

## FACILITATOR EVALUATION FORM

**Training:** Internal Calibration - Mass

**Location:** Calgary

**Facilitator:** Ron Peasley

**Date:** 22 January 2002

Item	Met Participant Needs?				
	1 No	2	3 OK	4	5 Yes
<b>Course Objectives:</b>	<i>√ as appropriate below</i>				
Were you given the opportunity to help define them?	1		7	2	0
Where they well defined?	0	0	5	3	2
Where they achieved?	0	0	4	4	2
<b>Course Content:</b>					
Was the material appropriate?	0	0	2	5	3
Complexity (too complex) (OK) (too simple) <i>circle one</i>	0	1	5	0	0
Clarity (clear) (OK) (fragmented/unclear) <i>circle one</i>	0	0	4	2	0
Volume (too much) (OK) (not enough) <i>circle one</i>	0	0	4	2	0
Did the handouts fit with this training - did they help?	0	0	1	5	4
<b>Facilitator Methods</b>					
Did the facilitator allow sufficient discussion?	0	0	0	4	6
Did the facilitator encourage participation?	0	0	1	5	4
Did the facilitator help bring out new group ideas?	0	0	3	4	3
Did the facilitator help close out discussions?	0	0	2	5	3
Would you accept this facilitator again?	0	0	3	3	4

Major Issues for Participants		
#	Issue	Potential Resolution
1	Other areas needed (microbiology and chemical analysis of how uncertainty is applicable in these sorts of tests). Course was valuable and info gained will have a practical use.	Separate training is being provided to members on uncertainty. This training is solely to ensure that measurement traceability is extended to the lab bench of environmental testing laboratories.
2	Inform others to bring calculators to this training	WILCO
3	Need a volume course too	Will survey members to determine continuing need. Will acquire expertise from US if necessary.

## **Other Comments**

- Change handouts to make screenshots bigger and without shading.
- Good job!
- Make spreadsheets/worksheets more user friendly - i.e.: where to put end values.
- Ron was helpful and educational.