

ADDENDUM #

THIS ADDENDUM # \_\_\_\_ (“Addendum”) is entered into on the date fully executed below between V2Soft, Inc. (“Contractor”) and The Florida International University Board of Trustees, (“FIU”), and is an addendum to that Contract entered into by the parties related to RFP 90-006 (“RFP”).

WITNESSETH:

**WHEREAS**, FIU has requested Contractor to provide search firm services (“services”), pursuant to the RFP and is related to the search for the position of \_\_\_\_\_ (“this engagement”), and

**WHEREAS**, Contractor and FIU have agreed to the following specific terms of this engagement.

**NOW, THEREFORE**, in consideration of the mutual covenants contained herein the parties agree as follows:

1. The Contract remains in effect and unchanged, and the terms herein are in addition to the terms and conditions stated in the Contract.
2. This engagement is to assist in the search for

\_\_\_\_\_  
[position title]. The services to be provided by Contractor include: identifying candidates, screening applicants; performing a technical evaluation and other testing on each candidate; conducting background checks and reference checks on selected candidates; providing technical, administrative, and logistical support for the search and interview process, and other services as described in the Contract, which incorporates Contractor’s Response.

Commencement of performance of this engagement shall begin on date this Addendum is signed by both parties and will be completed upon the employment date of the candidate selected for the position. Contractor will deliver the services in accordance with the following schedule of delivery dates:  
\_\_\_\_\_

3. The consultant assigned to this engagement is \_\_\_\_\_.
4. Invoices related to this engagement will be sent to \_\_\_\_\_  
\_\_\_\_\_

5. For hires for duration of more than 12 months FIU will pay Contractor a Placement fee % on the first year’s annual salary for the position of [check next to appropriate fee]:  
\_\_\_\_ 14% or  
\_\_\_\_ 11% (after five (5) placements are made within any given 12 month time frame.)

6. Contractor will invoice FIU 50% of the Permanent placement fee on the start date of the candidate's employment with FIU with fee paid net 40 days, and Contractor will also invoice FIU the remaining 50% to be paid net 90 days.

The duly authorized representatives of the parties execute this Addendum #\_\_\_\_ on the date fully executed below.

V2SOFT, INC.

THE FLORIDA INTERNATIONAL  
UNIVERSITY BOARD OF  
TRUSTEES

By: \_\_\_\_\_

By: \_\_\_\_\_

Print Name & Title: \_\_\_\_\_  
\_\_\_\_\_

Print Name & Title: \_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Jaffus Hardrick, VP HR

Date: \_\_\_\_\_

Approved as to Form & Legality

\_\_\_\_\_  
FIU Attorney