



**MEETING MINUTES
BOARD OF SUPERVISORS, COUNTY OF MONO
STATE OF CALIFORNIA**

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Board Chambers, 2nd Fl., County Courthouse, 278 Main St.,
Bridgeport, CA 93517

**Special Meeting
June 19, 2014**

9:02 AM Meeting Called to Order by Chairman Johnston.

*Supervisors Present: Alpers, Fesko, Hunt, Johnston, and Stump.
Supervisors Absent: None.*

*Break: 10:32 a.m.
Reconvene: 10:45 a.m.
Lunch: 12:15 p.m.
Reconvene: 1:01 p.m.
Adjourn: 2:43 p.m.*

Pledge of Allegiance led by Supervisor Stump.

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD
No one spoke.

2. REGULAR AGENDA - MORNING

A. Property Tax Administration Fees Workshop and Comment Period

Departments: Finance

(Leslie Chapman) - Presentation by Leslie Chapman regarding Mono County Policy pertaining to Annual Reporting of Property Tax Administration Fees and subsequent comment period.

Action: None.

Leslie Chapman:

POWER POINT (TO BE POSTED TO WEB):

- Background.
- Process.

- Summary of Charges.
- Allocation Procedure
- Refunds – 2013/2014.
- More Information.

Other comments:

- This is the last year to amortize our property tax software.
- They've been given handouts.

BOARD COMMENTS

Supervisor Fesko:

- General question regarding the summary of charges.

Supervisor Johnston:

- Asked about charges to schools.

Supervisor Stump:

- Thanked Leslie for her thoroughness in examining the numbers.

PUBLIC COMMENTS

Mike Curti (Antelope Valley Fire Protection District):

- Here to talk about refunds to fire districts.
- Spoke generally about these dollar amounts.

B. Budget Workshop - Continued

Departments: CAO/Finance

(Jim Leddy, Leslie Chapman) - Presentation by Jim Leddy with subsequent discussion regarding budget status to date, along with input from departments and opportunity for the Board to ask questions, consider alternatives and provide input for development of the 2014-15 final budget. Budget workshop documents can be accessed online: <http://monocounty.ca.gov/auditor/page/auditor-controller-budgets>

Action: None.

Jim Leddy:

- First up will be CIP discussion.
- Next will be General Fund and Non-General Fund Policy Item discussion. There are handouts.

CIP Discussion:

Jeff Walters:

- Asked for questions.

Joe Blanchard:

- Gave overview of Capital Improvement project list.
- Discussion about Bridgeport Maintenance Yard; potential costs, etc. Won't be a capitalized project; more of a volunteer type thing?

Supervisor Stump:

- Asked about Crowley Lake mailboxes. Asked about location; cluster boxes.
- Chalfant Park – just current account balance in fund? Covers already proposed projects?

Supervisor Hunt:

- Why do we carry cents on these reports? Seems silly.

Supervisor Johnston:

- Landscaping of Bridgeport Maintenance Yard to hide ugly place; has suggested a work day. Envisions some landscaping that will grow up and expand. Lighting on facility if also non-compliant in his mind. Not sure where this project fits on the CIP list, more about volunteerism.

Leslie Chapman:

- Explained the "cents" issue on reports.

BOARD BUDGET DISCUSSION:

- Supervisor Johnston: Asked that they consider a 5% voluntary reduction in compensation; to show the board is not immune from budget problems. Forms need to be filed for IRS purposes. Board has salary set at time you pull papers for running for office: he feels the Chairman's salary should be the same as the rest of the board. Can we make that change; he's willing to. Should we get a new ordinance brought back to us to change this?
- Supervisor Alpers: has already reduced his; so had Stump; so has Fesko.
- Supervisor Hunt: they're wages have been frozen for four years; he'll do whatever board suggests. Spoke about giving up extra compensation as chair with more work load. Thinks that the Chair doesn't necessarily need more money, they're already expected to do things when they take office.
- Jim Leddy – spoke about the process and rules about changing Board salary, what the Chair's salary is, etc.
- Marshall Rudolph: Chair salary can be changed; the "chair" isn't something you "run" for. It would be an ordinance revision.

VEHICLE DISCUSSION:

- Supervisor Johnston – thinks there could be some potential savings involved. Wants to start with the take home vehicle issue of non at-will employees.
- Jim Leddy: - discussion of at-will vs. non at-will; we can't just unilaterally take something from a MCPE employee. Went over list of who has take home cars.
- Tim Kendall, D.A. – has had conversations with employee that has take-home car. Gave history of how that came to be. Not sure how to proceed with taking privilege away, but he's fine with that.
- Supervisor Stump: asked various questions about DA employee take-home vehicle.
- Marshall Rudolph: discussion about MCPE employees, conditions of employment, etc. The County has to go to MCPE to change this in D.A.'s office. Doesn't see why Local 39 would raise an objection if employee is agreeable.

GENERAL FUND POLICY ITEMS – FY 2014/2015

Leslie Chapman:

- Explained the handouts, how this has been organized.

Agricultural Commissioner

- Debt Service Payment on Ag Building in Inyo County: **potentially allocate excess gas tax in whatever amount that is.**

Board of Supervisors

- General Fund Contingency: **\$325,00**
- General Fund Reserve:
- CIP Fund – CARB Compliance Set-Aside: **\$300,000**
- CIP Fund – Park Improvement Set-Aside/Benton: **\$2,000 (\$500 to Assessor)**
- CIP Fund – Park Improvement Set-Aside/Chalfant: **\$2,000 (\$500 to Assessor)**
- Property Tax Admin Fee Refund: **\$20,000 (\$5,000 to Assessor)**
- Contributions to non-profit organizations: **\$40,000**
- First Responder Aid: **\$150,000**

Behavioral Health

- Behavioral Health: **\$7,149**

Assessor

- Discussion by Bob Musil about upcoming potential appeals, etc.
- Promote Appraiser's Aide to Administrative Services Specialist: **\$6,145**

Community Development Department

- Temporary Intern: **\$11,238**
- Increase Permit Tech Hours: **\$5,445**

District Attorney

- Half-Time FTS Position: **\$0**

SPECIAL MINUTES

June 19, 2014

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Economic Development

- EDD Assistant (9 months): **\$60,989**
- Fish Enhance Program Fund 102 (Supervisor Alpers not voting due to conflict):
\$138,541

Economic Development – Tourism

- Film Commission Marketing Support: **5,000**
- California State Fair Exhibit: **\$10,000**
- Film Commission Marketing Support & Local Program funding: **\$20,000**
- Trial Maintenance Program (Laura Beardsley spoke): **\$8,840**
- Air Service Subsidy (John Urdi spoke; Supervisor Stump NOT in favor of it; Supervisor Fesko is NOT in favor of it): **\$50,000**

Emergency Medical Services (Paramedics)

- Replace two Cardiac Monitors: **\$76,000**

Information Technology:

- Government Transparency Suite Software: **\$0**
- Financial System Upgrade plus Additional Modules: **\$0**

Public Works

- Cemetery – Fund 610: **\$2,000**
- Road Fund – Fund 700 – General: **\$500,000**
- Conway Ranch Subsidy: **\$16,355**

Social Services

- Fund 103: **\$355,000**
- Fund 103 – Senior Program: **\$146,579**
- Fund 103 – General Relief: **\$19,256**

Sheriff

- Backfill Deputy after filling Court Bailiff with Existing Deputy: **\$85,000**

ADDITIONAL INDIVIDUAL BUDGET DISCUSSION:

Sheriff's Department:

Jailer Position:

- Board wants to fill the position at \$85,000.

Ammunition:

- Undersheriff Weber explained the need for ammunition, justifying the amount needed.
- Board: recommended amount is \$25,000 by CAO? Asked about weapons and ammo needed (or not) for unfilled positions. No guarantee that these budget numbers are firm. Looking to give them \$25,000 now; he can always come back. They won't leave Sheriff without ammo. Asked him to be as proficient as possible in his qualifications. Asked for some small county comparisons.
- Jim Leddy: given relative gun use in Mono County he didn't think spending this much money on ammunition was justified.

Deputy Sheriff Backfill:

- Explained the need to fill behind a Deputy that is retiring. Otherwise they will be down three spots.
- Kim Bunn – answered payroll questions,
- Board: Asked questions about payroll amounts, discussion about buy-out money. Requested this be brought back in September. Consensus: not in favor of filling it now; to be brought back.
- Leslie Chapman: explained how payroll is accrued. Mentioned they are anticipating some buy-outs.

Overtime Issue:

- They've always been frugal with overtime. It can become a safety issue. Discussion about "reserves", they are really considered permanent.
- Board: Asked why CAO came up with \$150,000 in O/T? Board ok with supporting CAO recommendation.
- Jim Leddy: explained his reasons for the O/T amount.

Purchase of New Vehicles:

- Board: there are five scheduled this year; asked about having vehicles in reserves? Questioned the vehicle list that Public Works keeps. Need to re-do list and focus on patrol vehicles. Time to do things differently; utilizing fleet appropriately. Thinks the number of vehicles the Sheriff's Dept. has is overboard; thinks they need to trim.
- Weber: He has not seen the vehicle list. Asked him to come back after taking an accurate inventory.
- Leslie Chapman: Less vehicles would reduce motor pool charges.
- Jerry VandeBrake – hasn't seen the list the Supervisors are looking; the number of vehicles should be close. Mentioned that the five vehicles they want to purchase are downsized from the Excursions.

District Attorney:

- Board: There is approximately \$150,000 that needs to be made up due to a person not taking the voluntary separation. This employee is still here, we need to fund it. Stump: thinks DA needs to make some cuts.
- DA – the \$45,000 needs to come out of line item due to not filling part time investigator; and Wade's salary needs to be placed back in.
- Jim Leddy: will need to finalize what the cuts are to reinstate Wade's position.

Assessor:

- Board: Regarding amounts needed for attorneys to handle large appeals. How do we continue past January 1st? Asked about contracts?
- Assessor: gave information about why contracts are needed. Explained outstanding projects.
- Leslie Chapman: a budget amendment can be made if contracts need to be moved to different line item.

Community Development:

- Board: regarding the contract for out of state contractor. Maybe not budget item, but would like to see this converted to a local person. Staff should have a say.
- Leslie Chapman: this would just be a budget adjustment.
- Scott Burns: highlighted what the contractor has been working on lately. There's not a lot of funding going towards this out of state contractor.

EMS:

- Board: they have a request for six more EMT reserves. Directed Rob to come back with the requests.
- Leslie Chapman: Are the reserves in the budget? They found out that there are two reserve EMTs budgeted. He'll have to bring the request for six additional EMT reserves to the board, due to a hiring freeze.

NON GENERAL FUND POLICY ITEMS:

Behavioral Health

- Reclassify Admin Services Specialist to Behavioral Health Fiscal and Administrative Services Officer: **\$22,159**

District Attorney

- Drug Task Force – Additional Office Space: **\$27,258**

Public Health

- Reclass WIC Nutrition Asst to WNA/Health Program Coordinator: **\$5,380**
- Reclass WIC Nutrition Specialist to a WNA/FTS II: **\$5,411**

Public Works

- Bay for Crowley Road Shop: **\$15,000**
- Replacement Vehicles: **\$372,000 (reduced)**
 - Jim Leddy – suggested a two hour workshop to discuss all issues relating to vehicles, vehicle replacement. Maybe July 8 or July 15.
 - Board: a separate workshop is requested.
- Oil Separator – 50% Road, 50% Motor Pool: **\$20,000**

Solid Waste

- Recycling Infrastructure & Programs: **\$100,000**
- Solar Panels & Battery Banks for Landfill Scales and Printers: **\$10,000**

Social Services

- Promote Staff Services Analyst II to III: **\$4,122**
- Promote 2 Social Worker I/II to IIIs: **\$11,360**

C. Continuation of Public Hearing: 2014-15 Fee Workshop

CONTINUED PUBLIC HEARING, 11:00 a.m.

(Leslie Chapman, Roberta Reed) - Public hearing and workshop regarding the adoption of fees for fiscal year 2014-15 for both general government and enterprise operations.

Action: None. This item was continued to July 8, 2014 beginning at 10:00 a.m.

3. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one spoke.

ADJOURN 2:43 p.m.

ATTEST

LARRY K. JOHNSTON
CHAIRMAN

SHANNON KENDALL
SR. DEPUTY CLERK