, 2014.

In one envelope, please supply the following material:

- Describe why this project exemplifies the best of Alpha Chi Omega.
 - Fully describe the project.
 - Explain how the project has enhanced the facility and how it has benefited the collegiate chapter.
 - Provide photos, if possible.
- Letter of support providing justification for receipt of award from the chapter executive board with chapter president signature. *Recommended, not required.*
- Letter of support from the chapter advisory board with chapter advisor signature. *Recommended, not required.*

Special Local House Corporation Awards (*six categories*)

1. Facility Usage

This award is given to the local house corporation who has modified an existing space in the facility to meet the changing needs of the chapter during the period March 1, 2012 through January 31, 2014.

In one envelope, please supply the following material:

- Describe the project initiated to modify or change an existing space to adapt to the chapter space usage needs.
- Letter of support providing justification for receipt of award from the chapter executive board with chapter president signature.
- Provide photos, if possible

2. Use of Branding

This award is given to the local house corporation that creates a living-learning environment for its collegiate chapter that promotes Alpha Chi Omega's heritage through symbols, pictures, color schemes, etc., during the period March 1, 2012 through January 31, 2014.

In one envelope, please supply the following material:

- Describe how the local house corporation has gone about incorporating colors, symbols, pictures, etc. of Alpha Chi Omega.
- Provide photos, if possible.

3. Risk Management

This award is given to the local house corporation that has initiated a risk management initiative to improve the safety of the living environment for the chapter during the period March 1, 2012 through January 31, 2014.

In one envelope, please supply the following material:

- Describe the chapter safety/security/risk management plan implemented by the local house corporation.

4. Joint Local House Corporation and Chapter Housing Project

This award is given to recognize the house corporation that has initiated a housing project in partnership with the collegiate chapter during the period March 1, 2012 through January 31, 2014.

In one envelope, please supply the following material:

- Describe how the local house corporation and the chapter partnered to initiate and complete the housing project.
- Provide a letter of support from the chapter executive board with chapter president signature acknowledging the positive partnership in accomplishing the housing project.

5. Joint Local House Corporation and Chapter Friend-Raising Initiative

This award is given to the local house corporation that partnered with the chapter in a “Friend-Raising” initiative. The initiative focuses on engaging alumnae in local house corporation chapter activities and/or needs during the period March 1, 2012 through January 31, 2014.

In one envelope, please supply the following material:

- Fully describe the “Friend-Raising” initiative.
- Provide a letter of support from the chapter executive board with chapter president signature acknowledging the positive partnership in accomplishing the housing project.

6. Local House Corporation Sustainability/Green Initiative

This award is given to the local house corporation for an outstanding sustainable/green initiative that has enhanced the facility during the period March 1, 2012 through January 31, 2014.

In one envelope, please supply the following material:

- Describe why this project exemplifies the best of Alpha Chi Omega.
 - Fully describe the project.
 - Explain how the project has enhanced the facility and how it has benefited the collegiate chapter.
 - Provide photos, if possible.
- Letter of support providing justification for receipt of award from the chapter executive board with chapter president signature. *Recommended, not required.*
- Letter of support from the chapter advisory board with chapter advisor signature. *Recommended, not required.*

Collegiate Chapter Awards *(one category)*

1. Collegiate Chapter Sustainability/Green Initiative

Nominations must be submitted by the local house corporation on behalf of the chapter or the collegiate chapter itself.

This award is given to the chapter for an outstanding sustainable improvement project completed during the period March 1, 2012 through January 31, 2014.

In one envelope, please supply the following material:

- Describe why this project exemplifies the best of Alpha Chi Omega.
 - Fully describe the project.
 - Explain how the project has improved the sustainable impact of the chapter and decreased waste, energy consumption or water consumption.
 - Provide photos, if possible.
- Letter of support providing justification for receipt of award from the chapter executive board with chapter president signature. *Recommended, not required.*
- Letter of support from the chapter advisory board with chapter advisor signature. *Recommended, not required.*
- Letter of support from the local house corporation board with the board president's signature. *Recommended, not required.*

Letters of Support

For chapter executive boards:

On behalf of the _____ chapter
of Alpha Chi Omega, I support the nomination of our local house corporation for the
_____ award.

chapter president's signature

For chapter advisory boards:

On behalf of the _____ chapter
of Alpha Chi Omega, I support the nomination of our local house corporation for the
_____ award.

chapter advisor's signature

Please include additional comments or submit a separate letter of support:
