

DISE Code

2	7									
---	---	--	--	--	--	--	--	--	--	--

Maharashtra Prathamik Shikshan Parishad, Mumbai



School Development Plan

Year 2012-13

DISE Code :-

2	7									
---	---	--	--	--	--	--	--	--	--	--

Name of School :- _____

Name of Village / Ward :- _____

CRC :- _____

BRC / URC :- _____

M. Corporation :- _____

District :- _____

Index

Sr.No.	Content	Pg.No.
1.	Introduction	3
2.	Guidelines for formulation of the plan	4-5
3.	Map of the school jurisdiction	6-7
4.	Photograph related to the school	8-11
	4.1 Front view of main building of the school	
	4.2 Classrooms structure	
	4.3 Headmaster's room	
	4.4 Barrier free access	
	4.5 Boys Toilets	
	4.6 Girls' Toilets	
	4.7 Drinking water facility	
	4.8 Meeting of SMC members to formulate the plan	
5.	Access / Infrastructural development	12-14
	5.1 Rules & subrules	
	5.2 Drinking water facility	
	5.3 Toilets	
	5.4 Other physical facilities	
6.	Equity	15-17
	6.1 Rules & subrules	
	6.2 CWSN	
	6.3 Migratory children (a) From school habitation to other habitations (b) From native habitations to school habitation	
	6.4 Children hard to reach in urban / rural area.	
7.	Quality	18-20
	7.1 Rules & subrules	
	7.2 Achievement level	
	7.3 Class & level wise no. of pupils	
	7.4 Special training	
	7.5 Availability & use of various equipments	
	7.6 Proposed no. of beneficiaries for uniforms under SSA (Govt. & local bodies schools)	
8.	Community participation	21-22
	8.1 Rules & subrules	
	8.2 Norms for community training	
	8.3 Details of wards of SMC parent members	

DISE Code

2	7									
----------	----------	--	--	--	--	--	--	--	--	--

	Annexures 1 to 6	23-32
--	-------------------------	--------------

DISE Code

2	7									
---	---	--	--	--	--	--	--	--	--	--

1. Introduction

School Management Committee has been constituted on dt. / /201 . School Development Plan 2012-13 has been formulated in the light of the Maharashtra Right of Children to Free and Compulsory Education Rules, 2011. School Information Format (DISE) dt. 30th September 2011 is attached herewith. The plan is based on the four areas namely, Access & Infrastructural development, Equity, Quality and Community participation.

The plan focuses on the standards prescribed in the schedule of RTE Act, 2009 and lay emphasis on the gaps in school physical facilities under SSA / other Govt. Schemes and funds available through community participation. It has been tried to the best of level to make the plan objective centered through various photographs related to the school. A special meeting of School Management Committee was held on dt. / /2011 for formulation of school development plan. members out of total members were present for the meeting.

The committee expresses hearty gratitude to dignatories for their guidance and cooperation in formulation of the plan.

**Member-Secretary
School Management
Committee**

**Vice Chairman
School Management
Committee**

**Chairman
School Management
Committee**

2. Guidelines for formulation of the plan

1. “Act” means, the Right of Children to Free and Compulsory Education Act, 2009. This includes total seven chapters, one schedule and 38 sections.
2. “Rules” means, the Right of Children to Free and Compulsory Education Rules, 2011. This includes total eight parts and 25 rules.
3. “Committee” means School Management Committee.
4. “Plan” means School Development Plan.
5. Map of the school Jurisdiction: - It will indicate the habitations where from the children are enrolled in the school, walking distance in k.m. of these habitations from the school.
6. The plan will include the following photographs, each of size 4” x 6” i.e. two photographs to be pasted on a single page.
 - 6.1 Front view of main building of the school.
 - 6.2 Classrooms structure.
 - 6.3 Headmaster's room.
 - 6.4 Barrier free access
 - 6.5 Boys Toilets
 - 6.6 Girls' Toilets ü
 - 6.7 Drinking water facility
 - 6.8 Meeting of SMC members to formulate the plan
(Cluster head / CRC resource person is expected to attend the meeting.)
7. The plan will be based on the following four areas.
 1. Access / Infrastructural development
 2. Equity
 3. Quality
 4. Community Participation
8. Annexure 1 includes selected sections / subsections / clauses of the “Act”. They should be carefully studied.
9. Annexure 2 indicates the seven standards in the schedule of the “Act”. The standards will be a focus for formulation of the plan.
10. The plan will include Access & Infrastructural development, item wise status, physical gap, available fund, financial gap & required funds. It will also include the action plan & fund resources. eg. i) funds of Education Dept., ii) District fund, iii) DPDC fund, iv) MLA/ MP fund, v) TSC fund, vi) DRDA fund & vii) community fund.
11. Sections / subsections / clauses of the “Act” regarding Equity.

Girls' Education	7(1), 7(2), 7(6)(c) & 8(c), 9(c)
SC / ST children	7(1), 7(2), 7(6)(c), 8(c), 9(c), 12(1)(c) & 13(1)
Minority (Muslim) children	7(1), 7(2), 7(6)(c), 8(c), 9(c), 12(1)(c) & 13(1)
Urban deprived children	7(1), 7(2), 7(6)(c), 8(c), 9(c), 12(1)(c) & 13(1)

DISE Code

2	7									
---	---	--	--	--	--	--	--	--	--	--

CWSN	7(1), 7(2), 7(6)(c), 8(c), 9(c), 12(1)(c) & 13(1)
------	---

12. Access / Infrastructural development

Item	Norms
Toilets	(1 unit includes 3 urinals & 1 lavatory. A school shall have at least 2 units, each for boys and girls An additional unit for each 120 pupils where no. of pupils exceeds 120.
Drinking water facility	Safe and adequate drinking water facility to all children.
Electrification	Electrification in all classrooms with meter, fan, bulb etc.
Compound wall	Arrangements for securing the school building by boundary wall or fencing.
Headmaster's room	If the headmaster post is sanctioned.
Play ground	As per availability.
Barrier free access	Separate ramp for each building. Height and length ratio should be 1:12
Major repair	For 10 years or more period building construction- expenditure upto 60% of approved cost of additional classroom.
Kitchen shed	At distance of 30 ft. from main school building.
Buildingless School	Minimum 2 class rooms with verandah for a school.
Dilapidated school buildings	If the existing school building is dilapidated. (Engineer's certificate required)
Library	Only for Govt. schools without library: @ Rs. 3000/- for primary school & Rs. 10000/- for upper primary schools.

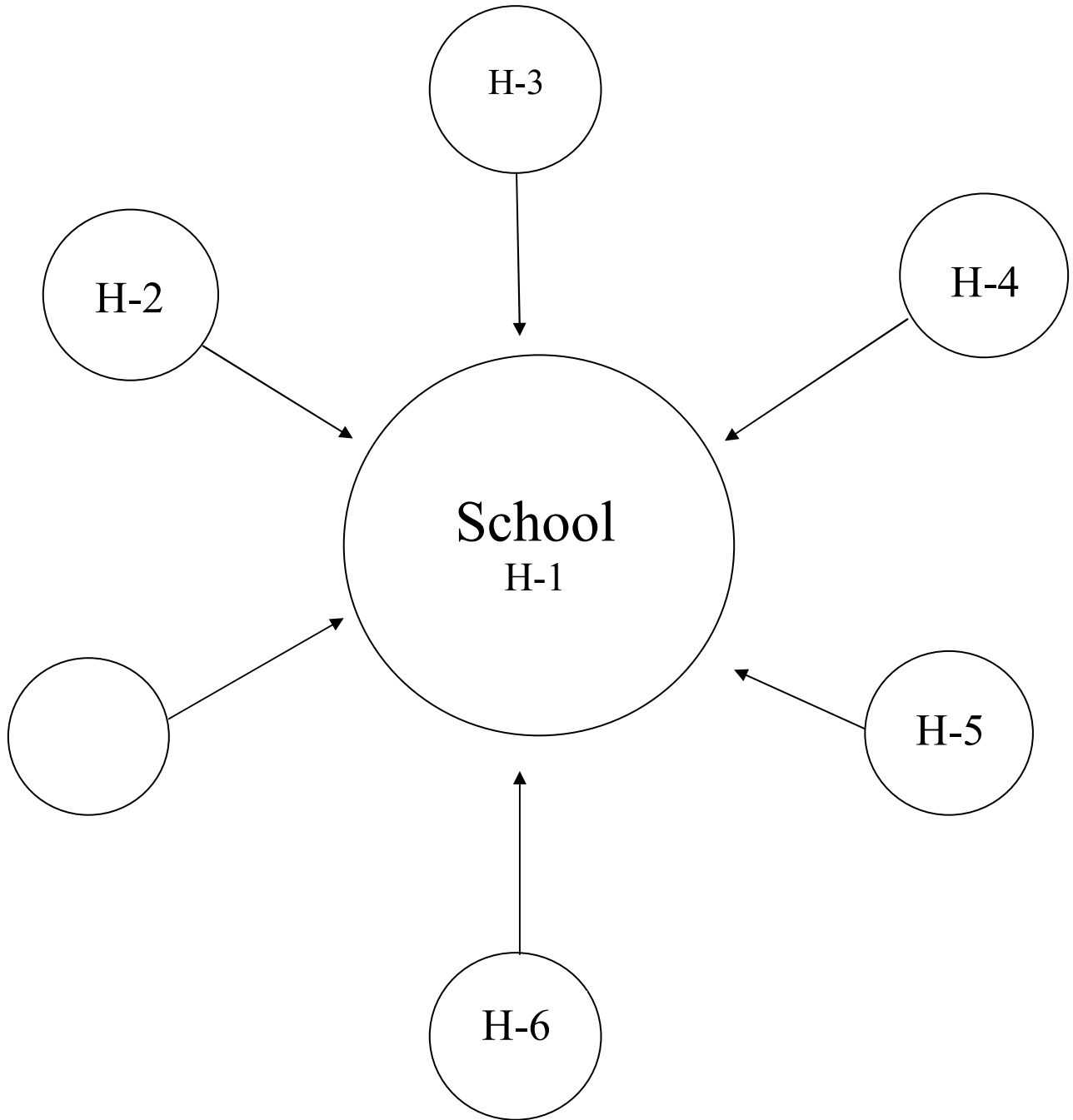
13. Various grants for school:

s.n.	Type of Grant	Norms
1.	Teacher grant	@ Rs. 500/- per teacher of classes 1 to 8 to prepare TLM.
2.	School grant	@ Rs. 5000/- for primary (1 to 4) & Rs. 7000/- for upper primary (5 to 7).
3.	Maintenance grant	For classrooms in use (excluding Head teacher room) for Govt./ local bodies schools with own building and rented buildings in urban areas. @ max. Rs. 5000/- upto 3 class rooms and @ max. Rs. 10000/- for more than 3 class rooms. (At district level Rs. 7500/- on an average per Primary / upper primary)
4	Community training	a. For selected 6 members of SMC: 3 day residential training at BRC / URC level and 3 day non residential training at CRC level. b. For selected 4 representatives of local authority: 3 day residential training at BRC / URC level. c. Max. Rs. 200/- per person per day for residential training. d. Max. Rs. 100/- per person per day for non residential training.

DISE Code

2	7										
---	---	--	--	--	--	--	--	--	--	--	--

3. Map of the school jurisdiction



Note: Walking distance in k.m. of the habitation from the school to be mentioned near the arrow mark.

DISE Code

2	7									
---	---	--	--	--	--	--	--	--	--	--

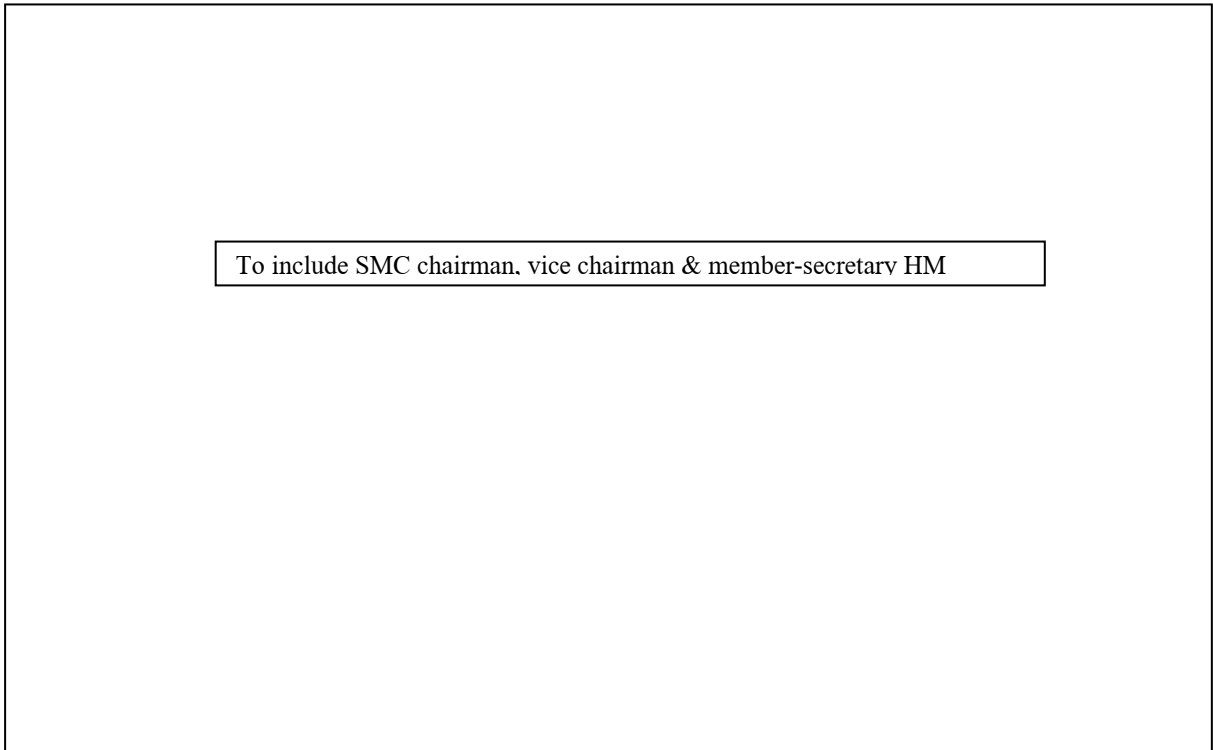
- Note : 1. Walking distance between the habitation and the school be considered.
2. At sr.no. 1 habitation of school to be mentioned.

DISE Code

2	7									
---	---	--	--	--	--	--	--	--	--	--

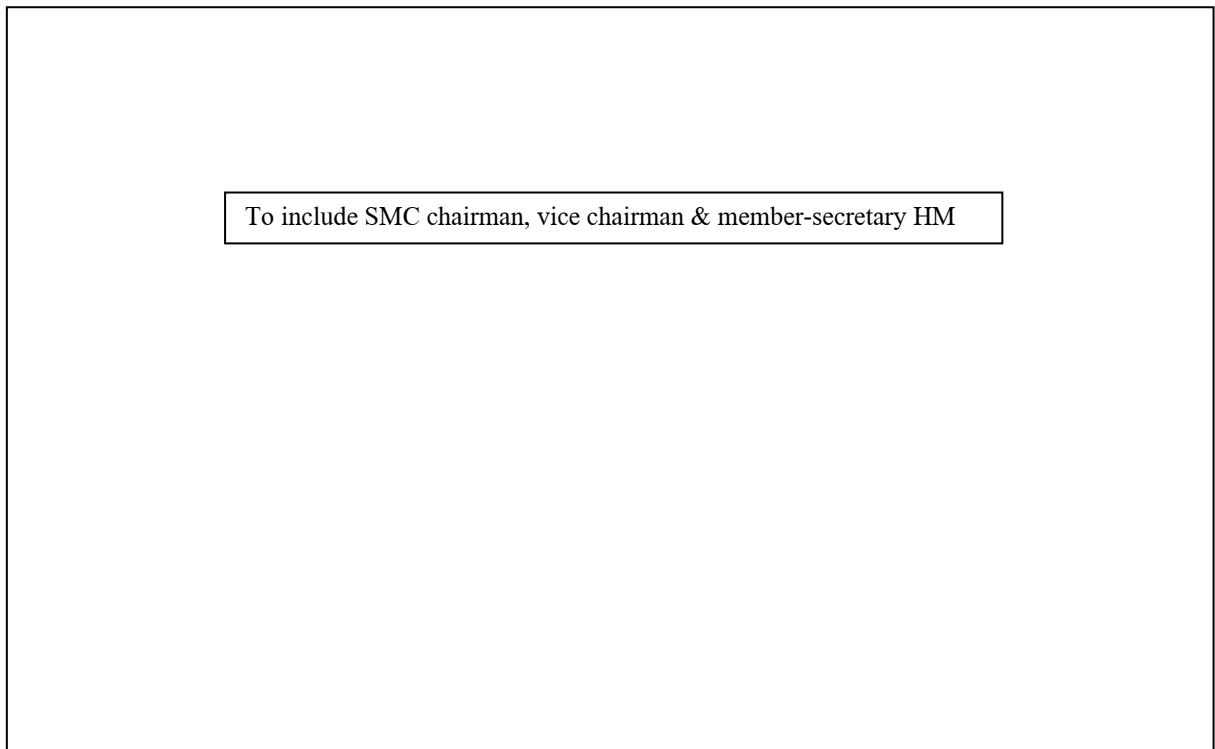
4. Photograph related to the school

4.1 Front view of main building of the school



To include SMC chairman, vice chairman & member-secretary HM

4.2 Rear View of the School



To include SMC chairman, vice chairman & member-secretary HM

DISE Code

2	7									
----------	----------	--	--	--	--	--	--	--	--	--

4.3 Left Side View of the School

<p>To include SMC chairman, vice chairman & member-secretary HM</p>

4.4 Right Side View of the School

<p>To include SMC chairman, vice chairman & member-secretary HM</p>

DISE Code

2	7									
----------	----------	--	--	--	--	--	--	--	--	--

4.5 Kitchen Shed

To include SMC chairman, vice chairman & member-secretary HM

4.6 Electric Meter

To include SMC chairman, vice chairman & member-secretary HM

DISE Code

2	7									
----------	----------	--	--	--	--	--	--	--	--	--

4.7 Boundary Wall

<p>To include SMC chairman, vice chairman & member-secretary HM</p>

4.8 Ramp

<p>To include SMC chairman, vice chairman & member-secretary HM</p>

DISE Code

2	7										
---	---	--	--	--	--	--	--	--	--	--	--

4.9 Classrooms structure

To include SMC co-opted members (2 students including min. 1 girl)

4.10 Headmaster's room

To include HM & all teachers in the school.

DISE Code

2	7										
---	---	--	--	--	--	--	--	--	--	--	--

4.11 Boys Toilets

To include at least 1 male student from each class.

4.12 Girls' Toilets

To include at least 1 female student from each class.

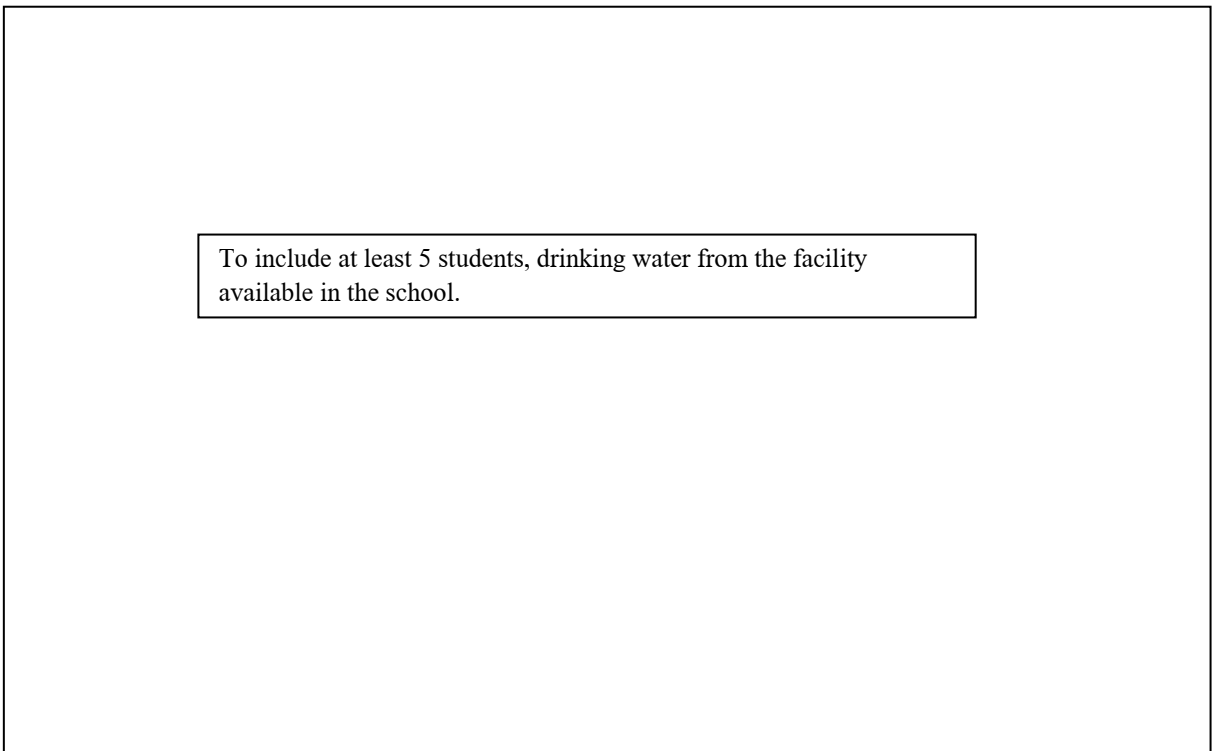
DISE Code

2	7									
---	---	--	--	--	--	--	--	--	--	--

4.13 CWSN Toilet



4.14 Drinking water facility

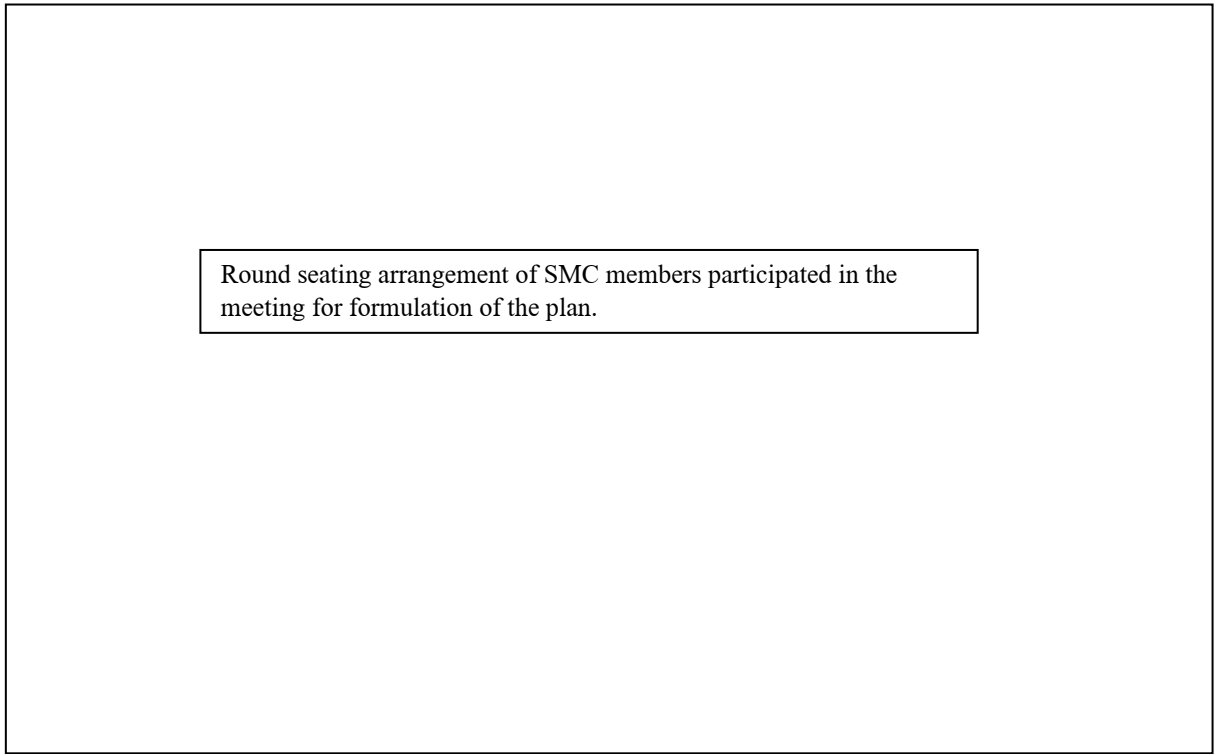


To include at least 5 students, drinking water from the facility available in the school.

DISE Code

2	7									
---	---	--	--	--	--	--	--	--	--	--

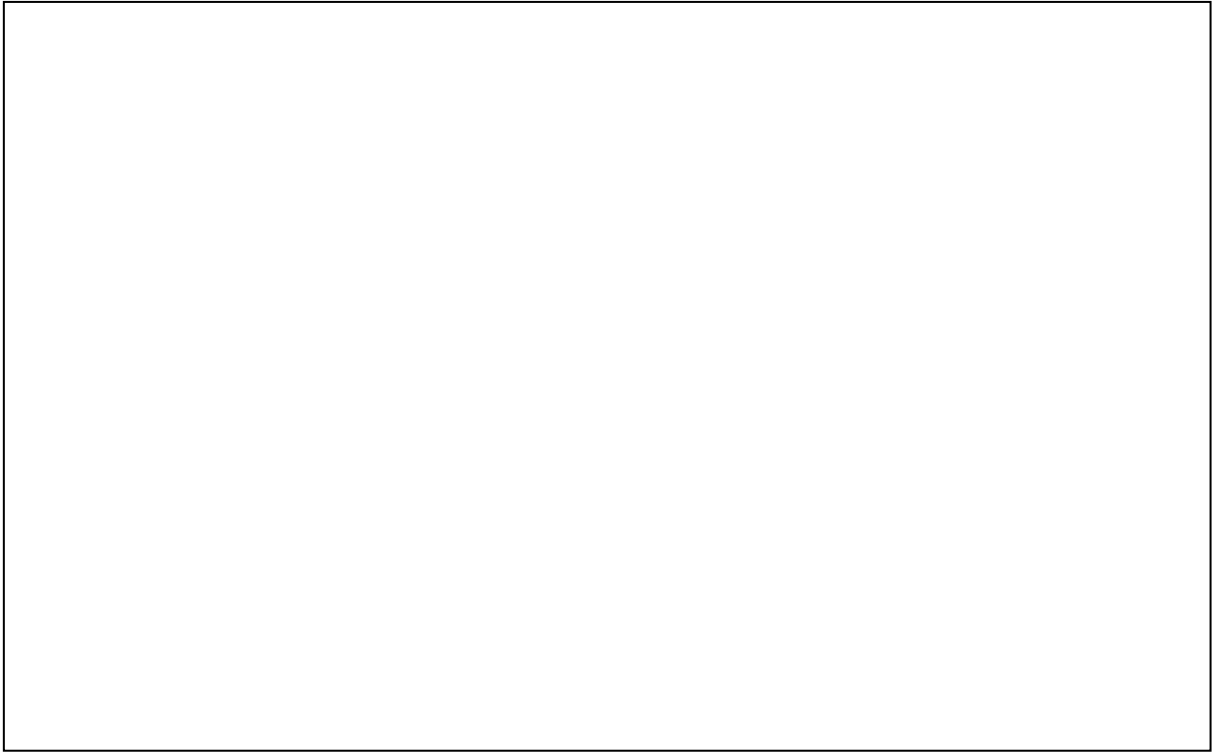
4.15 Meeting of SMC members



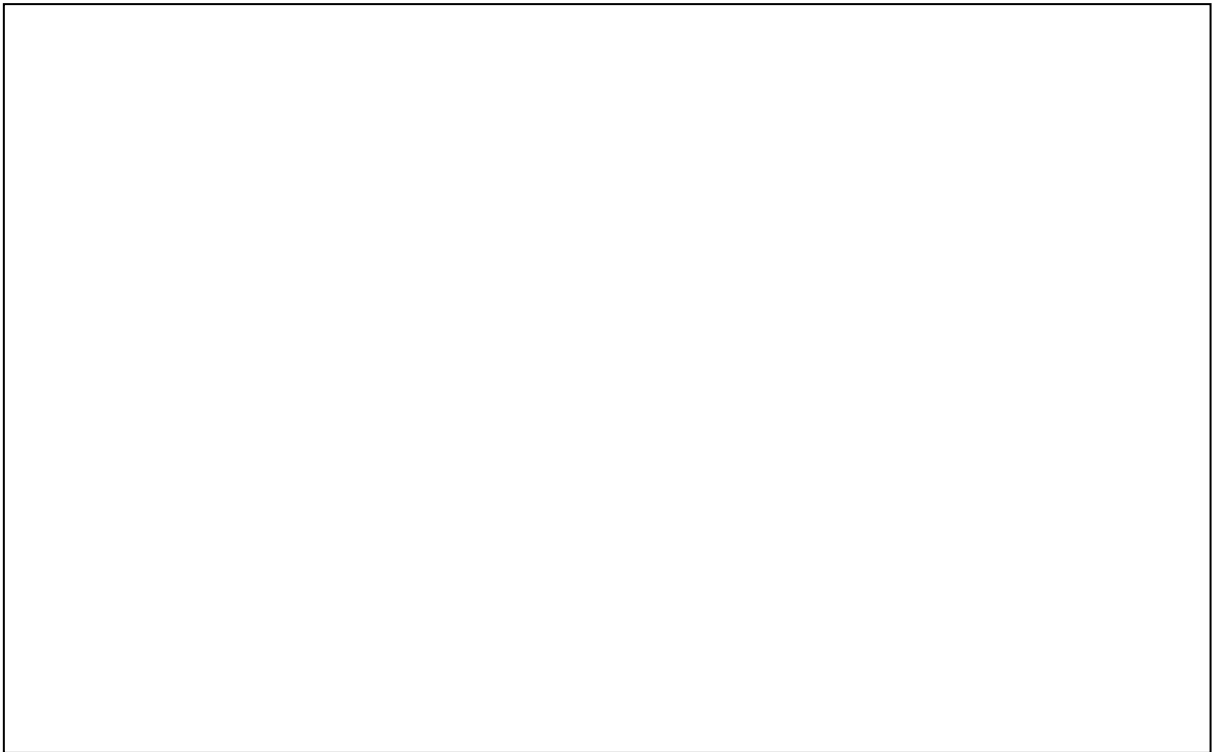
DISE Code

2	7										
---	---	--	--	--	--	--	--	--	--	--	--

4.16 Surrounding Area around the toilet



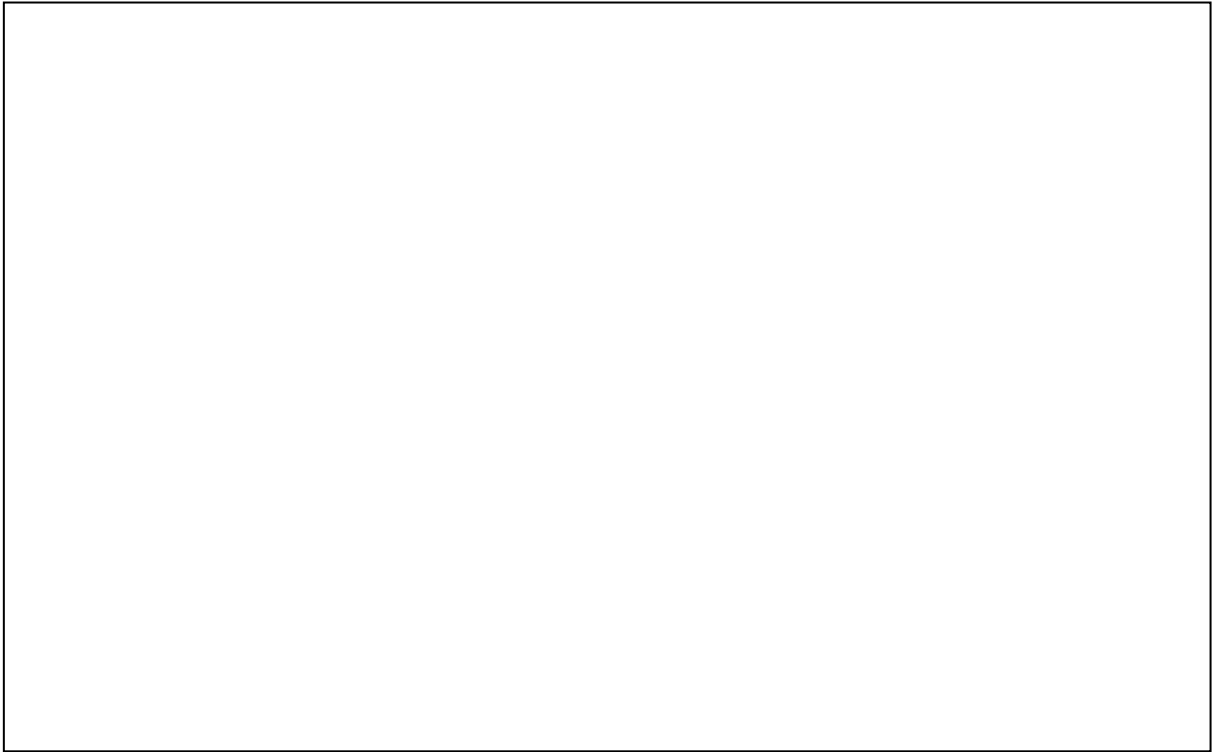
4.17 Specific Minor Repair



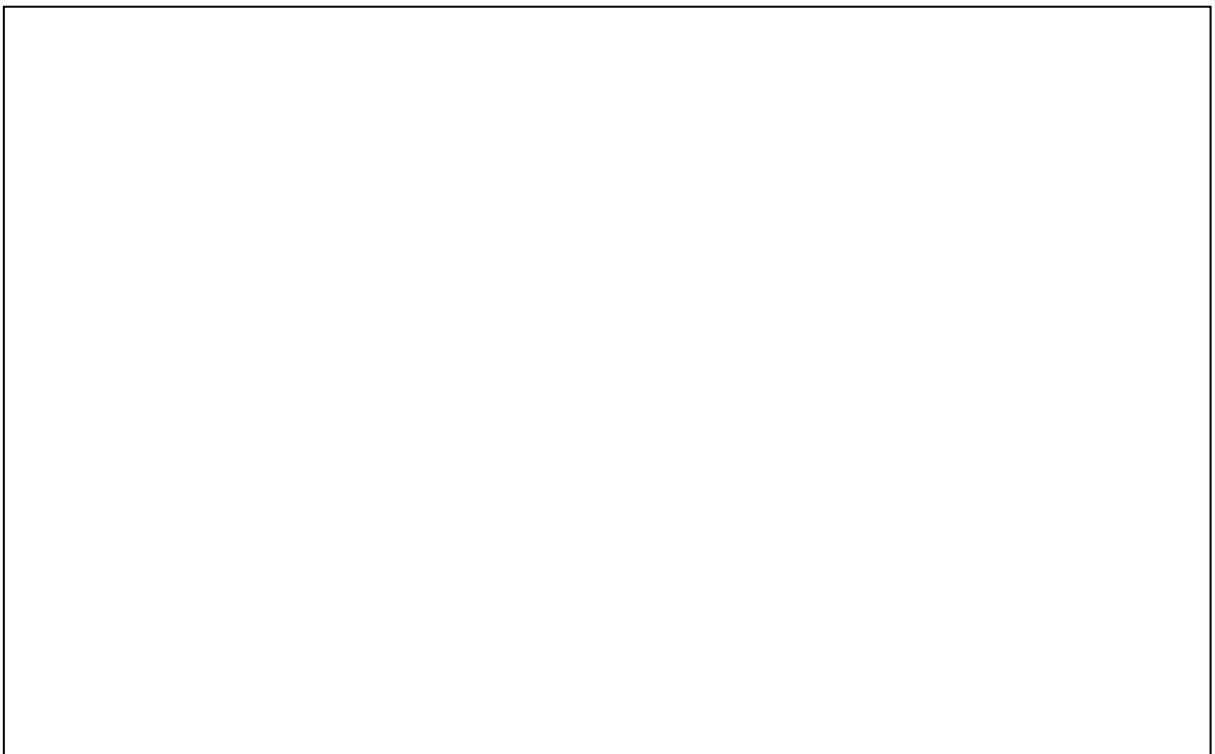
DISE Code

2	7									
----------	----------	--	--	--	--	--	--	--	--	--

4.18 Specific Major Repair



**4.19 Photograph of Block Junior Engineer with Head Master & SMC Member
(School in the background)**



DISE Code

2	7									
----------	----------	--	--	--	--	--	--	--	--	--

5. Access / Infrastructural development

5.1 Rules & subrules

- **“Rule” 4 sub-rule (1)ü(a)** - In respect of children in classes I-V, a school shall be established as far as possible within a distance of one k.m. of the neighbourhood and has a minimum of 20 children in the age group 6 to 11 years available and willing for enrollment in that school.
 - **Sub-rule (1)ü(b)** - In respect of children in classes VI-VIII, a school shall be established as far as possible within a distance of three k.m. of the neighbourhood and which has not less than 20 children class 5th of the feeding primary schools, taken together, available and willing for enrollment in that school.
 - **Sub-rule (2)ü** - The State Government may suitably alter the minimum distance specified in sub-rule (1) in cases of hilly areas or areas that are not easily accessible and make available the schools run by the Government or local authority for the children having no facility of further elementary education in their schools in such areas.
 - **Sub-rule (3)ü** - For children from small hamlets, as identified by the State Government or local authority, where no school exists within the area or limits of neighbourhood school specified under sub-rule (1) and for children falling within the purview of 4(1)(a), the State Government or local authority shall make adequate arrangement such as free transportation, residential facilities and other facilities, for providing elementary education in the school, in relaxation of the limits specified under sub-rule (1).
 - **Sub-rule (4)ü** - In areas of greater population density (urban & semi-urban areas) the State Government or the local authority shall establish more than one neighbourhood school, having regard to the no. of children in the age group of 6 to 14 years in the said area.
 - **Sub-rule (7)(b)** - The migratory children shall be enrolled in a school if the school having appropriate medium of instruction is available in that neighbourhood school.
 - **Sub-rule (7)(c)** - If the appropriate medium of instructions is not available in the neighbourhood school then, transportation facilities for attending the school, or a seasonal residential hostel and other facilities shall be provided by the local authority.
- **“Rule” 5 sub-rule (3)** - The Government and the local authority shall undertake school mapping to be carried out by the officers notified by the Government, in this behalf for the purpose of establishing a neighbourhood school and shall conduct a survey to identify and obtain statistical information about all children in the area, including children living in remote areas, children with disabilities, children belonging to disadvantaged groups, children of weaker sections of society, out of

DISE Code

2	7									
---	---	--	--	--	--	--	--	--	--	--

school children, as well as, children who have dropped out of school, within one year of the appointed date and every year and thereafter.

5.2 Drinking water facility

If facility is available						If facility is not available			Remarks
Type	Under use (Yes / No)	If yes for how many months is water available?	If not type of repairs	Estimated cost of repairs	Available fund Rs.	Alternate arrangement	Proposed		
							Type of facility	Expenditure Rs.	

(Note: Type column will have one of these values - Hand pump - 1, Well - 2 , Pipeline - 3 , Others- 4, None - 5)

5.3 Toilets: Separate for Boys & Girls.

(Enrolled : Boys- Girls-)

Type	Toilets		Under use (Yes / No)	If not type of repairs	Required fund Rs.	Available fund Rs.	Remarks
	Admissible as per norms	Available					
for Boys							
for Girls							
for CWSN	1						
Water availability		Yes / No					

Note: up to 120 pupils 1 unit (1 lavatory & 3 urinals)

Separate toilet for boys and girls

Example- If a school has 210 students of which there are 130 girls and 80 boys then that school will have 2 girls' toilets and 1 boy's toilets

5.4 Other physical facilities -**A) Discriptive information**

Sn	Item	Current status*	Requirement**
1.	Class rooms		
2.	Barrier free access		
3.	Head teacher's room		
4.	Kitchen shed		
5.	Compound wall		
6.	Electrification		
7.	Library		

(Note : * In the current status column put these values - In Good condition - 1, Minor repairs - 2, Major repairs - 3, Dilapidated-4

** In the Requirement column put these values - New - 1A, Minor repairs - 2A , Major repairs - 3A, Dilapidated - 4A

6. Equity

6.1 Rules & subrules -

- **“Rule” 4 sub-rule (6)ü** - In respect of children with disabilities (as defined in Equal opportunities, protection of Rights and Full Participation) Act, 1995 (1 of 1996), which prevent them from accessing the school the State Government or local authority having regard to their no. shall make appropriate and safe transportation arrangements for them to attend the school and complete elementary education.
 - **Sub-rule (7)(b)** - The migratory children shall be enrolled in a school if the school having appropriate medium of instruction is available in that neighbourhood school.
 - **Sub-rule (7)(c)** - If the appropriate medium of instructions is not available in the neighbourhood school then, transportation facilities for attending the school, or a seasonal residential hostel and other facilities shall be provided by the local authority.
- **“Rule” 5 sub-rule (3)** - The Government and the local authority shall undertake school mapping to be carried out by the officers notified by the Government, in this behalf for the purpose of establishing a neighbourhood school and shall conduct a survey to identify and obtain statistical information about all children in the area, including children living in remote areas, children with disabilities, children belonging to disadvantaged groups, children of weaker sections of society, out of school children, as well as, children who have dropped out of school, within one year of the appointed date and every year and thereafter.
- **“Rule” 13 sub-rule (11)(d)** - The school management committee shall itself or through its sub-committees ensure the enrollment and continued attendance of all the children from the neighbourhood school.

6.2 CWSN -

E1 : Never enrolled in school (As per the age mentioned in Village Education Register enter the appropriate standard of that child)

E2 : Enrolled but absent for a period of one month or more (this child to be treated as out of school. The period of absence should be considered as 30 days before the filling of this form)

Details of children included under E1 & E2 is given in annexure 3. Category wise no. of these students is given in the tables below.

A. Scheduled caste -

Class / category	I		II		III		IV		V		VI		VII		VIII	
	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G
E1																

DISE Code

2	7													
---	---	--	--	--	--	--	--	--	--	--	--	--	--	--

E2																	
----	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

B. Scheduled tribe -

Class / category	I		II		III		IV		V		VI		VII		VIII		
	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	
E1																	
E2																	

C. Minority (muslim)

Class / category	I		II		III		IV		V		VI		VII		VIII		
	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	
E1																	
E2																	

D. CWSN

Class / category	I		II		III		IV		V		VI		VII		VIII		
	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	
E1																	
E2																	

E. Other (All other students not counted in A, B, C, D tables above)

Class / category	I		II		III		IV		V		VI		VII		VIII		
	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	
E1																	
E2																	

6.3 Migratory children -

A. From school habitation to other habitations -

DISE Code

2	7															
---	---	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

B. From native habitations to school habitation -

Class / category	I		II		III		IV		V		VI		VII		VIII	
	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G
A																
B																

(Details of these students given in annexure 5 & 6.)

6.4 Children hard to reach in urban / rural area - These children can be categorized as follows.

S1: Child labour

S2: Orphan / homeless / Parent protectionless

S3: Children on platform

S4: Beggars / waste material pickers

S5: Children of sex workers

S6: Children in remand homes

S7 : CWSN

S8: Other children

Class / category	I		II		III		IV		V		VI		VII		VIII	
	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G
S1																
S2																
S3																
S4																
S5																
S6																
S7																
S8																

(Details of these students given in annexure 4.)

7. Quality

7.1 Rules & subrules -

- **“Rule” 3 sub-rule (1)** - The local authority shall identify, every year, by means of a survey, to be conducted by an officer notified by the State Government in this behalf, such children who are out of school, and shall admit them to age-appropriate class. It shall, according to the need organize the special training.
 - **Sub-rule (1)(b)** - Such a training shall be provided in the classes held on the premises of the school, or through the classes organized as authorized bridge courses in safe residential facility, at time other than normal school hours.
 - **Sub-rule (1)(c)** - Such training shall be imparted preferably by teachers working in the school, or by teachers appointed specially for that purpose.
 - **Sub-rule (2)** - After admitting such a child to the age appropriate class and during the special training and after she completes the special training, the teachers shall give her, the special attention required to help him integrate with the class, both academically and emotionally.
- **“Rule” 13 sub-rule (6)** - Parents of children of the weaker and deprived sections so also the parents of children with three different levels (high, medium & low) of achievements shall be represented to school management committee adequately.

7.2 Achievement level –

Level	Details of children
Q-4	Not having basic learning competencies
Q-3	Not having learning competencies as per the class admitted
Q-2	Having learning competencies as per the class admitted
Q-1	Having learning competencies above the class admitted

Head teacher & teachers of the school will ensure the level above achieved by the pupils.

7.3 Class & level wise no. of pupils -

Class / category	I		II		III		IV		V		VI		VII		VIII		
	B	G	B	G	B	G	B	G	B		B	G	B	G	B	G	
Q-4																	
Q-3																	
Q-2																	
Q-1																	

DISE Code

2	7									
---	---	--	--	--	--	--	--	--	--	--

7.4 Special training - Pupils having achieved the level Q-4 & Q-3 will be the beneficiaries for special training, as mentioned in pt. 7.1.

7.5 Availability & use of various equipments

Sn	Equipment	Total available no.	No. in good condition
1.	Computers		
2.	TV set		
3.	CD player		
4.	Two-in-One		
5.	Science kit		
6.	Mathematics kit		
7.	English kit		
8.	Self learning cards		
9.	Joyful reading cards		
10.	Learning corners		
11.	Musical instruments		
12.	Sports material		
13.	Library		
	Almirah for book safety		
	Other reading books		
	Reference material		

DISE Code

2	7									
---	---	--	--	--	--	--	--	--	--	--

14.	Other		
-----	-------	--	--

Material in good condition is under use. Available fund is utilized at local level for repairs of unusable material. Material is made available actual use by pupils.

7.6 Proposed no. of beneficiaries for uniforms under SSA
(Govt. & local bodies schools)

Class	All girls	SC boys	ST boys	Muslim boys	BPL boys in other categories
1	2	3	4	5	6
I					
II					
III					
IV					
V					
VI					
VII					
VIII					

8. Community participation

8.1 Rules & subrules -

- **“Rule” 13 sub-rule (1)** - In every school, other than permanently unaided school, a School Management Committee shall be constituted in the area limit of the school within three months from the date of commencement of the new academic year and reconstituted every two years.
 - **Sub-rule (3)** - Two students of which at least 1 girl shall be co-opted as members. Such co-opted members shall have no voting rights.
 - **Sub-rule (8)** - The chairperson of School Management Committee shall be elected from among the parents in case of schools managed by Government or local authority. In case of aided schools representatives of the management shall be the chairperson.
 - **Sub-rule (10)** - The School Management Committee shall meet at least once a month and the minutes and decisions of the meetings shall be properly recorded and made available to the public.
 - **Sub-rule (12)** - Any money received by the School Management Committee in the discharge of its functions under the Act, shall be kept in a separate account, to be made available for audit every year.
- **“Rule” 14 sub-rule (1)** - The School Management Committee shall prepare a School Development Plan at least three months before the end of the financial year in which it is first constituted under the Act.
 - **Sub-rule (2)** - The School Development Plan shall be a three year plan comprising of three annual sub plans.
 - **Sub-rule (4)** - The School Development Plan shall be signed by the chairperson or vice chairperson and member secretary of the School Management Committee and submitted to the local authority before the end of the financial year in which it is to be prepared.

8.2 Norms for community training -

- a. For selected 6 members of SMC: 3 day residential training at BRC / URC level and 3 day non residential training at CRC level.
- b. For selected 4 representatives of local authority: 3 day residential training at BRC / URC level.
- c. Max. Rs. 200/- per person per day for residential training.

DISE Code

2	7									
---	---	--	--	--	--	--	--	--	--	--

d. Max. Rs. 100/- per person per day for non residential training.

8.3 Details of wards of SMC parent members -

S.N.	Name in full	Designation	Name of ward in full	Class of admission in the school
1		Chairman		
2		Vice chairman		
3		Parent member		
4		Parent member		
5		Parent member		
6		Parent member		
7		Parent member		
8		Parent member		
9		Parent member		
10		Parent member		
11				
12		Local authority representative		
13		Teacher member		
14		Educationist member		
15		Co-opted member		
16		Co-opted member		
17		Member secretary		

Note : **As per “Rule” 13, Sub-rule (3)** - Two students of which at least 1 girl shall be co-opted as members. Such co-opted members shall have no voting rights.

Annexures 1

“Act” (Selected sections, subsections & clauses)

Section (subsection) (clause)	Details
3(1)	Every child of the age of six to fourteen years shall have a right to free and compulsory education in a neighbourhood school till completion of elementary education.
4	Where a child above six years of age has not been admitted in any school or though admitted, could not complete his or her elementary education, then, he or she shall be admitted in a class appropriate to his or her age ; Provided that where a child is directly admitted in a class appropriate to his or her age, then, he or she shall, in order to be at par with others, have a right to receive special training, in such manner, and within such time-limits, as may be prescribed : Provided further that a child so admitted to elementary education shall be entitled to free education till completion of elementary education even after fourteen years.
6	For carrying out the provision of this Act, the appropriate Government and the local authority shall establish, within such area or limits of neighbourhood, as may be prescribed, a school, where it is not so established, within a period of three years from the commencement of this Act.
7(1)	The Central Government and the State Governments shall have concurrent responsibility for providing funds for carrying out the provisions of this Act.
7(2)	The Central Government shall prepare the estimates of capital and recurring expenditure for the implementation of the provisions of the Act.
7(6)(a)	The Central Government shall develop a framework of national curriculum with the help of academic authority specified under section 29.
7(6)(b)	The Central Government shall develop and enforce standards for training of teachers.
7(6)(c)	The Central Government shall provide technical support and resources to the State Government for promoting innovations, researches, planning and capacity building.
8(b)	The appropriate Government shall ensure availability of a neighbourhood school as specified in section 6.
8(c)	The appropriate Government shall ensure that the child belonging to weaker section and the child belonging to disadvantaged group are not discriminated against and prevented from pursuing and completing elementary education on any ground.
8(d)	The appropriate Government shall provide infrastructure including school building, teaching staff and learning equipment.
8(e)	The appropriate Government shall provide special training facility specified in section 4.
8(g)	The appropriate Government shall ensure good quality elementary education conforming to the standards and norms specified in the Schedule.
8(h)	The appropriate Government shall ensure timely prescribing of curriculum and courses of study for elementary education.
8(i)	The appropriate Government shall provide training facility for teachers.
9(b)	The local authority shall ensure availability of a neighbourhood school as specified in section 6.
9(c)	The local authority shall ensure that the child belonging to weaker section and the child belonging to disadvantaged group are not discriminated against and prevented from

DISE Code

2	7									
---	---	--	--	--	--	--	--	--	--	--

Section (subsection) (clause)	Details
	pursuing and completing elementary education on any grounds.
9(d)	The local authority shall maintain records of children up to the age of fourteen years residing within its jurisdiction, in such manner as may be prescribed.
9(e)	The local authority shall ensure and monitor admission, attendance and completion of elementary education by every child residing within its jurisdiction.
9(f)	The local authority shall provide infrastructure including school building, teaching staff and learning material.
9(g)	The local authority shall provide special training facility specified in section 4.
9(h)	The local authority shall ensure good quality elementary education conforming to the standards and norms specified in the Schedule.
9(i)	The local authority shall ensure timely prescribing of curriculum and courses of study for elementary education.
9(j)	The local authority shall provide training facility for teachers.
9(k)	The local authority shall ensure admission of children of migrant families.
9(l)	The local authority shall monitor functioning of schools within its jurisdiction.
9(m)	The local authority shall decide the academic calendar.
10	It shall be the duty of every parent or guardian to admit or cause to be admitted his or her child or ward, as the case may be, to an elementary education in the neighbourhood school.
11	With a view to prepare children above the age of three years for elementary education and to provide early childhood care and education for all children until they complete the age of six years, the appropriate Government may take necessary arrangement for providing free pre-school education for such children.
12(1)(c)	For the purpose of this Act, a school, specified in sub-clauses (iii) and (iv) of clause (n) of section 2 shall admit in class I, to the extent of at least twenty-five per cent of the strength of that class, children belonging to weaker section and disadvantaged group in the neighbourhood and provide free and compulsory elementary education till its completion : Provided further that where a school specified in clause (n) of section 2 imparts pre-school education, provisions of clauses (a) to (c) shall apply for admission to such pre school education.
13(1)	No school of person shall, while admitting a child, collect any capitation fee and subject the child or his or her parents or guardian to any screening procedure.
14(2)	No child shall be denied admission in a school for lack of age proof.
15	A child shall be admitted in a school at the commencement of the academic year or within such extended period as may be prescribed : Provided that no child shall be denied admission if such admission is sought subsequent to the extended period : Provided further that any child admitted after the extended period shall complete his studies in such manner as may be prescribed by the appropriate Government.
16	No child admitted in a school shall be held back in any class or expelled from school till the completion of elementary education.
17(1)	No child shall be subjected to physical punishment or mental harassment.
18(1)	No school, other than a school established, owned or controlled by the appropriate

DISE Code

2	7									
---	---	--	--	--	--	--	--	--	--	--

Section (subsection) (clause)	Details
	Government or the local authority, shall, after the commencement of this Act, be established or function, without obtaining a certificate of recognition from such authority, by making an application in such form and manner, as may be prescribed.
18(2)	The authority prescribed under sub-section (1) shall issue the certificate of recognition in such form, within such period, in such manner, and subject to such conditions, as may be prescribed : Provided that no such recognition shall be granted to a school unless it fulfils norms and standards specified under section 19.
19(2)	Where a school established before the commencement of this Act does not fulfil the norms and standards specified in the Schedule, it shall take steps to fulfil such norms and standards at its own expenses, within a period of three years from the date of such commencement.
21(1)	A school, other than a school specified in sub-clause (iv) of clause (n) of section 2, shall constitute a School Management Committee consisting of the elected representatives of the local authority, parents or guardians of the children admitted in such school and teachers : Provided that atleast three-fourth of members of such Committee shall be parents or guardians : Provided further that proportionate representation shall be given to the parents or guardians of children belonging to disadvantaged group and weaker sections : Provided also that fifty per cent of Members of such Committee shall be women.
21(2)	The School Management Committee shall perform the following functions, namely (a) monitor the working of the school ; (b) prepare and recommend school development plan ; (c) monitor the utilisation of the grants recieved from the appropriate Government or local authority or any other source ; and (d) perform such other functions as may be prescribed.
22(1)	Every School Management Committee, constituted under sub-section (1) of section 21, shall prepare a School Development Plan, in such manner as may be prescribed.
22(2)	The school Development Plan so prepared under sub-section (1) shall be the basis for the plans and grants to be made by the appropriate Government or local authority, as the case may be.
23(1)	Any person possessing such minimum qualifications, as laid down by an academic authority, authorised by the Central Government, by notification, shall be eligible for appointment as a teacher.
24(1)	A teacher appointed under sub-section (1) of section 23 shall perform the following duties, namely :- (a) maintain regularity and punctuality in attending school ; (b) conduct and complete the curriculum in accordance with the provisions of sub-section (2) of section 29 ; (c) complete entire curriculum within the specified time ; (d) assess the learning ability of each child and accordingly supplement additional instructions, if any, as required ; (e) hold regular meetings with parents and guardians and apprise them about the

DISE Code

2	7									
---	---	--	--	--	--	--	--	--	--	--

Section (subsection) (clause)	Details
	regularity in attendance, ability to learn, progress made in learning and any other relevant information about the child ; and (f) perform such other duties as may be prescribed.
24(2)	A teacher committing default in performance of duties specified in sub-section (1), shall be liable to disciplinary action under the service rules applicable to him or her : Provided that before taking such disciplinary action, reasonable opportunity of being heard shall be afforded to such teacher.
24(3)	The grievances, if any, of the teacher shall be redressed in such manner as may be prescribed.
25(1)	Within six months from the date of commencement of this Act, the appropriate Government and the local authority shall ensure that the Pupil-Teacher Ratio, as specified in the Schedule, is maintained in each school.
25(2)	For the purpose of maintaining the Pupil-Teacher Ratio under sub-section (1), no teacher posted in a school shall be made to serve in any other school or office or deployed for any non-educational purpose, other than those specified in section 27.
26	The appointing authority, in relation to a school established, owned, controlled or substantially financed by funds provided directly or indirectly by the appropriate Government or by local authority, shall ensure that vacancy of teacher in a school under its control shall not exceed ten per cent of the total sanctioned strength.
27	No teacher shall be deployed for any non-educational purposes other than the decennial population census, disaster relief duties or duties relating elections to the local authority or the State Legislatures or Parliament, as the case may be.
28	No teacher shall engage himself or herself in private tuition or private teaching activity.
29(1)	The curriculum and the evaluation procedure for elementary education shall be laid down by an academic authority to be specified by the appropriate Government, by notification.
29(2)	The academic authority, while laying down the curriculum and the evaluation procedure under sub-section (1), shall take into consideration the following, namely :- (a) conformity with the values enshrined in the Constitution ; (b) all round development of the child ; (c) building up child's knowledge, potentiality and talent ; (d) development of physical and mental abilities to the fullest extent ; (e) learning through activities, discovery and exploration in a child friendly and child-centered manner ; (f) medium of instructions shall, as far as practicable, be in child's mother tongue ; (g) making the child free of fear, trauma and anxiety and helping the child to express views freely ; (h) comprehensive and continuous evaluation of child's understanding of knowledge and his or her ability to apply the same.
30(1)	No child shall be required to pass any Board examination till completion of elementary education.
30(2)	Every child completing his elementary education shall be awarded a certificate, in such form and in such manner, as may be prescribed.

DISE Code

2	7									
---	---	--	--	--	--	--	--	--	--	--

Section (subsection) (clause)	Details
31(1)(a)	The National Commission for Protection of Child Rights constituted under section 3, or, as the case may be, the State Commission for protection of Child Rights constituted under section 17, of the Commission for the Commission for protection of Child Rights Act, 2005, shall in addition to the functions assigned to them under that Act, also examine and review the safeguards for rights provided by or under this Act and recommend measures for their effective implementation.
32(1)	Notwithstanding anything contained in section 31, any person having any grievance relating to the right of a child under this Act may make a written complaint to the local authority having jurisdiction.

Annexure 2
“Act” Schedule
 (Standards and norms for school)

1. Teacher:

a) Class 1 to 5

Enrollment	No. of teachers	Head teacher
up to 60	2	-
61 to 90	3	-
91 to 120	4	-
121 to 150	5	-
151 to 200	5	1
201 to 240	6	1
241 to 280	7	1
281 to 320	8	1
321 to 360	9	1
361 to 400	10	1
Above 200 children, PTR (excluding Head teacher) shall not exceed forty.		

b) Class 6 to 8

Enrollment	No. of teachers	Head teacher	Part-time instructors
up to 100	Science / Mathematics - 1 Soc. Science - 1 Language - 1 Total - 3	-	-
101 to 105	Science / Mathematics - 1 Soc. Science - 1 Language - 1 Total - 3	1	Art Education - 1 Physical / Health Education - 1 Work Education - 1 Total- 3
106 to 140	4	1	3
141 to 175	5	1	3
176 to 210	6	1	3
211 to 245	7	1	3
246 to 280	8	1	3
281 to 315	9	1	3
316 to 350	10	1	3

DISE Code

2	7									
---	---	--	--	--	--	--	--	--	--	--

Above 105 children, PTR (excluding Head teacher) shall not exceed thirty five.
--

2. Building:- All-weather building consisting of -

- (i) at least one class room for every teacher and an office-cum-store-cum-Head teacher's room;
- (ii) barrier-free access;
- (iii) separate toilets for boys and girls;
- (iv) safe and adequate drinking water facility to all children;
- (v) a kitchen where mid-day meal is cooked in the school;
- (vi) playground;
- (vii) arrangements for securing the school building by boundary wall or fencing.

3. Minimum number of working days/ instructional hours in an academic year

Classes	Minimum number of working days	Instructional hours
1 to 5	200	800
6 to 8	220	1000

4. Minimum number of working hours per week for the teacher: forty five teaching including preparation hours.
5. Teaching learning equipment shall be provided to each class as required.
6. Library: There shall be a library in each school providing newspaper, magazines and books on all subjects, including story books.
7. Play material, games and sports equipment shall be provided to each class as required.

DISE Code

2	7									
---	---	--	--	--	--	--	--	--	--	--

Annexure - 3
Details of children in E1 category

S.N.	Name of child	Gender*	Class	Parent's name	Category	Reason for absenteeism**
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
13.						
14.						
15.						
16.						

Note : Use the below codes to fill the respective columns

*** Gender: Girl = 1, Boy = 2**

**** Reasons for Non enrollment: -**

- 1) Any other work apart from framing for earning
- 2) Labourer in farm for earning
- 3) Helping the family in works apart from farming
- 4) Helping the family in farming
- 5) Illness
- 6) Disability and / or School not available and / or school located at a distant village
- 7) Lack of favourable educational environment & no opportunity for learning
- 8) Behaviour of teacher
- 9) Fear of failure
- 10) Unwillingness of the family to continue education
- 11) No Toilets facility
- 12) School not enjoyable
- 13) Economic and Financial condition
- 14) Migration
- 15) Due to Marriage
- 16) Sibling care
- 17) Other

DISE Code

2	7									
---	---	--	--	--	--	--	--	--	--	--

Details of children in E2 category

S.N.	Name of child	Gender*	Class	Parent's name	Category	Reason for absenteeism**
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
13.						
14.						
15.						
16.						

Note : Use the below codes to fill the respective columns

*** Gender: Girl = 1, Boy = 2**

**** Reasons for Non enrollment: -**

- 2) Any other work apart from framing for earning
- 2) Labourer in farm for earning
- 3) Helping the family in works apart from farming
- 4) Helping the family in farming
- 5) Illness
- 6) Disability and / or School not available and / or school located at a distant village
- 7) Lack of favourable educational environment & no opportunity for learning
- 8) Behaviour of teacher
- 9) Fear of failure
- 10) Unwillingness of the family to continue education
- 11) No Toilets facility
- 12) School not enjoyable
- 13) Economic and Financial condition
- 14) Migration
- 15) Due to Marriage
- 16) Sibling care
- 17) Other

DISE Code

2	7									
---	---	--	--	--	--	--	--	--	--	--

Annexure -4

Details of Children hard to reach in urban / rural area

S.N.	Name of child	Gender*	Class	Type of hard to reach**	Parent's name (if existing)
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					

(attach separate sheet if required.)

DISE Code

2	7									
---	---	--	--	--	--	--	--	--	--	--

Note: Use the below codes to fill the respective columns

*** Gender: Girl = 1, Boy = 2**

Type of hard to reach**

S1: Child labour

S2: Orphan / homeless / Parent protectionless

S3: Children on platform

S4: Beggars / waste material pickers

S5: Children of sex workers

S6: Children in remand homes

S7 : CWSN

S8: Other children

